

GA-6-17

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: JEANNE S. COUGHLIN Dept: FIRE Phone: 410-263-7975 X6740

This is a request to

- review, approve, and/or sign a grant agreement/award
other

Grant title: STATE HOMELAND SECURITY GRANT PROGRAM

Grantor: THROUGH MEMA AND MIEMSS Amount: \$ 16,290.00

Attestation:

- Match is not required.
Match is required. Match will be met in the form of

I attest that this asset has been approved/appropriated in

Department Director signature Dept Date

Table with columns: Routing, Initials, Date (In/Out), Comments. Rows include: originating Dept Director, Grants Coordinator, Finance Director, City Attorney, City Manager, Mayor, City Clerk, Finance Committee, Finance Dept.

Return to Originating Department

GRANT Briefing Document, continued

Provide a short narrative. Include:

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

MIEMSS (Maryland Institute of Emergency Medical Services Systems and MEMA (Maryland Emergency Management Agency) have offered us a grant award through the Mass Casualty/Emergency Medical Services Grant Application Program funded through the State Homeland Security Grant Program.

This program is to enhance the EMS (Emergency Medical Services) readiness of our jurisdiction. The purpose is to build capabilities to protect against, prevent, respond to and recover from emergencies or disasters with a nexus to terrorism.

This was a very competitive grant award process and requests were prioritized first at the regional and then at the state level before these awards were announced.

We are requesting approval to accept this award in support of the Fire Department's Active Assailant Plan. The deadline for the acceptance that we have to get it to MIEMSS is September 16, 2016.

Once the award is accepted and we receive back from MIEMSS the executed agreement and applicable Purchase order, we will need the account set up in MUNIS. The funding will require that all activity on the grant be completed by December 31, 2016. This includes the purchasing and reimbursement of all items.

We have been awarded these funds to purchase the rest of the Ballistic Protective Equipment required for the support of Active Shooter and Mass Casualty Incidents. These will allow our medical and rescue personnel who are properly trained and equipped to enter the scene of an active assailant incident which maximizes the survival of the victims. We have already received funds from other grants to begin this process and these funds would complete the requirements of this planned Program at this time. The policy for this program has been completed and we have already had one drill to test our readiness in this skill.

The breakdown of our use of the funds follows:

6 Tactical Vests @ \$1800 each =	\$10,800
6 Tactical Helmets @ \$365 each =	\$2,190
30 Tactical Response Kits @ \$110 each =	\$3,300
TOTAL Awarded =	\$16,290.00

¹ Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

² Examples: FY__ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



GRANT BUDGET FORM

Grant Title STATE HOMELAND SECURITY GRANT PROGRAM THROUGH MEMA AND MIEMSS

Grant Award (\$) 16,290.00

Originating Department(s): FIRE Department

Dept Contact (Name/Phone): Jeanne Coughlin 410-263-7975

Expenditure Account	Revenue Source				Total per Expend. Type	Comments
	Federal	State	Local (Matching)	Other		
Salaries					0.00	
Benefits					0.00	
Overtime					0.00	
Supplies		16,290.00			16,290.00	
Telephone					0.00	
Electricity					0.00	
Fuel and Oil					0.00	
Training & Education					0.00	
R & M - Equipment					0.00	
Special Programs					0.00	
Contract Services					0.00	
Capital Outlay					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
Total	0.00	16,290.00	0.00	0.00	16,290.00	

TOTAL EXPENDITURES: 16,290.00

* May be different from Grant Award \$ if there is a match requirement.

Match is not required.

 8/31/16
Department Director Signature/Date

FIRE
Department

Match is required. Match will be met in the form of ⁽¹⁾ _____

I attest that this asset has been approved/appropriated in ⁽²⁾ _____

Department Director Signature/Date

Department

COMMENTS:

(1) Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

(2) Examples: FY __ operating budget, a memorandum of understanding, City Council resolution/ordinance.



State of Maryland

August 24, 2016

Maryland
Institute for
Emergency Medical
Services Systems

653 West Pratt Street
Baltimore, Maryland
21201-1536

Larry Hogan
Governor

Donald L. DeVries, Jr., Esq.
Chairman
Emergency Medical
Services Board

Kevin G. Seaman, MD
Executive Director

410-706-5074
FAX 410-706-4768

Battalion Chief Craig Moore
Annapolis Fire Department
1790 Forest Drive
Annapolis, MD 21401

State Homeland Security Grant Program
Emergency Medical Services Grant Sub-award \$16,290.00

Dear Chief Moore:

The Maryland Institute for Emergency Medical Services Systems (MIEMSS), on behalf of the United States Department of Homeland Security (DHS) and the Maryland Emergency Management Agency (MEMA) is pleased to inform you that the proposed Emergency Medical Services (EMS) project for Annapolis Fire Department, has been selected for funding as a Subaward and included in the planned State Homeland Security Grant Program.

