



## STAFF REPORT AND FISCAL IMPACT NOTE

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**Resolution:** R-19-19

**Title:** City Sponsored Special Events in Fiscal Year 2020

**Date:** April 19, 2019

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### STAFF REPORT

The following events are designated as City Sponsored Events” pursuant to Section 14.18.020:

- The Martin Luther King, Jr. Parade
- St. Patrick’s Day Parade
- Memorial Day Parade
- Independence Day Parade
- Elk’s Pre-Labor Day Parade
- The Kunta Kinte Festival
- The Tug of War
- The Grand Illumination
- The Lights Parade
- The New Year’s Eve Celebration

Under Section 14.18.020, a “City Sponsored Event” is a special event that:

1. the City Council approves by resolution as a city sponsored event;
2. enures solely to the benefit of the public, with no profit or emolument to the City to thereby serve a governmental function; and
3. benefits the public health, safety and welfare to thereby serve a governmental purpose.

This resolution also waives certain fees for certain City Sponsored Events pursuant to Section 6.04.210 of the City Code. The fees amounts included in the fiscal note below, which is incorporated by reference to the resolution, are estimated amounts based on fiscal year 2019 expenses incurred by the City for these recurring events. The actual amount of fees that will be waived will be determined after each event has occurred in fiscal year 2020.

There are no fees assessed or waived for the Memorial Day Parade, the Independence Day Parade, or the New Year’s Eve Celebration, all of which are events organized by the City.

*Prepared by: Felicia Nolan, Special Events Coordinator*

## FISCAL IMPACT

The fiscal impact of this proposed resolution is approximately \$22,385 as shown below.

| <b>Applicant</b>                                | <b>Special Event</b>                                      | <b>Special Event Date and Time</b>         | <b>Location</b>   | <b>Fee Waiver Requested</b>   | <b>Estimated FY2020 Fees</b>  |
|---|---|--|---|---|---|
| The Dr. Martin Luther King, Jr. Committee, Inc. | Annual Dr. Martin Luther King, Jr. Parade                 | January 20, 2020; 12:00 p.m. – 2:00 p.m.   | Parade route from Amos Garrett Blvd. to City Dock   | Posted no parking signs; Police OT                                  | Parking: \$800<br>Police: \$3,350<br>Total: \$4,150                   |
| Naptown Events                                  | St. Patrick's Day Parade and Party at City Dock           | March 10, 2019; 11 a.m. – 6 p.m.           | Parade route from Amos Garrett Blvd. to City Dock   | Posted no parking signs; Police OT; Fire OT                         | Parking: \$900<br>Police: \$7,000<br>Fire: \$2,100<br>Total: \$10,000 |
| Elks Club #175                                  | Annual Elks Pre-Labor Day Parade                          | September 1, 2019; 3:00 p.m. – 5:00 p.m.   | Calvert Street; with parade route on West Street from Amos Garrett Blvd to Calvert Street | Police OT   | Police: \$1,725   |
| Kunte Kinte Celebration, Inc.                   | Kunte Kinte Heritage Festival                             | September 28, 2019; 10:00 a.m. – 7:00 p.m. | City Dock   | Posted no parking signs; vendor and temporary structure permit fees | Parking: \$1,500<br>Permit Fees: \$250<br>Total: \$1,750              |
| Maritime Republic of Eastport (MRE)             | Tug of War  | November 2, 2019; 10:00 a.m. – 5:00 p.m.   | Susan Campbell Park, City Dock  | Posted no parking signs   | Parking : \$360   |
| Annapolis Jaycees                               | Grand Illumination  | December 1, 2019; 5:30 p.m. – 8:00 p.m.    | Market Space from Fleet Street to Main Street   | Posted no parking signs; Police OT                                  | Parking: \$100<br>Police: \$1,000<br>Total: \$1,100                   |
| Eastport Yacht Club                             | 36 <sup>th</sup> Annual Eastport Yacht Club Lights Parade | December 14, 2019; 6:00 p.m. – 8:00 p.m.   | Spa Creek   | Posted no parking signs; Police OT; Harbormaster dockage fees       | Parking: \$1,000<br>Police: \$2,300<br>Total: \$3,300                 |

*Prepared by: Felicia Nolan, Special Events Coordinator, and Jodee Dickinson, Finance Director*