



City of Annapolis
Office of the City Clerk
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Memorandum - DRAFT

February 23, 2021

To: Mayor and Alderpersons
 City Manager Jarrell

From: Regina C. Watkins- Eldridge, MMC
 City Clerk

RE: **Annual Reports FY2020 pursuant to City Code Sec. 2.04.080**

Board	Staff liaison	Department	Committee
Alcoholic Beverage Control	Cynthia Gaines	Office of City Clerk	Economic Matters
Annapolis Conservancy Board	Raycine Hodo	Office of Environmental Policy	Environmental Matters
Art in Public Places Commission	John Moyer	Recreation and Parks	Rules and City Government
Audit Committee	Kim Maronski	Finance	Finance Committee
Board of Appeals	Jacquelyn Rouse	Planning and Zoning	Rules and City Government
Board of Supervisors of Elections	Regina Eldridge	Office of Law	Rules and City Government
Building Board of Appeals	Maria Brown	Planning and Zoning	Economic Matters
Civil Service Board	Trish Hopkins	Human Resources	Rules and City Government
Commission on Aging	Hilary Raftovich	Mayor's Office	Housing & Human Welfare
Education Commission	William Rowel	Mayor's Office	Housing & Human Welfare
Environmental Commission	Raycine Hodo	Office of Environmental Policy	Environmental Matters
Ethics Commission	City Attorney	Office of Law	Rules and City Government

Financial Advisory Commission	Kim Maronski	Finance	Finance Committee
Heritage Commission	Roberta Laynor	Planning and Zoning	Economic Matters
Historic Preservation Commission	Shari Pippen	Planning and Zoning	Economic Matters
Housing & Community Development	Theresa Wellman	Planning and Zoning	Housing & Human Welfare
Human Relations Commission	Claudia Barber	Human Resources	Housing & Human Welfare
Maritime Advisory Board	Hope Stewart	Planning and Zoning	Economic Matters
Planning Commission	Jacquelyn Rouse	Planning and Zoning	Rules and City Government
Police and Fire Retirement Plan Commission	Nikki Olajire	Finance	Public Safety
Port Wardens	Kevin Scott	Planning and Zoning	Environmental Matters
Public Safety Disability Retirement Board	Trish Hopkins	Human Resources	Public Safety
Recreation Advisory Board	Archie Trader	Recreation and Parks	Economic Matters
Risk Management Committee		Finance	Public Safety
Transportation Board	Kwaku Duah	Transportation	Transportation

**Green indicates Board, Commission or Committee that did not submit an annual report.*

** Did not meet in 2020**



Cynthia Gaines, Deputy City Clerk
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January 15, 2021

TO: Regina C. Watkins-Eldridge, MMC
 City Clerk

FROM: Cynthia Gaines
 Deputy City Clerk

RE: Annual Report 2021 – Alcoholic Beverage Control Board

Duties: 7.12.060 - Alcoholic Beverage Control Board—Powers and duties generally.

Attendance:

Members	Jan 1	Feb 5	Mar 4	Apr 1	May 6	Jun 3	Jul 1	Aug 5	Sep 2	Oct 7	Nov 4	Dec 2
Lawrence Harris, Vice Chairman	H	√	√	√	√	√	√	√	√	√	√	√
James C. Praley III, Chairman	H	√	×	√	√	√	√	√	√	√	×	√
Kia Baskerville	H	√	√	√	×	√	√	√	√	√	√	√
Dick Peterson	H	√	√	√	√	√	√	√	√	√	√	√
Elizabeth Conger*	H	√	√	√	√	√	√	√	√	√	√	√

✓ Present X Absent E Term Expired

R Resigned A Appointed * January 28, 2019

H Holiday

The Alcoholic Beverage Control Board completed thirty-five years of operation on December 31, 2017, and in compliance with Section 7.12.040 of the Annapolis City Code, a report of its activities during calendar year 2020 is submitted herewith.

License renewals were processed in March and April 2020. All licensees were in good standing with respect to City fees and State taxes. One hundred and sixteen licenses were renewed.

The Board issued forty-one sidewalk cafe licenses for consumption of alcoholic beverages on city property, Thirty-two with alcohol and nine without alcohol, collecting, thirteen thousand nine hundred and forty dollars (\$13,940) in sidewalk cafe license fees.

There were four alcohol compliance checks done by the Annapolis Police Department. The following establishments were fined or suspended for violations of the Alcoholic Beverage Control Board Rules and Regulations for reporting period May 2019 through April 2020.

Establishment Name	Violation Paid
Adams Ribs East	\$1000
Annapolis Smokehouse	\$1000
Annebeth's	3Day Suspension
Bay Ridge Wine & Spirits	\$500
Blackwall Hitch	\$500
Buddy's Crabs & Ribs	\$500
Cafe Normandie	\$500
Canton Restaurant	3Day Suspension
Chesapeake Brew Pub	\$500
Dock Street Bar and Grille	\$500
Eastport Liquor	\$750
El Toro Bravo	\$500
El Toro Bravo	\$1000
Federal House Bar & Grill	\$500
Joss Café and Sushi Bar	\$500
Ledo Pizza	\$500
Lemongrass	\$500
Lighthouse Wine & Spirits	3Day Suspension
Little Italy Pizza Kitchen	\$500
Mangia	\$500
Metropolitan Kitchen	\$500
Mi Lindo Cafe	\$500
Nano Asian Dining	\$500
New Matsu Sushi	\$500
Osteria	\$500
Preserve	\$500

Reynolds Tea Room & Restaurant	\$500
Sailor	\$500
Sammy Italian Pizza	\$500
West Street Liquor	\$500

The total amount of fines collected in the reporting period for violations of the Alcoholic Beverage Control Board Rules and Regulations were twelve thousand eight hundred dollars (\$15,250.00).

Also during the reporting period, the Board heard and acted upon the following applications, collecting Three thousand one hundred fifty dollars (\$3,150.00) in filing fees:

License Type	Filing Fees Collected
Expansion	\$450
New Applications	\$225
Substitutions of Officer	\$1350
Transfers	\$225

(233) Special Class C, One Day Liquor Licenses for beer, beer wine and liquor were applied for through the Office of City Clerk on behalf of the Board. Due to the ongoing COVID-19 pandemic, no final numbers on the collected amount for this category of license is available. For the reporting period May 2019 through April 2020, One hundred and seventeen licenses were renewed, collecting four hundred and sixty-seven thousand, ninety dollars (\$467,090.00) in license fees.

Rules and Regulations Updates and Additions

Amendments to the Rules and Procedures of the Alcoholic Beverage Control Board:

Chapter 2.4 (E) Expert Witnesses

Chapter 3.9 (B) Off Site Delivery by Class A Licensees

The election of officers was held on August 5, 2020. James C. Praley III was elected Chairman and Lawrence Harris, Jr. was elected Vice Chairman. There are currently no vacancies on the Board.

Respectfully submitted to the Mayor and City Council by the

ALCOHOLIC BEVERAGE CONTROL BOARD

Date: 15 January 2021

To: Regina C. Watkins-Eldridge, MMC
City Clerk

From: Joanna Ogburn
Chair, Annapolis Conservancy Board

Subject: Annual Report 2020 - Annapolis Conservancy Board

Overview

The Annapolis Conservancy Board (ACB) was established in 1988, 32 years ago. Although a difficult year with COVID impacting operations, the Board continued its work with a variety of activities to carry out its mission in 2020. Despite the circumstances of 2020, the ACB had several significant accomplishments. In 2020, the ACB, which has six of its seven member positions filled, continued to meet as much as possible and had four productive meetings. A key focus of the ACB is the management of conservation easements within the City. The Board has also worked diligently to expand its focus to new ideas, identifying possible priority new easement areas, better coordination with City and County agencies and boards, and more long-range planning through the City's work on the Comprehensive Plan. These activities are described in more detail below.

Annapolis City Code Title 2, Chapter 2.50, which created the Conservancy Board, is appended as Attachment A. The Board's responsibilities can be found in Section 2.50.040. Also attached is a chart of Board meetings and attendance.

Goals and Strategies Established for the ACB in 2020

An important accomplishment for the ACB was to establish the following goals and strategies for inclusion in the 2020 Update of the Annapolis Comprehensive Plan and to guide the Board's work with the City.

Goal: Safeguard the City's open and greenspaces that provide environmental, aesthetic, health, and recreational benefits.

Strategy: Develop a greenway plan that identifies lands that provide significant environmental, recreation, aesthetic, and/or health benefits and details strategies to maintain the values these lands provide. Strive to protect existing forested areas.

Strategy: Develop and enact an MOU with the County that establishes the City's right to direct and use its Program Open Space funds for the protection and enhancement of lands within its jurisdiction. Such an MOU should detail the specific uses of the funds.

Strategy: Improve coordination between city departments and city boards tasked with environmental protection, including the Annapolis Conservancy Board, to ensure properties being reviewed for development or permitting are considered in a fuller context, taking into account the property's opportunities for greenspace and easements within the property as well as connections to surrounding greenspace and trail systems.

