



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Regular Agenda - Final City Council

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Monday, July 11, 2016

7:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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Call to Order

*Mayor Pantelides*

Invocation

*Alderwoman Finlayson*

Pledge of Allegiance

*Mayor Pantelides*

Roll Call

*City Clerk Watkins-Eldridge*

Approval of Agenda

### **Martha Wood Leadership Award**

[ID-300-16](#)

**Martha Wood Leadership Award - Michael Moulden, Sr.**

Attachments:

[ID-300-16 Recommendation.docx](#)

### **Petitions, Reports and Communications**

**A. Reports by Committee**

**B. Comments by the General Public**

**C. Update from the Mayor**

### **Appointments**

[AP-14-16](#)

**The Appointment of Arjan Van Andel to the Transportation Board**

Attachments:

[AP-14-16 Appointment Letter/ Resume](#)

[AP-14-16signed.pdf](#)

Legislative History

6/21/16

Transportation Committee

recommend favorably

**Consent Calendar**

[CCM061316](#)      **Regular Meeting Minutes**

*Attachments:*      [June 13, 2016.pdf](#)

[CCM062016](#)      **Special Meeting Minutes**

*Attachments:*      [June 20, 2016.pdf](#)

**First Readers**

[O-28-16](#)      **Annapolis Arts District, Inc. Lease Agreement for Stanton Center - For the purpose of approving the lease for certain City-owned space in the Stanton Center to the Annapolis Arts District, Inc.; and matters generally relating to said lease.**

*Sponsors:*      Pantelides

*Attachments:*      [O-28-16 Stanton Center Lease Ordinance.docx](#)  
[O-28-16 Staff Report.docx](#)

[O-29-16](#)      **Alcoholic Beverages - Refillable Container License - For the purpose of adding Class E to those classes of license holders currently authorized to sell draft beer in refillable containers.**

*Sponsors:*      Paone

*Attachments:*      [O-29-16 Growlers Class E Ordinance.docx](#)  
[O-29-16 Staff Report.docx](#)

[R-25-16](#)      **Alcoholic Beverages - Refillable Container License Fees - For the purpose of specifying the fees that will be charged for Class E license holders authorized to sell draft beer in refillable containers.**

*Sponsors:*      Paone

*Attachments:*      [R-25-16 Growlers Class E Fees.docx](#)  
[R-25-16 Staff Report.docx](#)

**Second Readers**

[O-23-16](#)      **Grading Permits for Tree Removal - For the purpose of requiring a Grading Permit when trees having a combined diameter of 60 inches are to be removed from lots 40,000 square feet or greater.**

*Sponsors:*      Littmann, Finlayson, Budge, Arnett and Pantelides

*Attachments:*      [O-23-16 Grading Permit for Tree Removal.docx](#)  
[O-23-16 Staff Report.doc](#)  
[O-23-16 Fiscal Impact.pdf](#)

*Legislative History*

5/9/16	City Council	adopted on first reader
5/23/16	City Council	declared the public hearing closed
6/8/16	Economic Matters Committee	recommend favorably
6/9/16	Environmental Matters Committee	recommend favorably

O-25-16

**City Code Maximum Penalty Provision - For the purpose of amending the City Code to be consistent with the Charter concerning the Maximum Penalty applicable to misdemeanors, infractions and violations proscribed by State Law.**

Sponsors:

Budge

Attachments:[O-25-16 1.20.010 Misdemeanors.docx](#)[O-25-16 1.20.010 Staff Report.docx](#)[O-25-16 Fiscal Impact.pdf](#)Legislative History

5/23/16	City Council	adopted on first reader
5/23/16	City Council	refer to the Rules & City Government Committee
6/17/16	Rules & City Government Committee	recommend favorably
6/22/16	City Council	declared the public hearing closed

## End of Consent Calendar

## Public Hearings

O-19-16

**Traffic Impact Analyses- For the purpose of changing the threshold for when a traffic impact analysis is required from four hundred trips to two hundred fifty trips.**

Sponsors:

