

**City of Annapolis
Budget Revision Request**

Control number GT 26-15

Department:
Public Works / Fleet Maintenance Center

Date 12-Jun-2015

Account Name Only	Transfer FROM	Transfer TO
Salaries (FY2016 Funds)		27,000.00
R&M Buildings and Structures (FY 2016 Funds)	7,000.00	
R&M Equipment (FY 2016 Funds)	20,000.00	

Position descriptions and associated salaries and benefits for employees of the centralized Fleet Maintenance Center division, which now includes Public Works, Police, Fire and Transportation, have been standardized. This request is to provide funding for salary increases for four existing employees whose jobs have been reclassified to a higher salary grade. All new position descriptions have been previously approved by the Civil Service Board. This increase will be effective July 1, 2015. Fund sources are the result of anticipated savings due to the fleet consolidation.

Approved for Financial & Accounting Sufficiency:

Bruce Miller
Finance Director

[Signature]
Department Director

Approved by:

- Mayor
- Finance Committee
- City Council
- City Manager

Michael Ponsibly
[Signature]
[Signature]



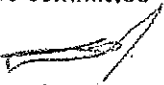
City of Annapolis
Department of Public Works

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June 12, 2015

MEMORANDUM

TO: Ian Pfeiffer, Chair
City Council Finance Committee

FROM: David Jarrell, P.E. 
Director of Public Works

Re: Transfer Request for FY 2016 Funds
Fleet Maintenance Center Position and Salary Standardization

Position descriptions and associated salaries and benefits for employees of the centralized Fleet Maintenance Center division, which now includes Public Works, Police, Fire and Transportation, have been standardized. This request is to provide funding increases for four existing employees whose jobs have been reclassified to a higher salary grade. All new position descriptions have been previously approved by the Civil Service Board. The increases will be effective July 1, 2015.

The fund sources for this request are the result of anticipated savings due to the fleet consolidation.