

City of Annapolis

160 Duke Of Gloucester Street
Annapolis, MD 21401



Standing Committee Meeting Minutes - Final

Friday, October 4, 2024

1:00 PM

Regular Meeting

Mayor John T. Chambers, Jr.

City Council Chambers

Rules & City Government Committee

Call To Order

Alderman Finlayson called the Regular Meeting to order 1:04 pm.

Roll Call

Present: 3 - Alderman Finlayson, Alderman Arnett and Alderman Schandelmeier

Approval of Agenda (any changes to the agenda should be made here)

Alderman Schandelmeier moved to adopt as amended to add AP-53-24 & AP-54-24 and move O-13-24 to the top of the legislation. Seconded. CARRIED on voice vote.

Business and Miscellaneous

Approval of Minutes

[RCG 9.6.24](#) Regular Meeting Minutes

Attachments: [RCG 9.6.24](#)

Alderman Arnett moved to approve RCG 9.6.24. Seconded. CARRIED on voice vote.

Appointments and Re-appointments

[AP-10-24](#) Appointment - Mr. Patrick Hogan - Ethics Commission

Attachments: [AP-10-24](#)

Alderman Finlayson moved to postpone AP-10-24 until the next meeting November 1st, 2024. Seconded. CARRIED on voice vote.

[AP-53-24](#) Appointment - Everett Bellamy - Planning Commission

Attachments: [AP-53-24](#)

Alderman Schandelmeier moved to postpone AP-53-24 until the next meeting November 1st, 2024.. Seconded. CARRIED on voice vote.

[AP-54-24](#) Appointment - Mr.Liam Mercer - Board of Supervisors of Elections

Attachments: [AP-54-24](#)

Appointment Liam Mercer was present to answer questions from the committee.
43 D Street
Annapolis MD, 21401

Alderman Schandelmeier moved to recommend AP-54-24 favorably. Seconded. CARRIED on voice vote.

Legislation

[O-13-24](#) **Planning and Zoning - Expanding Daycare Act** - For the purpose of expanding the number of zoning districts where daycare centers are permitted; and generally relate to City of Annapolis zoning.

Sponsors: Schandelmeier, O'Neill, Arnett and Finlayson

Attachments: [O-13-24 First Reader](#)
[O-13-24 Legislative Summary](#)
[O-13-24 Staff Report](#)
[O-13-24 Fiscal Impact Note](#)
[O-13-24 Staff Report to Planning Commission](#)
[O-13-24 Planning & Zoning Dept. Attachments](#)
[O-13-24 Planning Commission Findings](#)
[O-13-24 Capital Gazette Advertisement](#)
[O-13-24 Capital Gazette Affidavit](#)
[O-13-24 Signed \(color\)](#)
[O-13-24 Signed \(b&w\)](#)

Alderman Arnett and Alderwoman Finlayson want to be added as co-sponsors.

Alderman Arnett moved to recommend O-13-24 favorably. Seconded. CARRIED on voice vote.

[O-6-24](#)

City-wide Prohibition on New Drive-through Windows - For the purpose of prohibiting new drive-through window facilities that allow people to remain in vehicles while receiving products or services; eliminating City Code references to drive-through windows and facilities; and generally related to drive-through facilities in Annapolis.

Sponsors: Savidge, Schandelmeier, Buckley and Gay

Attachments: [O-6-24 First Reader](#)
[O-6-24 Legislative Summary](#)
[O-6-24 Fiscal Impact Note](#)
[O-6-24 Staff Report](#)
[O-6-24 Staff Report to Planning Commission with Attachments](#)
[O-6-24 Equity Report](#)
[O-6-24 Drive thru prohibition - sponsor position paper](#)
[O-6-24 Planning Commission Findings](#)
[O-6-24 Testimony from Restaurant Assoc. of MD - Annapolis](#)

Assistant City Manager Buckland and City Attorney Lyles were present to answer questions from the committee.

Alderwoman Finlayson moved to postpone O-6-24 until the next meeting November 1st, 2024. Seconded. CARRIED on voice vote.

[O-12-24](#) **Maritime Industry Economic Development Fund** - For the purpose of establishing a Maritime Industry Economic Development Fund is to promote, stabilize, and protect the maritime industry in the City of Annapolis; and generally dealing with maritime development in the City.

Sponsors: Buckley

Attachments: [O-12-24 First Reader](#)
[O-12-24 Legislative Summary](#)
[O-12-24 Staff Report](#)
[O-12-24 Fiscal Impact Note](#)
[O-12-24 Maritime Advisory Board Referral Action Report](#)
[O-12-24 Economic Development Office Report to the Planning Commission](#)
[O-12-24 Planning & Zoning Dept. Presentation to Planning Commission 7.18.24](#)
[O-12-24 Planning Commission Findings.docx](#)
[O-12-24 Planning Commission Recommendations](#)

Assistant City Manager Buckland and Legislative & Policy Analyst Reuter were present to answer questions to the committee.

Alderman Finlayson moved to recommend O-12-24 favorably. **Seconded. CARRIED** on voice vote.

[O-17-24](#) **Elections - Definitions** - For the purpose of updating the definitions in Title 4, Elections.

