



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Regular Agenda - Final City Council

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Monday, July 13, 2015

7:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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Call to Order

*Mayor Pantelides*

Invocation

*Alderman Paone*

Pledge of Allegiance

*Mayor Pantelides*

Roll Call

*City Clerk Watkins-Eldridge*

Approval of Agenda

### **Approval of Journal of Proceedings**

[CCM060815](#)      **Approval of Regular Meeting Minutes**

*Attachments:*      [June 8, 2015.pdf](#)

[CCM062215](#)      **Approval of Special Meeting Minutes**

*Attachments:*      [June 22, 2015.pdf](#)

### **Martha Wood Leadership Award**

[ID-343-15](#)      **Martha Wood Leadership Award - "HOPE For All"**

*Attachments:*      [ID-343-15 Recommendation.doc](#)  
                                 [ID-343-15 Citation.doc](#)

### **Ceremonial Items**

[ID-363-15](#)      **City Council Proclamation - Frederick Taylor Day  
July 15th**

[ID-360-15](#)      **City Council Citation - Team “Bike Like a Girl”  
Race Across America 2015**

*Attachments:*      [Bike Like a Girl Citation.doc](#)

[ID-361-15](#)      **City Council Citation - Team “Bike US for MS”  
Race Across America 2015**

*Attachments:*      [Bike US for MS Citation.doc](#)

[ID-362-15](#)      **City Council Citation - Team “Beau Babe and Buds”  
Race Across America 2015**

*Attachments:*      [Beau Babe and Buds Citation.doc](#)

## **Petitions, Reports and Communications**

### **A. Reports by Committee**

### **B. Comments by the General Public**

## **Appointments**

[AP-13-15](#)      **The Appointment of Charles A. Hurley to the Human Relations Commission**

*Attachments:*      [Board and Commissions Appointment Letter and Application](#)

*Legislative History*

6/9/15	Rules & City Government Committee	recommend favorably
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[AP-14-15](#)      **The Appointment of Matthew O’Neill to the Human Relation Commission**

*Attachments:*      [Appointment Letter/ Resume/ B&C Application](#)

*Legislative History*

6/9/15	Rules & City Government Committee	recommend favorably
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[AP-15-15](#)      **The Appointment of Scott MacMullan to the Human Relations Commission**

*Attachments:*      [Appointment Letter and Resume](#)

*Legislative History*

6/9/15	Rules & City Government Committee	recommend favorably
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[AP-16-15](#)      **The Reappointment of Patience Schenck to the Human Relations  
Commission**

*Attachments:*      [Appointment Letter/ Resume](#)

*Legislative History*

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-17-15](#)

**The Reappointment of Wanda Mitchell to the Human Relations Commission**

Attachments: [Appointment Letter/ Resume](#)

Legislative History

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-18-15](#)

**The Reappointment of Rosemary Katchmar to the Human Relations Commission**

Attachments: [Appointment Letter/ Resume](#)

Legislative History

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-19-15](#)

**The Reappointment of Helen Leitch to the Human Relations Commission**

Attachments: [Appointment Letter/ Resume](#)

Legislative History

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-20-15](#)

**The Reappointment of Willie Sampson to the Port Warden Board**

Attachments: [Appointment Letter/Resume](#)

Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-21-15](#)

**The Reappointment of Lawrence W. Littig to the Port Warden Board**

Attachments: [Appointment Letter/ Resume](#)

Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-22-15](#)

**The Reappointment of Randall W. Adams to the Port Warden Board**

Attachments: [Appointment Letter/ Resume](#)

Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-23-15](#)

**The Reappointment of Gene E. Godley to the Port Warden Board**

Attachments: [Appointment Letter/ Biography](#)

Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-24-15](#) **The Reappointment of Kurt W. Riegel to the Annapolis Environmental Commission**

Attachments: [Appointment Letter/ Biography](#)

Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-25-15](#) **The Reappointment of Diane R. Butler to the Annapolis Environmental Commission**