Goal: Ensure all communities have access to public open space/greenspace for passive recreation (e.g. walking, biking, enjoying views of the water, wildlife viewing, etc.).

Strategy: Evaluate all city-owned properties for their potential to provide open space, recreation, natural areas, and connections to trail systems for the public's benefits. As part of this effort, identify top priorities for enhancement and describe strategies for achieving the suggested enhancements.

2020 Activities and Projects

- Inspected easements within the City to ensure that they are being properly managed by the property owners. No significant infringements were discovered. Easement inspection is an annual responsibility of the ACB.
- The ACB's major accomplishment for 2020 was kickstarting the development of a City Greenway Map to identify important areas in the city that provide, or could provide with enhancements, important environmental, recreational, aesthetic, or community benefits. As part of this process, a subcommittee of the Board identified potential locations to include in a greenway map, worked with Shawn Wampler, GIS Coordinator for the City, to develop a GIS layer of these locations and develop a Greenway Input Tool that allowed others to identify properties to include in a Greenway Map. The tool was shared with members of all of Annapolis' 20+ boards, City African American and Hispanic Liaisons, City Council, the Annapolis Waterways Cabinet, and other identified community leaders. A full draft Greenway Map will be produced in 2021 and incorporated into the 2020 Update of the Annapolis Comprehensive Plan. As part of these efforts, the ACB identified top priorities for new easements to pursue, including lands within the Hawkins Cove area.
- The City made significant improvements in the Hawkins Cove area consistent with ACB priorities, including construction of a bridge and landscaping improvements that improve public trail access. This was a long-term goal of ACB.
- The City signed an MOU with the Critical Area Commission to expand the list of the activities in-lieu of funds can be used for, including the completion of boundary surveys. Pursued for several years, this expansion allows the board to work towards the creation of additional conservation easements. Without funding for boundary surveys, a necessary due diligence piece to creating easements, the Board's work on new easements had stalled.
- Another continuing priority of the ACB is to get an MOU executed between the City and the County regarding the use of the State Program Open Space funds.

The City has historically not had access to a reliable share of these County administered funds.

- ACB worked with the Planning and Zoning Department to develop a process for the Board to review development proposals/permit applications in areas adjacent to or within existing conservation easements. The ACB City liaison was to be brought in on development review in these cases. This process will need to be revisited in 2021 as the City liaison to the ACB has changed.
- ACB continues to review and consult on various easement issues as they arise. This included working with the Kingsport Community Association to resolve a concern related to a gate located in the easement on Kingsport property. The ACB reached an accord that satisfied both parties and involved a significant amount of ACB and City staff time.

2021 Work Goals

The ACB's goals for 2021 are as follows:

Continue to enhance cooperation with City departments, particularly Planning and Zoning, to 1) better understand when new developments require an easement and the Forest Conservation Act's requirements for new developments; and 2) ensure that the need to protect natural areas through a conservation easement is considered early in the planning process and the ACB is given the opportunity to review development proposals in areas adjacent to or with existing easements.

Continue to work with City departments to clarify the boundaries of existing conservation easements and maintain an up-to-date list of easements.

Develop and adopt Rules of Procedure to provide a consistent process for addressing easement complaints and other issues.

Update the model template for new easements.

Work to better inform and engage the property owners in the knowledge and care of their easements, including communication when they have been inspected and highlighting concerns identified.

Coordinate with city staff and volunteers to maintain and improve the areas monitored by the ACB.

Work with the City to develop easements for city-owned land near Hawkins Cove and on other priorities.

Look for public access and recreational trail opportunities on existing easements and each new easement pursued. This includes working to make connections around Hawkins Cove and Truxton Park.

Complete development of the initial Annapolis Greenway Map and have it incorporated into the 2020 Update of the Annapolis Comprehensive Plan.

Fill 1-2 expected vacancies on the Board.

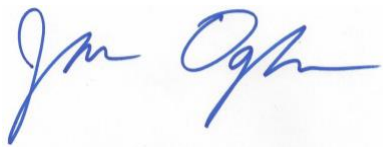
Challenges

ACB needs and would welcome the assistance of the City in ensuring that the importance of conservation easements is factored into the City's long-term planning and into the day-to-day permitting process. The Board should be notified whenever an existing easement owner requests a permit for work in the easement.

We would also welcome the Council's support for use of Program Open Space funds that the City may obtain for planning studies and the purchase of conservation easements on properties of particular value to City residents. We urge the finalization of an MOU with the County on this matter.

In addition, the ACB also continues to run into questions related to easement boundaries and requests assistance from City staff in providing accurate maps of easement boundaries that can easily be used and read in the field by ACB's volunteer board members.

ACB recognizes that working closely with the relevant City Departments is key to achieving our mutual success and we look forward to continuing the progress made in recent years.



Joanna B. Ogburn, Chair

Attachments:

- A. Annapolis City Code Title 2, Chapter 2.50
- B. Chart of Board meetings and attendance

Attachment A

Chapter 2.50 - ANNAPOLIS CONSERVANCY BOARD

Sections:

2.50.010 - Established.

There is established the Conservancy Board, which shall solicit the dedication of properties, real and personal, to the City, and shall administer and manage, according to their powers and duties as described in this chapter, all properties acquired by the City to further the purposes of this chapter, and all properties previously acquired by the City which may be considered to further the purposes of this chapter. The purposes include, but are not limited to:

- A. The encouragement of the preservation in their natural state of environmentally sensitive lands;
- B. The further implementation of the City's goals for improving water quality;
- C. The providing for the development of additional recreational and open space opportunities within the City;
- D. The preservation of the natural, cultural and recreational resources of the City.

(Ord. O-7-88 § 1 (part))

2.50.020 - Membership.

A. The Conservancy Board shall consist of seven members who are residents of the City. They shall be appointed by the Mayor and confirmed by a majority vote of the City Council. Each member of the Conservancy Board shall serve for a term of five years or until a qualified successor is appointed and confirmed, commencing on July 1st of the year in which appointed. The City Council shall designate the terms of the members of the Conservancy Board so that the terms of not more than two members of the board shall expire in any one year.

B. Each member shall have a demonstrated interest in the preservation and conservation of land and water resources in the City. Each member shall serve without compensation. In the event of a vacancy in an unexpired term on the board, a member shall be appointed in the same manner as the original appointment was made for the duration of the unexpired term.

C. The directors of the Departments of Public Works, Planning and Zoning, and Recreation and Parks shall appoint a staff liaison to the Conservancy Board.

(Ord. O-7-88 § 1 (part))

2.50.030 - Rules of procedure.

The Conservancy Board annually shall elect from its membership a chairman and vice-chairman. The board shall adopt bylaws and rules of procedure defining administrative responsibilities deemed necessary in discharging its duties. The City Council shall approve the bylaws and rules of procedure.

(Ord. O-7-88 § 1 (part))

2.50.040 - Powers and duties.

The Conservancy Board shall have the following powers and duties:

- A. Promote the stated goals and purposes of the Comprehensive Plan, the critical areas plan, and the parks and recreation plan, and shall solicit the dedication of land and water resources and any appurtenances thereon to the City by lease, gift, purchase, devise, bequest or by any other means which are deemed to be for public benefit because of their aesthetic, environmental, scenic, recreational, scientific, educational or cultural significance to the health and welfare of the public;
- B. Make recommendations to appropriate City departments regarding the maintenance and management of properties acquired or held in furtherance of the purposes of this chapter;
- C. Solicit the donation of moneys, assets, property or other things of value in furtherance of the purposes of this chapter;
- D. Monitor the use of any and all donations dedicated to the City for the purpose of assuring that these donations are applied as intended for the furtherance of this chapter;
- E. With the approval of the City Council solicit, receive, manage, expend, and dispose of grants from any political subdivision or private organization in furtherance of the purposes of this chapter;
- F. Submit for approval to the City Council recommendations for the acquisition, by purchase or donation, of any interest in real or personal property and funds deemed necessary for the furtherance of the purposes of this chapter;
- G. Work in cooperation with the Maryland Environmental Trust to achieve the stated purposes of this chapter;
- H. Report annually to the City Council its activities during the preceding year together with any recommendations or requests deemed appropriate to further the purposes of this chapter.

(Ord. O-7-88 § 1 (part))

Attachment B

Conservancy Board Meetings and Attendance

Attendance Records for January 2020 through December 2020

Member	January	March	May	July	September	November
Joanna Ogburn, Chair	x	Meeting cancelled, City directive	Meeting cancelled	x	x	x
Meg Hosmer, Vice-Chair	x			x	x	x
Jason Houser	excused			excused		
Karen Jennings	x			x	x	x
Tom Lippert	x			x	excused	x
Trudy McFall	x			x	x	x

The Conservancy Board usually meets every other month, however, under City COVID guidance was unable to meet as many times as usual.

