



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Special Agenda - Final City Council

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Monday, September 25, 2017

7:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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Call to Order

*Mayor Pantelides*

Invocation

*Alderwoman Finlayson*

Pledge of Allegiance

*Mayor Pantelides*

Roll Call

*City Clerk Watkins-Eldridge*

Approval of Agenda

### **Ceremonial Items**

City Council Citation - Belinda Day

### **Petitions, Reports and Communications**

**A. Reports by Committee**

**B. Comments by the General Public**

**C. Update from the Mayor**

### **Appointments**

[AP-19-17](#)

**The Reappointment of Patricia Zeno to the Historic Preservation Commission**

Attachments:

[AP-19-17 Reappointment letter.pdf](#)

[AP-19-17 Resume.pdf](#)

[AP-19-17 Signed copy](#)

Legislative History

9/14/17

Economic Matters Committee

recommend favorably

[AP-20-17](#)**The Appointment of S. Colby Peters to the Housing and Community Development Committee**

Attachments: [AP-20-17 Nomination letter.pdf](#)  
[AP-20-17 Resume.pdf](#)  
[AP-20-17 Signed copy](#)

Legislative History

9/20/17      Housing and Human Welfare /      recommend favorably  
 Housing and Community  
 Development

[AP-21-17](#)**The Appointment of Roberta “Bobbi” Collins to the Historic Preservation Commission**

Attachments: [AP-21-17 Nomination letter.pdf](#)  
[AP-21-17 Bio.pdf](#)  
[AP-21-17 Resume.pdf](#)  
[AP-21-17 Signed copy](#)

Legislative History

9/14/17      Economic Matters Committee      recommend favorably

[AP-22-17](#)**The Reappointment of David Iams to the Planning Commission**

Attachments: [AP-22-17 Reappointment letter.pdf](#)  
[AP-22-17 Resume.pdf](#)

Legislative History

9/12/17      Rules & City Government      recommend favorably  
 Committee

[AP-23-17](#)**The Appointment of Judith Branham to the Commission on Aging**

Attachments: [AP-23-17 Nomination letter.pdf](#)  
[AP-23-17 Resume.pdf](#)  
[AP-23-17 Signed copy](#)

Legislative History

9/20/17      Housing and Human Welfare /      recommend favorably  
 Housing and Community  
 Development

**Consent Calendar****First Readers**[R-28-17](#)

**Police and Fire Retirement Plan - IRS Amendment - For the purpose of amending the Annapolis Police and Fire Retirement Plan to comply with an IRS requirement that the Plan include specific language to address the**

**potential for retirees to receive benefits from more than one City retirement plan.**

**Sponsors:** Pantelides

**Attachments:** [R-28-17 Resolution.docx](#)  
[R-28-17 Police and Fire Plan with IRS required language.docx](#)  
[R-28-17 Staff Report.docx](#)

**R-33-17**

**Parking Places and Parking Lots - Fine - For the purpose of establishing a fine for a violation of Chapter 12.28 of the Code of the City of Annapolis concerning the operation of parking places and parking lots.**

**Sponsors:** Budge

**Attachments:** [R-33-17 Parking Places and Lots Fine.docx](#)

**Second Readers**

**O-39-17**

**Clean Energy Loan Program and Property Tax Surcharge - For the purpose of defining certain terms; amending the scope of and eligibility for the Clean Energy Loan Program; amending qualifying criteria; establishing a calculation of the clean energy loan surcharge; providing for a recorded agreement and certain notices; and matters generally related to the Clean Energy Loan Program and real property taxes.**

**Sponsors:** Pantelides

**Attachments:** [O-39-17 Clean Energy Loan Pogram - Property Tax Surcharge.docx](#)  
[O-39-17 Staff Report.docx](#)  
[O-39-17 Fiscal Impact.pdf](#)

**Legislative History**

7/31/17	City Council	adopt on first reader
7/31/17	City Council	refer to the Environmental Matters Committee
7/31/17	City Council	refer to the Finance Committee
9/11/17	City Council	declare the public hearing closed
9/14/17	Environmental Matters Committee	approve
9/20/17	Finance Committee	approve

**R-30-17**

**Amendment to the FY2018 Capital Improvement Budget and Capital Improvement Program (2018-2023) - For the purpose of amending the FY2018 Capital Improvement Budget and Capital Improvement Program (2018-2023) to include funding for a new project - City Dock Re-Decking.**

**Sponsors:** Pantelides

**Attachments:**      [R-30-17 FY2018 CIP Budget Amendment.docx](#)  
[R-30-17 Decking Project Detail.pdf](#)  
[R-30-17 FY18 Amended CIP 08.24.17.pdf](#)  
[R-30-17 FAC Findings.pdf](#)

