

City of Annapolis
Supplemental Appropriation from Surplus Funds

Fund: Fleet Replacement/General Fund - Capital Reserve
Department: Fleet Replacement/Capital Reserve

Control Number: SA-7-23
Date: 9/6/2022

Source of Surplus Funds: Capital Reserve

Account Name	Allocation of Appropriation for
Revenue:	
Capital Reserve Fund Balance (General Fund)	\$ 800,000
Transfer from General Fund (Fleet Replacement Fund)	\$ 800,000
Expenditure:	
Transfer to Fleet Replacement Fund (General Fund)	\$ 800,000
Fleet Capital Outlay (Fleet Replacement Fund)	\$ 800,000

Explanation:
This supplemental allocation appropriates \$800,000 from the Capital Reserve Fund to the Fleet Replacement Fund. This transfer will allow Fleet to purchase needed replacement vehicles.

The FY2023 budget included modest level of funding for replacing City vehicles. Recently, the City learned there is a 2 year lead time for orders of new pumper fire trucks. The City intended to purchase another in FY2024; however, because of the increased lead time, the City is using the Fleet Fund appropriation to pay the down payment on the new pumper truck.

Therefore, there is much less available for other vehicle replacements. This transfer will replenish the funds used for the pumper truck.

Approved by:

_____ Date _____ Department Director Date _____

Approved by:

City Manager _____ Date _____
Mayor _____ Date _____
Finance Committee _____ Date _____
City Council _____ Date _____

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund. CM's do not increase the total budget or the budget for any fund.
FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund. These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.
SA: Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget. SA's increase the total budget.