In January 2020 Ms. Ogburn was reelected as Chair and Ms. Meg Hosmer as Vice Chair. Jason Houser resigned from the board in 2020.

The ACB received staff assistance from Dr. Nash, Ms. Guild, Mr. Adams, Ms. Leonard (Counsel to ACB), Ms. Wampler, Ms. Hook (Recorder), and other staff members and greatly appreciates their help.

ANNAPOLIS



Art in Public Places Commission ANNUAL REPORT FOR 2020

Duties: To adopt guidelines and procedures which identify suitable art objects for city property, and to facilitate the preservation of art objects and artifacts that may be displayed in public places. To prescribe a method for the competitive selection, acquisition, and display of art, and for the presentation of performing arts, in public places. To establish other matters appropriate to the administration of the placement of art or the promotion of the performing arts in public places.

Activities: 2020 began with Art in Public Places Commission (AiPPC) meeting on the last Tuesday of January to continue the Commission’s work from 2019 and to plan the New Year’s programming. Administrative duties were performed in generating new documents, contracts, and an email to be used by AiPPC going forward. Artistic Chicken Sculptures that needed restoration were removed from West Street Corridor and delivered to Studio 39 as well as Maryland Hall for repair before being replaced in public. Due to group gathering restrictions, AiPPC’s events were canceled for 2020 and the amount designated for the events was given to Creative Communities to deliver art supplies to our City’s children for art projects. AiPPC joined The City of Annapolis Planning and Zoning Comprehensive Plan Task Force with Chair Genevieve Torri to present AiPPC’s agenda and initiatives of Art to be used as community-building tools for residents and to provide art as a draw for tourism. For more information regarding new art installed in the City and future initiatives, the long form of AiPPC’s yearly report is below.

Members	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Genevieve Torri Chair, Ward 1	✓	✓	NoMtg	NoMtg	✓	✓	✓	NoMtg	✓	✓	✓	
David Arthur, Vice Chair, Ward 6	✓	✓	NoMtg	NoMtg	✓	✓	✓	NoMtg	✓	✓	✓	
Karma O’Neil, Secretary, Ward 2	✓	✓	NoMtg	NoMtg	✓	✓	✓	NoMtg	Exc	✓	✓	
Elizabeth Ramirez, Ward 3	✓	✓	NoMtg	NoMtg	✓	✓	✓	NoMtg	✓	✓	✓	
Barbara Torreon, Ward 4	✓	✓	NoMtg	NoMtg	✓	Exc	✓	NoMtg	Exc	✓	✓	
Chrisa Rich, Ward 5	✓	✓	NoMtg	NoMtg	✓	✓	✓	NoMtg	✓	✓	✓	
Cynthia Towle-Krewson, Ward 7	✓	✓	NoMtg	NoMtg	✓	✓	✓	NoMtg	✓	✓	✓	
Comacell Brown Jr., Ward 8	-	-	NoMtg	NoMtg	-	-	-	NoMtg	-	-	New Mbr	
Joe Luchessi, At Large	-	-	NoMtg	NoMtg	New Mbr	✓	✓	NoMtg	✓	✓	✓	

The Art in Public Places Commission (AIPPC) was established by the Annapolis City Council in 2001 to address a growing need for a centralized body to oversee the selection, display, and maintenance of visual art, and the production of performing arts in public spaces in the city of Annapolis. (City Code [Section 6.24.](#)) In addition, the AIPPC is tasked with oversight of aesthetics in the city dock area, as outlined in section 6 of the current City Dock Plan. **AiPPC** recognizes Art as an economic asset to the City of Annapolis. It is our mission to enhance the public art environment of the City and to encourage national recognition of Annapolis as one of the nation's top cities for the Arts. We have an extensive list of events scheduled and many new proposed projects as well for consideration of the Commission, by the City of Annapolis and its residents

AIPPC is a volunteer group consisting of nine members, one from each of the eight wards plus one at large. All commissioners are appointed by the Mayor, and each serves three-year terms. The Commission is administered by the Director of the Department of Recreation and Parks. AiPPC meets as a Commission and as subgroups monthly to serve in adopting guidelines and procedures which identify suitable art objects for display publicly on city property and to facilitate the preservation of art objects and artifacts that have been previously acquired by the City. The Commission is of the authority to prescribe a method for the competitive selection, acquisition, and display of art, and for the presentation of performing arts, in all public places within the City limits, and to establish other matters appropriate to the administration of the placement of art or the promotion of the performing arts. Our City code requires the commission to report yearly to the Mayor's office, City Council, and City Administration its operations and budget use for each fiscal year. AiPPC is granted funding to their budget by the City Council agreeing to appropriate a line item from the City's General Fund to the current fiscal year AiPPC budget. The amount of AiPPC's budget fluctuates and under some administrations, since the founding of AiPPC in 2001, our Commission has been underfunded and at times even not funded at all. The sustainability of our City and our Arts Community is the utmost important task of our Commission and when we are unable to achieve our duties as outlined in our Code due to budget cuts, we see instability in our community as a whole. Arts and culture are consistent sources of economic growth, during both good and difficult economic times. Specifically, arts and culture policies and programs increase economic development in Cities by attracting businesses, creating new jobs, increasing tax revenues, and promoting tourism. Additionally, the arts and culture play a key role in urban revitalization and community renewal strategies. Due to the pandemic, the need for our artisans in our City is at a level some of us have never witnessed in our lifetime. Now is a time in which it is so important for us to have the monetary support to bring our community back from almost a year of economic hardship. Currently, the Arts Council of Anne Arundel County operates their art programs with a \$7.75 per Anne Arundel County resident using their share of our City's revenue of Hotel taxes. AiPPC is funded from our City's general fund at \$1.00 per City resident. Our Commission is underfunded and our commission welcomes finding solutions to our lack of funding by working with the City to remedy the needs vs supply seen in our budget. An increase in our Arts programming with proper funding would assist in generating, for our whole City, a stronger community and would stabilize the Commission in promoting and growing the Arts through various programs and grants. Please see AiPPC's

attached budget for a report of spending and our funds that will carry over into the FY2022 spending.

Projects for 2021

The following is a list of proposed projects our Commission intends to vote on and implement:

AiPPC Sponsored Gallery Exhibits for 2021:

PVA Students @ Studio 39 at City Hall Gallery
Arundel Lodge Open Eye Gallery at City Hall Gallery
Audrey Less at City Hall Gallery
Paul Gillespie at City Hall Gallery
Merla Tootle at City Hall Gallery
Jay Fleming at City Hall Gallery Exhibit
Jen Sterling at City Hall Gallery Exhibit
Dale Hall at Pip Moyer Gallery Exhibit
Luke Thompson Pip Moyer Gallery Exhibit
Annapolis Firefighters at Pip Moyer Gallery Exhibit
Dragon Boat Exhibit at Pip Moyer Gallery
New Gallery Exhibits at Stanton Center TBA

Tentative Schedule of 2021 City Dock Summer Events:

July 4, 11, 18 - AiPPC Summer Concert Series
July 4, 11, 18 - MC3 Contemporary Dance
July 9 - City Dock Tango
July 25 - City Dock Salsa
August 1, 8, 15, 22 - AiPPC Summer Concert Series
August 1, 8, 15, 22 - MC3 Contemporary Dance
August 4 - City Dock Movie Night
August 13 - City Dock Tango
August 29 - City Dock Salsa
September 5, 12, 19, 26 - AiPPC Summer Concert Series
September 5, 12, 19, 26 - MC3 Contemporary Dance
September 10 - City Dock Tango
September 26, City Dock Salsa
October 3, 10, 17, 24 - AiPPC Summer Concert Series
October 3, 10, 17, 24 - MC3 Contemporary Dance
October 8, City Dock Tango

Artists booked for City Dock Concert Series will be multi-generational, diverse genres, and a reflection of our City's various cultural arts.

Proposed Future Projects by Commission:

Sculptures:

Sculptures range from \$1500.00 to \$50,000+ea.

Sculptures along the City's trails and in greenspaces throughout the City TBA

Westgate Circle Sculpture New sculpture to be commissioned and juried by subcommittee

Sculpture Garden at Chesapeake Children's Museum

Carr's Beach/Hoppy Adams Sculpture Park

Children's Sculpture Gardens
Sculpture tributes to the Bay watermen/women

Sponsorships & Scholarships:

Sponsorships & Scholarships range from \$100.00 to \$500.00

Sponsorship of an Art room at Chesapeake Children's Museum

Sponsorship of Bus Tours Museum, Baltimore or DC Art Museums or Art performance halls for Anne Arundel County Public schools located within the City.

Sponsorship of West Annapolis Winterfest for booths for local artists AiPPC has featured throughout the year in our Galleries and a crafting center for children.

Other sponsors would be Chesapeake Family Magazine & Chesapeake Children's Museum Art Contests

Sponsorship and/or Collaboration with Film Festival

Sponsorship of open air artists at Dining Under the Stars

Sponsorship with a Co-Sponsorship of Annapolis Elementary PTA in order for the fifth grade students to complete an illustrated book with references to the school's history.

