

**City of Annapolis**  
**Supplemental Appropriation from Surplus Funds**

Fund: Grant Control Number: SA-1-23  
 Department: OEM Date: 7/13/2022

Source of Surplus Funds: State of Maryland Opioid Operational Command Center

Account Name	Allocation of Appropriation for
<b>Revenue:</b>	
State Grant Revenue	\$ 189,060
<b>Expenditure:</b>	
State Grant Expense	\$ 189,060

**Explanation:**  
 This supplemental allocation appropriates \$189,060 from the State of Maryland for the FY2023 OIT projects. This alleviates the need to utilize City funds. The grant was not included in the FY2023 budget. No match is required.

Approved by:

Godee Robinson 7/13/22  
 Finance Director Date

\_\_\_\_\_  
 Department Director Date

Approved by:

City Manager [Signature]  
 Mayor \_\_\_\_\_  
 Finance Committee \_\_\_\_\_  
 City Council \_\_\_\_\_

Date 7/13/22  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_  
 Date \_\_\_\_\_

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund. CM's do not increase the total budget or the budget for any fund.  
 FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund. These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.  
 SA: Supplemental Appropriations from revenue not anticipated in the budget or in excess of that anticipated in the budget. SA's increase the total budget.

FY23 OCCC Award for OEM OIT Projects inbox x

Mary Kate Seborowski

TO: Mr. Kevin

Kade.

Jul 7, 2022, 12:41 PM (5 days ago)

Thanks for helping us out with the SA and the paperwork. We were awarded \$189,060 for FY23 from the State. No match is required. Additionally, this means that we will not be utilizing any of the \$70,000 enhancement from the City or any potential funding from the Health Department this year.

The grant agreement has been sent over but we need to work with Law to finalize. Ashley is on vacation this week. We expect routing to start next week at the earliest. I am attaching what they sent so you can take a look. I am including the OCCC's responses below recapping the discussion we had with them as it relates to this award just for situational awareness.

I know that the Finance Committee is meeting July 20th and the Council is on July 25th, so if you need anything before then, please let me know. I will get you whatever you need.

Thanks again!

MK



STATE OF MARYLAND  
OFFICE OF THE GOVERNOR

OPIOID OPERATIONAL COMMAND CENTER

June 28, 2022

Kevin Simmons  
Director  
119 Taylor Ave  
Annapolis MD 21401

Re: FY2023 OCCC competitive Grant Program Award - City of Annapolis

Dear Director Kevin Simmons:

We are pleased to inform you that the Opioid Operational Command Center in partnership with the Maryland Emergency Management Agency is awarding fiscal year 2023 OCCC grant funding to City of Annapolis in the amount of \$189,060.

This funding is being awarded to support the following project:

- OIT FY23 Projects

A draft grant agreement will be provided to you under a separate cover. This agreement will provide instructions related to reporting requirements. All award funding is subject to final execution of this agreement, and no services related to the approved project should begin prior to the execution of the agreement. Additionally, please be aware that the OCCC requires strict adherence to the terms of grant agreements, and we encourage your organization to prepare accordingly.

Thank you for your efforts to help combat the opioid and substance use crisis in Maryland. If you have any questions, please contact Khalil Cutair at [khalil.cutair@maryland.gov](mailto:khalil.cutair@maryland.gov).

Sincerely,

Kevin Richards  
Executive Director

