



City of Annapolis

160 Duke Of Gloucester
Street
Annapolis, MD 21401

Regular Agenda - Final City Council

Monday, April 8, 2019

7:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

Call to Order

Mayor Buckley

Invocation

Alderwoman Tierney

Pledge of Allegiance

Mayor Buckley

Roll Call

City Clerk Watkins-Eldridge

State of the City Address

Mayor Buckley

Approval of Agenda

Petitions, Reports and Communications

A. Reports by Committee

B. Comments by the General Public

Consent Calendar

Approval of Journal of Proceedings

[CCM031119](#) **Regular Meeting Minutes**

Attachments: [Regular Minutes 3.11.19.pdf](#)

[CCM032619](#) **Special Meeting Minutes**

Attachments: [Special Minutes March 26, 2019.pdf](#)

Business and Miscellaneous[GT-4-19](#)

Transfer From: Finance/Unallocated Union Contingency; Finance/Unallocated Other Post-Employment Benefits (VEBA Chop); Police/Police Salaries & Benefits; Transfer To: Mayor/Office of the Mayor Salaries & Benefits; City Manager/Special Projects Salaries & Benefits; Mayor/Public Information Salaries & Benefits; Finance/Administration Salaries & Benefits; Finance/Purchasing Salaries & Benefits; MIT/MIT Salaries & Benefits; Mayor/Office of Law Salaries & Benefits; Mayor/Boards & Commissions Salaries & Benefits; Fire/Fire Salaries & Benefits; OEP/OEP Salaries & Benefits; DPW/Administration Salaries & Benefits; DPW/Engineering Salaries & Benefits; DPW/Traffic Control Salaries & Benefits; DPW/Buildings Salaries & Benefits; Rec & Parks/Pip Moyer Facilities Salaries & Benefits; Rec & Parks/Front Desk Salaries & Benefits; Rec & Parks/Stanton Center Salaries & Benefits; Rec & Parks/Sports Salaries & Benefits; Rec & Parks/Camps & Classes Salaries & Benefits; Rec & Parks/Health Salaries & Benefits; Rec & Parks/Pool Salaries & Benefits

Attachments:

[GT-4-19 VARIOUS FUND DEPT VARIOUS 201903291036](#)

Legislative History

4/3/19 Finance Committee recommend favorably

[GT-5-19](#)

Police - Salaries/Police - Operating Various - Transfer From: Police Salaries Transfer To: Mayor's Office Supplies, City Manager Capital Outlay, Police Capital Outlay, Police Contractual Services

Attachments:

[GT-5-19 GENFUND POLICE OPERATING SALARIES 201903291035](#)

Legislative History

4/3/19 Finance Committee recommend favorably

[GT-6-19](#)

Unallocated - Contingency/Unallocated - Transfer to Fleet Operations Transfer From: Finance/Unallocated Contingency Transfer To: Finance/Unallocated Fleet Operations

Attachments:

[GT-6-19 GF-Unallocated Tranfer to fleet operations 201903291026](#)

Legislative History

4/3/19 Finance Committee recommend favorably

[GT-7-19](#)

Unallocated - Contingency/Mayor - Contractual Services Transfer From: Finance/Unallocated Contingency Transfer To: Mayor/Contractual Services Contractual Services

Attachments:

[GT-7-19 GF MAYOR CONTRACT SERVICES 201903291028](#)

Legislative History

4/3/19 Finance Committee recommend favorably

[GT-8-19](#)

Unallocated - Contingency /Finance - Accounting Services Transfer From: Finance/Unallocated Contingency Transfer To: Finance/Operations Accounting Services

Attachments: [GT-8-19 GF FINANCE ACCTNG SERVICES_201903291029](#)

Legislative History

4/3/19	Finance Committee	recommend favorably
4/3/19	Finance Committee	recommend favorably

[SA-45-19](#)

Public Works - Fleet Operations Revenue: Transfer from General Fund Contingency for Fleet Maintenance Costs above the current appropriations. Expenditure: Equipment Repair & Maintenance; Fuel

Attachments: [SA-45-19 FLEET FUND PUBLIC WORKS_FLEET OPERATIONS_201903291031](#)

Legislative History

4/3/19	Finance Committee	recommend favorably
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[SA-46-19](#)

Capital Project #20002 Maynard Burgess House Revenue: Grant Award from Commission and Maryland Historic Trust for Capital Improvement to the Maynard Burgess House Expenditure: Capital Project #20002 Maynard Burgess House

Attachments: [SA-46-19 CAPITAL PROJECT FUND #20002MDBURGESS HOUSE_201903291033](#)

Legislative History

4/3/19	Finance Committee	recommend favorably
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First Readers**Legislation to Enact Mayor's Proposed Budget**[CA-2-19](#)

City Manager - Powers and Duties - For the purpose of removing the Office of Environmental Policy from the supervision of the City Manager; and placing supervision of the Human Resources Office under the City Manager.

