

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Meeting Minutes**

**Wednesday, September 7, 2022**

**10:30 AM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

Call To Order

Chairwoman Tierney called the meeting to order at 10:36 a.m.

Roll Call

**Present:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

Approval of Agenda (any changes to the agenda should be made here)

**Alderwoman Finlayson moved to adopt the Regular Meeting Agenda as amended to add SA-6-23, SA-7-23, SA-8-23. Seconded. The motion carried by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

**1. Business and Miscellaneous**

**Approval of Minutes**

[FC07.20.22](#) Approval of Minutes for the Regular Meeting

**Attachments:** [FC07.20.22](#)

**Alderwoman O'Neill moved to approve the Minutes for the Regular Meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

**Supplemental Appropriations**

[SA-5-23](#) General Fund - Mayor's Office - Charitable Contribution from Rodney Barnes  
Revenue: Miscellaneous Revenue (\$7,500.00) Expenditure: Supplies and Other (\$7,500.00)

**Attachments:** [SA-5-23](#)

Mayor's Chief of Staff Pettit was present and answered questions from the committee.

**Alderwoman Finlayson moved to recommend favorably SA-5-23. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

[SA-6-23](#) Transportation - Maryland Department of Transportation  
Revenue: State Grant Revenue (\$68,000.00) Expenditure: State Grant

Expense (\$68,000.00)

**Attachments:** [SA-6-23 Transportation Automatic Vehicle Location System](#)

Acting Transportation Director Duah was present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably SA-6-23. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

### SA-7-23

Fleet Replacement/General Fund - Capital Reserve

Revenue: Capital Reserve Fund Balance (General Fund) (\$800,000.00)

Transfer from General Fund (Fleet Replacement Fund) (\$800,000.00)

Expenditure: Transfer to Fleet Replacement Fund (General Fund)

(\$800,000.00) Fleet Capital Outlay (Fleet Replacement Fund) (\$800,000.00)

**Attachments:** [SA-7-23 Pumper Fleet Vehicle Replacement Fund](#)

Acting Fire Chief Spriggs, Fleet Manager Horwath, and Finance Director Dickinson were present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably SA-7-23. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

### SA-8-23

APD - Grant - Governor's Office of Crime Prevention, Youth, and Victim Services

Revenue: State Grant Revenue (\$262,858.00) Expenditure: State Grant

Expense (\$262,858.00)

**Attachments:** [SA-8-23 PACT APD Grant](#)

[ITR Training Institute](#)

[FY 2023 Police Accountability, Community, and Transparency](#)

[\(PACT\) Grant Program](#)

[External Complainant Advocate](#)

[Body Worn Camera Reviewer](#)

Police Professional Standards Manager McCoy, Finance Director Dickinson, and Human Resources Manager Hopkins were present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably SA-8-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

## 2. Legislation

**Ordinances****[O-32-22](#)**

**Human Resources - Exempt Service - Salary** - For the purpose of modifying the assistant city manager position salary, creating a new special projects/arts administration position, and changing the number of days that temporary employees shall be employed.

**Attachments:** [O-32-22 First Reader](#)  
[O-32-22 Staff Report](#)  
[O-32-22 Fiscal Impact Note](#)

Human Resources Manager Hopkins, Mayor's Chief of Staff Pettit, and City Manager Mallinoff were present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably O-32-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman O'Neill and Alderman Finlayson

**Nay:** 1 - Alderman Tierney

**[O-42-22](#)**

**Business License, Taxes and Regulations - Street Café** - For the purpose of clarifying the definition of street cafés

**Attachments:** [O-42-22 First Reader](#)  
[O-42-22 Staff Report](#)  
[O-42-22 Fiscal Impact Note](#)  
[O-42-22 Amendment 1](#)

City Attorney Lyles was present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably O-42-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

**[O-43-22](#)**

**Issuance of General Obligation Bonds and Bond Anticipation Notes** - For the purpose of authorizing and empowering the City of Annapolis (the "City") to issue and sell, upon its full faith and credit, (i) one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$32,643,771 (the "Bonds"), pursuant to Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended (the "Charter"), (ii) one or more series of its general obligation bond anticipation notes in anticipation of the issuance of the Bonds in the maximum aggregate principal

amount equal to the maximum aggregate principal amount of the Bonds (the “Notes”), pursuant to Sections 19-211 through 19-221, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended and the Charter and (iii) one or more series of its general obligation bonds to refund specified bonds previously issued by the City in the aggregate principal amount not to exceed 120% of the principal amount of bonds to be refunded (the “Refunding Bonds”), pursuant to Section 19-207 and Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and the Charter; providing that the Bonds, Notes and Refunding Bonds shall be issued and sold for the public purpose of financing and refinancing certain capital projects of the City as provided in this Ordinance; prescribing the form and tenor of the Bonds, Notes and Refunding Bonds; providing for the method of sale of the Bonds, Notes and Refunding Bonds and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds, Notes and Refunding Bonds; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds, Notes and Refunding Bonds; and generally providing for and determining various matters relating to the issuance, sale and delivery of the Bonds, Notes and Refunding Bonds.

**Attachments:** [O-43-22 First Reader](#)  
[O-43-22 Staff Report](#)  
[O-43-22 Fiscal Note](#)  
[O-43-22 Financial Advisory Commission \(FAC\) Statement](#)  
[O-43-22 Exhibit I](#)  
[O-43-22 Exhibit II](#)

Finance Director Dickinson was present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably O-43-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Tierney and Alderman Finlayson

**Absent:** 1 - Alderman O'Neill

### **3. General Discussion**

#### **Update from the Finance Director Jodee Dickinson**

Finance Director Dickinson was present and provided the committee with an update on the following:

P3 Concession agreement finalization, FY 2022 finalization, and vacant positions.

Adjournment

Alderwoman O'Neill left the meeting at 12:42 p.m.

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 12:52 p.m.**

**Teekia Green  
City Council Associate**