



STAFF REPORT ON PROPOSED LEGISLATION

To: Mayor Gavin Buckley

From: Michael Mallinoff, City Manager

Date:

Subject: O-33-23: Expiration of special exceptions to City zoning requirements

Purpose of legislation

The purpose of this legislation is to make the deadline for builders to utilize their special exception to City zoning requirements from one year to two years; making the issuance of a grading or building permit as the point when the special exception is "established"; adds requirements on when special exceptions expire; and generally related to the expiration of special exceptions.

Impact of legislation on operations

To implement this legislation will require a small change to the IT system used by Planning and Zoning to capture when the special exception is established. With the extensions to the amount of time allowed for a special exception to be established and to the length of the extension periods, the number of special exception requests received is expected to be reduced slightly.

Impact of legislation on staffing

The operational impacts identified above are small enough that they are not expected to impact staffing patterns in the Department of Planning and Zoning.

Prepared by Victoria Buckland, Assistant City Manager