

# **City of Annapolis**

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Agenda - Final**

**Monday, April 15, 2019**

**10:00 AM**

**Special Meeting**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**Finance Committee**

1. Call To Order
2. Roll Call
3. Approval of Agenda (any changes to the agenda should be made here)
4. Business before Committee

**a. Approval of Minutes**

[FC04.03.19](#) Approval of Minutes for the Regular Meeting

Attachments: [FC04.03.19](#)

[FC04.10.19](#) Approval of Minutes for the Regular Meeting

Attachments: [FC04.10.19](#)

[ID-440-19](#) Operating Budget - Revenue Projection

[ID-441-19](#) Debt Affordability

[ID-442-19](#) Capital Budget and CIP Review

5. Legislation before Committee

[CA-2-19](#) **City Manager - Powers and Duties** - For the purpose of removing the Office of Environmental Policy from the supervision of the City Manager; and placing supervision of the Human Resources Office under the City Manager.

Attachments: [CA-2-19 Office of Environmental Policy Charter Amendment First Reader.docx](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Rules & City Government Committee

[CA-3-19](#) **Office of Law** - For the purpose of establishing an Office of Law.

Attachments: [CA-3-19 Office of Law First Reader.docx](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Rules & City Government Committee

[CA-4-19](#)

**Economic Development Program** - For the purpose of removing administration of the economic development program from the Planning and Zoning Department.

Attachments: [CA-4-19 Economic Development Program First Reader.docx](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Rules & City Government Committee

[CA-5-19](#)

**The Office of Emergency Management Department** - For the purpose of establishing a department known as the Office of Emergency Management.

Attachments: [CA-5-19 Office of Emergency Management Department First Reader.docx](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Rules & City Government Committee

[O-12-19](#)

**Departmental Reorganization** - For the purpose of requiring the Environmental Policy Advisor to provide certain advice relating to environmental policies and initiatives in lieu of the Office of Environmental Policy; creating the position of Environmental Policy Advisor in the exempt service; establishing the duties and responsibilities of the position; creating the position of Director of Emergency Management in the exempt service; establishing certain exempt service pay grades; and reassigning responsibility for floodplain management to the Department of Planning and Zoning.

Attachments: [O-12-19 Departmental Reorganization First Reader.docx](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Economic Matters Committee
4/8/19	City Council	refer to the Finance Committee
4/8/19	City Council	refer to the Housing and Human Welfare
4/8/19	City Council	refer to the Rules & City Government Committee

[O-13-19](#)

**Office of Law** - For the purpose of clarifying the functions of the Office of Law; clarifying the functions of the City Clerk; making technical corrections; and making stylistic changes.

Attachments: [O-13-19 Office of Law Ordinance First Reader.docx](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Rules & City Government Committee

O-14-19

**Economic Development Division** - For the purpose of relocating the Economic Development Division from the Department of Planning and Zoning to the Office of the Mayor; and generally related to Economic Development.

Attachments:      [O-14-19 Economic Development Division First Reader.docx](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Rules & City Government Committee

O-15-19

**The Office of Emergency Management** - For the purpose of making technical and other corrections to the Office of Emergency Management section of the City Code; clarifying the role of the Harbormaster during a public emergency, making certain stylistic changes; and generally related to emergency management.

Attachments:      [O-15-19 Office of Emergency Management First Reader.docx](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Environmental Matters Committee
4/8/19	City Council	refer to the Public Safety Committee

O-16-19

**Human Resources - Exempt Service** - For the purpose of reclassifying certain positions in the Exempt Service; and making stylistic changes.

Attachments:      [O-16-19 Exempt Service Reclassifications First Reader.docx](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Finance Committee
4/8/19	City Council	refer to the Financial Advisory Commission
4/8/19	City Council	refer to the Rules & City Government Committee

[O-17-19](#)**Annual Budget and Appropriation Ordinance and Property Tax Levy -**

For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2020, the Capital Budget for the fiscal year ending June 30, 2020, the Capital Improvement Program for the fiscal years ending June 30, 2021, June 30, 2022, June 30, 2023, June 30, 2024, and June 30, 2025; appropriating funds for all expenditures for the fiscal year beginning July 1, 2019, and ending June 30, 2020; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2019 and ending June 30, 2020; and fixing the rate of the City property tax for the taxable year.

**Attachments:**

[O-17-19 City Budget Ordinance First Reader.docx](#)

[O-17-19 APPENDICES A & B to Budget Ordinance.xlsx](#)

**Legislative History**

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Planning Commission
4/8/19	City Council	refer to the Finance Committee
4/8/19	City Council	refer to the Financial Advisory Commission

[R-14-19](#)**City of Annapolis Police and Fire Retirement Plan - 2019 Amendment**

**and Restatement** - For the purpose of amending and restating the Police and Fire Retirement Plan; and matters generally relating to the Plan.

**Attachments:**

[R-14-19 Police and Fire Retirement Plan 2019 Resolution First Reader.docx](#)

[R-14-19 Police and Fire Retirement Plan 2019 Resolution First Reader.docx](#)

[R-14-9 Proposed Amended Police and Fire Retirement Plan CLEAN.docx](#)

**Legislative History**

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Finance Committee

[R-15-19](#)

**Position Classifications and Pay Plan** - For the purpose of approving the FY 2020 position classification and pay plan effective July 1, 2019.

**Attachments:**

[R-15-19 Position Classifications and Pay Plan Resolution First Reader.docx](#)

[R-15-19 FY2020 Position Classifications First Reader.pdf](#)

[R-15-19 FY2020 Annual Pay Scale First Reader.pdf](#)

[R-15-19 - Staff Report and Fiscal Impact.pdf](#)

**Legislative History**

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Finance Committee

4/8/19 City Council refer to the Financial Advisory Commission

**R-16-19**

**FY 2020 Fees Schedule Effective July 1, 2019** - For the purpose of specifying fees that will be charged for the use of City services for FY 2019.

**Attachments:**

[R-16-19 FY2020 Fees Schedule Resolution First Reader.docx](#)

[R-16-19 FY2020 Fees Schedule First Reader.docx](#)

**Legislative History**

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Financial Advisory Commission
4/8/19	City Council	refer to the Finance Committee

**R-17-19**

**FY 2020 Fines Schedule Effective July 1, 2019** - For the purpose of specifying fines that will be charged for FY 2020.

**Attachments:**

[R-17-19 FY2020 Fines Schedule Resolution First Reader.docx](#)

[R-17-19 FY2020 Fines Schedule First Reader.docx](#)

**Legislative History**

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Finance Committee
4/8/19	City Council	refer to the Financial Advisory Commission

## 6. General Discussion

## 7. Adjournment

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Teekia Green at 410.263.7942, by MD Relay (711), or by email at [tlgreen@annapolis.gov](mailto:tlgreen@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*