



City of Annapolis

160 Duke Of Gloucester
Street
Annapolis, MD 21401

Regular Meeting Minutes - Draft

City Council

Monday, November 14, 2022

7:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

Regular Meeting

Call to Order

Mayor Buckley called the Regular Meeting to order at 7:00 pm.

Invocation

Given by Alderwoman O'Neill.

Pledge of Allegiance

Led by Mayor Buckley.

Present: 9 - Mayor Buckley, Alderwoman Tierney, Alderwoman O'Neill, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Schandelmeier, Alderman Gay, Alderman Savidge and Alderman Arnett

Roll Call

Tonight's roll call began with Alderman Schandelmeier.

Approval of Agenda

**Alderwoman Finlayson moved to approve the agenda as submitted. Seconded.
A roll call vote was taken. The motion CARRIED by the following vote:**

Aye: 8 - Mayor Buckley, Alderwoman Tierney, Alderwoman O'Neill, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Schandelmeier, Alderman Savidge and Alderman Arnett

Nay: 1 - Alderman Gay

Petitions, Reports and Communications

[ID-238-22](#)

Housing Authority of the City of Annapolis "HACA" Quarterly Report

Executive Director Ms. Melissa Maddox Evans was present, presented Housing Authority of the City of Annapolis "HACA" Quarterly Report, and answered questions from the council.

Alderman Arnett request Special City Council Work Session be scheduled to work with HACA.

Alderman Gay requested a Proposed Closed Session be scheduled between the City Council and Housing Authority of the City of Annapolis "HACA"

A. Update from the Mayor

Mayor Gavin Buckley
City Council Remarks
14 November 2022 - 1:30 p.m.
City Council Chamber

Good evening everyone.

Earlier today, Sen. Chris VanHollen, Congressman John Sarbanes, County Executive Steuart Pittman, State Sen. Sarah Elfreth, and local leaders came together at Burtis House at City Dock to announce the Chesapeake Gateway Recreation Area.

The idea is a National Park Service administered recreation area similar to Golden Gate Recreation Area and Boston Harbor Islands Recreation Area that will highlight cultural and historic sites within the Chesapeake Bay watershed.

These sites may include Burtis House, Thomas Shoal Point Lighthouse, Elktonia/Carr's Beach, Whitehall Manor, and Fort Monroe, among others. Where once we were all competing for federal dollars, we may see dedicated funding in our future to make the infrastructure enhancements that will not only preserve these sites, but create a way for the public to seamlessly engage with them.

I thank our federal, state and county partners. This idea has been around for some 40 years. It was studied 20 years ago and deemed to be a workable plan and now - due to great partnerships - we get to see it coming to fruition.

==

It is Thanksgiving next Thursday. I'd like to wish all of our residents a happy celebration with family and friends. As a reminder, city offices are closed on both Thursday and Friday.

Thanksgiving is also a great time to think of others. The City is supporting turkey drives through the Office of Community Services and the Food Friday program. Follow us on social media to learn about ways you can help.

The Annapolis Police Department continues to collect food items to provide Thanksgiving meals to local families. They're looking for five pound bags of potatoes, bags of onions, canned and jarred foods, and bags or boxes of stuffing, pasta and healthy snacks. The collection box is open at 199 Taylor Avenue until Wednesday, Nov. 16.

==

If you plan to head out for holiday shopping the day after Thanksgiving, make sure you include shopping local in your plans. Small businesses in all corners of the City - historic downtown, West Annapolis, Parole, Forest Drive - have shown their commitment to our community time and again. I hope you will take the time this holiday season to reward them with your business.

The day after Thanksgiving isn't your only chance! Midnight Madness is back three Thursdays in a row: Dec. 1, 8 and 15. Shop downtown - which will be

spectacularly lit up and ready for your family and friends to create some special holiday memories.

==

On Thursday, December 1 from 4 to 6 p.m., stop by our City Hall Open House before heading out to the first night of Midnight Madness. It's open to the public and right here in City Council Chambers. We'll have refreshments and entertainment.

==

One final note about our plans to make holiday shopping as easy as possible. We're activating our holiday parking program, that's three hours free parking at metered locations in downtown between Thanksgiving and New Years. The three hour limit is enforced, so if you plan on staying longer, please park at one of our City garages.

