

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: Beth Hart Dept: Police Phone: 410--263-7979

This is a request to

- review, approve, and/or sign a grant agreement/award
- other

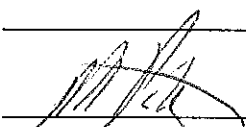

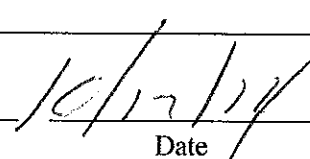
Grant title: State Aide for Police Protection

Grantor: Governor's Office of Crime Control & Prevention Amount: \$ 768,849.00

Attestation:

- Match is *not* required.
- Match is required. Match will be met in the form of ¹ _____

I attest that this asset has been approved/appropriated in ² _____

_____ Dept _____ Date _____
 Department Director signature

Routing	Initials	Date		Comments
		In	Out	
<input checked="" type="checkbox"/> originating Dept Director	<u>BAH</u>	<u>10/17</u>	<u>10/17</u>	<u>Initials Only</u>
<input checked="" type="checkbox"/> Grants Coordinator	<u>BDP</u>	<u>10/20</u>	<u>10/20</u>	
<input checked="" type="checkbox"/> Finance Director	_____	_____	_____	
<input checked="" type="checkbox"/> City Attorney	_____	_____	_____	
<input checked="" type="checkbox"/> City Manager	_____	_____	_____	
<input checked="" type="checkbox"/> Mayor	_____	_____	_____	
<input checked="" type="checkbox"/> City Clerk	_____	_____	_____	
<input checked="" type="checkbox"/> Finance Committee	_____	_____	_____	
<input checked="" type="checkbox"/> Finance Dept	_____	_____	_____	

Return to Originating Department

GRANT Briefing Document, continued

Provide a short narrative. Include:

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

State aide for Police Protection (SAPP) is an annual program, managed by the Governor's Office of Crime Control & Prevention (GOCCP), to provide funds for police protection in qualifying jurisdictions. Funding is based on State- determined formulas which takes into account local population, sworn staffing levels, and legislative action.

In FY15, GOCCP is awarding \$768,849.00 to the City of Annapolis/ Annapolis Police Department, a qualifying jurisdiction. Funding will be used for officers' salaries.

(Strictly speaking, this is not a grant, but rather an annual allocation by the State, following legislative actions, to qualifying jurisdictions. GOCCP uses their grant system as a convenience to record, track, and distribute funds.)

Award period is July 1, 2014 to June 30, 2015.

"Award" documents consist simply of a letter to the Chief of Police and the Finance Department. A copy is attached. Also attached is the list of officers whose salaries will be funded by this award.

¹ Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

² Examples: FY__ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.



GRANT BUDGET FORM

10/17/2014

Grant Title State Aide for Police Protection

Grant Award (\$) 768,849.00

Originating Department(s): Police Department

Dept Contact (Name/Phone): Beth Hart 410-263-7979

Expenditure Account	Revenue Source				Total per Expend. Type	Comments
	Federal	State	Local (Matching)	Other		
Salaries		768,849.00			768,849.00	See attached list for specific officers
Benefits					0.00	
Overtime					0.00	
Supplies					0.00	
Telephone					0.00	
Electricity					0.00	
Fuel and Oil					0.00	
Training & Education					0.00	
R & M - Equipment					0.00	
Special Programs					0.00	
Contract Services					0.00	
Capital Outlay					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
other (fill-in)					0.00	
Total	0.00	768,849.00	0.00	0.00	768,849.00	

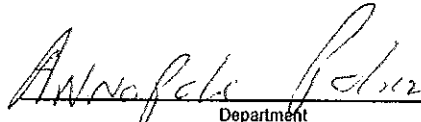
TOTAL EXPENDITURES*: 768,849.00

* May be different from Grant Award \$ if there is a match requirement.

Match is not required.



Department Director Signature/Date



Department

Match is required. Match will be met in the form of ⁽¹⁾ _____

I attest that this asset has been approved/appropriated in ⁽²⁾ _____

Department Director Signature/Date

Department

COMMENTS:

(1) Examples (include dollar amounts if applicable): Cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.
(2) Examples: FY __ operating budget, a memorandum of understanding, City Council resolution/ordinance.

Officers funded through FY 15 State Aide for Police Protection

PROUT	P108	\$	30.31	\$	63,042.86
REID	P118	\$	32.58	\$	67,772.67
WOOLFOLK	P108	\$	28.77	\$	59,834.43
BENSON	P108	\$	28.77	\$	59,834.43
SHREVES	P118	\$	32.58	\$	67,772.67
SULLIVAN	P118	\$	32.58	\$	67,772.67
SAURIOL-GIBRIS	'P108	\$	30.31	\$	63,042.86
SUGG	P118	\$	32.58	\$	67,772.67
SMIKLE	'P108	\$	30.31	\$	63,042.86
SCHRACK	P118	\$	32.58	\$	67,772.67
BAGUMA	'P108	\$	25.91	\$	53,900.18
ASCIONE	P118	\$	30.92	\$	64,325.00
				\$	765,885.97



