

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Minutes

Wednesday, September 2, 2020

10:30 AM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

1. Call To Order

Chairman Arnett called the meeting to order at 10:38 a.m.

2. Roll Call

Present: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

3. Approval of Agenda (any changes to the agenda should be made here)

Alderman Paone moved to adopt the Regular Meeting Agenda. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

4. Business before Committee

a. Approval of Minutes

[FC07.15.20](#) Approval of Minutes for the Regular Meeting

Alderman Paone moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

b. Budget Revision Requests

[FT-1-21](#) City Manager's Office
Transfer From: Contingency Fund (\$135,650.00) Transfer To: City Manager Salaries and Benefits (\$50,000.00); City Manager Contractual Services (\$85,650.00)

Finance Director Dickinson, and Assistant City Manager Farrow were present and answered questions from the committee.

Alderwoman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[FT-2-21](#) Elections
Transfer From: Contingency Fund (\$35,500.00) Transfer To: Elections Salary and Benefits (\$34,000.00); Elections Contractual Services (\$1,500.00)

Finance Director Dickinson, and City Clerk Watkins-Eldridge were present and answered questions from the committee.

Alderwoman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

c. Supplemental Appropriations

[SA-2-21](#)

OEMD

Revenue: Federal Operating Grant Revenue- Homeland Security Grant (\$40,000.00) Expenditure: Federal Operation Grant Expense - Homeland Security Grant (\$40,000.00)

Finance Director Dickinson was present and answered questions from the committee.

Alderwoman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[SA-3-21](#)

Fire

Revenue: State Operating Grant - Maryland Institute Emergency Medical Service Systems (\$1,524.00) Expenditure: State Operating Grant Expense - Maryland Institute Emergency Medical Service Systems (\$1,524.00)

Finance Director Dickinson, and Fire Chief Remaley were present and answered questions from the committee.

This Supplemental Appropriation was withdrawn without objection

[SA-4-21](#)

OEMD

Revenue: Federal Operating Grant - Emergency Management Performance Grant (\$20,754.00) Expenditure: Federal Operating Grant Expense - Emergency Management Performance Grant (\$20,754.00)

Finance Director Dickinson, and Office Of Emergency Management Department Deputy Director Mandell were present and answered questions from the committee.

Alderwoman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[SA-5-21](#)

Planning and Zoning

Revenue: Federal Operating - OEA Resilience (\$487,320.00) Expenditure: Federal Operating Expense - OEA Resilience (\$487,320.00)

Finance Director Dickinson, and Planning and Zoning Director Nash were present and answered questions from the committee.

Alderman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderman Finlayson

[SA-6-21](#)

Mayor's Office

Revenue: State Operating Grant - Crime Control and Prevention (\$55,337.00) Expenditure: State Operating Expense - Crime Control and Prevention (\$55,337.00)

Finance Director Dickinson, Assistant City Manager Farrow, City Manager Jarrell, Mayor's Chief of Staff Smith, and City Attorney Lyles were present and answered questions from the committee.

Alderman Paone moved to postpone. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderman Finlayson

[SA-7-21](#)

Planning and Zoning

Revenue: State Operating Grant - Community Legacy (\$200,000.00) Expenditure: State Operating Grant Expense - Community Legacy (\$200,000.00)

Finance Director Dickinson, and Planning and Zoning Director Nash were present and answered questions from the committee.

Alderman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderman Finlayson

[SA-8-21](#)

Planning and Zoning

Revenue: State Operating Grant - Critical Area (\$3,000.00) Expenditure: State Operating Grant Expense (\$3,000.00)

Planning and Zoning Director Nash was present and answered questions from the committee.

Alderman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderman Finlayson

[SA-9-21](#)

Fire

Revenue: Fire Retired K-9 Donations (\$100.00) Expenditure: Fire Retired

K-9 Contractual Services (\$100.00)

Finance Director Dickinson, and Fire Chief Remaley were present and answered questions from the committee.

Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[SA-10-21](#)

Fire

Revenue: Fire Ambulance Memorial Donations (\$50.00) Expenditure: Fire Ambulance Memorial Supplies and Other (\$50.00)

Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

5. Legislation before Committee

[O-30-20](#)

Issuance of General Obligation Bonds and Bond Anticipation Notes -

For the purpose of authorizing and empowering the City of Annapolis (the “City”) to issue and sell, upon its full faith and credit, (i) one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$24,278,662 (the “Bonds”), pursuant to Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended (the “Charter”), (ii) one or more series of its general obligation bond anticipation notes in anticipation of the issuance of the Bonds in the maximum aggregate principal amount equal to the maximum aggregate principal amount of the Bonds (the “Notes”), pursuant to Sections 19-211 through 19-221, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended and the Charter and (iii) one or more series of its general obligation bonds to refund specified bonds previously issued by the City in the aggregate principal amount not to exceed 120% of the principal amount of bonds to be refunded (the “Refunding Bonds”), pursuant to Section 19-207 and Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and the Charter; providing that the Bonds, Notes and Refunding Bonds shall be issued and sold for the public purpose of financing and refinancing certain capital projects of the City as provided in this Ordinance; prescribing the form and tenor of the Bonds, Notes and Refunding Bonds; providing for the method of sale of the Bonds, Notes and Refunding Bonds and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds, Notes and Refunding Bonds; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds, Notes and Refunding Bonds; and generally providing for and determining

various matters relating to the issuance, sale and delivery of the Bonds, Notes and Refunding Bonds.

Finance Director Dickinson was present and answered questions from the committee.

Alderman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 3 - Alderman Arnett, Alderman Paone and Alderman Finlayson

6. General Discussion

Update from the Finance Director

Finance Director Dickinson, City Manager Jarrell, and Assistant City Manager Farrow were present and answered questions from the committee.

7. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 12:04 p.m.

**Teekia Green
City Council Associate**