

**JOHN MICHAEL GUDGER**  
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## **PROFESSIONAL SUMMARY**

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I hold a Masters degree in Public Policy with a specialization in Environmental and Urban Policies from the University of Maryland Baltimore County. I have worked in the government, academic and private sectors with experience in elections, renewable energy, local legislative affairs, community management and environmental policy. Through professional and volunteer work at home and abroad, I developed a well-rounded and flexible skillset, including elections, energy consulting, oyster restoration, database management, web-design, film and advertising production and education. My colleagues and supervisors know me to be a detail oriented, committed and dependable team player with above average written communications skills. Working independently and as part of a team, I successfully applied my experience and analytical ability to administer elections, garner grants for underfunded projects and increase productivity by designing and implementing creative solutions to streamline operations.

## **EXPERIENCE** (References Available Upon Request)

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**Carroll County Board of Elections** 2012-Present  
*Election Programs Assistant II* Westminster, MD

- Administered Primary and General Elections.
- Maintained Voter Rolls through MDVoters Program
- Trained Election Judges

**Maryland House of Delegates** **Annapolis, MD**

*Chief of Staff for Del Terri Hill* 2020  
*Legislative Aide for Del Harry Bhandari* 2019  
*Legislative Aide for Del Aruna Miller* 2017-2018  
*Legislative Aide for Del Ana Sol Gutierrez* 2016 - 2017  
*Legislative Aide for Del Tom Hucker* 2014  
*Intern for Del. Brian Feldman, Parliamentarian* 2013

- Researched and provided 100+ written and oral summaries for key legislation, to streamline operations.
- Wrote, organized and presented testimony for delegation and subcommittee meetings.
- Implemented, conducted, managed and analyzed monthly constituent surveys for policy targeting.
- Interfaced with 20+ constituents and lobbyists to answer questions via email, phone and in person, daily.
- Managed database for constituents in an entire legislative district, using Excel and Salsa.
- Managed and supervised daily work related activities of office interns.
- Responsible for Legislative Scholarship direction.

**Some Nerve Productions** 2012-Present  
*Professional Script Writer and Editor* Annapolis, MD

- Worked as production assistant on short films and commercials for independent film agencies.
- Wrote, pitched and developed 20+ scripts for web-based national consumer advertisements.

**Filmsters Academy (at The Key School)** 2005-Present  
*Screenwriting Supervisor and Head Counselor* Annapolis, MD

- Train and mentor 30+ students, ages 11-18, in scriptwriting, editing and production.
- Guide and mentor production of six short films and supervise and manage 15+ interns each year.

**SolarCity** 2015-2016  
*Field Energy Specialist* Beltsville, MD

- Conducted and provided training on solar energy policies, enhancing awareness of alternate forms of energy.
- Conducted preliminary research and analysis for solar energy feasibility assessment in over 200 homes.

- Provided renewable energy consulting services for over 350 customers ranging from introductory to in-depth analysis.
- Presented solar energy at fairs, tradeshows and expositions to increase awareness of cost and environmental benefits.
- Used Salesforce and Outlook to set up weekly consultation appointments for 20+ team members.

**University of Maryland Baltimore County (UMBC) Graduate Student Association (GSA)** 2011-2013

*Grants Administrator* Baltimore, MD

- Chaired the GSA Grants Subcommittee and collaborated with GSA Executive Board on grant policies.
- Developed and implemented an online grant application form, streamlining and modernizing the application process.
- Edited, designed and maintained the GSA website to enhance easy access of information. (www.gsa.umbc.edu)
- Accurately maintained 5000+ records in GSA's digital and analog Grant Databases, ensuring quick accessibility.
- Evaluated and approved 100+ applications for travel and research grants, monthly, enabling research projects.
- Facilitated 50+ reimbursements with accounting division, monthly, ensuring proper and timely fiscal transactions.

**Volunteerism**

**Anne Arundel County Board of Elections**

*Elections Judge*

*Anne Arundel, Maryland*

- Provisional Judge

**Oyster Recovery Partnership**

2007-2010

*Shell Recycling and Community Outreach*

*Annapolis, Maryland*

- Assisted with the Shell Recycling Program including shell pickup, restaurant recruiting and education.
- Assisted with elementary school educational outreach programs.
- Staffed tables during events.
- Assisted the Marylanders Grow Oysters Program.

**Peace Corps**

2007-2010

*English as a Second Language Instructor for High School and Elementary School*

*Pohnpei, Micronesia*

- Taught English as a Second Language to 300+ students at Mand Elementary and Madolenihmw High school.
- Led effort to secure critical grants for the Mand Community Hall and Madolenihmw High School Computer Lab.
- Establish training curriculum for basic computer and software application.

**EDUCATION**

**University of Maryland Baltimore County**

2011-2013

Master of Public Policy – Environmental and Urban Policy Specialization

Baltimore, MD

**St. Mary's College of Maryland**

2003-2007

Bachelor of Arts in English

St. Mary's City, MD

**Oxford University**

2005

Four month exchange program with St, Mary's College

Oxford, England

**TECHNICAL SKILLS**

- MDVoters, MS Windows, Word, Excel, Access, PowerPoint, Front Page and Publisher. Google Suite.
- Wordpress, CELTEX, Salsa, STATA, ArcGIS, Salesforce.