A reminder that residential spaces in the historic district are now reserved for residents who hold a parking pass or can be paid through ParkMobile.

Parking at Park Place is a good option with the free downtown "magenta" shuttle running every 5 to 8 minutes. Visit www.accessannapolis.com to learn more about parking options in downtown, including locations of free garages nights and weekends.

These parking options join Annapolis Go! And our Bird e-bikes and scooters. Choose the way that works for you.

==

The Office of Emergency Management has two notices they would like me to pass along: first, the health department has added flu shots to the Thursday vaccination clinics at Pip Moyer. That's from 8:30 a.m. to 3 p.m. either walk-in or appointment. Visit the Anne Arundel County Department of Health for details and to schedule your covid and/or flu vaccine.

==

Lastly, we are expecting our first freeze overnight from Friday into Saturday. When the forecast calls for temperatures below 32 degrees, OEM activates the Warming Relief Program. Please check in with the OEM social media pages for details, and please check in on elderly neighbors and family members.

B. Reports by Committee

Standing Committee Dates:

Finance Committee Meeting

November 16, 2022, 10:30 AM - 12:30 PM

Economic Matters Committee Meeting - CANCELLED

November 16, 2022, 6:30 PM - 8:00 PM

Housing and Human Welfare Committee Meeting - CANCELLED

November 21, 2022, 6:30 PM - 8:00 PM

C. Comments by the General Public

Speakers:

Toni Strong Pratt, 32 Juliana Circle East. Annapolis, MD 21401.
Tara Stat, 1115 August Drive, Annapolis, Maryland 21403.
April Dorsey, 1370 Tyler Avenue, Annapolis, Maryland 21403.

Alderman Finlayson requested a meeting with the City and HACA.

Mayor Buckley declared comments from the general public closed.

Appointments

[AP-70-22](#)

Appointment of **Mary Ann Marbury** to the **Environmental Commission**

Alderman Schandelmeier moved to confirm SA-70-22. Seconded. CARRIED on voice vote.

[AP-72-22](#)

Appointment to Environmental Commission - Mathieu

Alderman Schandelmeier moved to confirm SA-72-22. Seconded. CARRIED on voice vote.

Consent Calendar

Approval of Journal of Proceedings

[CCM](#) [10.10.22](#)

Regular Meeting Minutes

**A motion was made by Alderman Arnett to approve the Consent Calendar.
The motion carried:unanimously**

[CCM](#) [10.24.2022](#)

Special Meeting Minutes

**A motion was made by Alderman Arnett to approve the Consent Calendar.
The motion carried:unanimously**

Supplemental Appropriations \$50,000 or Less

[SA-16-23](#)

Fund: General - Department: Mayor's - Office Source of Funds: Charitable Contributions from Rodney Barns Miscellaneous Revenue \$7,500 **Expenditure:** Supplies and Other: \$7,500

**A motion was made by Alderman Arnett to approve the Consent Calendar.
The motion carried:unanimously**

[SA-20-23](#)

Fund: General Department: Mayor's Office **Source of Surplus Funds:** Charitable Contribution from Comcast - Revenue: Miscellaneous Revenue \$1,000 **Expenditure:** Supplies and other \$1,000

**A motion was made by Alderman Arnett to approve the Consent Calendar.
The motion carried:unanimously**

End of Consent Calendar

Business and Miscellaneous**Supplemental Appropriations More Than \$50,000****[SA-17-23](#)**

Fund: Capital Projects - Department: DPW/MIT - Source of Surplus Funds: Capital Reserve - Capital Revenue Fund Balance (General Fund) \$500,000, Transfer from the General Fund- Capital Reserves (Capital Project Fund)
Expenditure: Transfer to Capital Projects Fund (General Fund) \$500,000, Construction (City Facility Security) \$500,000

Alderman Schandelmeier moved to approve SA-17-23. Seconded. CARRIED on voice vote.

[SA-18-23](#)

Fund: Fleet Replacement/General Fund - Capital Reserve - Department: Fleet Replacement/ Capital Reserve - **Source of Funds:** Capital Reserve - Capital Reserve Fund balance (General Fund) \$258,500 Transfer from the General Fund (Fleet Replacement Fund) \$258,500 **Expenditure:** Transfer to Fleet Replacement Fund (General Fund) \$258,500 Fleet Capital Outlay (Fleet Replacement Fund) \$258,500

Alderwoman Pindell Charles moved to approve SA-18-23. Seconded. CARRIED on voice vote.