Funding in the amount shown above has been obligated to your project (also shown under Item 7 on the Project Agreement cover page). Attached is your Subaward Agreement. The Project Director as well as the Authorizing Official should sign the Agreement and return the signed document to MIEMSS. MIEMSS will execute the agreement and return to you along with a purchase order obligating the funds. Upon receipt of the Executed Agreement you may proceed with your project. *All project agreements need to be signed and returned to Sherry Alban by September 16, 2016. All projects must be completed and reimbursed no later than December 31, 2016. Reimbursement will be made with a letter submitted on the EMSOP's letterhead requesting reimbursement along with copies of paid invoices which support the project award. Please make certain to include proof of payment (canceled check or credit card statement). Submit the reimbursement request to Sherry Alban at 653 West Pratt St, Baltimore, MD, 21201 or, Salban@Miemss.org.*

The Subaward is subject to federal regulations and policies associated with awards from DHS. Some of the basic policies and requirements are described in "Exhibit C Agreement Articles" which is part of the Subaward agreement form. As provided in Exhibit C, there are additional regulations and policies which apply to use of the Subaward. These additional regulations can be found at <http://www.fema.gov/fy-2013-homeland-security-grant-program-hsgp-0>

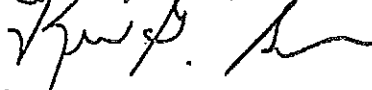
The individual in charge of managing this Subaward should become familiar with these materials in order to insure compliance.

Please note that if The City of Annapolis expends more than \$500,000 or more in federal awards in a single year, The City of Annapolis is required to have an audit in accordance with OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations. A copy is of which is available online at <http://www.whitehouse.gov/omb/circulars/a133/a133.html>

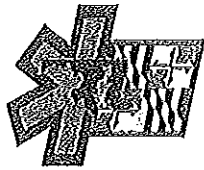
Another important item is the requirement that you institute and maintain required inventory records to ensure that equipment and other tangible non-expendable personal property purchased with funds from the Subaward is used in this project, similar future projects, and thereafter for SHSGP related purposes. Equipment must be inventoried and reported annually to MIEMSS.

Should you have any questions, or require further information, please contact Sherry Alban at 410-706-3145 or Salban@Miemss.org

Very Truly Yours,



Kevin G. Seaman, M.D., FACEP
Executive Director
MIEMSS



MIEMSS

SUBAWARD AGREEMENT
 Between MIEMSS and
 Annapolis Fire Department
 under the
State Homeland Security Grant Program
 United States Department of Homeland Security
 Federal Grant Number EMW-2015-SS-00007-S01
 CFDA 97.067
 Through MEMA and MIEMSS

SHSGP-2015-04

The Maryland Institute for Emergency Medical Services Systems (MIEMSS) hereby awards a cost reimbursable subaward to Sub-recipient as described herein. This agreement is effective on the date of MIEMSS approval shown in item 8 below. The undersigned agree that the Subrecipient (Item 2) will carry out the Project set forth in Exhibit A, within the Subaward Period (Item 6), in accordance with the Estimated Subaward Expenditures shown in Exhibit B, and in compliance with the Subaward Conditions stated in Exhibit C, for which reimbursement will be made for actual reimbursable expenditures, the amount of which is not to exceed the Amount of Funds Obligated (Item 7).

1. Subaward Title: 2015 SHSGP – Active Assailant Project

Subrecipient (include street address): 1790 Forest Drive, Annapolis, MD 21401

2. Fund Recipient (include street address and Federal I.D number): Same as above, FID #

4. Subaward Project Director:

Name: Craig Moore

Title: Battalion Chief

Phone No: 410-263-7975

E-mail Address: cmooreannapolis.gov

Signature

Date

8/30/16

5. Authorizing Official:

Name:

Title:

Phone No:

E-mail Address

Signature

Date:

This Section to be completed by MIEMSS Only

6. Subaward Period: Start _____

End: December 31, 2016

7. Amount of Funds Obligated from MIEMSS: \$16,290.00

8. MIEMSS Approval: _____

Date: _____



Expression of Interest
 State Homeland Security Grant Program
 United States Department of Homeland Security Federal Grant/
 Award Number: EMW-2015-SS-00077-S01 CFDA 97.067
 Through MEMA and MIEMSS