Sponsors: Buckley and Finlayson

Attachments: [CA-2-19 Office of Environmental Policy Charter Amendment First Reader.docx](#)

[CA-3-19](#)

Office of Law - For the purpose of establishing an Office of Law.

Sponsors: Buckley and Finlayson

Attachments: [CA-3-19 Office of Law First Reader.docx](#)

[CA-4-19](#)

Economic Development Program - For the purpose of removing administration of the economic development program from the Planning and Zoning Department.

Sponsors: Buckley and Finlayson

Attachments: [CA-4-19 Economic Development Program First Reader.docx](#)

[CA-5-19](#)

The Office of Emergency Management Department - For the purpose of establishing a department known as the Office of Emergency Management.

Sponsors: Buckley, Finlayson and Tierney

Attachments: [CA-5-19 Office of Emergency Management Department First Reader.docx](#)

[O-12-19](#)

Departmental Reorganization - For the purpose of requiring the Environmental Policy Advisor to provide certain advice relating to environmental policies and initiatives in lieu of the Office of Environmental Policy; creating the position of Environmental Policy Advisor in the exempt service; establishing the duties and responsibilities of the position; creating the position of Director of Emergency Management in the exempt service; establishing certain exempt service pay grades; and reassigning responsibility for floodplain management to the Department of Planning and Zoning.

Sponsors: Buckley, Finlayson and Tierney

Attachments: [O-12-19 Departmental Reorganization First Reader.docx](#)

[O-13-19](#)

Office of Law - For the purpose of clarifying the functions of the Office of Law; clarifying the functions of the City Clerk; making technical corrections; and making stylistic changes.

Sponsors: Buckley and Finlayson

Attachments: [O-13-19 Office of Law Ordinance First Reader.docx](#)

[O-14-19](#)

Economic Development Division - For the purpose of relocating the Economic Development Division from the Department of Planning and Zoning to the Office of the Mayor; and generally related to Economic Development.

Sponsors: Buckley and Finlayson

Attachments: [O-14-19 Economic Development Division First Reader.docx](#)

[O-15-19](#)

The Office of Emergency Management - For the purpose of making technical and other corrections to the Office of Emergency Management section of the City Code; clarifying the role of the Harbormaster during a public emergency, making certain stylistic changes; and generally related to emergency management.

Sponsors: Buckley, Finlayson and Tierney

Attachments: [O-15-19 Office of Emergency Management First Reader.docx](#)

[O-16-19](#)

Human Resources - Exempt Service - For the purpose of reclassifying certain positions in the Exempt Service; and making stylistic changes.

Sponsors: Buckley and Finlayson

Attachments: [O-16-19 Exempt Service Reclassifications First Reader.docx](#)

O-17-19

Annual Budget and Appropriation Ordinance and Property Tax Levy - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2020, the Capital Budget for the fiscal year ending June 30, 2020, the Capital Improvement Program for the fiscal years ending June 30, 2021, June 30, 2022, June 30, 2023, June 30, 2024, and June 30, 2025; appropriating funds for all expenditures for the fiscal year beginning July 1, 2019, and ending June 30, 2020; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2019 and ending June 30, 2020; and fixing the rate of the City property tax for the taxable year.

Sponsors: Buckley

Attachments: [O-17-19 City Budget Ordinance First Reader.docx](#)
[O-17-19 APPENDICES A & B to Budget Ordinance.xlsx](#)

R-14-19

City of Annapolis Police and Fire Retirement Plan - 2019 Amendment and Restatement - For the purpose of amending and restating the Police and Fire Retirement Plan; and matters generally relating to the Plan.

