

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

**Tuesday, April 14, 2015**

**4:00 PM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Rules & City Government Committee**

1. Call To Order

Chairman Arnett called the meeting to order at 4:07 p.m.

Roll Call

**Present:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

2. Business before Committee

**a. Appointments and Reappointments to Committees**

[AP-6-15](#) The Appointment of Herbert M. Sachs to the Civil Service Board

**Attachments:** [Appointment Letter and Resume](#)

*Herbert M. Sachs, 221 South Southwood Avenue, Annapolis, Maryland 21401 discussed his appointment to the Civil Service Board and answered question from the committee.*

**Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderwoman Finlayson and Alderman Arnett

**Absent:** 1 - Alderwoman Pindell Charles

[AP-7-15](#) The Appointment of Kevin A. Chase to the Ethics Commission

**Attachments:** [Appointment Letter & Resume](#)

*Kevin A. Chase, 1004 Popular Avenue, Annapolis, Maryland 21401 discussed his appointment to the Ethics Commission and answered questions from the committee.*

**Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[AP-8-15](#) The Reappointment of Edith Knight to the Human Relations Commission

**Attachments:** [Appointment Letter & Resume](#)

*Edith Knight, 1220 Madison Street, Annapolis, Maryland 21403 discussed her reappointment to the Human Relations Commission and answered questions from the committee.*

**Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[AP-9-15](#) The Reappointment of Diane Graham to the Human Relations Commission

**Attachments:** [Appointment Letter & Resume](#)

*Diane Graham, 38 Windwhisper Lane, Annapolis, Maryland 21403 discussed her reappointment to the Human Relations Commission and answered questions from the committee.*

**Alderman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pindell Charles, Alderman Finlayson and Alderman Arnett

[AP-10-15](#) The Reappointment of Martha Scott to the Human Relation Commission

**Attachments:** [Appointment Letter & Bio](#)

*Wanda Mitchell, Vice Chair of the Human Relations Commission, spoke in the favor of the reappointment of Martha Scott and answered questions from the committee. Ms. Scott was not present*

**Alderman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pindell Charles, Alderman Finlayson and Alderman Arnett

[AP-11-15](#) The Reappointment of Idamae Sims to the Human Relation Commission

**Attachments:** [Appointment Letter & Bio](#)

*Idamae Sims, 101 Conley Drive, Annapolis, Maryland 21401 discussed her reappointment to the Human Relations Commission and answered questions from the committee.*

**Alderman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pindell Charles, Alderman Finlayson and Alderman Arnett

**b. Approval of Minutes**

[RCG031015](#) Approval of Minutes for the Regular Meeting

**Attachments:** [March 10, 2015](#)

**Alderman Finlayson moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pindell Charles, Alderman Finlayson and Alderman Arnett

3. Legislation before Committee

[O-10-15](#) AAMC Lease Agreement for Stanton Center - For the purpose of approving the lease for certain City-owned space in the Stanton Center to Anne Arundel Medical Center; and matters generally relating to said lease.

**Attachments:** [O-10-15 AAMC Stanton Center Ordinance.docx](#)  
[O-10-15 EXHIBIT A AAMC Stanton Center.pdf](#)  
[O-10-15 Staff Report.docx](#)  
[O-10-15 Fiscal Impact.pdf](#)

**Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

**O-11-15** Annapolis Youth Services Bureau Lease Agreement for Stanton Center - For the purpose of approving the lease for certain City-owned space in the Stanton Center to Annapolis Youth Services Bureau; and matters generally relating to said lease.

**Attachments:** [O-11-15 Annapolis Youth Stanton Center Ordinance.docx](#)  
[O-11-15 EXHIBIT A AnnapYouth Stanton Center.pdf](#)  
[O-11-15 Staff Report.docx](#)  
[O-11-15 Fiscal Impact.pdf](#)

**Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

**O-12-15** We Care Lease Agreement for Stanton Center - For the purpose of approving the lease for certain City-owned space in the Stanton Center to We Care and Friends, Inc.; and matters generally relating to said lease.

**Attachments:** [O-12-15 WeCare Stanton Center Ordinance.docx](#)  
[O-12-15 EXHIBIT A WeCare Stanton Center.pdf](#)  
[O-12-15 Staff Report.docx](#)  
[O-12-15 Fiscal Impact.pdf](#)

**Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

**O-13-15** Lease of Public Parking Lots to FRESHFARM Markets, Inc. - For the purpose of authorizing a Lease of municipal property located at Parcel 1246, Parcel 1248, and Parcel 1256 as indicated on Attachment A of the lease from May 3, 2015 through November 22, 2015 (with the exception of October 11, 2015 and October 18, 2015 for the Fall Boat Shows) to FRESHFARM Markets, Inc.