Sponsors: Buckley

Attachments: [O-17-24 First Reader](#)
[O-17-24 Legislative Summary](#)
[O-17-24 Fiscal Impact Note](#)
[O-17-24 Staff Report](#)
[O-17-24 Signed \(color\)](#)
[O-17-24 Signed \(b&w\)](#)

Legislative & Policy Analyst Reuter and Supervisor of Board of Elections Chair Eileen Leahy were present to answer questions from the committee.

Alderman Schandelmeier moved to recommend O-17-24 favorably. **Seconded. CARRIED** on voice vote.

[O-18-24](#) **Elections - Mail-in Voting** - For the purpose of replacing the entire Annapolis City Code chapter on absentee voting with state-required mail-in voting standards set in the Election Law Article of the Maryland Code; and generally related to mail-in voting.

Sponsors: Buckley

Attachments: [O-18-24 First Reader](#)
[O-18-24 Legislative Summary](#)
[O-18-24 Fiscal Impact Note](#)
[O-18-24 Staff Report](#)
[O-18-24 Signed \(b&w\)](#)
[O-18-24 Signed \(color\)](#)

Supervisor of Board of Elections Chair Eileen Leahy were present to answer questions from the committee.

Alderman Schandelmeier moved to recommend O-18-24 favorably. **Seconded. CARRIED** on voice vote.

[O-19-24](#) **Elections - Ballot Questions** - For the purpose of updating the procedures for ballot questions that may be requested for the 2025 election and beyond.

Sponsors: Buckley

Attachments: [O-19-24 First Reader](#)
[O-19-24 Legislative Summary](#)
[O-19-24 Fiscal Impact Note](#)
[O-19-24 Staff Report](#)
[O-19-24 Signed \(color\)](#)
[O-19-24 Signed \(b&w\)](#)

Legislative & Policy Analyst Reuter and Supervisor of Board of Elections Chair Eileen Leahy were present to answer questions from the committee.

Alderman Arnett moved to recommend O-19-24 favorably. **Seconded. CARRIED** on voice vote.

[O-20-24](#)

Elections - Surplus Funds and Reporting Deadlines - For the purpose of updating candidate reporting deadline requirements and penalties for municipal elections; moving fees from the City Code to the annual Fees Schedule; and generally related to failure to file required campaign and election reports.

Sponsors: Buckley

Attachments: [O-20-24 First Reader](#)

[O-20-24 Legislative Summary](#)

[O-20-24 Fiscal Impact Note](#)

[O-20-24 Staff Report](#)

[Board of Supervisors of Elections Referral O-20-24](#)

Legislative & Policy Analyst Reuter and Supervisor of Board of Elections Chair Eileen Leahy were present to answer questions from the committee.

Alderwoman Finlayson referred O-20-24 back to the Board of Supervisors of Elections.

Alderman Arnett moved to postpone until the next meeting November 1st, 2024. Seconded. CARRIED on voice vote.

[R-44-24](#) **Fund Authorization for Housing Authority of the City of Annapolis (HACA) -**
For the purpose of rehabilitation funding for the Housing Authority of the City of Annapolis by repurposing \$500,000 in the Fiscal Year 2025 City budget.

Sponsors: Buckley

Attachments: [R-44-24 First Reader](#)
[R-44-24 Staff Report](#)
[R-44-24 Fiscal Impact Note](#)
[R-44-24 Amendment 1 - Savidge](#)
[R-44-24 Amendment 2 - Arnett](#)
[R-44-24 Amendment 2A - Gay](#)
[R-44-24 Amendment 2A - Gay \(Revised & ADOPTED\)](#)
[R-44-24 Signed \(color\)](#)
[R-44-24 Signed \(b&w\)](#)

Assistant City Manager Buckland was present to answer questions from the committee.

Amendment #1 - On page 2, line 17, insert a new resolved paragraph to read as follows:

"BE IT ALSO RESOLVED BY THE ANNAPOLIS CITY COUNCIL that HACA shall provide reports to the City Council's Housing and Human Welfare Committee every six months after receiving the funds. These reports should outline how the money is being spent and detail the accomplishments made by HACA with the allocated funds."

Alderman Arnett moved to recommend Amendment #1 favorably as amended. Seconded. CARRIED on voice vote.

Amendment #2 - On page 2, before the "finally resolved" paragraph, insert a new resolved paragraph to read as follows:

"BE IT FURTHER RESOLVED BY THE ANNAPOLIS CITY COUNCIL that the \$500,000 allocated by the City Council from the FY 2025 City budget for HACA apartment rehabilitation is a one-time emergency expense to help HACA address its current crisis and does not commit the City to any future funding."

Alderman Finlayson moved to recommend Amendment #2 favorably as amended. Seconded. CARRIED on voice vote.

Alderman Schandelmeier moved to recommend R-44-24 favorably as amended. Seconded. CARRIED on voice vote.

General Discussion

[ID-146-24](#) Office of Community Service Update

Assistant City Manager Buckland was present to answer questions from the committee.

[ID-154-24](#) City Office Space Analysis

Alderwoman Finlayson requested Community Service Office update added back to the next meeting agenda November 1st, 2024.

Assistant City Manager Buckland was present to answer questions from the committee.

Adjournment

Upon motion duly made, seconded and adopted, the Regular Meeting was adjourned at 4:20 pm.

**Kalyn Jackson
City Council Associate**

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Kalyn Jackson at 410.263.7030, by MD Relay (711), or by email at kajackson@annapolis.gov at least five days prior to the meeting date to request assistance. We encourage citizens to attend and participate in City Council Meetings.

If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers.

The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.