



STAFF REPORT AND FISCAL IMPACT NOTE

Ordinance: O-4-19

Title: Special Residential Parking Districts – Parking Permits

Date: March 6, 2019

STAFF REPORT

This ordinance amends certain sections of Chapter 12.32 related to parking permits in special residential parking districts. Specifically, it:

1. Modifies who is a resident for the purpose of obtaining a residential parking permit and the required documentation;
2. Modifies who may obtain temporary parking permits, how many may be obtained, and when the permits expire;
3. Creates a new parking permit category for “nonresidential parking permits;” and
4. Transfers the responsibility for administering the special residential parking permit program to the Director of Transportation, consistent with current practice.

Residential Parking Permits

Currently under 12.32.090, residents may demonstrate their resident status in four ways:

1. With a current Maryland driver’s license and vehicle registration showing an address in the special residential parking district;
2. By demonstrating both ownership and occupancy of a property located in a special residential parking district (occupancy may be demonstrated by a current utility bill, the absence of a city rental license, or some other means acceptable to the City);
3. By providing a copy of a lease for a property in a special residential parking district; or
4. By providing documents issued by U.S. military authorities if the person is on active military status.

Under this proposed bill, residents may demonstrate their residency:

1. With a current Maryland driver’s license and vehicle registration showing an address in the special residential parking district;
2. By demonstrating both ownership and that the property is the owner’s principal residence

- as designated with the State Department of Assessments and Taxation;
3. By providing a copy of a lease for a property in a special residential parking district along with a copy of the current rental license and evidence of occupancy that is acceptable to the City; or
 4. By providing documents issued by U.S. military authorities if the person is on active military status.

(#2 and 3 are modified; #1 and 4 remain unchanged.)

Temporary Parking Permits

Currently under 12.32.140, the Police Chief, the Chief's designee, or the "authorized agent" (defined in 12.08.010) may issue single or multiple day temporary parking permits to those in a special residential parking district. Multiple day permits may be purchased when needed and for predetermined dates. Single day permits may be used on undetermined dates and never expire.

Under the proposed bill, only those who meet the resident status requirements in 12.32.090 may obtain temporary parking permits. Those who receive "nonresident parking permits" described below may not obtain temporary parking permits.

The permits are limited to five per month per residence, and the permits expire at the end of the month in which they were issued. Additionally, each residence may obtain 25 temporary permits per fiscal year to be used at will, and the additional permits expire at the end of the fiscal year in which they were issued.

Nonresidential Parking Permit

This proposed bill creates a new parking permit category called "Nonresident Parking Permit." This permit is designed for property owners who reside in special residential parking districts, but whose residence is not their principal residence in State Department of Assessments and Taxation records.

These property owners may obtain a "nonresident parking permit" for the period of time they occupy the property by submitting proof of property ownership and related vehicle information. Nonresident parking permits may not be issued to property owners whose properties are licensed for rental by the City.

Responsibility for Administering the Special Residential Parking Permits

This bill cleans up the language regarding who is responsible for administering the Special Residential Parking Permit program, which, in the current Code, falls to the Police Chief and the Finance Director. The bill proposes to modify those provisions to make it the responsibility of the Director of Transportation, the Director's designee, or the authorized agent to administer the Special Residential Parking Permit program.

These modification have no impact on the Charter, Article 6, Section 8, which provides that the

Police Department has the duty to establish and enforce policies, procedures, rules and regulations related to the parking of motor vehicles, *subject to the approval of the City Council.*

This bill also does not modify the fees charged for Special Residential Parking Permits, which are established annually by the City Council.

Finally, the language in the proposed bill states that the amended provisions will take effect on July 1, 2019.

Prepared by: Teresa Sutherland, City Manager

FISCAL IMPACT

It is difficult to estimate the fiscal impact of these proposed changes.

We anticipate the number of Residential Parking Permits will decline because not all property owners who currently have such permits will qualify for Residential Parking Permits under the proposed amendments (if their property is not their principal residence in State Department of Assessments and Taxation records). This will likely cause a decrease in the revenue from Residential Parking Permits.

However, property owners who do not qualify for Residential Parking Permits may be able to obtain Nonresidential Parking Permits, which will generate revenue. However, the City Council has not yet determined the fee for such permits, and we cannot anticipate the number that will be purchased.

Finally, we anticipate the number of temporary parking permits will decline because fewer property owners will be eligible for Residential Parking Permits, which is a requirement to obtain a Temporary Parking Permit. Also, the bill proposes to limit the number of Temporary Parking Permits to five per month plus an additional 25 per fiscal year.

A preliminary estimate from SP+ is that the revenue from Temporary Parking Permits will decrease approximately \$8,000. However, this revenue decrease may be offset by additional parking meter and parking garage revenue as people no longer park on residential streets using temporary parking permits.

We do not anticipate any additional costs to administer the Special Residential Parking Permit program.

Prepared by: Jodee Dickinson, Finance Director