Attachments: [Appointment Letter/ Resume](#)

Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-26-15](#) **The Reappointment of Theodore C. Weber to the Annapolis Environmental Commission**

Attachments: [Appointment Letter/ Resume](#)

Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-27-15](#) **The Reappointment of Anne Palumbo to the Arts in Public Places Commission**

Attachments: [Appointment Letter/ Resume](#)

Legislative History

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-28-15](#) **The Reappointment of Pamela Bukowski to the Education Commission**

Attachments: [Appointment Letter/ Biography](#)

Legislative History

6/16/15 Housing and Human Welfare / recommend favorably  
Housing and Community  
Development

[AP-29-15](#) **The Reappointment of Tricia Irvin to the Education Commission**

Attachments: [Appointment Letter/ Resume](#)

Legislative History

6/16/15 Housing and Human Welfare / recommend favorably  
Housing and Community  
Development

[AP-30-15](#)**The Reappointment of Enid Collison- Lee to the Education Commission**Attachments:[Appointment Letter/ Biograhly](#)Legislative History

6/16/15	Housing and Human Welfare / Housing and Community Development	recommend favorably
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[AP-31-15](#)**The Reappointment of Jeffrey Macris to the Education Commission**Attachments:[Appointment Letter/ Bio](#)Legislative History

6/16/15	Housing and Human Welfare / Housing and Community Development	recommend favorably
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[AP-32-15](#)**The Reappointment of Janet Norman to the Education Commission**Attachments:[Appointment Letter/ Resume](#)Legislative History

6/16/15	Housing and Human Welfare / Housing and Community Development	recommend favorably
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**Public Hearings Cont.**[R-33-14](#)

**Vehicular Access to and Internal Roadways within Certain Property adjacent to Aris T. Allen Boulevard - For the purpose of empowering the City of Annapolis to consider, and to potentially allow, vehicular access between Aris T. Allen Boulevard/Maryland 665 and certain adjacent property within the City limits as well as private roadways within said adjacent property.**

Sponsors:

Pindell Charles and Finlayson

Attachments:[R-33-14](#)[Associated Historical Legislation R-23-04](#)[Associated Historical Legislation R-13-02](#)[R-33-14 Map.pdf](#)[R-33-14 Transportation Board Opposition.pdf](#)[R-33-14 PC Findings.pdf](#)[R-33-14 Fiscal Impact.pdf](#)[R-33-14 Hyatt Presentation 6-22-15 PH.pdf](#)[R-33-14 Hyatt Presentation Maps 6-22-15 PH.pdf](#)Legislative History

10/13/14	City Council	adopted on first reader
3/23/15	City Council	postpone

5/18/15	City Council	postpone
6/22/15	City Council	refer to the Environmental Matters Committee
6/22/15	City Council	refer to the Housing and Human Welfare / Housing and Community Development

## **Public Hearings**

### **O-23-15**

**Modifications to the Tables of Uses for Business and Mixed Use Zoning Districts - For the purpose of adding “Personal Fitness Studios” to the tables of uses; defining “personal fitness studios” and “Physical Health Facilities;” and all other matters generally relating to such uses.**

**Sponsors:**

Paone and Pantelides

**Attachments:**

[O-23-15 Fitness Studios ZT Uses.docx](#)

[O-23-15 Staff Report.docx](#)

[O-23-15 Fiscal Impact.pdf](#)

[O-23-15 PC Findings.pdf](#)

**Legislative History**

5/11/15	City Council	adopted on first reader
5/11/15	City Council	refer to the Economic Matters Committee
5/11/15	City Council	refer to the Rules & City Government Committee
5/11/15	City Council	refer to the Planning Commission

### **O-30-15**

**Exempt Service - Positions Included - For the purpose of including the positions of Attorney 1 and Attorney 2 to the Exempt Service set forth in Chapter 3.08 of the Code of the City of Annapolis; and all other matters generally relating to positions included in the exempt service.**