For MIEMSS Use Only
Region: _____
Control #: _____

Applicant Information

Agency Name	Annapolis Fire Department
Address	1790 Forest Drive
City/State/Zip	Annapolis, MD 21401
Telephone Number	52-6000764
Primary Project Manager/Contact	Battalion Chief Craig Moore
Email	cmoore@annapolls.gov
Work Phone	410-263-7975
Cell Phone	
Secondary/Alternate Manager/Contact	Deputy Chief Douglas Remaley
Email	dremaley@annapolls.gov
Work Phone	410-263-7975
Cell Phone	
Principal/Admin Contact	Jeanne S. Coughlin
Email	jscoughlin@annapolls.gov
Work Phone	410-263-7975
Cell Phone	

Funding Request

Type of Funds	Amount Requested
Planning	\$
Equipment	\$16,290.00
Training	\$
Exercise	\$
Total Project Request	\$16,290.00

DHS Mission Area

Please check any that apply. Additional information on DHS Mission Areas can be found at www.fema.gov/national-preparedness-goal.

- | | |
|------------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Prevention | <input checked="" type="checkbox"/> Response |
| <input checked="" type="checkbox"/> Protection | <input type="checkbox"/> Recovery |
| <input checked="" type="checkbox"/> Mitigation | |

DHS Core Capability

Please check any that apply. Detailed descriptions of the DHS Core Capabilities can be found at: www.fema.gov/core-capabilities.

- | | |
|------------------------------------------------------------------------|---------------------------------------------------------------|
| <input type="checkbox"/> Planning | <input type="checkbox"/> Public Information and warning |
| <input type="checkbox"/> Operational coordination | <input type="checkbox"/> Intelligence and information sharing |
| <input type="checkbox"/> Community resilience | <input type="checkbox"/> Long-term vulnerability |
| <input type="checkbox"/> Risk and disaster resilience assessment | <input type="checkbox"/> Threats and hazards identification |
| <input type="checkbox"/> Critical transportation | <input type="checkbox"/> Operational communication |
| <input checked="" type="checkbox"/> Public health, healthcare, and EMS | <input checked="" type="checkbox"/> Situational assessment |
| <input type="checkbox"/> Health and social services | <input type="checkbox"/> Other: |

Needs Assessment

Please describe the current gap or need your project will address. Be as specific as possible, to include applicable needs assessment, literature references, and/or data.

The City of Annapolis must be prepared to respond to AS/MCI's. In addition to developing the necessary LE response capabilities, we must build sufficient public safety resources and capabilities to quickly triage, treat and evacuate victims located within or near an AS/MCI area. Providing fire and EMS teams with proper BPE, along with the requisite training, directly supports this critical capability. BPE is essential for the safety of first responders, such as fire/rescue and EMS personnel, who may be called upon to support LE teams during an active shooter incident, and enter an unsecured active shooter area (warm or hot zone). Fire/rescue and EMS personnel who are not members of a tactical LE response team have traditionally not entered an active shooter area until the "all clear sign" is given by the Incident Commander (IC). However, expert analysis of recent AS/MCI incidents has revealed the value of having medical and rescue personnel who are properly trained and equipped to enter the warm zone to maximize victim survival. FEMA therefore encourages first responder agencies to develop this capability. We received funding for a portion of the BPE needed and are now requesting the funding to complete the anticipated need.



Expression of Interest
 State Homeland Security Grant Program
 United States Department of Homeland Security Federal Grant/
 Award Number: EMW-2015-SS-00077-501 CFDA 97.067
 Through MEMA and MIEMSS

- If training or exercising, how many persons will be trained/participate and to what level? How will that improve readiness for the mission area and core capability selected?
- Include any cost analysis information.

EXHIBIT A

We are requesting funds to purchase Ballistic Protective Equipment (BPE) for Fire and Emergency Medical Services (EMS) personnel in support of Active Shooter and Mass Casualty Incidents (AS/MCI). All of our personnel have already been trained in our Active Assailant procedures.

Applications must include information that supports the benchmarks of the project deliverables. Information required in this section must include anticipated dates of project initiation, significant deliverables completed, timely draws of funds, and project closure. (Additional rows may be added as necessary. Please use July 1, 2016, as a start time.)

Action	Date/Time frame to complete	Result of Action
Request Funding Approval	3 weeks	Funding is available for Purchase
Purchase Requisitions for Supplies	4-5 weeks	Delivery of Supplies
Distribution of Supplies	1 week	Items in field ready for use

Equipment List

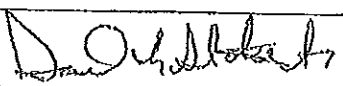
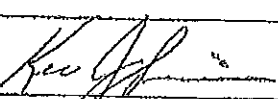
If the project does not require equipment, please leave this section blank.