[SA-19-23](#)

Fund: Capital Department: DPW - **Source of Surplus Funds:** Capital Reserve - Capital Reserve Fund Balance (General Fund) \$450,000 - Transfer from the - Capital Reserves (Capital Project Fund) \$450,000 **Expenditure:** Construction (traffic Signal Rehabilitation), Transfer to Capital Projects (General Fund)

Alderman Arnett moved to postpone SA-19-23 until the Special Meeting Scheduled for Monday, November 28, 2022. Seconded. CARRIED on voice vote.

[SA-21-23](#)

Fund: General /Grant Fund Department: Planning and Zoning Source of Surplus Funds: Reserve for One-Time Uses Revenue: Reserve for One-Time Uses (General Fund) \$239,800 Transfer from the General Fund (Grant Fund) \$239,800 **Expenditure:** Transfer to the Grant Fund (General Fund) \$239,800 Contract Services (CNI Grant) \$239,800

Alderman Gay moved to approve SA-21-23. Seconded. CARRIED on voice vote.

Legislative Action**First Readers****[O-52-22](#)**

Streets - Turtle-friendly Curbs - For the purpose of requiring turtle-friendly curbs in environmentally critical areas of the City; correcting a typo in Title 14; creating a "Streets" chapter and a "Curbs" section in Title 14; and generally related to street curb requirements.

Sponsors: Alderman Savidge, Alderwoman Pindell Charles and Alderwoman O'Neill

Alderman Arnett moved to adopt O-52-22 on first reader. Seconded. CARRIED on voice vote.

Mayor Buckley referred O-52-22 to the Environmental Matters Committee.

Mayor Buckley - Cosponsor Added.

Alderwoman Finlayson - Cosponsor Added.

Alderwoman O'Neill - Cosponsor Added.

[R-58-22](#)

Amendments to Title 2 of the FY 2023 Fees Schedule - For the purpose of amending Annapolis Police Department fees; and generally related to the FY 2023 fee schedule.

Sponsors: Alderwoman Pindell Charles and Alderwoman Tierney

Alderwoman Pindell Charles moved to adopt R-58-22 on first reader. Seconded. CARRIED on voice vote.

Mayor Buckley referred R-58-22 to the Finance Committee.

Mayor Buckley referred R-58-22 to the Public Safety Committee.

Mayor Buckley referred R-58-22 to the Financial Advisory Commission.

[R-59-22](#)

Budget Process Timeline for Fiscal Year 2024 - For the purpose of approving a timeline for the Fiscal Year 2024 budget development and approval process.

Sponsors: Mayor Buckley and Alderwoman Tierney

Alderman Arnett moved to adopt R-59-22 on first reader. Seconded. CARRIED on voice vote.

Mayor Buckley referred R-59-22 to the Finance Committee.

Mayor Buckley referred R-59-22 to the Rules & City Government Committee.

Alderman Savidge requested a Special City Council Work Session in December to discuss the CIP & Long Time Use Funds.

Second Readers

[O-39-22](#)

Administration - Mayor - Harbormaster - For the purpose of the City of Annapolis Harbormaster reporting to the Deputy City Manager for Resiliency and Sustainability rather than the Director of Recreation and Parks; and generally related to Harbormaster duties.

Sponsors: Alderwoman Tierney

Alderman Gay moved to adopt O-39-22 on second reader. Seconded.

Alderman Arnett moved to amend O-39-22 as follows:

AMENDMENT #1:

PURPOSE OF AMENDMENT: To add a Harbormaster duty.

On page 2, line 16, insert "To expand the efforts to provide a welcoming customer service

experience for all water-based visitors;" and on line 17 renumber as "10."

