

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Meeting Minutes**

**Wednesday, May 18, 2022**

**10:30 AM**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

## Call To Order

Chairwoman Tierney called the meeting to order at 10:33 a.m.

## Roll Call

**Present:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

## Approval of Agenda (any changes to the agenda should be made here)

**Alderwoman Finlayson moved to adopt the Regular Meeting Agenda as amended to add FT-11-22, SA-25-22, and SA-26-22. Seconded. The motion carried by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

**1. Business and Miscellaneous****Approval of Minutes**

[FC05.05.22](#) Approval of Minutes for the Special Meeting

**Attachments:** [FC05.05.22](#)

**Alderwoman O'Neill moved to approve the Minutes for the Special Meeting. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderwoman Tierney, Alderwoman O'Neill and Alderwoman Finlayson

**Fund Transfers**

[FT-11-22](#) Planning and Zoning - General Fund - Contingency Account  
Transfer From: Contingency - Contingency Fund (\$20,000.00) Transfer To:  
Planning and Zoning - Supplies and Other (\$20,000.00)

**Attachments:** [FT-11-22](#)

Finance Director Dickinson was present and answered questions from the committee.

**Alderwoman Finlayson moved to recommend favorably FT-11-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderwoman O'Neill and Alderwoman Finlayson

**Nay:** 1 - Alderwoman Tierney

**Supplemental Appropriations**

[SA-25-22](#) Mayor - Grant  
Revenue: County Grant Revenue (\$30,000.00) Expenditure: County Grant

Expense (\$30,000.00)

**Attachments:** [SA25-22](#)

Finance Director Dickinson and Office of the Mayor's Chief of Staff Pettit were present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably SA-25-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

[SA-26-22](#)

Parking - Parking Fund

Revenue: Parking Revenue (\$305,000.00) Expenditure: Contractual Services (\$305,000.00)

**Attachments:** [SA-26-22](#)

Finance Director Dickinson was present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably SA-26-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

## 2. Legislation

### Resolutions

[R-31-22](#)

**Position Classifications and Pay Plan** - For the purpose of approving the Fiscal Year 2023 position classifications and pay plan; and specifying an effective date.

**Attachments:** [R-31-22 First Reader.docx](#)

[R-31-22 Staff Report.docx](#)

[FY2022 ANNUAL PAY SCALE w Longevity info.pdf](#)

[FY23 Position Summary initial report May 2022 \(1\).xlsx](#)

[R-31-22 Fiscal Impact Note.doc](#)

Finance Director Dickinson, and Human Resources Manager Hopkins were present and answered questions from the committee.

**Alderman Finlayson moved to recommend favorably R-31-22. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

## 3. General Discussion

### Update from the Finance Director, Jodee Dickinson

Finance Director Dickinson, Finance Budget Analyst Connolly, and City Attorney Lyles were present and answered questions from the committee.

Finance Director Dickinson provided the committee with updates on the following:

Budget process, amendments proposed by the Council, Concession Agreement finalization, reconciliation for year end, Procurement Officer interviews, and the RFP for Audit services.

**Alderman Finlayson moved to receive the report provided by the Financial Advisory Commission on May 17, 2022 . The motion carried by the following vote:**

**Aye:** 3 - Alderman Tierney, Alderman O'Neill and Alderman Finlayson

### Adjournment

**Upon motion duly made, seconded and adopted, the meeting was adjourned at 11:56 a.m.**

**Teekia Green  
City Council Associate**