Sponsorship for Cultural Arts events in the Design District. Such as co-sponsorship of the Day of The Dead and in collaboration with Laura Guiterra, Hispanic Community Specialist with the Mayor's Office

Sponsorship of Cultural Arts events in the Arts District throughout the year in collaboration with Adetola Ajayi, African American Community Services Specialist

Sponsorship of marketing Arts Community with UpStart magazine

Scholarship for High School Seniors attending College with a major in Art Studies

Scholarships for children to attend art/music classes at Maryland Hall, Stanton Center and/or Art Farm

Scholarships for local elementary students and teachers in the visual arts. Collaboration with Anne Arundel County Public Schools Art Teachers. Winners of an art Competition from the City of Annapolis Schools per grade in elementary. Their art would be displayed in the City Hall Gallery and receive citations from the Mayor.

A talent search for local area musicians at the new Tyler Heights elementary school during the summer. Collaboration with local music teachers. Prizes could include a recording session at ADEK productions in Annapolis and/or a chance to perform at our summer concert series or at the 2020 Kunta Kinte Heritage festival, etc... The goal of this event is to highlight and support local area musicians and to include an educational component where the musicians would meet up and talk to other career local musicians to learn about the music industry. This would include legal and financial insight into the music industry as well.

Art in Public Places:

Art in Public Places events range from \$150.00 to \$150,000 per event

Collaboration with Bates Middle School Arts Integration Program on various projects throughout the City.

Art Walk along Truxten Trail in late Spring or Early Summer featuring Plein air Artists and Photography

Painted CrossWalks throughout the City

Introduction of AiPPC gallery featured artists of the month as Plein Air artists at Dining Under the Stars

Installation of Art on Maryland Avenue Colorful sails would hang overhead all along the first

block of Maryland Ave All sails would be designed by artists living in the City and printed on mesh canvas shaped as triangular sails. This provides a destination draw to Maryland Ave for local businesses as well as shade in the summer and potential to have community gatherings on Maryland Avenue in the Spring and Summers much like West Street produces at their Dinner Under The Stars events.

Project, Co-Sponsored by possible from State Grants, Arts Council of Anne Arundel County, Downtown Annapolis Partnership and/or City of Annapolis to reimagine Francis Street as it is a thorough fare to the Capitol building as well as Maryland Ave. Additions such as painted flower boxes, sidewalk planters, trash and recycling cans, in addition to painting the buildings on the south side of Francis Street in various historic paint colors then placing plaques on the different colors that explain how the paint would have been produced historically and on what buildings or businesses used certain colors were painted for identification without signage (possibly also paint a mural or two on the south side buildings in addition to the new paint colors) and then nickname Francis Street **“Rainbow Alley”**. The street then becomes a destination place for learning and taking pictures to post on social media. Producing a free marketing and publicity network for The City of Annapolis. Francis Street could also serve as a place for tent vendors/farmers & artisan markets on the weekends.

Annapolis Shakespeare Theater at City Dock for Shakespeare in the Park

Opera in a Can at City Dock

Spring Music Festival at City Dock or Market Square, Co-Sponsored by The City of Annapolis, Downtown Annapolis Partnership, Visitor’s Center and/or Anne Arundel Arts Council

Summer Farmer’s Market at the Clock Tower with culinary arts exhibits, open air artists and performing artists

Summer Farmer’s Market at Market Square in collaboration with Downtown Annapolis Partnership, City of Annapolis, market square restaurants and local Organic Farms, featuring culinary arts, open air artists and performing arts.

25th Anniversary Performance by the Eastport Oyster Boys Band on City Dock

Collaboration with Germantown/Homewood Association, AiPPC, Annapolis Police Foundation, for Movie nights at Studio 39 for June, July, and possibly August

Partnership with One Annapolis, Naptown Anti Dope for artwork in bus stops

Lantern Festival Germantown Homewood association co-sponsorship

Fall “Welcome Back” Music Festival in September at St. John’s Campus for all returning College students in Annapolis. Co-Sponsored by the City of Annapolis

Tree Festival at City Dock during Midnight Madness weeks in collaboration with Downtown Annapolis Partnership, The City of Annapolis and The Arts District. Multiple Christmas trees at City Dock would be sponsored by a local business and decorated by a local artisan. Trees and/or ornaments could be auctioned off on the Friday after the last Midnight Madness Thursday. The festival would include a Temporary Ice Festival at City Dock in January or February featuring ice sculptures, ice skating Portable Ice Rink, hot chocolate stand, donut cart, Sofie’s Crepe stand, Mission BBQ, artisan booths, open air live music and artisan performances (per example: The Nutcracker ballet performers, carolers, etc...)

Plein Air Artists and Performing Arts at existing Farmer’s Market located at the Eastport Shopping Center on Chesapeake Avenue

Pocket parks with sculptures such as a solar Sunflower designed by Campion Hruby

Murals:

Murals cost \$2,500 to \$50,000 per mural depending on size, materials (paint or screen printing) and accessibility of the mural location.

Murals on school buildings as a collaboration with Anne Arundel County Public Schools and legislative Education Boards and Commissions. West Annapolis; Phoenix; Studio 39; J. Albert Adams Academy; 9 public schools throughout the City.

Bee Mural on the back of Bates Middle School for their garden area. The Bee Mural comes with an education workshop of the importance of urban gardens, green spaces and beekeeping. Also to serve as a memorial to Dick Lahn.

Brazilian Artist Roberto Pardo from Urban Walls Brazil has proposed a project titled “**Unsung Heroes Mural**” a project of inclusion. The nominations will be open to any woman in the Annapolis/Parole area, a diverse group of women that have shaped the history of Annapolis and still reside in the city. From the woman who has worked for 30 years at the cafeteria of the local public school to the neighborhood's shop owner that had served the community her whole life, etc...

Carr's Beach Hoppy Adams Photo Mural Memorial Park

Murals painted by Annapolitan Youth to be placed on HACA properties

Painted Brick Mural at City Dock

Mural on the wall behind the Rock Wall at Pip Moyer Recreation Center

Mural of Cassidy Pope at Stan and Joe's Parking Lot

Mural on the Pump House behind the Maritime Museum on Second Street

Mural for the low lying wall at the end of First Street on Spa Creek

Mural for the Chesapeake Ave facing brick wall at the church located on Fourth and Chesapeake

Mural for the brick wall that forms the perimeter of the Eastport Post Office

Mural for the fenced area that has been latticed on Fourth Street

Mural for City Dock of “Hell's Kitchen” neighborhood

Mural for ol' Fourth Ward on Whitmore Parking Garage, painted or screen printed

Exhibits:

Exhibits range from \$100.00 to \$500.00 each

10th Anniversary of Dragon Boats Exhibit at City Hall exhibit and at Pip Moyer Recreation Center

New Gallery at Stanton Center that would feature local POC artisans in Annapolis and PVA students

Marketing Projects:

Sandwich board to direct patrons to the end of City Dock for live music and other events

Development of an app for mobile devices that can be used as a self-guided tour of the Art in Annapolis co-sponsored by AiPPC, The City of Annapolis, Anne Arundel Arts Council, and Visit Annapolis. Estimated Cost \$40,000 to \$100,000

Yearly rental of the billboard at City Dock to advertise The City of Annapolis's events.

Co-Sponsorship with Visitor's Center, The City of Annapolis, Anne Arundel Arts Council, etc... Estimated Cost \$10,000 to \$20,000 per year

Marketing and Promotion partnership with Visit Annapolis to nationally promote our Annapolis Arts Community

Annual fundraiser event for “Friends of Art in Public Places Commission”

First Sunday free booth for AiPPC to have a presence and fundraise for “Friends of AiPPC”

Ward Reports

The following are brief biographies for our current commissioners serving AiPPC and their individual reports from the Wards they represent.

Ward 1

Genevieve Torri AiPPC Chair 7/23/2018 - 6/30/2021

Genevieve began her professional art career in Maryland in 1997 working as an interior designer for a hospitality design firm and began a family with the birth of her eldest daughter. After working in the Commercial Hospitality Design industry Genevieve began marketing and promoting in the Music Entertainment Industry in 2005 by working in the songwriting and touring artist fields of the industry. After 11 years in digital marketing and promotion within the Music/Entertainment Industry, Genevieve left that role and assisted her husband along with their soon-to-be business partner in forming a business that designs and installs production technology and low volt integration systems for hospitality and entertainment venues. The business has grown in five years to a four-person partnership serving clients nationwide including notable teaching venues such as Juilliard and Trinity University. Additionally, the clientele list includes investors who have reimagined neighborhoods as art and hospitality centers by investing in redeveloping City blocks for economic stability in New York, Boston, Philadelphia, Washington D.C., Nashville, Atlanta, and San Antonio.

