

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Tuesday, June 2, 2015

5:00 PM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

1. Call To Order

Chairman Pfeiffer called the meeting to order at 5:12 p.m.

Roll Call

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

2. Legislation before Committee

[O-32-14](#) Forest Conservation Requirements and Standards in the City of Annapolis - For the purpose of adopting requirements and standards for forest conservation in the City of Annapolis; providing forest stand delineation and forest conservation plan requirements; providing exceptions to Chapter 17.13 of the City Code; providing for variance procedures; and all other matters generally relating to forest conservation in the City of Annapolis.

Attachments: [O-32-14 FCA.docx](#)
[O-32-14 DNEP Staff Report.docx](#)
[O-32-14 Staff Reports DNEP and P&Z.pdf](#)
[O-32-14 Fiscal Impact.pdf](#)
[O-32-14 PC Findings.pdf](#)
[O-32-14 FCA PC Amendments Clean Copy.docx](#)
[O-32-14 FCA PC Trackchanges of Amended First Reader.docx](#)
[O-32-14 Supplemental Materials Submitted by DNEP - FCA Model Ordinance.pdf](#)
[O-32-14 Supplemental Materials Submitted by DNEP - Comparison of FCA Ordinances.pdf](#)

Alderman Arnett moved to postpone. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[R-38-14](#) Forest Conservation Act Fees and Fines - For the purpose of setting fees and fines associated with the City's Forest Conservation Act set forth in Chapter 17.13 of the City Code

Attachments: [R-38-14 FCA Fees and Fines.docx](#)
[R-38-14 FCA Attach Fee Schedule Comparison.docx](#)
[R-38-14 PC Findings.pdf](#)

Alderman Arnett moved to postpone. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[O-22-15](#) Lease of 145 Gorman Street - Amended and Restated Agreement of Lease between KDBA, LLC and the City of Annapolis for the use of

non-city-owned property by the City of Annapolis.

Attachments: [O-22-15 Ordinance.docx](#)
[O-22-15 KDBA-Exhibits.docx](#)
[O-22-15 KDBA-2006 Lease-145Gorman.pdf](#)
[O-22-15 Summary.doc](#)
[O-22-15 KDBA-LeaseExtOptnLtr.pdf](#)
[O-22-15 KDBALeaseOptnSummary.docx](#)
[O-22-15 Staff Report.docx](#)
[O-22-15 Fiscal Impact.pdf](#)

Public Works Director Jarrell gave a presentation on the legislation. City Manager Andrews was present and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[O-37-14](#)

Lease of City Property to Chesapeake Children's Museum - For the purpose of approving a lease between the City of Annapolis and the Chesapeake Children's Museum for a portion of the City-owned building located at 25 Silopanna Road, Annapolis, Maryland; and all other matters related to said lease with the Chesapeake Children's Museum.

Attachments: [O-37-14 CCM.docx](#)
[O-37-14 ChesapeakeChildrensMuseum Lease Agmt.pdf](#)
[O-37-14 Staff Report.docx](#)
[O-37-14 Fiscal Impact Note.pdf](#)
[O-37-14](#)
[EconMattersCmte_AMENDED_CCMuseumLease2015-05-22.doc](#)

Department of Neighborhood and Environmental Programs Director Broadbent gave a presentation on legislation and answered questions from the committee. Public Works Director Jarell also answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

3. Business before Committee

a. Approval of Minutes

[FC050515](#) Approval of Minutes for the Regular Meeting

Attachments: [May 5, 2015](#)

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[FC050715](#) Approval of Minutes for the Regular Meeting

Attachments: [May 7, 2015](#)

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

b. Grant Approvals

[GA-28-15](#) FY2016 Maryland Regional Job Access and Reverse Commute (JARC) - Transportation

Attachments: [GA-28-15 Short.pdf](#)

Transportation Director Gordon gave a brief presentation on the grant and answered questions from the committee.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-29-15](#) FY 2016 Unified Work Plan (UPWP) - Planning & Zoning

Attachments: [GA-29-15 Short.pdf](#)

Planning and Zoning Director Gutwald gave a presentation on the grant and answered questions from the committee.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

c. Budget Revision Requests

[GT-19-15](#) Eastport Traffic Study - From Contingency to Traffic Impact- Planning & Zoning

Attachments: [GT-19-15 Eastport Traffic Study](#)

Planning and Zoning Director Gutwald gave a presentation on the budget revision request and answered questions from the committee.

Alderman Arnett moved to recommend favorably with the following amendment to decrease the budget revision amount from 100,000 to 65,320.00. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GT-20-15](#) Plymyer- From Contingency to Law- for Legal Services- Law Office

Attachments: [GT-20-15 Law. Plymyer](#)

City Attorney Leahy gave a presentation on the budget revision request and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

4. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 5:50 p.m.

**Cyndi Gaines
City Council Associate**