Littmann, Pfeiffer and Pantelides

Attachments:[O-19-16 Traffic Impact Analyses.docx](#)[O-19-16 Staff Report.doc](#)[O-19-16 Fiscal Impact.pdf](#)[O-19-16 PC Findings and PZ Memo.pdf](#)Legislative History

4/25/16	City Council	adopted on first reader
4/25/16	City Council	refer to the Planning Commission
4/25/16	City Council	refer to the Rules & City Government Committee
4/25/16	City Council	refer to the Transportation Committee
4/25/16	City Council	refer to the Transportation Board

O-22-16

**City of Annapolis Forest Conservation Act - For the purpose of prohibiting certain development projects from cutting or clearing certain forests within the City of Annapolis (the “City”) unless a forest stand delineation and a forest conservation plan associated with such projects are in effect.**

Sponsors:

Littmann, Finlayson, Budge, Arnett and Pantelides

Attachments:

[O-22-16 FCA Ad Hoc Committee.doc](#)

[O-22-16 Littmann Proposed Amendment.pdf](#)

[O-22-16 FCA Side by Side.pdf](#)

[O-22-16 Staff Report.doc](#)

[O-22-16 Fiscal Impact.pdf](#)

[O-22-16 Environ Comm Recommendations.doc](#)

[O-22-16 Memo from PandZ to PC.pdf](#)

[O-22-16 PC Findings.pdf](#)

[O-22-16 Fiscal Impact.pdf](#)

Legislative History

5/9/16 City Council adopted on first reader

O-26-16

**Extending Hours in Parking Districts 3 and 4 - For the purpose of extending the Special Residential Parking District hours on certain streets in President’s Hill and Murray Hill to midnight, seven days a week.**

Sponsors:

Budge

Attachments:

[O-26-16 Extending Hours Parking Districts 3 and 4.docx](#)

[O-26-16 MHRA Parking Petition Map.jpg](#)

[O-26-16 MHRA Parking Petition.pdf](#)

[O-26-16 PHCA Parking Petition.pdf](#)

[O-26-16 Transportation Board Recommendation PHRA MHRA Parking Districts 3 and](#)

[O-26-16 Staff Report.docx](#)

[O-26-16 Fiscal Impact.pdf](#)

Legislative History

6/13/16 City Council adopted on first reader

6/13/16 City Council refer to the Public Safety Committee

6/13/16 City Council refer to the Transportation Board

6/13/16 City Council refer to the Transportation Committee

O-27-16

**Elections Code Updates - For the purpose of amending and updating Chapters 4.08; 4.20; 4.24; 4.32; 4.40 and 4.44 of the Code of the City of Annapolis concerning polling places; nominations and candidacy; voting and voting machines; board of canvassers; ballot question procedures; and matters generally relating to these amendments and updates.**

Sponsors:

Arnett

Attachments:[O-27-16 Elections Code Updates.docx](#)[O-27-16 Staff Report.docx](#)[O-27-16 Fiscal Impact.pdf](#)Legislative History

6/24/16	City Council	adopted on first reader
6/24/16	City Council	refer to the Rules & City Government Committee

R-18-16

**Forest Conservation Act Fees and Fines - For the purpose of setting fees and fines associated with the City's Forest Conservation Act set forth in Chapter 21.71 of the City Code.**

Sponsors:

Littmann, Finlayson, Budge, Arnett and Pantelides

Attachments:[R-18-16 FCA Fees and Fines.docx](#)[R-18-16 Staff Report.doc](#)[R-18-16 Fiscal Impact.pdf](#)[O-22-16 R-18-16 PC Findings.pdf](#)Legislative History

5/9/16	City Council	adopted on first reader
7/5/16	Finance Committee	recommend favorably

R-21-16

**Katherine Properties Annexation and Public Facilities Agreement Status - For the purpose of examining the implementation of requirements specified in Resolution R-12-05 Revised and the associated Public Facilities Agreement in light of the annexation standards specified in Section 2.52.070 of the Code of the City of Annapolis, the Planning Commission Analysis of October 20, 2005, the City Comprehensive Plan adopted on October 5, 2009 by City Council Resolution R-32-09 and development activity within the Forest Drive corridor subsequent to the effectiveness of Resolution R-12-05 Revised on March 14, 2006.**