As an avid participant in the sustainability of the Arts and Entertainment communities during her career, Genevieve continues to pursue achievements within Economic Growth and Development through the Arts. Through her experience of project management within her art career and in the Entertainment/Music Industry for 30 years, Genevieve was assigned various duties such as project budgets, bookings, scheduling, advancing, curating, and the marketing/promotion of events.

As Ward 1 Commissioner and Chair of AiPPC, Genevieve with serves the City with the belief that the support for the production, distribution, and infrastructure of the Arts in Annapolis is critical to success in tourism and attracting business interests which both lead our City to better economic development and quality of life for its residents. Arts and culture are consistent sources of economic growth in cities throughout the world, during both good and difficult economic times. By attracting businesses and residents to our City based on our arts programming and culture, we can create new jobs and tourism, which in turn increases tax revenues and funds for promoting the art community. Regardless of the pandemic and having to cancel our City Dock events, AiPPC was still able to serve Ward 1 by performing some of our duties in sustaining one of our most valuable assets, the Annapolis Arts Community. In Ward 1 Commissioner Genevieve oversaw the removal of deteriorated sculptures and a new proposal of reinstallation of child-friendly art pieces at Chesapeake Children's Museum Park, provided funding with Commission approval for the Future History Now John Lewis Mural and approval in Partnership with Historic Preservation Commission of the Equal Justice Mural Project to be painted at 156 South Street. Artistic bike racks were installed all West Street in collaboration with the Arts District. Approval, in partnership with the Historic Preservation Commission and Senator Sarah Elfreth's office, was obtained for the Women's Suffrage Photo Mural on State's Circle. A mural for the entrance of Truxton Heights retaining wall on Silopanna in partnership

with Maryland Hall is scheduled to be painted by student artists. Approval of Carr's Beach Mural at the MC3 (formerly the MTPA) property located at Park Place off of West Street. Maryland Hall outdoor sculpture installation by Patrick Dougherty will begin on May 2, 2021, and continue through the 22nd. Additionally, the Art of Activism opened at Maryland Hall with the Black Lives Matter banners painted by local artists. Maryland Hall also hosted outdoor concerts with a limited audience on their front lawn in the late Summer. AiPPC also continues to serve as a liaison to both the City Dock Master Plan project and to the City of Annapolis's Comprehensive Plan. AiPPC hopes to expand the Art District and Campus further west in Ward one to the current location of the City's Public Works facility. 2021 will see Ward 1 and Ward 2 initiating the process of replacing the West Gate Circle Sculpture as well as any maintenance needed on the City's current art pieces in Ward 1. Future projects proposed for Ward 1 are listed in the previous lists mentioned aforehand.

Ward 2

Karma O'Neill AiPPC Secretary 7/22/2019 - 6/30/2022

Karma O'Neill is a business owner, event planner, and community volunteer in Annapolis, Maryland. She founded her business, KO Events, in 2009 and has planned the Annapolis Towne Center Summer Concert series for 10 years, ran the Hospice Cup Regatta for 13 years, and helped to organize and coordinate dozens of weddings and special events. Her specialty is planning events where they do not typically take place: open fields, private homes, and rustic barns.

Karma lives in Admiral Heights with her husband, Sean, two children, Carter and Jillian, and border collie.

Outside of coordinating weddings and events, she spends her weekends skiing in the winter, sailing or boating in the summer and loves to cook and entertain family and friends.

Karma serves as the Ward 2 commissioner for Art in Places and has helped to plan summer events such as concerts and salsa lessons, and is currently researching grant opportunities for the commission and local artists.

2020 proved to be a tough year with gathering numbers restricted to 25, and then to 12, we did not plan any community events and canceled any event that could attract large numbers of attendees.

A few notable happenings in Ward 2: Diana Love, partnering with Amy Marshall, created the West Annapolis Food Pantry and helped get meals, clothing, diapers, and supplies to more Ward 2 residents than can be counted. They also created a holiday gift opportunity where local residents could sponsor a family by providing gifts, food, and gift cards. Flamant did a pivot and started selling baked goods and supplies and offered a mini version of the Winter Market the weekend before Christmas.

For 2021 the plan is to hold at least two ward-wide events. Ideas are a movie night at the USNA stadium and an outdoor family concert in West Annapolis and the Clay Street area. The West Annapolis Business association is also hopeful to hold its annual Oktoberfest and Winter Market. There are 5 schools in Ward 2: Germantown Elementary, Phoenix Academy, Mary Moss at Albert J. Adams, Studio 39, and West Annapolis Elementary. When schools are open again we will be collaborating with each school to look at murals, to be designed and created by students with local artists' help.

Ward 2 will also have a representative on the committee to replace the Westgate Circle sculpture.

Ward 3

Elizabeth Ramirez 7/23/2018 - 6/30/2021

Elizabeth Ramirez has been in the picture frame industry for more than 25 years. She graduated from Rivier College in New Hampshire with a B.A. in Studio Art and a minor in photography from Rivier College in New Hampshire. She is eager to share her expertise and love of art with the Annapolis community. Elizabeth is a watercolor artist and has over 25 years in the picture frame industry. Elizabeth is currently on four active boards in Annapolis and South County; Annapolis Arts Alliance, Arts in Public Places Commission, Four Rivers Heritage Area, and Creative and Performing Arts of South County. She was one of the founders of the Arts Alliance year-round gallery at 57 West Street. Elizabeth also is the Gallery Director for AiPPC and books and installs our local artists' works in our public free galleries at City Hall and Pip Moyer Rec Center. Elizabeth is currently working to establish a new art gallery at the Stanton Center and expand public art through murals and sculptures throughout Ward 3.

Ward 4

Barbara Salazar Torreon 3/23/2015 - 6/30/2021

Barbara is an Information Research Specialist at the Library of Congress and a long-standing member of AiPPC. Her passion for art and poetry has led Barbara to represent Ward 4 for almost six years. Barbara has served as the liaison for the Annapolis Poet Laureate as well as served formerly as AiPPC's secretary. Ward 4 is looking ahead to the future recovery from the pandemic with plans for a youth talent showcase at the Boys and Girls club for late 2021 when a gathering is permissible. Barbara hopes to introduce to Annapolis a free mini-library for the Bywater Park designed and painted by local young artisans. The free mini-library would offer reading materials for children and adults in both English and Spanish. Various other locations in Ward 4 and throughout Annapolis could be identified as good locations for artisan-designed free libraries. Additionally, Barbara has presented an idea to offer Little Free Library boxes throughout town that offer small pieces of art by local artisans. A resident can take a piece of art and leave a piece of art to share with others.

Ward 5

Chrisa Rich 7/23/2018 - 6/30/2021

Chrisa is a 25+ year veteran of the federal Museums and Arts. Her career has had focuses in museum operations, external affairs, special events, conservation, education, and exhibits. She grew up in a creative artful, musical family amongst great jazz musicians. Learning at an early age the importance of how the arts heal and connect us all, Chrisa performed modern dance at a very young age with a college student team and has proposed talent searches for dance troops to earn grants from AiPPC. Chris would like to introduce to Ward 5 a fall public arts pop-up for the Clock Tower center with vendors/crafts, music, and in conjunction with the existing farmers market held there. Decorate Ward 5 with light art Thanksgiving through December and promote Ward 5 residents and businesses creative holiday lights and decoration displays. Expand facebook promotions of local artists on the AiPPC page to display short videos highlighting our local Annapolitan artists. Identify new locations for murals along the Forest Drive corridor.

Ward 6

David Arthur AiPPC Vice Chair 9/27/2010 - 6/30/2022

David is a trained graphic artist and photographer. David's passion for photography emerged while working as a staff photographer for the Department of Defense photographing ceremonies and events for the Pentagon including the dedication to the 9/11 Pentagon Memorial. In his work, David utilizes both film and digital formats to capture the beauty and shape of the human

form through light and composition. David's portraits are an attempt to invite the viewer into another person's world and to imagine the thoughts and emotional landscapes of his subjects. Like leading the creation of the Art Down exhibit with Tyrone Taylor, David is well known for coordinating the annual Kunta Kinte Heritage Festival in Annapolis, Maryland for several decades, including many years as the President of the Kunta Kinte Board of Directors. David currently serves as a commissioner for the Annapolis Arts in Public Places commission for the city of Annapolis. David earned a Bachelor's degree in Graphic Design and Communications from Frostburg State University

AIPPC goals for 2021. I believe that outreach will be one of the aspects of AIPPC that would benefit not only the arts community but all of the residents in the Annapolis area. With COVID impacting everyone in the community I believe that this commission can use art in its various forms to heal and bring people together. I think implementing public forums where the community can express their thoughts and concerns as well as provide insight into what's needed to bring us together. This forum would also allow area artists to be recognized, appreciated, and supported throughout the year. I would like to have a talent search for local area bands and musicians. Age limits would be from elementary to high school ages. The event would take place at the new Tyler Heights elementary school during the summer. Prizes could include a recording session at ADEK productions in Annapolis and/or a chance to perform at our summer concert series (if we have one) or at the 2020 Kunta Kinte Heritage Festival.