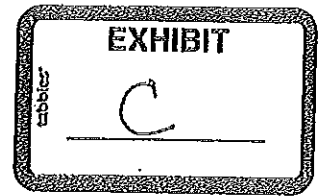
EXHIBIT B

Equipment Item	Authorized Equipment List Code	Quantity	Unit Cost	Total Cost
Tactical Vests	01LE-01-HLMT	6	\$1800.00	\$10,800.00
Tactical Helmets	01LE-01-SHLD	6	\$365.00	\$2,190.00
Tactical Response Kits	09ME-01-BAGM	30	\$110.00	\$3,300.00
Equipment Subtotal				\$16,290.00

Applicant Signatures

This application must be signed by an agency official and by the respective Local Emergency Management Director.

Authorized Signatory	Agency/Applicant	Emergency Manager www.memamaryland.gov/Pages/Grants.aspx
Name	Chief David L. Stokes, Sr.	Deputy Chief Kevin J. Simmons
Address	1790 Forest Dr Annapolis, MD 21401	199 Taylor Ave, OEM, Annapolis, MD 21401
Phone	410-263-7975	410-216-9167
Email	afdinfo@annapolls.gov	kjsimmons@annapolls.gov
Federal ID		
Signature		



AGREEMENT ARTICLES

2015 Homeland Security Grant Program

Grantor: Maryland Emergency Management Agency

Agreement Number: BMW-2015-SS-00077/ BMW-2015-SS-00077UASI

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Article I - Summary Description of Project

The purpose of the FY 2015 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 31 core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community.

Article II - Acknowledgement of Federal Funding from DHS

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

The Sub-grantee agrees that all allocations, use of funds, and other associated requirements under this grant will be in accordance with the Fiscal Year (FY) 2015 Homeland Security Grant program (HSGP) Notice of Funding Opportunity (NOFO). Specifically, sub-grantees and subsequent sub-recipients of awarded funds will closely review DHS requirements detailed within the NOFO Funding Guidelines. This guidance is posted within the Maryland Emergency Management Agency Grants Management System (MEMAGMS) Forms Menu.

1. **Law Enforcement Terrorism Prevention:** A minimum of 25% of awarded funds must be dedicated towards law enforcement terrorism prevention-oriented planning, training, exercise, and equipment activities.
2. **Personnel Cost Cap:** No more than 50% of awarded funds can be used for personnel and personnel-related activities. In general, the use of awarded funds to underwrite staff or contractor regular time or overtime/backfill is considered a personnel cost. Personnel costs included in Management and Administration costs count toward the 50%.
3. **Records Maintenance:** The sub-grantee shall retain all records relating to this grant for a period of three years after grant close-out.
4. **Matching Requirements:** There are no matching requirements with this grant.
5. **Non-Supplanting of Funds:** The sub-grantee must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources. Sub-grantees may be required to demonstrate and document that a reduction in non-Federal resources occurred for reasons other than the receipt or expected receipt of Federal funds.

Article IV - Maryland Coordination & Analysis Center (MCAC) Staff Support

If sub-grantees opt to and are approved to provide staffing for the MCAC; additional funding may be awarded.

1. In recognition of the Sub-grantee's assignment of staff member(s) for duty at the Maryland Coordination & Analysis Center (MCAC) or one of its regional offices, an incentive (@\$50,000 per position) may be awarded in addition to the initial award.
2. Supplemental funds must be used for the benefit of the law enforcement agency providing staff.
3. Award of these funds is premised upon continued assignment of personnel to the MCAC throughout CY 2016.
4. These funds cannot be applied against salary expenses, but may be used for any other departmental related expense authorized within grant guidance. (E.g., training, equipment, exercises)

Article V - DHS Specific Acknowledgements and Assurances

All recipients must acknowledge and agree-and require any sub-recipients, contractors, successors, transferees, and assignees acknowledge and agree-to comply with applicable provisions governing DHS and State access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS or the State.
2. Recipients must give DHS and the State access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to MEMA and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties.
6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office.

The United States has the right to seek judicial enforcement of these obligations.

Article VI - Lobbying Prohibitions

All recipients must comply with 31 U.S.C. part 1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

Article VIII - Copyright

All recipients must affix the applicable copyright notices of 17 USC §401 or 402 and an acknowledgement of U.S. Government sponsorship (including award number) to any work first produced under Federal financial assistance awards, unless the work includes any information that is otherwise controlled by the U.S. Government (e.g., classified information or other information subject to national security or export control laws or regulations).

