

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## Standing Committee Minutes

**Wednesday, October 16, 2019**

**10:30 AM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

1. Call To Order

**Chairman Arnett called the meeting to order at 10:38 a.m.**

2. Roll Call

**Present:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

3. Approval of Agenda (any changes to the agenda should be made here)

Remove, O-18-19, O-26-19, R-30-19, R-31-19. Add FT-3-20, SA-12-20, SA-11-20, SA-10-20

City Manager Sutherland was present and answered questions from the committee.

**Alderwoman Finlayson moved to adopt the Regular Meeting Agenda as amended. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

4. Business before Committee

**a. Approval of Minutes**

[FC10.02.19](#) The Approval of Minutes for the Regular Meeting

**Alderwoman Finlayson moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

**b. Budget Revision Requests**

[FT-3-20](#) Transportation  
Transfer From: Transportation Administrative Charges (\$290,000.00)  
Transfer To: Supplies and Other (\$290,000.00)

Finance Director Dickinson was present and answered questions from the committee.

**Alderwoman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

**c. Supplemental Appropriations**

[SA-10-20](#) Finance  
Revenue: General Fund - Miscellaneous Revenue (\$2,969.00) Expenditure:  
Finance - Supplies and Other (2,969.00)

Finance Director Dickinson was present and answered questions from the

committee.

**Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[SA-11-20](#)

Stormwater

Revenue: Available Fund Balance (\$43,000.00) Expenditure: Contractual Services (\$43,000.00)

Finance Director Dickinson and Public Works Director Jarrell were present and answered questions from the committee.

**Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[SA-12-20](#)

Fire

Revenue: Contingency Fund (\$30,000.00) Expenditure: Fire Overtime for Interviews of New Hires in Hiring Process (\$15,000.00), Fire Overtime for Physical Agility of New Hires in Hiring Process (if completed) (\$10,000.00); Fire Overtime for Backgrounds of New Hires in Hiring Process (\$5,000.00)

Finance Director Dickinson, Fire Chief Remaley, and Deputy Fire Chief Spriggs were present and answered questions from the committee.

**Alderwoman Finlayson moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

[ID-641-19](#)

Update from Chair: Financial Advisory Commission

Chairman Arnett provided an update to the committee.

Finance Director Dickinson was present and answered questions from the committee.

## 5. Legislation before Committee

[O-18-19](#)

**Department of the Environment** - For the purpose of creating a Department of the Environment, dissolving the Office of Environmental Policy; transferring regulatory authority for Forest Conservation from the Department of Planning and Zoning to the Department of the Environment; consolidating environmental compliance, and inspection responsibilities, under the Department of the Environment; transferring the stormwater management program to the Department of the Environment; assigning the liaison for the Annapolis Conservancy Board to the Department of the Environment; assigning consideration of Title 19 matters to the Environmental Matters Committee; making technical corrections; and generally relating to the Department of the Environment.

**This Ordinance was Continue**[O-26-19](#)

**Rental Unit and Short-Term Residential Rental Licenses** - For the purpose of mitigating significant dislocation of neighborly residential blocks; supporting the City's experience, visitor and tourist-based local economy by leveraging the sharing economy; ensuring applicable tax collection and remittances; encouraging fair competition; updating and amending the regulation of residential rental properties generally; creating operating license requirements governing the short-term rental of residential dwellings and dwelling units above nonresidential uses; defining certain terms; allowing a delayed effective date for current licensees; and matters generally relating thereto.

**This Ordinance was Continue**[R-30-19](#)

**Rental Unit and Short Term Residential Rental Licenses - Fees** - For the purpose of updating the fees schedule concerning rental unit and short term residential rental licenses.

**This Resolution was Continue**[R-31-19](#)

**Rental Unit and Short Term Residential Rental Licenses - Fines** - For the purpose of updating the fines schedule concerning rental unit and short term residential rental licenses.

**This Resolution was Continue**[R-45-19](#)

**Military Bowl Parade and Football Game** - For the purpose of identifying the Military Bowl Parade and Football Game that will be held on December 27, 2019, as a Major Special Event; and waiving certain City of Annapolis fees for services related to that event.

City Manager Sutherland, Finance Director Dickinson were present and answered questions from the committee.

Military Bowl Volunteer, PJ Hogan, 5 Brook Avenue, was present and addressed the committee.

**Alderman Paone moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Arnett, Alderman Paone and Alderwoman Finlayson

**6. Update from the Finance Department**

Finance Director Dickinson provided an update.

**7. Adjournment**

Upon motion duly made, seconded and adopted, the meeting was adjourned at 11:52 a.m.

Teekia Green  
City Council Associate