

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Meeting Minutes - Final**

**Monday, September 16, 2024**

**6:00 PM**

**Regular Meeting - VIRTUAL**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Housing and Human Welfare Committee**

Call To Order

Alderman Gay called the Regular Meeting to order at 6:33 pm.

Roll Call

**Present:** 3 - Alderman Gay, Alderman Schandelmeier and Alderman Huntley

Approval of Agenda (any changes to the agenda should be made here)

Alderman Schandelmeier moved to adopt the agenda as amended to move the General Discussion section above the Re-Appointments & Appointments. Seconded. CARRIED on voice vote.

**General Discussion**

[ID-146-24](#) Office of Community Service Update

Assistant City Manager Buckland, Office of Community Service Manager Young, Social Work Care Coordinator Lee, Hispanic Case Navigator Bolivar & Enrollment Associate Hernandez were present to answer questions from the committee

Alderman Schandelmeier requested the Office of Law to create legislation that creates a Community Service Administrator and Grant Writer position.

Ald.Gay requested follow up with the Rental Assistant work that Office of Community Service has been doing.

**Appointments and Re-appointments**

[AP-23-24](#) Re-Appointment - Ms. India Ochs - Education Commission

**Attachments:** [AP-23-24](#)

Re-Appointment Ms.India Ochs was present to answer questions from the committee.

Alderman Schandelmeier moved to recommend AP-23-24 favorably. Seconded. CARRIED on voice vote.

[AP-24-24](#) Re-Appointment - Ms. Helen Leitch - Human Relations Commission

**Attachments:** [AP-24-24](#)

Alderman Schandelmeier moved to recommend AP-24-24 favorably. Seconded. CARRIED on voice vote.

[AP-25-24](#) Re-Appointment - Mr. Craig Coates - Housing Authority

**Attachments:** [AP-25-24](#)

Alderman Schandelmeier moved to recommend AP-25-24 favorably. Seconded. CARRIED on voice vote.

[AP-26-24](#) Re-Appointment - Mr. Andre Atkins - Housing Authority

**Attachments:** [AP-26-24](#)

**Alderman Schandelmeier moved to recommend AP-26-24 favorably. Seconded. CARRIED on voice vote.**

[AP-27-24](#) Re-Appointment - Ms. Kimberlee Cornett - Housing Authority

**Attachments:** [AP-27-24](#)

**Alderman Schandelmeier moved to recommend AP-27-24 favorably. Seconded. CARRIED on voice vote.**

[AP-28-24](#) Re-Appointment - Ms. Jackie Wells - Housing Authority

**Attachments:** [AP-28-24](#)

**Alderman Schandelmeier moved to recommend AP-28-24 favorably. Seconded. CARRIED on voice vote.**

[AP-29-24](#) Re-Appointment - Ms. Grace Matthews - Education Commission

**Attachments:** [AP-29-24](#)

**Alderman Schandelmeier moved to recommend AP-29-24 favorably. Seconded. CARRIED on voice vote.**

[AP-34-24](#) Re-Appointment - Ms. Rosemary Katchmar - Human Relations Commission

**Attachments:** [AP-34-24](#)

**Alderman Schandelmeier moved to recommend AP-34-24 favorably. Seconded. CARRIED on voice vote.**

[AP-50-24](#) Appointment - Mr. Fortney Stark - Education Commission

**Attachments:** [AP-50-24](#)

**Alderman Schandelmeier moved to recommend AP-50-24 favorably. Seconded. CARRIED on voice vote.**

[AP-30-24](#) Appointment - Ms. Ellen Moyer - Commission on Aging

**Attachments:** [AP-30-24](#)

**Ald. Gay requested the members who were re-appointed on the Housing Authority Commission, invite them to the next meeting.**

**Alderman Gay moved to postpone AP-30-24 - AP-33-24 until October 21st, 2024 Regular meeting. Seconded. CARRIED on voice vote.**