Article IX - Use of DHS Seal, Logo and Flags

All recipients of financial assistance must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article X - Activities Conducted Abroad

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article XI - Fly America Act of 1974

All recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under 49 U.S.C. § 411Q2) for international air transportation of people and property to the extent that such service is available, in accordance with the international Air Transportation Fair Competitive Practices Act of 1974 and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B138942.

Article XII - Drug-Free Workplace Regulations

All recipients of financial assistance must comply with the requirements of the Drug-Free Workplace Act of 1988 (41 U.S.C. § 701 et seq.), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. These regulations are codified at 2 CFR 3001.

Article XIII - Trafficking Victims Protection Act of 2000

All recipients must comply with the requirements of the government-wide award term which implements Section 106(9) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C., C.S.7104). This is implemented in accordance with OMB interim Final Guidance, Federal Register, Volume 72, No.218, November 13, 2007. Full text of the award term is located at 2 CFR 5 125.15.

Article XIV - Hotel & Motel Fire Safety Act of 1990

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 USC §2225(a), all sub-grantees must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds comply with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, 15 USC §2225.

Article XV - Federal Debt Status

All sub-grantees are required to be non-delinquent in their payment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129 and SF 424B, item number 17 for additional information and guidance.

Article XVI - False Claims Act and Program Fraud Civil Remedies

All sub-grantees must comply with the requirements of 31 USC §3729 which set forth that no recipient of federal payments shall submit a false claim for payment. See also 38 USC §3801-3812 which details the administrative remedies for false claims and statements made.

Article XVII - Duplication of Benefits

Any cost allocable to a particular Federal award provided for in 2 CFR Part 200, Subpart B may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of the Federal awards, or for other reasons. However, this prohibition would not preclude the non-Federal entity from shifting costs that are allowable under two or more Federal awards in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal awards.

Article XVIII – Debarment and Suspension

All sub-grantees must comply with Executive orders 12549 and 12689, which provide protection against waste, fraud and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the Federal government.

Article XIX – Best Practices for Collection and Use of Personally Identifiable Information (PII)

All recipients who collect PII are required to have a publically-available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate. Award recipients may also find as a useful resource the DHS Privacy impact Assessments: Privacy Guidance and Privacy template respectively.

http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_guidance_june2010.pdf or

http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_template.pdf

Article XX - National Environmental Policy Act (NEPA) of 1969

All recipients of financial assistance will comply with the requirements of the National Environmental Policy Act (NEPA), as amended, 42 U.S.C. § 4331 et seq., which establishes national policy goals and procedures to protect and enhance the environment, including protection against natural disasters. To comply with NEPA for its grant-supported activities, DHS requires the environmental aspects of construction grants (and certain non-construction projects as specified by the Component and awarding office) to be reviewed and evaluated before final action on the application. Failure of the Sub-grantee to meet federal, state, and local EHP requirements and obtain applicable permits may jeopardize federal funding. Sub-grantees may not undertake any project having the potential to impact EHP resources without the prior approval of FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings that are 50 years old or greater. Sub-grantees must comply with all conditions placed on the project as the result of EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the Sub-grantee must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, the Sub-grantee will cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Any construction activities that have been initiated prior to the full environmental and historic preservation review will result in a non-compliance finding.

Article XXI - USA Patriot Act of 2001

All recipients of financial assistance must comply with the requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c. Among other things, it prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose.

Article XXII - Agreement Amendments/Post Award Changes

This Agreement may be amended only as the Sub-grantee and the awarding Agency mutually agree in writing. In the event FEMA determines that changes are necessary to the award document post award, including changes to period of performance or terms and conditions, sub-grantees will be notified of the change in writing. Once notification has been made, any subsequent request for funds will indicate sub-grantee acceptance of the changes to the award.

Article XXXIII - Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

Article XXXIV - Title VI of the Civil Rights Act of 1964

All recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Implementing regulations for the Act are found at 6 C.F.R., Part 21 and 44 C.F.R. part 7.

Article XXXV - Incorporation by Reference of Notice of Funding Opportunity and DHS Standard Terms and Conditions

The Notice of Funding Opportunity and the DHS Standard Terms and Conditions for this program are hereby incorporated into your award agreement by reference. By accepting this award, the recipient agrees that all allocations and use of funds under this grant will be in

accordance with the requirements contained in these publications and the DHS Agreement Articles contained herein.

http://www.fema.gov/media-library-data/1429291822887-7f203c9296fde6160b727475532c7796/FY2015HSGP_NOFO_v3.pdf

<http://www.dhs.gov/sites/default/files/publications/PY%2015%20Standard%20TC%20Version%205.1%202015-2-23.pdf>