**Sponsors:**

Pantelides

**Attachments:**

[O-30-15 Attorney 1and2.docx](#)

[O-30-15 Attorney1and2 Job Description.docx](#)

[O-30-15 Staff Report.docx](#)

[O-30-15 Fiscal Impact.pdf](#)

**Legislative History**

6/22/15	City Council	adopted on first reader
6/22/15	City Council	refer to the Finance Committee
6/22/15	City Council	refer to the Rules & City Government Committee

### **O-31-15**

**Title 3 HUMAN RESOURCES - For the purpose of rewriting and revising certain sections of Title 3, Human Resources; to simplify and reorganize that Title for ease of use, to clarify processes, to remove obsolete language, to include substantive changes; and matters generally relating to Title 3.**

**Sponsors:**

Pantelides

Attachments:[O-31-15 Title 3.docx](#)[O-31-15 Staff Report.docx](#)[O-31-15 Fiscal Impact.pdf](#)Legislative History

6/15/15	City Council	adopted on first reader
6/15/15	City Council	refer to the Rules & City Government Committee
6/15/15	City Council	refer to the Civil Service Board

[O-32-15](#)

**Annapolis Renewable Energy Park - For the purpose of approving the land lease agreement of certain City-owned property containing the closed City of Annapolis Landfill for the construction and operation of a solar photovoltaic (PV) electricity generating facility to be located at those portions of the closed City of Annapolis Landfill; and matters generally relating to said lease**

Sponsors:

Pantelides

Attachments:[O-32-15 AREP OrdinanceandLease.docx](#)[O-32-15 AREP LeaseSynopsis.docx](#)[O-32-15 Fiscal Impact.pdf](#)Legislative History

6/22/15	City Council	adopted on first reader
6/22/15	City Council	refer to the Economic Matters Committee
6/22/15	City Council	refer to the Environmental Commission
6/22/15	City Council	refer to the Finance Committee

[R-15-15](#)

**Exempt Service - Job Description - For the purpose of approving the updated Job Description for the City Attorney position.**

Sponsors:

Pantelides

Attachments:[R-15-15 CityAttorney.docx](#)[R-15-15 CityAttorney Job Description 2015.docx](#)[R-15-15 Staff Report.docx](#)[R-15-15 Fiscal Impact.pdf](#)Legislative History

6/22/15	City Council	adopted on first reader
6/22/15	City Council	refer to the Finance Committee
6/22/15	City Council	refer to the Rules & City Government Committee
7/7/15	Finance Committee	recommend favorably

[R-17-15](#)

**Personnel Rules and Regulations - For the purpose of approving updated and modified Rules and Regulations of the Personnel System.**

Sponsors:

Pantelides

Attachments:

[R-17-15 Resolution.docx](#)  
[R-17-15 Personnel Rules and Regs.pdf](#)  
[R-17-15 List of Appendices.docx](#)  
[R-17-15 Staff Report.docx](#)  
[R-17-15 Appendix-A Transit Drug Alcohol Policy.docx](#)  
[R-17-15 Appendix-B FMCSA Drug and Alcohol Testing Policy.docx](#)  
[R-17-15 Appendix-C Non DOT Drug and Alcohol Testing Policy.docx](#)  
[R-17-15 Appendix-D Drug Alcohol Policy Assignment by Classification.xls](#)  
[R-17-15 Appendix-E Employee Benefits Center.pdf](#)  
[R-17-15 Appendix-F Employee Recognition and Reward Program.docx](#)  
[R-17-15 Appendix-G Employment Non-Discrimination Policy.docx](#)  
[R-17-15 Appendix-H Equal Employment Opportunity.pdf](#)  
[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Ee's Serious Hlth](#)  
[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Family Member'](#)  
[R-17-15 Appendix-I FMLA - Designation Notice.pdf](#)  
[R-17-15 Appendix-I FMLA -Employee Rights & Repsonsibilities.pdf](#)  
[R-17-15 Appendix-J Fact Sheet The Health Insurance Portability and Accountability Ac](#)  
[R-17-15 Appendix-K MIT - Electronic Mail Policy.docx](#)  
[R-17-15 Appendix-L MIT - Electronic Use Policy.docx](#)  
[R-17-15 Appendix-M MIT - Social Media Policy.docx](#)  
[R-17-15 Appendix-N MIT - Software and Data Code of Ethics.docx](#)  
[R-17-15 Appendix-O Notice to Employees Regarding Rules and Regulations.docx](#)  
[R-17-15 Appendix-P Safety Manual.docx](#)  
[R-17-15 Appendix-Q WC BROCHURE \(2012-10-23\).xls](#)  
[R-17-15 Appendix-R Workplace Violence Policy.docx](#)