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Baltimore, Maryland 21286-3016
410-821-2828/ TOLL FREE: 1-877-687-9004
FAX 410-339-3467
INFO@GOCCP.STATE.MD.US
WWW.GOCCP.MARYLAND.GOV

Martin O'Malley
Governor

Anthony Brown
Lt. Governor

Tammy M. Brown
Executive Director

May 7, 2014

Chief Michael A Pristoop
Annapolis City Police Department
199 Taylor Avenue
Annapolis, MD 21401

SAPP-2015-1669

Dear Chief Pristoop:

Please be advised that, pursuant to the FY 2015 State budget, **Annapolis City Police Department** will receive **\$768,849.00** from the FY 2015 State Aid for Police Protection Fund. The State Aid for Police Protection Fund is an annual formula grant to be used exclusively to provide adequate police protection in the subdivisions and qualifying municipalities of Maryland.

Your estimated allocation for FY 2015 is derived by the information provided on forms #2 and #3. The actual amount of aid will be recalculated based on the actual FY 2014 expenditures for police protection that you will provide on form # 1 which is due on January 15, 2015. Payments will be made on the last day of each quarter.

To participate in the FY 2016 State Aid for Police Protection program, an online application submission is required that is due on August 6, 2015. The application must also be mailed to GOCCP along with your completed Form # 2 (Estimated Expenditures for FY 2015) and Form # 3 (Number of Sworn Officers as of June 30, 2014). It is important that we receive all forms in a timely manner so that the formula may be calculated accurately.

The notice of funding availability, forms and instructions for FY2016 will be available on our website by no later than August 25, 2015 and can be downloaded through the online system at www.grants.goccp.maryland.gov.

I hope our office becomes a more valuable resource for your organization as we strive to deliver our services in a customer-friendly fashion. If you need any assistance, please contact Angela Carpintieri by email at Acarpintieri@goccp.state.md.us or by phone at 410-821-2847.

Sincerely,

A handwritten signature in cursive script that reads "Tammy M. Brown".

Tammy Brown
Executive Director

Cc: Ms. Elizabeth A Hart
Ms. Linda Kline

due date: 8/12/13

GRANT BRIEFING DOCUMENT

rev. 2/13/13

From:

Name: Debbie Hughes or Beth Hart Dept: Police Phone: x7321 or x7979

This is a request to

- review, approve, and/or sign a grant agreement/award
- other SIGN GRANT APPLICATION


Grant title: State Aid for Police Protection F115

Grantor: Governor's Office of Crime Control and Prevention Amount: \$ To Be Determined

Attestation:

- Match is *not* required.
- Match is required. Match will be met in the form of ¹ _____

I attest that this asset has been approved/appropriated in ² _____

 POLICE 8/6/13
 Department Director signature Dept Date

Routing	Initials	Date		Comments
		In	Out	
<input checked="" type="checkbox"/> originating Dept Director	<u>MP</u>	<u>8/6</u>	<u>8/6</u>	
<input checked="" type="checkbox"/> Grants Coordinator	<u>VGB</u>		<u>8/7</u>	
<input checked="" type="checkbox"/> Finance Director	<u>BTM</u>	<u>8/7</u>	<u>8/7</u>	
<input type="checkbox"/> City Attorney				
<input checked="" type="checkbox"/> City Manager	<u>VGB</u>		<u>8/7</u>	
<input checked="" type="checkbox"/> Mayor				
<input checked="" type="checkbox"/> City Clerk	<u>RWZ</u>		<u>8/7</u>	
<input type="checkbox"/> Finance Committee				
<input type="checkbox"/> Finance Dept				

Return to Originating Department

GRANT Briefing Document, continued

Provide a short narrative. Include:

-program description	- purpose of funds	- due dates
-grant period	-amount of request or award	
-special features, e.g., environmental impact implications, notarization required		

Strictly speaking, this is not a competitive grant application but rather the forms required by the Governor's Office of Crime Control and Prevention (GOCCP) so they can distribute funds to multiple jurisdictions in Maryland for "adequate police protection." GOCCP distributes the funds based on a formula that involves population size and how much the Maryland Legislature appropriates for the program.

Funding amount will be decided by GOCCP; thus, "Amount Requested" remains blank. In past years, the amount made available to the City of Annapolis for the police department was about \$704,000; last year (for FY14), it was \$788,000.

No creative writing is required or allowed. GOCCP provides narrative, including "Article 41 of the Annotated Code of Maryland," which must be copied verbatim into the application. In previous years, the Finance Department submitted the paperwork to obtain these funds.

Period of award is July 1, 2014 - June 30, 2015.

Review and approval are requested through the chain of command, with signature by the Mayor -- in blue ink -- at the tabs on two documents: Form 2, Estimated Expenditures for Police Protection, and Form 3, Municipal Sworn Officer Allocation.

Due date for submission to GOCCP is August 12, 2013.

¹ Examples: cash match, equipment loan, staff salaries, volunteer time, contribution from non-City agency.

² Examples: FY__ Operating Budget, a memorandum of understanding, City Council resolution/ordinance.

application

(to be signed by Mayor at 2 tabs)

due date: August 12, 2013