



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Standing Committee Minutes Finance Committee

---

Tuesday, October 21, 2014

5:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

---

### 1. Call To Order

**The Chair called the Meeting to order at 5:04 p.m.**

**Present:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 2. General Discussion

[ID-337-14](#) Report from the Financial Advisory Commission

**Attachments:** [FAC Letter 9.18.14](#)

*Mr. Sussman gave a summary of the Financial Advisory Commission (FAC) report indicating that the Commission recommends that the City begin the process of transitioning to a programmatic budget format to includes performance measures. He noted that the FY17 Budget would be a good target to process these implementations but if it could happen sooner that would be great.*

*Mr. Andrews, City Manager, explained that the City is very much in line with the FAC recommendations. Ald. Finlayson asked Mr. sussman a question about the core services.*

*Mr. Miller is happy that the City is moving in this direction.*

*The FAC responded to question from Finance Committee.*

### 4. Business before Committee

#### a. Grant Approvals

[GA-13-15](#) LGIT - Police Department

**Attachments:** [GA-13-15](#)

*Ms. Beth Hart, Representing Police Department, noted that grant funding will be transferred to fund the internal affairs conference. Finance Associate Pletzer noted that the grants have not yet been signed by the Mayor but have been signed by the City Manager. Alderwoman Finlayson asked a question about the grant.*

**Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Nay:** 1 - Alderman Paone

[GA-14-15](#) State Aid for Police Protection - APD

**Attachments:** [GA-14-15](#)

*Ms. Beth Hart representing the police department spoke on behalf of the grant. Members of the Finance Committee asked questions about the grant. Alderwoman Finlayson asked questions about the grant.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-15-15](#) Community Parks and Playgrounds, Bywater - Recreation and Parks

**Attachments:** [GA-15-15](#)

*Harbormaster Walters noted that this is a \$230,000 grant from the State of Maryland Department of Natural Resources for formerly known Kingsport or Bywater Park.*

*Alderwoman Finlayson provided background on the park property noting that the community allotted the property for the park. There was a Committee established to design the park and funding was raised to fund the park. This funding is start to get the park established.*

**Alderman Pfeiffer moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-17-15](#) Boating Infrastructure Grant - Harbormaster

**Attachments:** [GA-17-15](#)

*Mr. Walters noted that this is a blend of Federal and State money, a reimbursement grant. The Federal portion is up to \$100,000 and the total budget is just under \$141,000. The Department has requested that \$40,000 be earmarked in the budget in the event that the State does not come through with the 25% match. The State has provided 12.5% which will reduce the Capital budget amount. The money will be used to install new moorings.*

**Alderman Paone moved to approve. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-16-15](#) Cultural Resource Resiliency Plan - Planning and Zoning

**Attachments:** [GA-16-15](#)

*Chief of Historic Preservation Craig noted that this is grant funding that is used for contractual services.*

**Alderman Arnett moved to approve . Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

**b. Budget Revision Requests**[GT-08-15](#) Consulting Contract - Transportation

**Attachments:** [GT-8-15](#)

*Mr. Miller noted that is the request to transfer funding to contract services for the consultant that is working at the Transportation Department.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 3. Legislation before Committee

[O-7-14](#)

**City Budget: Referrals to the Financial Advisory Commission and City Grants to Non-Profit Organizations** - For the purpose of authorizing the referral of the annual operating budget and capital budget with the capital improvement program to the Financial Advisory Commission upon introduction of the ordinances before the City Council; revising City standards for making operating and/or capital grants to non-profit organizations; and the reporting process for recipients of operating and/or capital grants.

**Attachments:** [O-7-14.docx](#)

[Staff Report.docx](#)

[Fiscal Impact Note.pdf](#)

[Budge Amendment.docx](#)

**Alderman Paone moved to postpone . Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[O-25-14](#)

**Funding Purchase of Service Credits for Certain Employees in the Police and Fire Retirement Plan** - For the purpose of authorizing the City of Annapolis to fund all or a portion of the cost of purchasing service credits or any actuarial or other fees and costs for certain employees in the Police and Fire Retirement Plan; and specifying that the City of Annapolis shall have the authority to determine the respective percentages that a certain employee and the City of Annapolis shall contribute towards the cost of purchasing service credits or any actuarial or other fees and costs towards participation in the Police and Fire Retirement Plan.

**Attachments:** [O-25-14.docx](#)

[Staff Report.docx](#)

[O-25-14 Fiscal Impact](#)

*Alderman Finlayson stated that she wanted the record to reflect that she and Alderman Arnett co-sponsored the legislation.*

**Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

### 5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 5:54 PM.