

# City of Annapolis

160 Duke Of Gloucester Street  
Annapolis, MD 21401



## Standing Committee Meeting Minutes - Draft

Wednesday, October 16, 2024

11:00 AM

Regular Meeting

Mayor John T. Chambers, Jr.  
City Council Chambers

**Finance Committee**

Call To Order

**Alderman Huntley called the Regular Meeting to order at 11:01 am.**

Roll Call

**Present:** 3 - Alderwoman Finlayson, Alderwoman O'Neill and Alderman Huntley

Approval of Agenda (any changes to the agenda should be made here)

**Alderwoman Finlayson moved to approve the Regular Meeting agenda. Seconded. CARRIED on voice vote.**

**Business and Miscellaneous**

**Approval of Minutes**

[FC 10.2.24](#) Regular Meeting Minutes

**Attachments:** [FC10.2.24](#)

**Alderwoman Finlayson moved to approve FC 10.2.24. Seconded. CARRIED on voice vote.**

**Supplemental Appropriations**

[SA-10-25](#) General - City Manager - Reserve for One-Time Uses

**Attachments:** [SA-10-25](#)

**City Attorney Lyles, Assistant City Manager Buckland, Finance Director Dickinson, and Budget Manager Connolly were present to answer questions from the committee.**

**Alderwoman Finlayson moved to recommend SA-10-25 favorably. Seconded. CARRIED on voice vote.**

**Legislation**

O-11-24

**Tenant Displacement Fund** - For the purpose of establishing a fund for providing assistance to tenants who are displaced when rental units are deemed unfit for human habitation by the City; basing funding for tenants on specific criteria; and generally related to emergency housing needs in the City of Annapolis.

**Sponsors:** Gay

**Attachments:** [O-11-24 First Reader](#)  
[O-11-24 Legislative Summary](#)  
[O-11-24 Staff Report](#)  
[O-11-24 Fiscal Impact Note](#)

Assistant City Manager Buckland was present to answer questions from the committee.

Alderman Finlayson recommended Alderman Gay meet with Assistant City Manager Buckland and Finance Director Dickinson to discuss the legislation further.

Alderman Huntley moved to no action taken. Seconded. CARRIED on voice vote.

O-20-24

**Elections - Surplus Funds and Reporting Deadlines** - For the purpose of updating candidate reporting deadline requirements and penalties for municipal elections; moving fees from the City Code to the annual Fees Schedule; and generally related to failure to file required campaign and election reports.

**Sponsors:** Buckley

**Attachments:** [O-20-24 First Reader](#)  
[O-20-24 Legislative Summary](#)  
[O-20-24 Fiscal Impact Note](#)  
[O-20-24 Staff Report](#)  
[Board of Supervisors of Elections Referral O-20-24](#)

Board of Supervisors of Elections Eileen Leahy was present to answer questions from the committee.

Alderman Huntley moved to recommend O-20-24 favorably. Seconded. CARRIED on voice vote.

General Discussion

ID-14-24

Finance Department Update

**Finance Director Dickinson was present to answer questions from the committee.**

**Aldерwoman O'Neill requested the City Manager's hire a Head Hunter to find a replacement for the Finance Director's position.**

**Alderman Huntley requested Human Resource department provide an update on the cost and process to replace the Finance Director at the November 6th, 2024 meeting.**

## Adjournment

**Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 11:47 am.**

**Kalyn Jackson  
City Council Associate**

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Kalyn Jackson at 410.263.7030, by MD Relay (711), or by email at kajackson@annapolis.gov at least five days prior to the meeting date to request assistance. We encourage citizens to attend and participate in City Council Meetings.*

*If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers.*

*The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.*