



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Standing Committee Agenda - Final Rules & City Government Committee

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Monday, September 14, 2015

4:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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1. Call To Order
2. Business before Committee

### Approval of Minutes

[RCG072215](#) Approval of Minutes for the Regular Meeting

*Attachments:* [RCG072215.pdf](#)

[RCG090815](#) Approval of Minutes for the Regular Meeting

*Attachments:* [RCG09.08.15](#)

3. Legislation before Committee

[R-22-15](#) **Street Rights-of-Way at the Enclave at Spa** - For the purpose of privatizing the street rights-of-way in the Enclave at Spa residential planned development in accordance with Section 20.20.01.A of the Code of the City of Annapolis.

*Attachments:* [R-22-15 Enclave at Spa.doc](#)  
[R-22-15 Attachment A Site Plan.pdf](#)  
[R-22-15 Staff Report.docx](#)

[R-17-15](#)

**Personnel Rules and Regulations** - For the purpose of approving updated and modified Rules and Regulations of the Personnel System.

*Attachments:*

[R-17-15 Resolution.docx](#)

[R-17-15 Clean and Revised Version Personnel Rules and Regs.pdf](#)

[R-17-15 List of Appendices.docx](#)

[R-17-15 Staff Report.docx](#)

[R-17-15 Appendix-A Transit Drug Alcohol Policy.docx](#)

[R-17-15 Appendix-B FMCSA Drug and Alcohol Testing Policy.docx](#)

[R-17-15 Appendix-C Non DOT Drug and Alcohol Testing Policy.docx](#)

[R-17-15 Appendix-D Drug Alcohol Policy Assignment by Classification.xls](#)

[R-17-15 Appendix-E Employee Benefits Center.pdf](#)

[R-17-15 Appendix-F Employee Recognition and Reward Program.docx](#)

[R-17-15 Appendix-G Employment Non-Discrimination Policy.docx](#)

[R-17-15 Appendix-H Equal Employment Opportunity.pdf](#)

[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Ee's Serious Hlth](#)

[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Family Member'](#)

[R-17-15 Appendix-I FMLA - Designation Notice.pdf](#)

[R-17-15 Appendix-I FMLA -Employee Rights & Repsonsibilities.pdf](#)

[R-17-15 Appendix-J Fact Sheet The Health Insurance Portability and Accountability Ac](#)

[R-17-15 Appendix-K MIT - Electronic Mail Policy.docx](#)

[R-17-15 Appendix-L MIT - Electronic Use Policy.docx](#)

[R-17-15 Appendix-M MIT - Social Media Policy.docx](#)

[R-17-15 Appendix-N MIT - Software and Data Code of Ethics.docx](#)

[R-17-15 Appendix-O Notice to Employees Regarding Rules and Regulations.docx](#)

[R-17-15 Appendix-P Safety Manual.docx](#)

[R-17-15 Appendix-Q WC BROCHURE \(2012-10-23\).xls](#)

[R-17-15 Appendix-R Workplace Violence Policy.docx](#)

[Strikeout Version Rules and Regulations 1992.doc](#)

[Appendix-A. Transit Drug Alcohol Policy \(Amended\).doc](#)

[Appendix-M. MIT - Social Media Policy \(Amended\).doc](#)

4. Adjournment

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Cyndi Gaines at 410.260.3438, by MD Relay (711), or by email at [cgaines@annapolis.gov](mailto:cgaines@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*