



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Standing Committee Minutes - Final Finance Committee

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Monday, July 28, 2014

5:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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### 1. Call To Order

*Also in attendance Alderman Budge and Alderwoman Pindell Charles*

**Present:** 2 - Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Paone

### 2. Legislation before Committee

#### [R-24-14](#)

**Special Event Applications** - For the purpose of authorizing City Council approval of selected special events per R-14-12, implementing a moratorium on administrative approvals for events at City Dock; designating specific dates for the sale of merchandise in the Historic District in conjunction with only the approved special events; waiving City fees for Eastport Yacht Club 32nd Annual Eastport Yacht Club Lights Parade and the Annapolis Jaycees Grand Illumination; waiving parking fees for the Maritime Republic of Eastport Tug of War; and the reimbursement of full fees to the City for the cost associated with the other approved events.

**Attachments:** [R-24-14 Amended Signed.pdf](#)

[R-24-14.docx](#)

[Staff Report.pdf](#)

[Budge Amendment.docx](#)

[Fiscal Impact Note.pdf](#)

[Environmental Matters Amendments](#)

*Alderman Budge offered comments on the legislation.*

*accept the Budge and Environmental Matters amendments*

**Alderman Arnett moved to adopt as amended. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Paone

#### [O-24-14](#)

**Police and Fire Retirement Plan Cost of Living Adjustments** - For the purpose of providing that effective July 1, 2013, and each July 1st thereafter, each Retired Member or survivor of any such Retired Member, entitled to receive a retirement benefit as of June 30th of any year, shall receive a fixed annual two-percent (2%) increase above the amount the Retired Member or

survivor had received on June 30th of the same year.

**Attachments:** [O-24-14 Signed.pdf](#)  
[O-24-14.docx](#)  
[Staff Report.docx](#)  
[Fiscal Impact Note.pdf](#)

*The committee discussed the history and affects of the legislation.*

**Alderman Arnett moved to recommend favorably. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Paone

### 3. Business before Committee

#### a. Approval of Minutes

[FC061714](#) Approval of minutes for the regular meeting

**Attachments:** [June 17, 2014](#)

**Alderman Arnett moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Paone

#### b. Grant Approvals

[GA-05-15](#) OEM/AFD - 2014 Emergency Management Performance Grant

**Attachments:** [GA-5-15 Short](#)

*Deputy Director of Emergency Management Posey discussed the grant.*

**Alderman Arnett moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Paone

[GA-06-15](#) APD - Overtime Patrols  
Governor's Office of Crime Control and Prevention

**Attachments:** [GA-6-15](#)

*Finance Associate Pletzer discussed the grant.*

[GA-07-15](#) APD - Safe Streets  
Governor's Office of Crime Control and Prevention

**Attachments:** [GA-7-15](#)

*Finance Associate Pletzer discussed the grant.*

**Alderman Arnett moved to approve. Seconded. A roll call vote was taken.  
The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Paone

### c. Budget Revision Requests

[GT-02-15](#) Approval of Contract Position - Law Office

**Attachments:** [GT 25-14](#)

*The Title needs to be changed to GT-2-15*

**Alderman Arnett moved to recommend favorably. Seconded. A roll call vote  
was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GT-26-14](#) DPW - Fleet Maintenance System

**Attachments:** [GT 26-14](#)

*Public Works Director Jarrell discussed the Budget Transfer.  
Alderman Budge discussed the possible costs of the software.*

**Alderman Arnett moved to recommend favorably. Seconded. A roll call vote  
was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

[GT-01-15](#) DPW to PW - Harbormaster Seasonal

**Attachments:** [GT-1-15](#)

*Director of Public Works Jarrell discussed the budget transfer.  
Acting Director of Recreation and Parks Walters discussed the budget transfer.*

*Alderman Budge discussed the Budget Transfer and the CCRABL report.  
Alderman Arnett requested an update from the administration on progress on the  
CCRABL report recommendations.*

**Alderman Arnett moved to recommend favorably. Seconded. A roll call vote  
was taken. The motion CARRIED by the following vote:**

**Aye:** 3 - Alderman Pfeiffer, Alderman Arnett and Alderman Paone

## 4. General Discussion

[ID-225-14](#) Discussion of FY2016 Budget

*Finance Director Miller discussed the budget process for the upcoming year. The Finance Director suggested that the committee look at the timeline and process for next years budget as soon as possible. The committee discussed two year budgets. The committee discussed different ways to approach the budget. Alderwoman Pindell Charles discussed her perspective on the budget process.*

6:23

**ID-231-14** Interns in the Mayors Office

*Finance Director Miller discussed interns in the Mayors office and how the funds would be appropriated. Acting City Manager Woodward discussed what interns would work on. Alderwoman Pindell Charles inquired as to how interns would be chosen.*

## 5. Adjournment

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Hilary Raftovich at 410.263.7030, by MD Relay (711), or by email at [boards@annapolis.gov](mailto:boards@annapolis.gov) at least five days prior to the meeting date to request assistance.*

[GA-07-15](#) APD - Safe Streets  
Governor's Office of Crime Control and Prevention**Attachments:** [GA-7-15](#)

**Alderman Arnett moved to approve. Seconded. A roll call vote was taken. The motion CARRIED by the following vote:**

**Aye:** 2 - Alderman Pfeiffer and Alderman Arnett

**Absent:** 1 - Alderman Paone