Legislative History

6/17/15	City Council	adopted on first reader
6/17/15	City Council	refer to the Rules & City Government Committee
6/17/15	City Council	refer to the Civil Service Board

**Business and Miscellaneous**

[ID-279-15](#)      **9 St. Mary's Street - The sale or lease of City-owned property.**

Attachments:

[ID-279-15 Notice of Public Hearing.docx](#)



**Legislative Action****First Readers****[O-33-15](#)**

**Water Service Agreement - Hopkins property - For the purpose of authorizing a water service agreement providing for the extension of City water service to certain property located in Anne Arundel County, outside of the boundaries of the City of Annapolis; and matters generally relating to said agreement.**

**Sponsors:**

Pantelides

**Attachments:**[O-33-15 Hopkins Water Service.docx](#)[O-33-15 Staff Report.docx](#)**[O-35-15](#)**

**CITY OF ANNAPOLIS POLICE AND FIRE RETIREMENT PLAN - For the purpose of adopting the City of Annapolis Police and Fire Retirement Plan Amendment and Restatement, effective July 1, 2015.**

**Sponsors:**

Pantelides

**Attachments:**[O-35-15 Police Fire Retirement Plan Ord.docx](#)[O-35-15 Police and Fire Retirement Plan.docx](#)[O-35-15 Staff Report.pdf](#)**[O-36-15](#)**

**Adequate Public Facilities - For the purpose of adding review criteria and certification for adequate school facilities to Title 22 of the Code of the City of Annapolis; and matters generally relating to the adequacy of school facilities.**

**Sponsors:**

Arnett and Littmann

**Attachments:**[O-36-15 APF Schools ZTA.doc](#)[O-36-15 Staff Report.docx](#)**[O-37-15](#)**

**Repealing Fifteen-Minute Parking on Northwest Street - For the purpose of repealing the fifteen-minute parking limit on portions of Northwest Street adjacent to the old Post Office.**

**Sponsors:**

Budge and Pantelides

**Attachments:**[O-37-15 Repeal 15-Minute Parking.docx](#)[O-37-15 Staff Report.docx](#)**[O-38-15](#)**

**Parking Motor Homes - For the purpose of regulating the parking of Motor Homes on City streets; and matters generally relating to parking Motor Homes.**

**Sponsors:**

Budge

**Attachments:**[O-38-15 Parking Motor Homes.docx](#)[O-38-15 Staff Report.docx](#)

R-18-15

**Amending Fines for Parking on Northwest Street and Parking of Motor Homes- For the purpose of removing the fine for violating 15-minute parking on portions of Northwest Street and establishing a fine for parking violations specific to motor homes.**

Sponsors:

Budge

Attachments:[R-18-15 Amending Parking Fines.docx](#)[R-18-15 Staff Report.docx](#)

*Proposed Motion to Suspend the Rules*

R-19-15

**Cardiac Surgery Program - For the purpose of supporting Anne Arundel Medical Center's application for a Certificate of Need from the Maryland Health Care Commission to offer a cardiac surgery program within Annapolis and Anne Arundel County.**

Sponsors:

Pantelides, Finlayson and Pindell Charles

Attachments:[R-19-15 Cardiac Surgery Program.docx](#)

## Adjournment

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*