

# **City of Annapolis**

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Minutes**

**Tuesday, July 10, 2018**

**4:00 PM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

### **Rules & City Government Committee**

1. Call To Order

Chairwoman Finlayson called the meeting to order at 4:09 p.m.

2. Roll Call

**Present:** 3 - Finlayson, Savidge and Arnett

3. Business before Committee

**a. Approval of Minutes**

[RCG041018](#) Approval of Minutes for the Regular Meeting

**Alderman Arnett moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Finlayson, Savidge and Arnett

[ID-223-18](#) Update: Review of Boards and Commissions

*Public Engagement and Community Relations Specialist Rowel was present and answered questions from the committee.*

4. Legislation before Committee

[O-8-18](#) **Adequate Public Facilities - Adequate School Facilities - Standards -**  
For the purpose of amending the test for additional school capacity by requiring schools with enrollment greater than ninety five percent of the State-Rated Capacity to be listed as closed on the annual school utilization chart; and matters generally relating to adequate school facilities.

**Alderman Arnett moved to postpone. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Finlayson, Savidge and Arnett

[O-9-18](#) **Sign Regulations - Temporary Signs -** For the purpose of amending the standards concerning temporary signs for community or civic projects or special events; and matters generally relating to regulation of temporary signs.

**Alderman Savidge moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Finlayson, Savidge and Arnett

[O-14-18](#) **Development Review Process Amendments -** For the purpose of clarifying the notice requirements for community meetings; clarifying the project applicability requirements for required community meetings; designating the Office of the Mayor as the point of contact for obtaining a list of associations whose membership could be

affected by a proposed development; making minor editorial corrections; and matters generally relating to the review process for all significant and substantial projects.

**Alderman Arnett moved to approve the following amendments:**

**Amendment 1**

**In Page 2, Lines 13-42: Require that applicants proposing subdivisions that will contain a new street will be required to hold a community meeting in compliance with City Code 21.10.010 (B)**

**Amendment 2:**

**In Page 3, Lines 31-40, and Page 4, Lines 7-19, Page 6, Lines 27-46, and Page 7, Lines 1-14: Clarify that a list of community associations will be maintained by the Office of the Mayor, provide direction on required public notice and timing of information, and remove redundant language.**

**Amendment 3:**

**Page 3, Lines 42-47: Clarify that community meetings are required for original applications for major site design plans and planned developments, and for major modifications to such approvals.**

**Amendment 4:**

**Page 8, table entitled "Summary of Public Meetings (PM) Public Hearing (PH)", row entitled "Major Site Design Plan", column entitled "Planning Commission", and Page 9, Line 3: Establish provisions for processing site design plans associated with special exception applications.**

**Amendment 5:**

**Page 9, Lines 5-7: Clarify that changes to the City Code will not apply to projects already in the pipeline.**

**Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Finlayson and Arnett

**Nay:** 1 - Savidge

*Steven Hyatt, Hyatt and Weber, P.A., and Planning and Zoning Director Gutwald were present and reviewed proposed amendments.*

*Chief of Staff Smith was present and answered questions from the committee.*

**Alderman Arnett moved to recommend with amendments. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Finlayson and Arnett

**Nay:** 1 - Savidge

**O-25-18**

**Exempt Service Position Updates** - For the purpose of modifying and updating certain position titles based on corresponding duties; amending certain position grades; clarifying reporting and salary approval requirements; and matters generally relating to the exempt service.

*Acting Manager Hopkins and Chief of Staff Smith were present and answered questions from the committee.*

**Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Finlayson, Savidge and Arnett

[O-26-18](#)

**Legislative Procedure Updates** - For the purpose of clarifying the rules of procedure for the passage of ordinances, charter amendments and resolutions.

**Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Finlayson, Savidge and Arnett

5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:27 PM.

Teekia Green  
City Council Associate