Attachments: [R-14-19 Police and Fire Retirement Plan 2019 Resolution First Reader.docx](#)
[R-14-19 Police and Fire Retirement Plan 2019 Resolution First Reader.docx](#)
[R-14-9 Proposed Amended Police and Fire Retirement Plan CLEAN.docx](#)

R-15-19

Position Classifications and Pay Plan - For the purpose of approving the FY 2020 position classification and pay plan effective July 1, 2019.

Sponsors: Buckley

Attachments: [R-15-19 Position Classifications and Pay Plan Resolution First Reader.docx](#)
[R-15-19 FY2020 Position Classifications First Reader.pdf](#)
[R-15-19 FY2020 Annual Pay Scale.pdf](#)
[R-15-19 - Staff Report and Fiscal Impact.pdf](#)

R-16-19

FY 2020 Fees Schedule Effective July 1, 2019 - For the purpose of specifying fees that will be charged for the use of City services for FY 2019.

Sponsors: Buckley

Attachments: [R-16-19 FY2020 Fees Schedule Resolution First Reader.docx](#)
[R-16-19 FY2020 Fees Schedule First Reader.docx](#)

R-17-19

FY 2020 Fines Schedule Effective July 1, 2019 - For the purpose of specifying fines that will be charged for FY 2020.

Sponsors: Buckley

Attachments: [R-17-19 FY2020 Fines Schedule Resolution First Reader.docx](#)
[R-17-19 FY2020 Fines Schedule First Reader.docx](#)

Legislation Unrelated to Mayor's Proposed Budget

[O-1-19](#) **Fair Housing - Protected Classes - For the purpose of adding protected classes to the Annapolis Fair Housing laws and including additional unlawful housing practices; and generally relating to Fair Housing.**

Sponsors: Rodriguez, Buckley, Savidge, Tierney and Finlayson

Attachments: [O-1-19 Fair Housing Ordinance First Reader.docx](#)
[O-1-19 Legislative Summary.docx](#)
[O-1-19 Staff Report and Fiscal Impact Note.pdf](#)

[CA-6-19](#) **Department of the Environment - For the purpose of establishing a department known as the Department of the Environment; and generally relating to the Department of the Environment.**

Sponsors: Savidge

Attachments: [CA-6-19 Department of the Environment First Reader.docx](#)

[O-18-19](#) **Department of the Environment - For the purpose of creating a Department of the Environment, dissolving the Office of Environmental Policy; transferring regulatory authority for Forest Conservation from the Department of Planning and Zoning to the Department of the Environment; consolidating environmental compliance, and inspection responsibilities, under the Department of the Environment; transferring the stormwater management program to the Department of the Environment; assigning the liaison for the Annapolis Conservancy Board to the Department of the Environment; assigning consideration of Title 19 matters to the Environmental Matters Committee; making technical corrections; and generally relating to the Department of the Environment.**

Sponsors: Savidge

Attachments: [O-18-19 Department of the Environment Ordinance First Reader.docx](#)

Second Readers

[R-13-19](#) **Filing of Grant Application with the Maryland Transit Administration - For the purpose of authorizing the filing of an application with the Maryland Transit Administration of the Maryland Department of Transportation for a Sections 5303, 5304, 5307, 5309, 5310, 5311, 5316, and/or 5317 grant(s) under the Federal Transit Act for a total amount of \$3,039,471 (consisting of \$1,915,980 for fixed route transit operations; \$241,002 for ADA complementary paratransit services; \$410,801 capital grant for transit vehicle maintenance; \$462,510 capital assistance for replacement of two (2) transit buses and \$9,178 for break/training room furniture).**

Sponsors: Buckley

Attachments: [R-13-19 MTA Annual Grant Application.docx](#)
[R-13-19 Staff Report and Fiscal Impact.pdf](#)

Legislative History

3/26/19 City Council adopt on first reader

End of Consent Calendar

Public Hearings

O-10-19

Maryland Public Information Act - For the purpose of adopting City of Annapolis procedures for the processing of requests made pursuant to the Maryland Public Information Act; establishing definitions; providing notice of disclosure requirements; establishing an appeal process; allowing fees to be charged; allowing fee waivers; and generally related to adopting procedures for processing Public Information Act requests.

Sponsors: Buckley

Attachments: [O-10-19 Public Information Act Ordinance.docx](#)
[O-10-19 Staff Report and Fiscal Impact.pdf](#)

Legislative History

3/26/19 City Council adopt on first reader

Adjournment

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.

We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.