The goal of this event is to highlight and support local area musicians. If possible I would like to include an educational component where the musicians would meet up and talk to successful local musicians to learn about the music industry. This would include legal and financial insight into the music industry.

Ward 7

Cynthia Towle Krewsen 7/25/2011 - 6/30/2020

Unreported

Ward 8

Comacell Brown Jr. 2020 - 2023

Comacell Brown, aka Cell Spitfire, is a multi-disciplinary artist from Annapolis, Maryland, specializing in painting, graphic design, entrepreneurial skills, and local outreach through art. He holds an Associates's Degree in Graphic Design from the Art Institute of Atlanta.

Born in the mid-1980s, Comacell's struggles developed early in life as a result of absent parents. Due to drug addiction, his mother gave legal guardianship of her only son to his grandparents. Aware of and affected by his mother's addiction by the age of 8, he began to channel his emotions into art. His passion for drawing and painting was cultivated at an after-school program provided by the Salvation Army. He later began to manifest his love for art on clothing, turning t-shirts and jeans into his new canvas, creating customized apparel. At the age of 18, Comacell embarked on a custom clothing line, later to be called Creative Fashions. Over time, his one-offs evolved into wholesale production, followed by recognition and notoriety. His clients include Lamar Jackson, 50 Cent, Jadakiss, Angela Davis, Louis Farrakhan, Young Jeezy, Cam Newton, Amara La Negra, Young Dylan, FUBU Frames, YBS Skola, PNB Rock, Kane Beatz, Ransom, FreeWay, and the Ice City Click, Memphis Bleek, and more. Comacell is the recipient of many awards including a 2019 Governor's Citation for Outstanding Service, Artist of the Month (Capital Gazette - April 2019), a 2019 Community Collaboration Award, a 2019 Entrepreneurial Excellence Award, and the 2015 DMV Painter/Drawer of the Year Award.

At Large

Joe Lucchesi 2/24/20 - 6/30/2023

Joe is a Professor of Art History in the Art and Art History Department at St. Mary's College of Maryland. He teaches courses in art from Europe and the United States, with a special emphasis on modern and contemporary art and theory. He is also a co-founder of the college's Museum Studies Program and past coordinator of the Women, Gender, and Sexuality Studies Program. Joe earned his Ph.D. in art history from the University of North Carolina at Chapel Hill. He was consulting curator for the Smithsonian American Art Museum's exhibition "The Art of Romaine Brooks" and curated "Amazons in the Drawing Room: The Art of Romaine Brooks" (National Museum of Women in the Arts and the Art Museum at the University of California-Berkeley). Joe has also published several articles on Brooks and her social and artistic circles. His interests in visual culture and queer history have also informed other writing, curatorial, and lecture projects, including work on American artist Dorothy Sturm, lesbian imagery in contemporary film, the soldier's body in World War 2 advertising, photographic archives and GLBTQ history, and affect in digital images. The College Board recently appointed him as the next Chief Reader for Advanced Placement (AP) Art History, a position in which he will be an advocate for high school art history education at the national level.

Joe serves on the Westgate circle subcommittee as well as AiPPC's Grant subcommittee.

Through AiPPC, Joe has brought various projects to the commission that provide expansion opportunities in partnerships with AiPPC. Especially to return to and build on the intersectional work that was evident at the BLM/Pride march, as the work of intersectional-community building through creativity and arts seems more important than ever. The city's Pride event is a starting point for this, another opportunity would be around National Coming Out Day in October. And while the annual Day Without Art (December 1) has maybe not been as high a priority as it was in the past, it's another potential for thinking about how we can recognize and/or promote that along with HIV/AIDS awareness.

Genevieve Torri, Ward 1/Chair

David Arthur, Ward 6/Vice Chair

Karma O'Neil Ward 2/Secretary



Chartered 1708

City of Annapolis

Office of Finance
160 Duke of Gloucester Street
Annapolis, MD 21401
410-263-7952
finance@annapolis.gov

January 15, 2021

TO: City Council

FROM: Ward 2 Alderman Frederick M. Paone
Chair, Audit Committee

RE: Boards and Commissions – Audit Committee (AC)
Annual Report - Calendar Year (CY) 2020
(January 1, 2020 to December 31, 2020)

Duties: The Audit Committee shall consist of three Alderpersons, three volunteer civilians and one member of the Financial Advisory Commission who have financial reporting, audit committee, or auditing experience. All members of the Audit Committee shall have equal voting rights, except that the City Manager and Finance Director shall be non-voting members of the Committee. The purpose of the Audit Committee is to provide independent review and oversight of the City's financial reporting processes, internal controls, external/independent auditors, and City internal audit services.

CY 2020 Attendance: See page 2
CY 2020 Activities: See pages 3 - 5
CY 2020 Narrative: See page 6

Acknowledgments: The work and accomplishments of the Audit Committee would not have been possible without the outstanding support, cooperation, and expertise of the City Manager and the Finance Director. In addition, when called upon, committee members willingly volunteered in developing highly professional input/output consistent with the purposes, goals, and work of the Audit Committee.

We thank all of them for their support.

Boards and Commissions - Audit Committee - Calendar Year 2020 Attendance												
<i>Members</i>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
Alderman Paone, Chair	✓	No Meeting	No Meeting	No Meeting	✓	✓	✓	No Meeting	✓	✓	✓	No Meeting
Alderwoman Pindell-Charles	A				✓	✓	✓		✓	✓		
Alderwoman Tierney (A)	✓				✓	✓	✓		✓	✓		
James A. Cardillo	✓				✓	✓	✓		✓	✓		
Albert Kirchner	✓				✓	✓	✓		✓	✓		
Jared Littmann (E)	✓				n/a	n/a	n/a		✓	✓		
Julie Mussog (B)	A				n/a	n/a	n/a		✓	✓		
Julia Donnelly (F)	n/a				n/a	n/a	n/a		✓	✓		
<i>Non-voting Members</i>												
Teresa Sutherland (C)	✓				n/a	n/a	n/a		✓	✓		
David Jarrell (D)	n/a				✓	✓	✓		✓	✓		
Jodee Dickinson	✓				✓	✓	✓		✓	✓		

LEGEND	
A	<i>Absent</i>
✓	<i>Attended</i>
n/a	<i>Not applicable</i>
(A)	<i>Sworn in 1/2020</i>
(B)	<i>Term expired 6/2020</i>
(C)	<i>Ex officio ended 1/2020</i>
(D)	<i>Sworn in 1/2020</i>
(E)	<i>Resigned 7/30/2020</i>
(F)	<i>Sworn in 12/2020</i>

Annual Report CY 2020 – Boards and Commissions – Audit Committee (AC) Activities

<i>Meeting Date</i>	<i>Attendees</i>	<i>Absentees</i>	<i>Discussion Points/ Meeting Purpose</i>	<i>Votes/Outcomes</i>
January 21, 2020 8:00 a.m. 273 Hilltop Lane Pip Moyer Recreation Center	Ward 2 Alderman Frederick M. Paone (Chair), Ward 1 Alderwoman Eleanor “Elly” Tierney, James A. Cardillo, Albert Kirchner, Jared Littmann, Ward 8 Alderman Ross H. Arnett III, City Manager Teresa Sutherland, Finance Director Jodee Dickinson, Senior Accountant Katie Connolly	Ward 3 Alderwoman Pindell- Charles, Julie Mussog	<ul style="list-style-type: none"> ● Ordinance O-30-17 ● 2020 Agenda ● Finance Department Report ● Fraud Hotline ● 2019 Audit Committee Annual Report 	-Approved meeting every other month.
February 24, 2020				CANCELLED
March 16, 2020				CANCELLED

April 20, 2020				CANCELLED
May 19, 2020 8:00 a.m. “Virtual” Videoconference via Google Meet	Ward 2 Alderman Frederick M. Paone (Chair), Ward 3 Alderwoman Pindell- Charles, Ward 1 Alderwoman Eleanor “Elly” Tierney, James A. Cardillo, Albert Kirchner, Jared Littmann, Julie Mussog, Ward 8 Alderman Ross H. Arnett III, City Manager David Jarrell, Finance Director Jodee Dickinson, City Attorney D. Michael Lyles, Accountant Kim Ellen Maronski		<ul style="list-style-type: none"> ● Finance Department Report ● City Manager Update ● AC Reports <ul style="list-style-type: none"> ○ CY 2019 ○ CY 2020, Q1 ● FY 2020 CAFR ● RFP – Professional Internal Auditing Services ● AC Budget ● Zelenkofske audit of Recreation and Parks 	-Approved external CPA firm’s (Zelenkofske) Report on Cash Receipts Narratives, Procedures, and Results covering Recreation and Parks departments.
June 29, 2020 8:00 a.m. “Virtual” Videoconference via Zoom	Ward 2 Alderman Frederick M. Paone (Chair), Ward 3 Alderwoman Pindell- Charles, Ward 1 Alderwoman Eleanor “Elly” Tierney, James A. Cardillo, Albert	Jared Littmann	<ul style="list-style-type: none"> ● CLA LLP external audit firm discussion of FY 2019 audit engagement: <ul style="list-style-type: none"> ○ Scope ○ Deliverables ○ Required Communications ○ Results 	- Thanked Julie Mussog for her service. - Thanked CLA for their audits and presentation. - Affirmed that AC Report for

