

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

Tuesday, June 9, 2015

4:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

**Rules & City Government Committee**

1. Call To Order

Chairman Arnett called the meeting to order at 4 p.m.

Roll Call

**Present:** 2 - Alderwoman Finlayson and Alderman Arnett

**Absent:** 1 - Alderwoman Pindell Charles

2. Business before Committee

**a. Appointments and reappointments to Committees**

[AP-13-15](#) The Appointment of Charles A. Hurley to the Human Relations Commission

**Attachments:** [Board and Commissions Appointment Letter and Application](#)

*Boards and Commissions Coordinator Bierman spoke on the appointment of Charles Hurley to the Human Relations Commission and answered questions from the Committee.*

**Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderwoman Finlayson and Alderman Arnett

**Absent:** 1 - Alderwoman Pindell Charles

[AP-14-15](#) The Appointment of Matthew O'Neill to the Human Relation Commission

**Attachments:** [Appointment Letter/ Resume/ B&C Application](#)

*Matthew O'Neill, 620 Americana Drive, Apt. 202, Annapolis, Maryland 21403 spoke on behalf of his appointment to the Human Relations Commission and answered questions from the committee.*

**Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderwoman Finlayson and Alderman Arnett

**Absent:** 1 - Alderwoman Pindell Charles

[AP-15-15](#) The Appointment of Scott MacMullan to the Human Relations Commission

**Attachments:** [Appointment Letter and Resume](#)

*Boards and Commissions Coordinator Bierman spoke on behalf of the Scott MacMullan appointment to the Human Relations Commission. Recruitment/ Employee Relations Administrator Hopkins was present and answered questions from the committee.*

**Alderman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Finlayson and Alderman Arnett

**Absent:** 1 - Alderman Pindell Charles

[AP-16-15](#) The Reappointment of Patience Schenck to the Human Relations Commission

**Attachments:** [Appointment Letter/ Resume](#)

*Patience Schenck, 604 Greenbriar Lane, Annapolis, Maryland 21401 spoke on behalf of her reappointment to the Human Relations Commission and answered questions from the committee.*

**Alderman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Finlayson and Alderman Arnett

**Absent:** 1 - Alderman Pindell Charles

[AP-17-15](#) The Reappointment of Wanda Mitchell to the Human Relations Commission

**Attachments:** [Appointment Letter/ Resume](#)

*Wanda Mitchell, 191 Bertina Nick Way, Annapolis, Maryland 21401 spoke on behalf of her reappointment to the Human Relations Commission and answered questions from the committee.*

**Alderman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Finlayson and Alderman Arnett

**Absent:** 1 - Alderman Pindell Charles

[AP-18-15](#) The Reappointment of Rosemary Katchmar to the Human Relations Commission

**Attachments:** [Appointment Letter/ Resume](#)

*Boards and Commissions Coordinator Bierman spoke on reappointment of Rosemary Katchmar to the Human Relations Commission and answered questions from the committee.*

**Alderman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Finlayson and Alderman Arnett

**Absent:** 1 - Alderman Pindell Charles

[AP-19-15](#) The Reappointment of Helen Leitch to the Human Relations Commission

**Attachments:** [Appointment Letter/ Resume](#)

*Helen Leitch, 504 6th Street, Annapolis, Maryland 21403 spoke on behalf of her reappointment to the Human Relations Commission and answered questions from the committee.*

**Alderman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Finlayson and Alderman Arnett

**Absent:** 1 - Alderman Pindell Charles

[AP-27-15](#) The Reappointment of Anne Palumbo to the Arts in Public Places Commission

**Attachments:** [Appointment Letter/ Resume](#)

*Boards and Commissions Coordinator Bierman spoke on the reappointment of Anne Palumbo to Arts and Public Places Commission and answered questions from the committee.*

**Alderman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Finlayson and Alderman Arnett

**Absent:** 1 - Alderman Pindell Charles

**b. Approval of Minutes**

[RCG051215](#) Approval of Minutes for the Regular Meeting

**Attachments:** [May 12, 2015](#)

**Alderman Finlayson moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Finlayson and Alderman Arnett

**Absent:** 1 - Alderman Pindell Charles

**3. Legislation before Committee**

[O-32-14](#) Forest Conservation Requirements and Standards in the City of Annapolis - For the purpose of adopting requirements and standards for forest conservation in the City of Annapolis; providing forest stand delineation and forest conservation plan requirements; providing exceptions to Chapter 17.13 of the City Code; providing for variance procedures; and all other matters generally relating to forest conservation in the City of

Annapolis.

**Attachments:** [O-32-14 FCA.docx](#)  
[O-32-14 DNEP Staff Report.docx](#)  
[O-32-14 Staff Reports DNEP and P&Z.pdf](#)  
[O-32-14 Fiscal Impact.pdf](#)  
[O-32-14 PC Findings.pdf](#)  
[O-32-14 FCA PC Amendments Clean Copy.docx](#)  
[O-32-14 FCA PC Trackchanges of Amended First Reader.docx](#)  
[O-32-14 Supplemental Materials Submitted by DNEP - FCA Model Ordinance.pdf](#)  
[O-32-14 Supplemental Materials Submitted by DNEP - Comparison of FCA Ordinances.pdf](#)

**Alderwoman Finlayson moved to postpone. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderwoman Finlayson and Alderman Arnett

**Absent:** 1 - Alderwoman Pindell Charles

[R-38-14](#) Forest Conservation Act Fees and Fines - For the purpose of setting fees and fines associated with the City's Forest Conservation Act set forth in Chapter 17.13 of the City Code

**Attachments:** [R-38-14 FCA Fees and Fines.docx](#)  
[R-38-14 FCA Attach Fee Schedule Comparison.docx](#)  
[R-38-14 PC Findings.pdf](#)

**Alderwoman Finlayson moved to postpone. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderwoman Finlayson and Alderman Arnett

**Absent:** 1 - Alderwoman Pindell Charles

[O-37-14](#) Lease of City Property to Chesapeake Children's Museum - For the purpose of approving a lease between the City of Annapolis and the Chesapeake Children's Museum for a portion of the City-owned building located at 25 Silopanna Road, Annapolis, Maryland; and all other matters related to said lease with the Chesapeake Children's Museum.

**Attachments:** [O-37-14 CCM.docx](#)  
[O-37-14 ChesapeakeChildrensMuseum Lease Agmt.pdf](#)  
[O-37-14 Staff Report.docx](#)  
[O-37-14 Fiscal Impact Note.pdf](#)  
[O-37-14 EconMattersCmte\\_AMENDED\\_CCMuseumLease2015-05-22.doc](#)

*City Attorney Leahy gave a brief presentation on the legislation and answered questions from the committee.*

Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

**Aye:** 2 - Alderwoman Finlayson and Alderman Arnett

**Absent:** 1 - Alderwoman Pindell Charles

O-25-15

Environmental Commission - For the purpose of establishing a quorum of the Environmental Commission.

**Attachments:** [O-25-15 Environmental Cmmn Quorum.docx](#)

[O-25-15 Staff Report.docx](#)

[O-25-15 Fiscal Impact.pdf](#)

*City Attorney Leahy gave a presentation on the legislation and answered questions from the committee.*

Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

**Aye:** 2 - Alderwoman Finlayson and Alderman Arnett

**Absent:** 1 - Alderwoman Pindell Charles

4. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 4:33 p.m.

Cyndi Gaines  
City Council Associate