Sponsors:

Pantelides, Littmann and Pindell Charles

Attachments:[R-21-16 Katherine Properties Annexation Review.docx](#)[R-21-16 Staff Report.docx](#)[R-21-16 Fiscal Impact.pdf](#)[R-12-05 Revised.doc](#)Legislative History

6/13/16	City Council	adopted on first reader
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6/13/16	City Council	refer to the Rules & City Government Committee
6/13/16	City Council	refer to the Transportation Committee
6/13/16	City Council	refer to the Housing and Human Welfare / Housing and Community Development

[R-22-16](#)

**Annapolis Neck Road Property Annexation and Public Facilities Agreement Status - For the purpose of examining the implementation of requirements specified in Resolution R-37-05 Revised Amended and the associated Public Facilities Agreement in light of the annexation standards specified in Section 2.52.070 of the Code of the City of Annapolis, the Planning Commission Analysis of December 1, 2005, the City Comprehensive Plan adopted on October 5, 2009 by City Council Resolution R-32-09 and development activity within the Forest Drive corridor subsequent to the effectiveness of Resolution R-37-05 Revised on October 25, 2006.**

Sponsors:

Pantelides, Littmann and Pindell Charles

Attachments:[R-22-16 Annapolis Neck Reformation.docx](#)[R-22-16 Staff Report.docx](#)[R-22-16 Fiscal Impact.pdf](#)[R-37-05 RevisedAmended.doc](#)Legislative History

6/13/16	City Council	adopted on first reader
6/13/16	City Council	refer to the Rules & City Government Committee
6/13/16	City Council	refer to the Transportation Committee

[R-23-16](#)

**Rogers Property Annexation and Public Facilities Agreement Status - For the purpose of examining the implementation of requirements specified in Resolution R-8-05 Revised and the associated Public Facilities Agreement in light of the annexation standards specified in Section 2.52.070 of the Code of the City of Annapolis, the Planning Commission Analysis of October 20, 2005, the City Comprehensive Plan adopted on October 5, 2009 by City Council Resolution R-32-09 and development activity within the Forest Drive corridor subsequent to the effectiveness of Resolution R-8-05 Revised.**

Sponsors:

Pantelides, Littmann and Pindell Charles

Attachments:[R-23-16 Rogers Property Reformation.docx](#)[R-23-16 Staff Report.docx](#)[R-23-16 Fiscal Impact.pdf](#)[R-8-05 Revised.doc](#)Legislative History

6/13/16	City Council	adopted on first reader
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6/13/16	City Council	refer to the Rules & City Government Committee
6/13/16	City Council	refer to the Transportation Committee

[R-24-16](#)

**Annexation Resolutions Implementation Status - For the purpose of examining the implementation of requirements specified in: Resolution R-37-87 Amended, Brown Property Annexation effective March 1, 1988; Resolution R-35-97 Revised/Amended, Fischer Property Annexation effective June 25, 1988; Resolution R-13-02 Amended, Arundel Land and Development Co, Inc. Property Annexation effective April 24, 2003; Resolution R-19-04 Amended, AIC Forest, LLC Property Annexation effective April 28, 2005; and Resolution R-23-04 Revised, Bowen Property Annexation effective May 25, 2005 in light of the annexation standards specified in Section 2.52.070 of the Code of the City of Annapolis, the City Comprehensive Plan adopted on October 5, 2009 by City Council Resolution R-32-09 and development activity within the Forest Drive corridor subsequent to the effective date of each Resolution above.**

**Sponsors:** Pantelides, Littmann and Pindell Charles

**Attachments:** [R-24-16 Annexations Implementation Examination.docx](#)  
[R-24-16 Staff Report.docx](#)  
[R-24-16 Fiscal Impact.pdf](#)

