

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Tuesday, June 21, 2016

6:30 PM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Transportation Committee

1. Call To Order

Chairman Budge called the meeting to order at 6:42 p.m.

Roll Call

Present: 2 - Alderman Kirby and Alderman Budge

Absent: 1 - Alderman Pfeiffer

2. General Discussion

[ID-262-16](#) Key Performance Indicators for SP+

Transportation Director Gordon, Jon Kemp and Jason Prola representing SP+ gave a joint presentation on the discussion topic and spoke on the following Key performance indicators consulting report due to the city manager by June 30th, meter performance, collection and clearance rates of violations issued over the fiscal year, completion of customer survey by Oct. 1, 2016, create a parking advisory committee, produce expenses under the budgeted amount, replace single space units and replace with new multi space stations throughout the city by the end of the year, revenue that exceeds the budgeted amount, circulator data collection garage and meter utilization, residential parking permit issued, customer complaints, customer turn over rate, citations written as a measure of compliance, towed vehicles, ridership and on time performance, marketing and communications and answered question from the committee City Manager Andrews was also present and answered questions from the committee.

This Informational Item was presented

3. Business before Committee

a. Approval of Minutes

[TC041916](#) Approval of Minutes for the Regular Meeting

Attachments: [TC04.19.16.PDF](#)

Alderman Kirby moved to approve. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Kirby and Alderman Budge

Absent: 1 - Alderman Pfeiffer

b. Appointments and reappointments to Committees

[AP-14-16](#) The Appointment of Arjan Van Andel to the Transportation Board

Attachments: [AP-14-16 Appointment Letter/ Resume](#)

Alderman Kirby moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Kirby and Alderman Budge

Absent: 1 - Alderman Pfeiffer

4. Legislation before Committee

[O-24-16](#) Snow Emergency Routes - For the purpose of establishing that any person who fails to remove a vehicle from a snow emergency route when Phase II or Phase III of the snow emergency plan is in effect shall be in violation of the City Code and subject to the imposition of a fine.

Attachments: [O-24-16 Snow Emergency Routes.docx](#)

[O-24-16 Staff Report.docx](#)

[O-24-16 Fiscal Impact.pdf](#)

[O-24-16 TB Findings.pdf](#)

Alderman Kirby moved to recommend O-24-16 with the proposed Transportation Committee amendments 1-3 (see attached) Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Kirby and Alderman Budge

Absent: 1 - Alderman Pfeiffer

Alderman Kirby moved to recommend favorably O-24-16 as amended. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Kirby and Alderman Budge

Absent: 1 - Alderman Pfeiffer

5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 7:25 p.m.

**Cyndi Gaines
City Council Associate**