1. Supervise City waters, including public moorings and docks, and the maintenance thereof;
2. Manage the City dock;
3. Issue docking, mooring and anchoring authorizations consistent with City Code, Title 15;
4. Ensure appropriate use of street end parks by owners and those in charge of small vessels, which includes, but is not limited to canoes, dinghies, kayaks;
5. Supervise the Harbormaster's staff and all patrol vessels, facilities and equipment assigned to that office. All patrol vessels shall be used only for the enforcement of City Code, Title 15 and carry appropriate markings, lights and signals;
6. Enforce Title 15 and issue municipal infraction citations in the enforcement of Title 15, in accordance with the Annotated Code of Maryland, Article 23A, Section 3;
7. Cooperate with all appropriate law enforcement agencies, including the City Police Department, in the enforcement of the City Code, Title 15, and assume lead responsibility for the enforcement of City Code, Title 15;
8. Collect all fees authorized under City Code, Title 15; and
9. TO EXPAND THE CITY'S EFFORTS TO PROVIDE A WELCOMING CUSTOMER SERVICE EXPERIENCE FOR ALL WATER-BASED VISITORS;
10. Perform additional duties as enumerated by the Mayor from time to time and as may be specified in this Code. Seconded. CARRIED on voice vote.

Alderman Arnett moved to adopt O-39-22 as amended on second reader. Seconded. CARRIED on voice vote.

Alderman Arnett moved to adopt on third reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 9 - Mayor Buckley, Alderwoman Tierney, Alderwoman O'Neill, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Schandelmeier, Alderman Gay, Alderman Savidge and Alderman Arnett

[O-41-22](#)

Administration - Rules of Procedure - Reading, amendment and passage of ordinances, etc. - Staff Reports - For the purpose of requiring staff reports on charter amendments, ordinances, and resolutions.

Sponsors: Alderwoman Tierney, Alderman Savidge and Alderman Arnett

City Manager Mallinoff was present and answered questions from the council.

Alderwoman Tierney moved to withdraw O-41-22 without objection. Seconded. CARRIED on voice vote.

[O-46-22](#)

Issuance of General Obligation Bonds and Bond Anticipation

Notes - For the purpose of authorizing and empowering the City of Annapolis (the “City”) to issue and sell, upon its full faith and credit, (i) one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$26,000,000 (the “Bonds”), pursuant to Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended (the “Charter”) and (ii) one or more series of its general obligation bond anticipation notes in anticipation of the issuance of the Bonds in the maximum aggregate principal amount equal to the maximum aggregate principal amount of the Bonds (the “Notes”), pursuant to Sections 19-211 through 19-221, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and the Charter; providing that the Bonds and Notes shall be issued and sold to finance and refinance certain public purposes of the City as provided in this Ordinance; prescribing the form and tenor of the Bonds and Notes; providing for the method of sale of the Bonds and Notes and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds and Notes; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds and Notes; and generally providing for and determining various matters relating to the issuance, sale and delivery of the Bonds and Notes.

Sponsors: Mayor Buckley

Alderman Arnett moved to adopt O-46-22 on second reader. Seconded. CARRIED on voice vote.

Alderman Schandelmeier moved to adopt O-46-22 on third reader. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:

Aye: 9 - Mayor Buckley, Alderwoman Tierney, Alderwoman O'Neill, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Schandelmeier, Alderman Gay, Alderman Savidge and Alderman Arnett

[R-41-22](#)

Military Bowl Parade and Football Game - For the purpose of identifying the Military Bowl Parade and Football Game that will be held on December 28, 2022, as a Major Special Event; and waiving charges for certain

City of Annapolis costs related to city services for that event.

Sponsors: Mayor Buckley

**Alderman Schandelmeier moved to adopt R-41-22 on second reader.
Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

Aye: 7 - Mayor Buckley, Alderwoman O'Neill, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Schandelmeier, Alderman Savidge and Alderman Arnett

Nay: 1 - Alderwoman Tierney

Abstain: 1 - Alderman Gay

R-57-22

Correction in Fiscal Year 2023 Fees Schedule - For the purpose of correcting the FY 2023 Fees Schedule by reinserting a line mistakenly omitted; and generally relating to City fees.

Sponsors: Mayor Buckley

**Alderman Schandelmeier moved to adopt R-57-22 on second reader.
Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

Aye: 9 - Mayor Buckley, Alderwoman Tierney, Alderwoman O'Neill, Alderwoman Pindell Charles, Alderwoman Finlayson, Alderman Schandelmeier, Alderman Gay, Alderman Savidge and Alderman Arnett

Adjournment

Upon motion duly made, seconded and adopted, the Special Meeting was adjourned at 9:48 pm.

**Regina C. Watkins-Eldridge, MMC
City Clerk**