

1 **..Title**

2 **Management Information Technology office name change** – For the purpose of changing the
3 name of the City of Annapolis “Management Information Technology” (MIT) office to “Office of
4 Integrated Technology Solutions” (OITS); and generally related to the Management Information
5 Technology office.

6 **..Body**

7 **CITY COUNCIL OF THE**
8 **City of Annapolis**

9
10 **Ordinance 18-23**

11
12 **Introduced by: Mayor Buckley**
13 **Co-sponsored by:**

14
15 **Referred to**

16 Rules and City Government Committee

17
18 **AN ORDINANCE** concerning

19
20 **Management Information Technology office name change**

21
22 **FOR** the purpose of changing the name of the City of Annapolis “Management Information
23 Technology” (MIT) office to “Office of Integrated Technology Solutions” (OITS); and
24 generally related to the Management Information Technology office.

25
26 **BY** repealing and reenacting with amendments the following portions of the Code of the City
27 of Annapolis, 2023 Edition:

28 **3.08.010**

29 **3.08.030**

30 **FY 2024 City of Annapolis Jobs & Classifications**

31
32 **SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY**
33 **COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

34
35 **WHEREAS,** The City of Annapolis Management Information Technology (MIT) office began
36 as part of the Finance Department when only managerial staff were provided with
37 computers; and

38
39 **WHEREAS,** MIT is now under the City Manager’s Office and provides city employees with
40 some sort of city technology, which may include desktop computers, laptop
41 computers, phones, radios, etc.; and

42
43 **WHEREAS,** MIT duties include: technical support for various City business and operating units,
44 maintaining central processing and network hardware security operating systems
45 and data communications systems, providing Internet, email services, telephone
46 and video services, operating the City PEG TV channels, managing the city Internet

1 and Intranet website, and providing city-wide coordination of Geographical
2 Information Systems (GIS) services and databases.

3
4 **NOW, THEREFORE,**

5 **BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the Management
6 Information Technology office will be named the “Office of Integrated Technology Solutions”.

7
8 **BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the City Code
9 be changed to reflect the new Integrated Technology Solutions name.

10
11 **Title 3 – HUMAN RESOURCES**

12 **Chapter 3.08 – Exempt Service**

13 **Section 3.08.010 - Positions included.**

14 The exempt service includes:

- 15 1. All the elected officials;
- 16 2. All department directors;
- 17 3. City Manager;
- 18 4. Communications Officer;
- 19 5. City Attorney;
- 20 6. Assistant City Attorney;
- 21 7. Attorney I;
- 22 8. Attorney II;
- 23 9. Community Engagement Administrator;
- 24 10. Community Services Specialist;
- 25 11. Constituent Services Officer;
- 26 12. Administrative Assistant;
- 27 13. Assistant City Manager;
- 28 14. Public Information Officer and Quartermaster;
- 29 15. Executive Office Associate;
- 30 16. Recruitment/Employee Relations Administrator;
- 31 17. Deputy Fire Chiefs;
- 32 18. Police Major and Captains;
- 33 19. Human Resources Manager;
- 34 20. Deputy City Manager for Resilience and Sustainability;
- 35 21. Economic Development Manager;

Explanation:

~~Strikethrough~~ indicates matter stricken from existing law.

Underlining & black indicate copyediting or reformatting of existing law

Underlining & red indicate new matter added to code.

- 1 22. Development/Events Specialist;
- 2 23. Chief of Staff;
- 3 24. ~~Management Information Technology~~ Office of Integrated Technology Solutions
- 4 Manager; and
- 5 25. Police Professional Standards Manager
- 6 26. Special projects/arts administrator.

7
8 **Title 3 – HUMAN RESOURCES**
9 **Chapter 3.08 – Exempt Service**
10 **Section 3.08.030 - Salary.**

11 A. 1. For purposes of setting annual salaries, the following positions in the exempt service are
12 assigned grades in the City's pay plan as indicated:

Position	Grade
Management Information Technology <u>Office of Integrated Technology Solutions</u> Manager	A19

13
14 **FY 2024 City of Annapolis Jobs & Classifications**

1101	MIF <u>Office of Integrated Technology Solutions</u> ANALYST	A16
1104	MIF <u>Office of Integrated Technology Solutions</u> SPECIALIST	A12
1105	MIF <u>Office of Integrated Technology Solutions</u> WEB DEVELOPER	A13
1106	MIF <u>Office of Integrated Technology Solutions</u> NETWORK ENGINEER	A15
1112	MIF <u>Office of Integrated Technology Solutions</u> ADMINISTRATIVE SUPPORT ANALYST	A10

16
17 **SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
18 **ANNAPOLIS CITY COUNCIL** that the City Manager shall promulgate any other changes
19 needed to implement the Office of Integrated Technology Solutions (OITS) name change.

20
21 **SECTION III: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE**
22 **ANNAPOLIS CITY COUNCIL** that this ordinance shall take effect upon its passage.

Explanation:

~~Strikethrough~~ indicates matter stricken from existing law.
Underlining & black indicate copyediting or reformatting of existing law
Underlining & red indicate new matter added to code.