



FINANCE OFFICE
MUNICIPAL BUILDING
160 DUKE OF GLOUCESTER STREET
ANNAPOLIS, MARYLAND 21401

BRUCE T. MILLER
FINANCE DIRECTOR

MEMORANDUM

TO: Finance Committee, Annapolis City Council
FROM: Bruce T. Miller, Director of Finance
DATE: January 19, 2016
SUBJECT: GT-9-16

The APD Firing Range project requires addition funds to ensure its completion. The lowest bid for the ventilation work came in \$10,805 over the available remaining budget. There is also interior electrical work that the City will complete, at an estimated cost of \$10,000. Finally, there is a 10% contingency reserve required for the project. (See attached spreadsheet)

To meet these cost needs, the Department of Public Works would like to transfer \$43,813 from the Roof Repair Project #20001 to Project #20012: APD Indoor Firing Range.