

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Minutes

Wednesday, July 5, 2017

5:00 PM

Mayor John T. Chambers, Jr.
City Council Chambers

Finance Committee

1. Call To Order

Acting Chairman Paone called the meeting to order at 5:07 p.m.

Roll Call

Present: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

2. Business before Committee

a. Approval of Minutes

[FC060617](#) Approval of Minutes for the Regular Meeting

Attachments: [FC6.06.17.pdf](#)

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

[FC061217](#) Approval of Minutes for the Regular Meeting

Attachments: [FC6.12.17.pdf](#)

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

b. Budget Revision Requests

[GT-11-17](#) Transfer from: Repair Wellhead #5 Transfer to: Treatment Plant Upgrade

Attachments: [GT.11.17.pdf](#)

Public Works Director Jarrell spoke on the budget transfer and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Alderwoman Finlayson was present and spoke on the Stormwater Retrofit and the Markethouse transfer.

Aye: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

[GT-14-17](#) Transfer from: Stormwater Management Retrofit and Markethouse transfer to: Bywater Park

Attachments: [GT-14-17.pdf](#)

Public Works Director Jarrell spoke on the budget transfer and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

[GT-15-17](#) Transfer From: MIT Salaries FY17 (01140-511000) transfer to: Recreation Software CIP

Attachments: [GT-15-17.pdf](#)

Acting MIT Manager Smith was present and spoke on the budget transfer and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Alderman Budge was present and spoke on the cost of the new software.

Aye: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

[GT-16-17](#) Transfer from: Salaries Transfer to: Accounting Services

Attachments: [GT-16-17.pdf](#)

Operation Manager Pletzer was available to answer questions from the committee.

Alderman Ross Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

c. Grant Approvals

[GA-29-17](#) Job Access & Reverse Commute (JARC)

Attachments: [GA-29-17.pdf](#)

Transportation Director Gordon was present and spoke on the budget transfer and answered questions from the committee.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Alderwoman Finlayson was also present and spoke on the elimination of bus

routes.

Alderman Budge was also present and spoke on opportunities of frequency of the routes.

Aye: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

[GA-30-17](#) Fiscal Year 2018 UPWP Contracts

Attachments: [GA-30-17.pdf](#)

Transportation Director Gordon was present and spoke on the grant and answered questions from the committee.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

[GA-31-17](#) Debris and Derelict Boat Removal- Annapolis City Waters

Attachments: [GA-31-17.pdf](#)

Operations Manager Pletzer and Office of Environmental Policy Broadbent spoke on the grant and answered questions from the committee.

Alderman Arnett moved to approve. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

[GA-32-17](#) Janice Hollmann Grant Program for Land Trusts

Attachments: [GA-32-17.pdf](#)

Office of Environmental Policy Director Broadbent spoke on the grant and answered questions from the committee.

Alderman Arnett moved to recommend favorably. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

3. Legislation before Committee

[O-30-17](#) Audit Committee - For the purpose of establishing an Audit Committee; authorizing the powers and duties of the Audit Committee; and matters generally relating to said Audit Committee.

Attachments: [O-30-17 Audit Committee Ordinance.docx](#)
[O-30-17 Staff Report.docx](#)
[O-30-17 Fiscal Impact.pdf](#)
[O-30-17 Littmann Proposed Amendments.docx](#)

Finance Director Miller spoke on the legislation and answered questions from the committee.

Assistant City Attorney Elson was present to answer questions from the committee.

Alderman Arnett moved to postpone O-30-17 until the July 18, 2017 meeting of the Finance committee. Seconded. CARRIED on voice vote.

Aye: 2 - Alderman Arnett and Alderman Paone

Absent: 1 - Alderman Pfeiffer

4. General Discussion

[ID-236-17](#) Finance Department Update

Finance Director Miller was present and spoke on the completion of the budget, auditors, budget compilations and answered questions from the committee.

This Informational Item was presented

5. Adjournment

Upon motion duly made, seconded and adopted, the meeting was adjourned at 6:20 p.m.