



Chartered 1708

Office of the Mayor
Gavin Buckley, Mayor
160 Duke of Gloucester Street
Annapolis, MD 21401-2517

March 8, 2019

To: Alderpersons, City of Annapolis

From: Mayor Gavin Buckley

Re: Civil Service Board reappointment

Pending your approval, I would like to reappoint Mr. Samuel Callahan, Jr. to the Civil Service Board. Mr. Callahan is a resident of Ward 8 and has served on this board since 2013.

Samuel Callahan, Jr.
1979 Domino Road
Annapolis, MD 21401

Mr. Callahan's term will expire on 7/31/22. A copy of his resume is attached.

Thank You.

GB/hr

Reviewed by: <u>Rules and City Government Committee</u>	
<input type="checkbox"/> Favorable	<input type="checkbox"/> Unfavorable
_____ Committee Chair	_____ Date



City of Annapolis
 Office of the Mayor
 160 Duke of Gloucester Street
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Mayor@annapolis.gov • 410-263-7997 • Fax 410-216-9284 • www.annapolis.gov
 Deaf, hard of hearing or speech disability - use MD Relay or 711

Boards and Commissions Application

Personal information

Name Samuel P. Callahan, Jr.
 Address 1979 Dominoe Road
 City Annapolis ST MD Zip 21401
 Phone Home 410-266-1490 Other 443-223-3311
 E-mail SCJR1@VERIZON.NET

Statement of interest – Why should you be appointed to this board/commission?

The City of Annapolis Civil Service Board has a responsibility to accurately and efficiently enforce the primary goals and objectives set forth by the City of Annapolis Charter, the Civil Service Board, as well as applicable elements of Collective Bargaining Agreements, State of Maryland Statutes and The United States Code. As a practicing CPA and a federal government accountant for many years, I have developed the qualifications needed to work with others in carrying forth such fiduciary responsibilities. The Civil Service Board has the authority to see that all employees in the classified service of the City are appointed solely on the basis of merit and fitness. I know that I can contribute as a member to the Board in such a capacity. I can further contribute to the Board concerning many major changes in the areas of regulations and recruitment which effect civil servants and ultimately the welfare of the City of Annapolis.

Are you a resident of the City of Annapolis? Yes No

Are you an employee of the City of Annapolis? Yes No

If yes, please state your job title, department & duties

Do you do business with the City of Annapolis? Yes No

If yes, please detail

Are you currently serving on any city boards or commissions? Yes No

If yes, please list board(s)

Work experience (titles and duties)

Administrative Office of the US Courts

Accountant

I work in the Accounting and Financial System Division, (AFSD). I journal entries and report preparation. I am involved with investments, deposits, disbursements, and amortization of premiums, discounts, prepaid and accrued interest, transferring funds, and preparation of the related Trial Balance. I have prepared a procedural manual for all US courts involving the IT system.

National Transportation Safety Board

Accountant

I served as a member of the management team. I helped in testing the implementation of the CFO financial accounting system. I oversaw the accounting operations branch of the CFO. As part of those functions I was the Certifying Officer, and handled payroll. Payroll duties included, Alternative Work Schedules, Compressed time, pay calculations, updating Employee Express applications, and understanding Human Resources practices, policies and procedures.

Educational background (certificates, diplomas, degrees, seminars, etc)

Education

Annapolis Senior High School Diploma June 1975, Annapolis, Maryland

PHD Degree, Business Administration December 2007 Warren University, Wyoming

M.A. Degree, Business Administration May 1987 Bowie State University, Bowie, Maryland

B.S. Degree, Accounting May 1984 Bowie State University, Bowie, Maryland

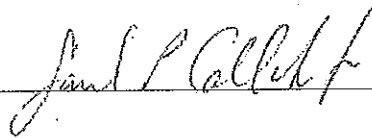
Other experience (volunteer experience, memberships etc)

References

Name	Rhonda Pindell Charles	Phone	410-266-6857
Address	5 Dominoe Road Annapolis, Maryland 21401		
Name	Catherine Hicks	Phone	410-626-2194
Address	1005 Smithville Street Annapolis, Maryland 21401		
Name	Talithia Lucas	Phone	443-904-6486
Address	5933 Ayleshire Road Baltimore, Maryland 21239		

Appointees are subject to the provisions of the City of Annapolis Ethics Code, Annapolis City Code Ch. 2.08. Appointees are strongly encouraged to review this Code and contact the City of Annapolis Office of Law and/or City of Annapolis Ethics Commission with all inquiries.

Signature



Date 12/26/2012

E-mail electronically completed form to Hilary Roggio Raftovich at hraftovich@annapolis.gov. Paper copies may be faxed to 410-216-8284 or mailed to the Mayor's Office address above, attention Boards and Commissions Coordinator.