



# City of Annapolis

160 Duke of Gloucester Street  
Annapolis, Maryland 21401



## Signature Copy

O-18-23

### ..Title

**Management Information Technology office name change** – For the purpose of changing the name of the City of Annapolis “Management Information Technology” (MIT) office to “Office of Integrated Technology Solutions” (OITS); and generally related to the Management Information Technology office.

### ..Body

## CITY COUNCIL OF THE City of Annapolis

### Ordinance 18-23

**Introduced by: Mayor Buckley**

**Co-sponsored by:**

### Referred to

Rules and City Government Committee

AN ORDINANCE concerning

### Management Information Technology office name change

**FOR** the purpose of changing the name of the City of Annapolis “Management Information Technology” (MIT) office to “Office of Integrated Technology Solutions” (OITS); and generally related to the Management Information Technology office.

**BY** repealing and reenacting with amendments the following portions of the Code of the City of Annapolis, 2023 Edition:

**3.08.010**

**3.08.030**

**FY 2024 City of Annapolis Jobs & Classifications**

**SECTION I: BE IT ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the Code of the City of Annapolis shall be amended to read as follows:

**WHEREAS,** The City of Annapolis Management Information Technology (MIT) office began as part of the Finance Department when only managerial staff were provided with computers; and



**WHEREAS,** MIT is now under the City Manager's Office and provides city employees with some sort of city technology, which may include desktop computers, laptop computers, phones, radios, etc.; and

**WHEREAS,** MIT duties include: technical support for various City business and operating units, maintaining central processing and network hardware security operating systems and data communications systems, providing Internet, email services, telephone and video services, operating the City PEG TV channels, managing the city Internet and Intranet website, and providing city-wide coordination of Geographical Information Systems (GIS) services and databases.

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the Management Information Technology office will be named the "Office of Integrated Technology Solutions".

**BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL** that the City Code be changed to reflect the new Integrated Technology Solutions name.

### **Title 3 – HUMAN RESOURCES**

#### **Chapter 3.08 – Exempt Service**

##### **Section 3.08.010 - Positions included.**

The exempt service includes:

1. All the elected officials;
2. All department directors;
3. City Manager;
4. Communications Officer;
5. City Attorney;
6. Assistant City Attorney;
7. Attorney I;
8. Attorney II;
9. Community Engagement Administrator;
10. Community Services Specialist;
11. Constituent Services Officer;
12. Administrative Assistant;
13. Assistant City Manager;
14. Public Information Officer and Quartermaster;
15. Executive Office Associate;



16. Recruitment/Employee Relations Administrator;
17. Deputy Fire Chiefs;
18. Police Major and Captains;
19. Human Resources Manager;
20. Deputy City Manager for Resilience and Sustainability;
21. Economic Development Manager;
22. Development/Events Specialist;
23. Chief of Staff;
24. ~~Management Information Technology~~ Office of Integrated Technology Solutions Manager; and
25. Police Professional Standards Manager
26. Special projects/arts administrator.

### Title 3 – HUMAN RESOURCES

#### Chapter 3.08 – Exempt Service

#### Section 3.08.030 - Salary.

- A. 1. For purposes of setting annual salaries, the following positions in the exempt service are assigned grades in the City's pay plan as indicated:

Position	Grade
<del>Management Information Technology</del> <u>Office of Integrated Technology Solutions</u> Manager	A19

#### FY 2024 City of Annapolis Jobs & Classifications

1101	<del>MIT</del> <u>Office of Integrated Technology Solutions</u> ANALYST	A16
1104	<del>MIT</del> <u>Office of Integrated Technology Solutions</u> SPECIALIST	A12
1105	<del>MIT</del> <u>Office of Integrated Technology Solutions</u> WEB DEVELOPER	A13
1106	<del>MIT</del> <u>Office of Integrated Technology Solutions</u> NETWORK ENGINEER	A15
1112	<del>MIT</del> <u>Office of Integrated Technology Solutions</u> ADMINISTRATIVE SUPPORT ANALYST	A10

#### Explanation:

~~Strikethrough~~ indicates matter stricken from existing law.  
Underlining & black - copyediting or reformatting of existing law  
Underlining & red - new matter added to the code.



**SECTION II: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that the City Manager shall promulgate any other changes needed to implement the Office of Integrated Technology Solutions (OITS) name change.

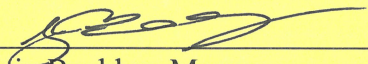
**SECTION III: AND BE IT FURTHER ESTABLISHED AND ORDAINED BY THE ANNAPOLIS CITY COUNCIL** that this ordinance shall take effect upon its passage.

**ADOPTED this 26th day of September 2023.**

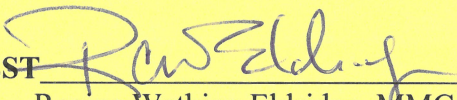
**Aye: 7** Alderwoman O'Neill, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Schandelmeier, Alderman Gay, Alderman Savidge and Alderman Arnett

**Absent: 2** Mayor Buckley, Alderwoman Tierney

**THE ANNAPOLIS CITY  
COUNCIL**

  
\_\_\_\_\_  
Gavin Buckley, Mayor

Date: 10/16/23

**ATTEST**   
\_\_\_\_\_  
Regina Watkins-Eldridge, MMC,  
City Clerk

Date: 10/16/23