**Legislative History**

6/13/16	City Council	adopted on first reader
6/13/16	City Council	refer to the Rules & City Government Committee
6/13/16	City Council	refer to the Transportation Committee
6/13/16	City Council	refer to the Housing and Human Welfare / Housing and Community Development

**Legislative Action**

**Proposed Motion to Postpone R-31-15 to Date Certain not to exceed 90 days, or vote to adopt or defeat R-31-15. City Code, Section 2.16.090B.**

[R-31-15](#)

**Rental Unit Licenses - For the purpose of waiving fees associated with the licensure and inspection of HACA residential rental units.**

**Sponsors:** Finlayson

**Attachments:** [R-31-15 Fee Waivers - HACA Rental Unit Licenses.docx](#)  
[R-31-15 Fiscal Impact.pdf](#)

**Legislative History**

12/8/15	City Council	adopted on first reader
12/8/15	City Council	refer to the Economic Matters Committee
12/8/15	City Council	refer to the Finance Committee
12/8/15	City Council	refer to the Housing and Human Welfare / Housing and Community Development
1/11/16	City Council	declared the public hearing closed

1/14/16	Economic Matters Committee	postpone
1/19/16	Finance Committee	postpone
1/19/16	Housing and Human Welfare / Housing and Community Development	postpone
2/10/16	Economic Matters Committee	postpone
3/21/16	City Council	postpone

**Proposed Motion to Postpone O-08-16 and R-02-16 to 7/25/16 City Council Meeting.**

O-08-16

**Title 7 - Business Licenses, Taxes and Regulations - For the purpose of amending Chapter 7.40 to provide for the regulation of peddlers, hawkers, and itinerant merchants within the City.**

Sponsors:

Budge

Attachments:

[O-8-16 Peddlers Hawkers Itinerant Merchants.docx](#)

[O-8-16 Summary of Peddlers Hawkers Itinerant Merchants Legislation.docx](#)

[O-8-16 Staff Report.doc](#)

[O-8-16 Map.pdf](#)

[O-8-16 Recreation Advisory Bd Recommendation.docx](#)

[O-8-16 MAB Recommendation.pdf](#)

[O-8-16 Fiscal Impact.pdf](#)

[O-8-16 Memo from PZ to Planning Commission.pdf](#)

[O-8-16 PC Findings.pdf](#)

[Potential Areas to Amend O-8-16 v2.docx](#)

Legislative History

1/11/16	City Council	adopted on first reader
1/11/16	City Council	refer to the Rules & City Government Committee
1/11/16	City Council	refer to the Economic Matters Committee
1/11/16	City Council	refer to the Planning Commission
1/11/16	City Council	refer to the Maritime Advisory Board
1/11/16	City Council	refer to the Recreation and Parks
4/11/16	City Council	declared the public hearing left open
4/12/16	Rules & City Government Committee	postpone
4/25/16	City Council	declared the public hearing closed
5/10/16	Economic Matters Committee	Continued
5/10/16	Rules & City Government Committee	Continued

[R-02-16](#)

**Peddlers, Hawkers, and Itinerant Merchants Fees and Fines - For the purpose of setting fees and fines associated with engaging in the business of a peddler, hawker, and itinerant merchant as set forth in Chapter 7.40 of the City Code.**

Sponsors:

Budge

Attachments:[R-2-16 Peddlers Hawkers Itinerant Merchants Fees and Fines.docx](#)[Summary of Peddlers Hawkers Legislation.docx](#)[R-2-16 Staff Report.doc](#)[R-2-16 Fiscal Impact.pdf](#)Legislative History

1/11/16	City Council	adopted on first reader
1/11/16	City Council	refer to the Rules & City Government Committee
1/11/16	City Council	refer to the Economic Matters Committee
1/11/16	City Council	refer to the Finance Committee
4/11/16	City Council	declared the public hearing closed
5/3/16	Finance Committee	postpone
5/10/16	Economic Matters Committee	Continued
5/10/16	Rules & City Government Committee	Continued

**Second Readers**[CA-2-16](#)

**Amending the City's Maximum Penalty- For the purpose of amending the Maximum Penalty applicable to misdemeanors, infractions and violations to that proscribed by State Law.**

