

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Tuesday, March 1, 2016

5:00 PM

**Mayor John T. Chambers, Jr.
City Council Chambers**

Finance Committee

1. Call To Order

Chairman Pfeiffer called the meeting to order at 5:04 p.m.

Roll Call

Present: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

2. Business before Committee

a. Approval of Minutes

[FC021616](#) Approval of Minutes for the Regular Meeting

Attachments: [FC02.16.16](#)

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

b. Grant Approvals

[GA-28-16](#) Annapolis Working Waterfronts: Getting the Word Out- P&Z

Attachments: [GA-28-16.pdf](#)

[GA-28-16 Suppl.pdf](#)

Chief of Comprehensive Planning Nash gave a presentation on the grant and answered questions from the committee.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-29-16](#) Annual Transportation Plan (ATP) FY 2016- Transportation

Attachments: [GA-29-16.pdf](#)

Transportation Director Gordon gave a presentation on the grant and answered questions from the committee.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GA-30-16](#) Pre- Disaster Mitigation Competitive Grant Program (PDM- C) FY 2016- Fire/OEM

Attachments: [GA-30-16.pdf](#)

Deputy Chief Simmons gave an introduction on the grant and answered questions from the committee. Deputy Director Mandell and Chief of Historic Preservation Craig gave a presentation on the grant and answered questions from the Committee.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote
Alderwoman Finlayson was present and spoke on 2017 City's Hazard Mitigation Plan.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

Legislation before Committee

[R-04-16](#)

Public Approval - For the purpose of providing public approval pursuant to Section 147(f) of the Internal Revenue Code of 1986, as amended, in connection with the issuance and sale by the by the Public Finance Authority (the "Authority"), a commission created pursuant to Sections 66.0301, 66.0303 and 66.0304 of the Wisconsin Statutes, of its Public Finance Authority Revenue Bonds (St. John's College Project) Series 2016 in one or more series (the "Series 2016 Bonds"), in a principal amount not to exceed \$30,000,000 with respect to St. John's College Annapolis Facilities.

Attachments: [R-4-16 StJohnsCollege Revenue Bonds.docx](#)
[R-4-16 Notice of Public Hearing StJohnsCollege.docx](#)
[R-4-16 Staff Report.pdf](#)
[R-4-16 Fiscal Impact.pdf](#)
[R-4-16 FAC Recommendation.pdf](#)
[R-4-16 Signed.pdf](#)

Finance Director Miller gave an introduction on the resolution and answered questions from the committee. Robert Doory, 100 light Street, Baltimore, Maryland 21202 representing Miles & Stockbridge P.C. was present gave a presentation on the resolution and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Alderman Kirby was present and spoke on the Jurisdictional Agreement.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

c. Budget Revision Requests

[GT-14-16](#)

Transfer from Disposed Vehicle Sale Revenue, Training and Education Transfer to ADOT Bundled Capital Facility Improvement Project

Attachments: [GT-14-16.pdf](#)
[GT-14-16signed](#)

Transportation Director Gordon gave a presentation on the budget transfer and answered questions from the committee. Finance Director Miller was also present spoke on the budget transfer and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Alderwoman Finlayson was present and spoke on the Air Conditioning Repair at the Department of Transportation.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

GT-15-16 Transfer from Sidewalk Improvement (CIP) Transfer to PW Engineering & Construction Salaries/ Public Works

Attachments: [GT-15-16 Sidewalk CIP Transfer.pdf](#)
[GT-15-16signed](#)

Operations Manager Pletzer gave a presentation on the budget transfer and answered questions from the committee. Finance Director Miller was also present and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Alderman Finalyson was present and spoke on Salaries paid out of Capital Funds, Contract Positions.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

GT-16-16 Transfer from SW Res- Contract Services Transfer to SW Res- Overtime- Public Works/Residential Refuse

Attachments: [GT-16-16 Solid Waste Transfer.pdf](#)
[GT-16-16signed](#)

Operations Manager Pletzer gave a presentation on the budget transfer and answered questions from the committee. Assistant Attorney Leonard was present spoke on the budget transfer and answered questions from the committee. Finance Director Miller was present and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Alderman Kirby was present and spoke on City's Downtown Worker's, Utilization of City Equipment.

Alderman Budge was present and spoke on Pick-Up Trucks for Street Can Services.

Alderman Pindell-Charles was present and spoke on Bates Services in Ward 3.

Alderman Finalyson was also present and spoke on Outsourcing.

Aye: 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

3. Legislation before Committee II

O-11-16 Transportation Network Services - For the purpose of imposing an assessment on Transportation Network Services for trips that originate in the City of Annapolis in accordance with the ANN. CODE OF MD., PUBLIC UTILITIES ARTICLE, Section 10-406.

Attachments: [O-11-16 TNS Assessment Ordinance.docx](#)
[O-11-16 Staff Report.docx](#)
[O-11-16 Fiscal Impact.pdf](#)
[O-11-16 Finance Cmte Proposed Amendment.docx](#)
[O-11-16 Transportation Board Findings.docx](#)
[O-11-16 SIGNED.pdf](#)

Finance Director Miller gave a presentation on the legislation and answered questions from the committee.

Alderman Paone left at 5:53 p.m. and was absent from this vote.

Alderman Arnett moved to recommend with the following amendment:

Amendment # 1 On page 2, Line 13, Insert: FUNDS RECEIVED FROM THESE ASSESSMENTS SHALL GO INTO THE TRANSPORTATION FUND. Seconded. CARRIED on voice vote.

Alderman Budge was present and spoke on the Process for Collection of the Funds, Regulations of Transportation Network Companies, Statewide Per Trip Fee.

Alderwoman Finlayson was present and spoke on Research in other Jurisdictions.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Absent: 1 - Alderman Paone

Alderman Arnett moved to recommend favorably with the Finance Committee proposed amendment. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Pfeiffer and Alderman Arnett

Absent: 1 - Alderman Paone

4. General Discussion

[ID-99-16](#) Financial Update- Finance Department

Finance Director Miller was present and spoke on the Mayor's Proposed Budget, Capital Programming Committee meetings, External Audit, and answered questions from the committee.

This Informational Item was presented.

Alderwoman Finlayson was present and spoke on the Annapolis Film Festival.

5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:10 p.m.

**Cyndi Gaines
City Council Associate**