**Attachments:** [O-13-15 FreshFarmMkt Ordinance.docx](#)  
[O-13-15 FreshFarmMkt Lease.docx](#)  
[O-13-15 Staff Report.docx](#)  
[O-13-15 Fiscal Impact.pdf](#)

Alderwoman Finlayson moved to recommend favorably. Seconded. CARRIED on voice vote.

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

### O-3-15

Risk Management - For the purpose of providing that the City Council may establish written rules and regulations as necessary in the interest of risk management.

**Attachments:** [O-3-15 Risk Management Rules and Regs.docx](#)  
[O-3-15 Staff Report.docx](#)  
[O-3-15 Fiscal Impact.pdf](#)  
[O-3-15 Rules Amendments.docx](#)

Alderwoman Finlayson moved to recommend O-3-15 favorably with the following amendments: Amendment #1 On page 2, line 7-10, strike "entire paragraph" add "THE CITY COUNCIL MAY APPROVE THE WRITTEN RULES AND REGULATIONS AS RECOMMENDED BY THE RISK MANAGEMENT COMMITTEE". Amendment #2 On page 1, line 40, after "Kinds" add a "coma" and on Page1, line 38, after "section" add a "coma". Seconded. CARRIED on voice vote.

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

### R-9-15

City Debt and Financial Administration Policies - For the purpose of formally amending and approving the debt and financial administration policies for the City of Annapolis.

**Attachments:** [R-9-15 Debt and Finance Policies Resolution.docx](#)  
[R-9-15 Staff Report.pdf](#)  
[R-9-15 Fiscal Impact.pdf](#)  
[R-9-15 FAC Recommendation.pdf](#)  
[R-9-15 Rules Amendments.docx](#)  
[R-9-15 Arnett Amendment.docx](#)

*Finance Director Miller gave a brief presentation on the legislation and answered questions from the committee.*

Alderwoman Finlayson moved to recommend R-9-15 with the following amendments: Amendment #1 Page 1, line 35, add "THERE SHALL BE A REVIEW OF THE CITY'S FINANCIAL POLICIES EVERY FOUR YEARS AT THE SEATING OF A NEW CITY COUNCIL". Amendment #2 On page 2, line 4, "after" (BAN'S) strike "OF" and on line 5, after "years" insert "AFTER THE COMPLETION OF A PROJECT". Amendment #3 On page 2, line 15, after "FIFTEEN PERCENT" insert "OF UNDESIGNATED FUND BALANCE". Amendment #4 On page 2, line 18, after "not" strike "ESTABLISH A TREND OF USING" insert "USE". Seconded. CARRIED

on voice vote.

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[O-7-15](#)

City Grants to Non-Profit Organizations - For the purpose of revising City priorities for making operating and/or capital grants to non-profit organizations under the Community Grant Program; and revising the qualifying criteria and reporting process for recipients of operating and/or capital Community Grant Program grants.

**Attachments:** [O-7-15 CommunityGrants.docx](#)  
[O-7-15 Staff Report.docx](#)  
[O-7-15 Fiscal Impact.pdf](#)  
[O-7-15 Pindell Charles Amendment.docx](#)  
[O-7-15 Finance Cmte Amendment.docx](#)

**Alderwoman Finlayson moved to recommend with the Pindell Charles and Finance Committee amendments. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

[O-30-14](#)

A Modification To Parking Requirements And Adding As A Permitted Use In The B1 District The Use: Commercial, Trade, Vocational, Music, Dance, Or Art Schools - For the purpose of implementing the West Annapolis Sector Study.

**Attachments:** [O-30-14 West Annapolis Modification of Parking Requirements.docx](#)  
[O-30-14 Staff Report.docx](#)  
[O-30-14 Fiscal Impact Note.pdf](#)  
[O-30-14 PC Findings.pdf](#)  
[O-30-14 Paone Amendment.docx](#)

**Alderwoman Finlayson moved to recommend with the Paone amendment. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderwoman Pindell Charles, Alderwoman Finlayson and Alderman Arnett

4. Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:07 p.m.**

**Cyndi Gaines  
City Council Associate**