

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Tuesday, September 11, 2018

4:00 PM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Rules & City Government Committee

1. Call To Order

Chairwoman Finlayson called the meeting to order at 4:07 p.m.

2. Roll Call

Present: 3 - Finlayson, Savidge and Arnett

3. Business before Committee

a. Approval of Minutes

[RCG071618](#) Approval of Minutes for the Regular Meeting

**Alderman Arnett moved to approve. Seconded. A roll call vote was taken.
The motion CARRIED by the following vote:**

Aye: 3 - Finlayson, Savidge and Arnett

4. Legislation before Committee

[O-8-18](#)

Adequate Public Facilities - Adequate School Facilities - Standards -

For the purpose of amending the test for additional school capacity by requiring schools with enrollment greater than ninety five percent of the State-Rated Capacity to be listed as closed on the annual school utilization chart; and matters generally relating to adequate school facilities.

Chief Operating Officer Alex Szachnowicz., representing Anne Arundel County Board of Education, was present and answered questions from the committee.

Assistant City Attorney Elson, and Planning and Zoning Director Gutwald were present and answered questions from the committee. Assistant City Attorney Elson, Planning and Zoning Director Gutwald, and Chief Operating Officer Alex Szachnowicz will work together to draft amendments.

[O-14-18](#)

Development Review Process Amendments - For the purpose of clarifying the notice requirements for community meetings; clarifying the project applicability requirements for required community meetings; designating the Office of the Mayor as the point of contact for obtaining a list of associations whose membership could be affected by a proposed development; making minor editorial corrections; and matters generally relating to the review process for all significant and substantial projects.

Assistant City Attorney Elson and Planning and Zoning Director Gutwald were present and answered questions from the committee. Assistant City Attorney Elson will coordinate with Attorney Hyatt, Hyatt & Weber, P.A., and present amendments to the committee at the next meeting.

**Arnett moved to approve the following amendment:
Remove footnote #2 on page 8. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

Aye: 3 - Finlayson, Savidge and Arnett

[O-19-18](#)

2018 Zoning Code Updates and Amendments - For the purpose of updating and amending the zoning code by eliminating the restriction on existing lot width or area for variance applications; removing the “finished side out” fence installation requirement; removing the retail and/or office requirement for multi-family residential projects in the BCE zoning district; removing the sign permit application requirement outside of the Historic District; extending the time-period for displaying exempt temporary community, civic, or public interest signs from sixty to ninety days; permitting free-standing signs in certain zoning districts; removing the minimum lot width requirement for freestanding signs in certain zoning districts; removing obsolete language; and matters generally relating to updating and amending the zoning code.

No action taken

5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:39 PM.

Teekia Green
City Council Associate