**Legislative History**

9/11/17	City Council	adopt on first reader
9/11/17	City Council	refer to the Financial Advisory Commission
9/11/17	City Council	refer to the Finance Committee
9/20/17	Finance Committee	approve

[R-32-17](#)

**City of Annapolis Investment Policy - For the purpose of updating the City of Annapolis Investment Policy by adopting the Investment Policy of the Maryland State Treasurer's Office.**

**Sponsors:**      Pantelides

**Attachments:**      [R-32-17 Investment Policy Update.docx](#)  
[R-32-17 State Treasurer's Investment Policy.pdf](#)  
[R-32-17 Staff Report.pdf](#)  
[R-32-17 FAC Findings.pdf](#)

**Legislative History**

9/11/17	City Council	adopt on first reader
9/11/17	City Council	refer to the Financial Advisory Commission
9/11/17	City Council	refer to the Finance Committee
9/20/17	Finance Committee	approve

**End of Consent Calendar**

**Public Hearings**

[CA-2-17](#)

**Offices of Law and City Clerk - For the purpose of establishing an Office of Law and an Office of City Clerk and clarifying operational lines of report.**

**Sponsors:**      Budge, Arnett, Finlayson, Kirby, Pfeiffer, Littmann and Pindell Charles

**Attachments:**      [CA-2-17 Offices of Law and City Clerk.docx](#)  
[CA-2-17 FAC Findings.pdf](#)  
[CA-2-17 Fiscal Impact.pdf](#)

**Legislative History**

9/14/17	City Council	adopt on first reader
9/14/17	City Council	refer to the Rules & City Government Committee
9/14/17	City Council	refer to the Financial Advisory Commission
9/14/17	City Council	refer to the Finance Committee
9/14/17	City Council	refer to the Public Safety Committee

[O-26-17](#)

**Zoning District Boundary Adjustments - For the purpose of removing the requirement that the Board of Appeals shall not extend the regulations to an extent greater than the lesser of twenty percent of the total area of the tract or five thousand square feet; removing consideration of “unique conditions” from the review criteria and findings requirements; and matters generally relating to applications concerning zoning district boundary adjustments involving a zoning district boundary that divides a tract in single ownership.**

**Sponsors:**

Arnett

**Attachments:**[O-26-17 Zoning District Boundary Adjustments Ordinance.docx](#)[O-26-17 Staff Report.pdf](#)[O-26-17 PC Findings to CC.pdf](#)[O-26-17 Fiscal Impact.pdf](#)**Legislative History**

5/9/17	City Council	adopt on first reader
5/9/17	City Council	refer to the Rules & City Government Committee
5/9/17	City Council	refer to the Planning Commission

[O-34-17](#)

**Approvals of Exterior Changes in the Historic District - For the purpose of clarifying the scope of factors the Historic Preservation Commission may consider in reviewing applications for exterior changes to buildings in the Historic District of Annapolis.**

**Sponsors:**

Littmann and Budge

**Attachments:**[O-34-17 HPC Exterior Changes Approvals Ordinance.docx](#)[O-34-17 Staff Report.docx](#)[O-34-17 PZ Staff Report to PC ZTA2017-008.pdf](#)[O-34-17 Fiscal Impact.pdf](#)**Legislative History**

7/31/17	City Council	adopt on first reader
7/31/17	City Council	refer to the Historic Preservation Committee
7/31/17	City Council	refer to the Planning Commission
7/31/17	City Council	refer to the Rules & City Government Committee

[O-38-17](#)

**Allowing Indoor Theaters in the Professional Office Zoning District- For the purpose of adding a theater use in the P Zoning District.**

**Sponsors:**

Finlayson

**Attachments:**[O-38-17 Theaters in P Zone.doc](#)[O-38-17 Staff Report.docx](#)[O-38-17 Maps.pdf](#)[O-38-17 PZ Staff Report to PC ZTA2017-009.pdf](#)[O-38-17 Fiscal Impact.pdf](#)

Legislative History

7/31/17	City Council	adopt on first reader
7/31/17	City Council	refer to the Planning Commission
7/31/17	City Council	refer to the Rules & City Government Committee

O-44-17

**Exempt Service - Economic Development Manager - For the purpose of including the position of Economic Development Manager to the Exempt Service set forth in Chapter 3.08 of the Code of the City of Annapolis; and correcting re-codification omissions to Chapter 3.08.**

Sponsors: Pantelides

Attachments: [O-44-17 Economic Development Manager.docx](#)  
[O-44-17 Economic Development Manager Job Description.docx](#)  
[O-44-17 Staff Report.docx](#)  
[O-44-17 Fiscal Impact.pdf](#)

Legislative History

9/11/17	City Council	adopt on first reader
9/11/17	City Council	refer to the Finance Committee
9/11/17	City Council	refer to the Rules & City Government Committee