	Kirchner, Julie Mussog, Ward 8 Alderman Ross H. Arnett III, Ward 4 Alderwoman Sheila Finlayson, City Manager David Jarrell, Finance Director Jodee Dickinson, City Attorney D. Michael Lyles, Accountant Kim Ellen Maronski, Mark Hildebrand. From CLA LLP: Principals Keith Novak, Sean Walker		<ul style="list-style-type: none"> ● COVID-19 impact ● Accounting Procedures manual ● (Possible) Educational Speakers ● Change of Course ● AC Reports <ul style="list-style-type: none"> ○ CY 2019 ○ CY 2020, Q1/Q2 ● RFP – Professional Internal Auditing Services ● O-30-17 	CY 2019 had been filed with the City Clerk.
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July 20, 2020 8:00 a.m. “Virtual” Videoconference via Zoom	Ward 2 Alderman Frederick M. Paone (Chair), Ward 3 Alderwoman Rhonda Pindell-Charles, Ward 1 Alderwoman Eleanor “Elly” Tierney, James A. Cardillo, Albert Kirchner, Jared Littmann, City Manager David Jarrell, Finance Director Jodee Dickinson, and Accountant Kim Ellen Maronski		<ul style="list-style-type: none"> ● AC Reports – CY 2020 ● RFP – Professional Internal Auditing Services ● O-30-17 ● City Manager Update ● Finance Department Report ● AC vacancy 	- Approved CY 2020 Q1 AC Report.
August 2020				NO MEETING SCHEDULED
September 21, 2020 8:00 a.m. “Virtual” Videoconference via Zoom	Ward 2 Alderman Frederick M. Paone (Chair), Ward 3 Alderwoman Rhonda Pindell-Charles, Ward 1 Alderwoman Eleanor “Elly” Tierney, James A. Cardillo, Albert Kirchner, City Manager David Jarrell, Finance Director Jodee Dickinson, City Attorney D. Michael Lyles, Constituent Services Officer & Ombudsman Hilary Raftovich, and Accountant Kim Ellen Maronski		<ul style="list-style-type: none"> ● AC Reports – CY 2020 ● RFP – Professional Internal Auditing Services ● O-30-17 ● AC vacancies ● Fraud Hotline Procedures ● Performance Measures ● Tracking Recreation & Parks Departments’ implementation of audit recommendations ● Presentation by City Manager 	- Approved CY 2020 Q2 AC Report.

<p>October 19, 2020 8:00 a.m. “Virtual” Videoconference via Zoom</p>	<p>Ward 2 Alderman Frederick M. Paone (Chair), Ward 3 Alderwoman Rhonda Pindell-Charles, Ward 1 Alderwoman Eleanor “Elly” Tierney, James A. Cardillo, Albert Kirchner, City Manager David Jarrell, Assistant City Manager Lyn Farrow, Finance Director Jodee Dickinson, ADOT Director J. Rick Gordon, MIT Manager Brian Paquin, Constituent Services Officer & Ombudsman Hilary Raftovich, and Accountant Kim Ellen Maronski</p>		<ul style="list-style-type: none"> • Audit Committee (AC) Monthly Meeting Calendar <ul style="list-style-type: none"> ○ CY 2021 • AC Legislation • AC Educational Topics/Speakers: <ul style="list-style-type: none"> ○ Technology (MIT) ○ Annapolis Department of Transportation (ADOT) • AC Reports – CY 2020: <ul style="list-style-type: none"> ○ Q3 • City Manager Update • Finance Department Report • Potential new Audit Committee member 	<p>- Approved CY 2021 AC Monthly Meeting Calendar - Approved CY 2020 Q3 AC Report</p>
<p>November 16, 2020 8:00 a.m. “Virtual” Videoconference via Zoom</p>	<p>Ward 1 Alderwoman Eleanor “Elly” Tierney (Acting Chair), Ward 2 Alderman Frederick M. Paone, Ward 3 Alderwoman Rhonda Pindell-Charles, James A. Cardillo, Albert Kirchner, City Manager David Jarrell, City Attorney D. Michael Lyles, ARPD Director Archie Trader III, Julia Donnelly, Constituent Services Officer & Ombudsman Hilary Raftovich, and Accountant Kim Ellen Maronski</p>	<p>Finance Director Jodee Dickinson</p>	<ul style="list-style-type: none"> • Annapolis Recreation and Parks Department (ARPD): <ul style="list-style-type: none"> ○ Potential management responses to external audit recommendations • New Audit Committee members • Resolution R-17-20: <ul style="list-style-type: none"> ○ Performance Standards 	<p>- Recommended City Council approve R-17-20, incorporating slight wording modifications</p>
<p>December 21, 2020</p>				<p>CANCELLED</p>

Annual Report CY 2020 – Boards and Commissions – Audit Committee (AC) Narrative

Introduction

This is the annual report of the City Council Audit Committee required under § 2.48.420 of the Code of the City of Annapolis.

Regular AC meetings are held monthly on the third Monday of each month, except during August. Special AC meetings may also be held at appropriate intervals. In CY 2020 the AC met mostly “virtually” on electronic platforms and less frequently than in previous years, primarily due to the Covid-19 pandemic.

AC meeting agenda include oral reports and updates from the City Manager and the Finance Director regarding City finances and internal controls to allow the AC to execute its business with a general understanding of the City’s current fiscal status. Educational topics are presented by guests to further strengthen and elevate the committee’s knowledge of City operations.

During CY 2020, the AC met seven times to discuss new and old business. Two volunteer civilian AC members left the AC in CY 2020 for various reasons. The members served the City well with numerous suggestions, which were appreciated.

The City Council approved two new volunteer civilian members, who will serve beginning in CY 2021.

AC Activities and Accomplishments in CY 2020

- Approved the CY 2019 AC Annual Report and three CY 2020 quarterly reports (covering AC activities from January 1 to September 30, 2020); and filed them with the City Clerk.
- Approved one completed audit (“Report on Cash Receipts Narratives, Procedures, and Results”) covering Recreation and Parks department(s) as final; and continued seeking managerial action thereon.
- Discussed at length the approach and draft RFP for Planning & Zoning/Transportation financial/cash handling audits vs. performance auditing.
- Met and interacted with various auditors and City management.
- Obtained consensus among AC alderpersons on proposed changes to AC enabling legislation.
- Recommended City Council approval of Resolution R-17-20 (Performance Standards).
- Reviewed activities and procedures of City’s Fraud Hotline (**833-940-0008**). No major weaknesses in internal controls were evident.

City of Annapolis
Board of Appeals
Department of Planning & Zoning
145 Gorman Street, 3rd Floor
Annapolis, MD 21401-2535

410-263-7961 • Fax 410-263-1129 • www.annapolis.gov
Deaf, hard of hearing or speech disability - use MD Relay or 711

December 16, 2020

TO: Regina C. Watkins-Eldridge, MAC, City Clerk

FROM: Board of Appeals

RE: Annual Report 2020

The Board of Appeals of the City of Annapolis is a volunteer group of citizens selected by the Mayor with the approval of the City Council. There are five members and one alternate member on a full Board of Appeals, serving from different areas of the City.

The criteria for membership include the following:

- Must be a resident of the City of Annapolis
- Must attend monthly meetings and other assemblage as needed
- Must commit the time needed to review applications, deliberate, and decide variances, appeals and special exception requests, as well as other applications as necessary.

Under section 21.08.040 of the City Code, the Board of Appeals is charged with the following duties:

1. To hear and decide appeals, pursuant to the provisions of Zoning Code Chapter 21.30 where it is alleged there is error in any order, requirement, decision or determination made by an administrative official or body in the enforcement of: (a) this Zoning Code; or (b) any ordinance adopted pursuant to this Zoning Code.
2. To hear and decide applications for special exceptions pursuant to Chapter 21.26 of this Zoning Code.
3. To hear and decide applications for variances from the terms of this Zoning Code, pursuant to the provisions of Chapter 21.28 and from the terms of Title 20 - Subdivisions, pursuant to the

provisions of Chapter 20.32.

4. To hear and decide applications for zoning district boundary adjustments pursuant to the provisions of Zoning Code Chapter 21.20.

5. To hear and decide applications for physical alteration of a nonconforming use pursuant to the provisions of Chapter 21.68.

6. To hear and decide all matters referred to it or upon which it is required to decide by this Zoning Code, and as prescribed by the Land Use Article of the Annotated Code of Maryland as may be amended from time to time.