[AP-31-24](#) Appointment - Mr. Michael Allen - Commission on Aging

**Attachments:** [AP-31-24](#)

**Alderman Gay moved to postpone AP-31-24 until October 21st, 2024 Regular meeting. Seconded. CARRIED on voice vote.**

[AP-32-24](#) Appointment - Ms. Christine Trapnell - Commission on Aging

**Attachments:** [AP-32-24](#)

**Alderman Gay moved to postpone AP-32-24 until October 21st, 2024 Regular meeting. Seconded. CARRIED on voice vote.**

[AP-33-24](#) Appointment - Ms. Lisa Wilson - Commission on Aging

**Attachments:** [AP-33-24](#)

**Alderman Gay moved to postpone AP-33-24 until October 21st, 2024 Regular meeting. Seconded. CARRIED on voice vote.**

## **Legislation**

[R-44-24](#) **Fund Authorization for Housing Authority of the City of Annapolis (HACA) -**  
For the purpose of rehabilitation funding for the Housing Authority of the City of Annapolis by repurposing \$500,000 in the Fiscal Year 2025 City budget.

**Sponsors:** Buckley

**Attachments:** [R-44-24 First Reader](#)

[R-44-24 Staff Report](#)

[R-44-24 Fiscal Impact Note](#)

[R-44-24 Amendment 1 - Savidge](#)

[R-44-24 Amendment 2 - Arnett](#)

[R-44-24 Amendment 2A - Gay](#)

[R-44-24 Amendment 2A - Gay \(Revised & ADOPTED\)](#)

[R-44-24 Signed \(color\)](#)

[R-44-24 Signed \(b&w\)](#)

**Planning & Zoning Director Jakubiak, Executive Director/CEO Housing Authority of The City of Annapolis Melissa Maddox-Evans and Director of Development Aseem Nigam were present to answer questions from the committee.**

**Ald. Gay requested the action plan for HACA's use of funds.**

**Alderman Schandelmeier moved to postpone R-44-24 until the next Housing & Human Welfare Committee meeting. Seconded. CARRIED on voice vote.**

[O-11-24](#)      **Tenant Displacement Fund** - For the purpose of establishing a fund for providing assistance to tenants who are displaced when rental units are deemed unfit for human habitation by the City; basing funding for tenants on specific criteria; and generally related to emergency housing needs in the City of Annapolis.

**Sponsors:** Gay

**Attachments:** [O-11-24 First Reader](#)  
[O-11-24 Legislative Summary](#)  
[O-11-24 Staff Report](#)  
[O-11-24 Fiscal Impact Note](#)

**Alderman Gay moved to postpone O-11-24 until the next meeting October 21st, 2024. Seconded. CARRIED on voice vote.**

[R-38-24](#)      **Condemnation and Possession of Real Property at 245 West Street** - For the purpose of authorizing the condemnation and possession of real property at 245 West Street in the City of Annapolis; removing a severe public health and safety hazard related to a blighted and vacant lot; and working toward construction of affordable housing on the same blighted and vacant lot.

**Sponsors:** Buckley, Savidge, Gay and Huntley

**Attachments:** [R-38-24 First Reader](#)  
[R-38-24 Fiscal Impact Note](#)  
[R-38-24 Staff Report](#)  
[R-38-24 Amendment 1 - Savidge](#)

**Alderman Schandelmeier and Alderman Huntley asked to be added as a co-sponsor.**

**Alderman Huntley moved to recommend R-38-24 favorably. Seconded. CARRIED on voice vote.**

## **Business and Miscellaneous**

### **Approval of Minutes**

[HHW 7.15.24](#) Regular Meeting Minutes

**Attachments:** [HHW 7.15.24](#)

**Alderman Schandelmeier moved to approve HHW 7.15.24. Seconded. CARRIED on voice vote.**

Adjournment

**Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 8:27pm.**

**Kalyn Jackson  
City Council Associate**

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*The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.*