Sponsors:

Budge

Attachments:[CA-2-16 Amending Maximum Penalty.docx](#)[CA-2-16 Staff Report.docx](#)[CA-2-16 Fiscal Impact.pdf](#)[CA-2-16 Rules Proposed Amendments.docx](#)Legislative History

3/21/16	City Council	adopted on first reader
3/21/16	City Council	refer to the Rules & City Government Committee
4/11/16	City Council	declared the public hearing closed
6/17/16	Rules & City Government Committee	recommend with amendments

O-09-16**Removing Members of Boards and Commissions - For the purpose of providing a formal process for the removal of appointed members of City boards and commissions for cause.**Sponsors:

Budge and Arnett

Attachments:[O-9-16 Removing Members of Boards and Commissions.docx](#)[O-9-16 Staff Report.docx](#)[O-9-16 Fiscal Impact.pdf](#)[O-9-16 MAB Recommendation.pdf](#)[O-9-16 Rules Proposed Amendments.docx](#)[O-9-16 Budge Arnett Proposed Amendments.docx](#)[O-9-16 Littmann Proposed Amendments.docx](#)Legislative History

1/11/16	City Council	adopted on first reader
1/11/16	City Council	refer to the Rules & City Government Committee
2/8/16	City Council	declared the public hearing closed
2/9/16	Rules & City Government Committee	postpone
3/1/16	Rules & City Government Committee	recommend favorably
3/1/16	Rules & City Government Committee	recommend with amendments
3/21/16	City Council	postpone
6/20/16	Rules & City Government Committee	recommend favorably
6/20/16	Rules & City Government Committee	recommend unfavorably

R-01-16**Comprehensive Maritime Review - For the purpose of conducting a comprehensive economic and zoning review of all maritime zones.**Sponsors:

Budge and Arnett

Attachments:[R-1-16 Comprehensive Maritime Review.docx](#)[R-1-16 Staff Report.doc](#)[R-1-16 MAB Recommendation.pdf](#)[R-1-16 Fiscal Impact.pdf](#)[R-1-16 Memo from PZ to Planning Commission.pdf](#)[R-1-16 PC Findings.pdf](#)[R-1-16 Economic Matters Proposed Amendments.docx](#)[R-1-16 Rules Proposed Amendment.docx](#)Legislative History

1/11/16	City Council	adopted on first reader
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1/11/16	City Council	refer to the Rules & City Government Committee
1/11/16	City Council	refer to the Economic Matters Committee
1/11/16	City Council	refer to the Environmental Matters Committee
1/11/16	City Council	refer to the Planning Commission
1/11/16	City Council	refer to the Maritime Advisory Board
4/11/16	City Council	declared the public hearing left open
4/25/16	City Council	declared the public hearing closed
5/16/16	Economic Matters Committee	recommend with amendments
5/19/16	Environmental Matters Committee	recommend with amendments
6/17/16	Rules & City Government Committee	recommend with amendments
6/17/16	Rules & City Government Committee	recommend favorably

R-09-16

**Public Safety Employee Funeral Representation - For the purpose of establishing a policy that upon the death of a retired or active duty public safety employee, a public safety representative shall attend the funeral of the employee with the consent of the legal authorized representative of the deceased employee's family.**

Sponsors:

Kirby

Attachments:[R-9-16.docx](#)[R-9-16 Staff Report.docx](#)[R-9-16 Fiscal Impact.pdf](#)[R-9-16 PSC Proposed Amendment.docx](#)[R-9-16 Rules Proposed Amendment.docx](#)Legislative History

3/14/16	City Council	adopted on first reader
3/14/16	City Council	refer to the Rules & City Government Committee
3/14/16	City Council	refer to the Public Safety Committee
3/21/16	City Council	declared the public hearing closed
4/18/16	Public Safety Committee	recommend with amendments
6/17/16	Rules & City Government Committee	recommend with amendments
6/17/16	Rules & City Government Committee	recommend favorably

Adjournment

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*