O-45-17

**Garbage and Refuse Collection at Food-Handling Establishments - For the purpose of requiring that garbage and refuse shall be collected from food-handling establishments no later than 8:00AM.**

Sponsors: Budge

Attachments: [O-45-17 Garbage and Refuse Collection - Food Establishments v2.docx](#)  
[O-45-17 Staff Report.docx](#)  
[O-45-17 Fiscal Impact.pdf](#)

Legislative History

9/11/17	City Council	adopt on first reader
9/11/17	City Council	refer to the Housing and Human Welfare / Housing and Community Development
9/11/17	City Council	refer to the Rules & City Government Committee

O-46-17

**Temporary Class C Alcoholic Beverage License - Theaters - For the purpose of establishing criteria for the issuance of a Temporary Class C Alcoholic Beverage License to Theaters.**

Sponsors: Pantelides

Attachments: [O-46-17 Theater ABCB License Subclass C Ordinance.docx](#)  
[O-46-17 Staff Report.docx](#)  
[O-46-17 ASC Summary.pdf](#)  
[O-46-17 Fiscal Impact.pdf](#)

Legislative History

9/11/17	City Council	adopt on first reader
9/11/17	City Council	refer to the Alcoholic Beverage Control Board
9/11/17	City Council	refer to the Economic Matters Committee
9/11/17	City Council	refer to the Finance Committee

[O-47-17](#)

**Offices of Law and City Clerk - For the purpose of amending the Code of the City of Annapolis to be consistent with the proposed Charter Resolution CA-2-17 establishing an Office of Law and an Office of City Clerk and clarifying operational lines of report.**

Sponsors:

Budge, Arnett, Finlayson, Kirby, Pfeiffer, Littmann and Pindell Charles

Attachments:

[O-47-17 Offices of Law and City Clerk.docx](#)

[O-47-17 FAC Findings.pdf](#)

[O-47-17 Fiscal Impact.pdf](#)

Legislative History

9/14/17	City Council	adopt on first reader
9/14/17	City Council	refer to the Rules & City Government Committee
9/14/17	City Council	refer to the Finance Committee
9/14/17	City Council	refer to the Financial Advisory Commission
9/14/17	City Council	refer to the Public Safety Committee

[R-26-17](#)

**Community Development Block Grant Program - 2017 Amended Citizen Participation Plan - For the purpose of adopting an Amended Citizen Participation Plan as it relates to the administration of the Community Planning and Development programs funded by the U.S. Department of Housing and Urban Development.**

Sponsors:

Kirby

Attachments:

[R-26-17 Citizen Participation Plan.docx](#)

[R-26-17 Staff Report.docx](#)

[R-26-17 2017 Citizen Participation Plan.pdf](#)

[R-26-17 1999 Citizen Participation Plan.pdf](#)

[R-26-17 Fiscal Impact.pdf](#)

Legislative History

9/11/17	City Council	adopt on first reader
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[R-27-17](#)

**Hate Free Zone - For the purpose of declaring Annapolis as a Hate-Free Zone; condemning any and all groups operating within the United States that use hate as their motivation, including white supremacists, neo-Nazis, the KKK, and other hate groups whose rallies most recently led to the violence, death, and injuries in Charlottesville, Virginia; and putting such groups on notice that the City of Annapolis is hereby declared a Hate-Free Zone, and that any attempt to divide this city through hateful or violence actions will not be tolerated.**

**Sponsors:** Pantelides

**Attachments:** [R-27-17 Hate Free Zone Resolution.docx](#)  
[R-27-17 Fiscal Impact.pdf](#)

**Legislative History**

9/11/17	City Council	adopt on first reader
9/11/17	City Council	refer to the Housing and Human Welfare / Housing and Community Development
9/11/17	City Council	refer to the Public Safety Committee
9/11/17	City Council	refer to the Rules & City Government Committee

**R-31-17**

**Proposed Amendment to FY 2018 Fees Schedule - For the purpose of establishing a Temporary Special Class C Alcoholic Beverage License Fee for Theaters.**

**Sponsors:** Pantelides

**Attachments:** [R-31-17 Theaters Alcoholic Beverage License Fee.docx](#)  
[R-31-17 Staff Report.docx](#)  
[R-31-17 Fiscal Impact.pdf](#)

**Legislative History**

9/11/17	City Council	adopt on first reader
9/11/17	City Council	refer to the Alcoholic Beverage Control Board
9/11/17	City Council	refer to the Economic Matters Committee
9/11/17	City Council	refer to the Finance Committee

**Business and Miscellaneous**

**GA-11-18**

**Community Development Block Grant**

**Attachments:** [GA-11-18](#)

**Legislative History**

9/20/17	Finance Committee	approve
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**Adjournment**

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*