The agendas and minutes of all meetings are recorded, filed and available on the City website. In person meetings were held in January and March, 2020. With the implementation of Governor Hogan's State of Emergency, meetings were changed to a virtual format and the Board held its first virtual public hearing in May, 2020. The virtual format requires public hearings held open until the following meeting to allow submission of written public comments since the virtual format does not accommodate live public testimony..

In January 2020, Robert Gallagher was re-elected as Chair and Christian Zazzali was elected Vice-Chair..

The Board is staffed by the Department of Planning and Zoning. A contract attorney is assigned by the City Attorney to serve as counsel to the Board. Sheryl Wood currently serves in that capacity having been appointed in July 2020. Prior to her appointment, Mettie Smith, Ben Henry and Chris Beard served in this capacity on various projects.. Tami Hook serves as the recording secretary for the Board.

During 2020, the Board reviewed the following projects::

Variance requests for the following properties:

- 701 Warren Drive - reduced waterway yard
- 603 Creek View Avenue - reduced side and front yards
- 14 Murray Avenue- reduced side yard setback
- 38 and 40 Munroe Court --reductions to the minimum lot width and lot area requirement to allow administrative approval of a subdivision

Special Exceptions for the following projects::

- 163 Duke of Gloucester Street government facility

- 110 Compromise Street - restaurant
- Roscoe Rowe Blvd - private school, grades 9-12
- 2244 -2250 Bay Ridge Avenue -Veterinary hospital expansion

The Board also concluded its review of a project at 424 Fourth Sreet with multiple applications: Zoning District Boundary Adjustment, Variances and a Special Exception.

Extension Requests:

- Special exception extension requests for 18 Church Circle for a new restaurant.
- A special exception and variance extension request for SPCA of Anne Arundel County located on Bay Ridge Avenue.
- 137 Spa View Avenue - special exception for a boat house

Appeals of Planning and Zoning Department decisions on the following projects::

- 915 Chesapeake Avenue - Lofts at Eastport Landing Special Mixed Planned Development --APL2018-002 and APL2020-002.
- 613 Chester Avenue- Residential Neighborhood Conservation demolition and site design plan approval
- 424-428 Fourth Street - Minor Modifications to a Site Design Plan approval

The Board held fourteen meetings in 2020. Four of those meetings were held in conjunction with APL2020-002.. Attendance at the meeting was as follows:

	1/7	3/3	5/20	6/2	7/7	8/4	8/19
Robert Gallagher, Chair	X	X	X	X	X	X	X
Christian Zazzali Vice-Chair	X		X	X	X	X	X
Nadine Chien	X	X	X	X	X	X	X
Andrew Burnett	X	X	X		X	X	
Michael Walsh	X	X	X		X	X	X
Robert Dews*			X	X	X	X	X

	10/6	10/21	11/18	11/30	12/1	12/10	12/16
Robert Gallagher, Chair	X	X	X	X	X	X	X
Christian Zazzali	X		X	X	X	X	X
Andrew Burnett	X	X	X	X			
Michael Walsh	X	X	X	X	X		
Nadine Chien	X		X	X	X	X	X
Robert Dews	X	X	X	X			X

X – PRESENT; *Appointed as alternate in April 2020

Sally Wells for

Robert P. Gallagher, Chair

Christian E. Zazzali, Vice chair

Michael P. Walsh, Member

Andrew T. Burnett, Member

Nadine C. Chien, Ph.D., J.D., Member

Robert Dews, Alternate Member



City of Annapolis

Board of Supervisors of Elections
 c/o Regina C. Watkins-Eldridge, MMC., City Clerk
 160 Duke of Gloucester Street
 Annapolis, MD 21401-2535

Elections@annapolis.gov • 410-263-7942 • Fax 410-280-1853 • TDD use MD Relay or 711 • www.annapolis.gov

January 15, 2021

TO: Regina C. Watkins-Eldridge, MMC
 City Clerk

FROM: Eileen Leahy, Chair

RE: Annual Report 2020 – City of Annapolis Board of Supervisors of Election (BOSE)

Members: Eileen Leahy, Chair
 Briayna Cuffie, Member
 Clifford Myers, Member

Meetings: Third Thursday of each month in the City Council Chambers

Duties: Per City Code, the board shall have charge of and make provisions for all municipal elections to be held in the City, or any part of the City, including every general, primary and special election. The board shall have power to make all necessary rules and regulations, not inconsistent with this chapter, with reference to the registration of voters and the conduct of elections, including special elections. The board shall have power to summon judges and any witnesses involved and to require their appearance before them, and to administer oaths and record testimony from such judges and witnesses.

Attendance: (please note if any member begins or ends their term during the calendar year)

Members	Jan	Feb	Mar	Apr	May *	Jun	Jul	Special Meeting July 29th	Aug	Sep	Oct	Nov	Dec
Eileen Leahy, Chair, Member (Member, Jan-Apr.; Chair, May- present)	X	X	No meeting due to COVID	No meeting due to COVID	X	X	X	X	No meeting due to vacation	X	X	X	X
Cliff Myers, Chair (Chair, Jan-Apr; Member, May-Dec)	X	X	No meeting due to COVID	No meeting due to COVID	X	O	X	X	No meeting due to vacation	X	X	X	X
Briayna Cuffie, Member	X	X	No meeting due to COVID	No meeting due to COVID	X	X	X	X	No meeting due to vacation	X	X	X	X

X = Present O = Not Present *Election of Chair

Activities:

- Ongoing planning for 2021 City of Annapolis Elections.
- Submitted Memorandum of Understanding (MOU) to Anne Arundel County State Board of Elections requesting their assistance with the operation of the 2021 City of Annapolis Elections. Ongoing discussions being held.

- Proposed Ordinance O-24-20 to change the deadlines that absentee ballots must be mailed to and be received by the elections board. Proposal was approved.
- Proposed Resolution R-35-20 authorizing the City to contract with the Anne Arundel County Board of Elections for administering the 2021 Primary and General Elections, designating municipal election dates and voting by mail option. Proposal was approved.
- Attended City Council Work Session on 6/21/20 to discuss the legislation proposed by BOSE.
- Reviewed and analyzed Campaign Fund Reports due July 1, 2020. Follow-up communications with campaigns regarding compliance and amending of reports done.
- Continued review and updating of campaign fund reporting procedures and forms.
- Provided public testimony opposing Charter Amendment CA-2-20 which sought to change the date of the 2021 Primary Election from September 21, 2021 to July 8, 2021. Charter Amendment CA-2-20 was later withdrawn.
- Implemented 2021 Election Calendar on August 3, 2020.
- Opened Election Office on August 3, 2020.
- Performed review of 2017 Primary and General Elections to determine actions that remain to be taken for 2021.
- Reviewed and revised all Election-related forms.
- Assisted with the update of the City of Annapolis, Elections website.
- Initiated the compiling of a Candidate Handbook for the 2021 Elections to orient new candidates and update those who have been candidates in the past.
- Certified two candidates for 2021 Annapolis City Elections – Ald. Brooks Schandelmeier and Mayor Gavin Buckley.
- Initiated discussion of introducing legislation on “independent expenditures” in the future.

Building Board of Appeals (BBOA)
2020 Annual Report

Board Membership

Board Members consist of: Carl Corse, Chair; Jay Schwarz; Matthew Evans, and Robert C. Hruby.

Board Highlights

August 20, 2020 – William Driscoll vs. City of Annapolis Planning and Zoning, 1393 Stonecreek Rd; The appeal was heard at an open and public virtual meeting of the Building Board of Appeals on August 4, 2020. Prior notice of the hearing was given in accordance with City Code requirements. Minutes of the meeting were recorded via YouTube. Four (4) members of the Building Board of Appeals were in attendance, including Chair Carl Corse, Matt Evans, Jay Schwarz, and Bob Hruby. Additional attendees include Planning & Zoning Director Dr. Sally Nash, Assistant City Attorney Kerry Berger and Board Liaison Maria Brown.

The Appellant was denied a fence permit to replace an existing fence at 1393 Stonecreek Road. The permit was denied by Planner Kevin Scott. Dr. Nash appeared on behalf of Mr. Scott. The permit was denied because a portion of the fence actually sits on property that belongs to the The Landings Homeowner’s Association (HOA) at 1261 Youngs Farm Rd, and the City cannot issue a permit to place a fence on someone else’s property.

BBOA Review

After review and discussion, a motion was made to deny the appeal based on City Code 21.60.070, which states that “...fences and walls may be installed up to, but not over the property line. It is the responsibility of the property owner to assure that the proposed fence or wall is not installed on property of others...” The parties agreed that if the property owner (The Landings HOA) applied for a permit for the portion of the fence that sits on their property, the City could issue that permit.

The Appellant will work with the City to rectify the situation and ensure that two separate permits are submitted covering the entire fence to be replaced.

2019	Jan **	Feb **	Mar **	Apr **	May **	June **	Jul **	Aug**	Sep**	Oct**	Nov **	Dec**
Carl Corse, Chair								X				
Jay Schwarz								X				
Matthew Evans								X				
Bob Hruby								X				

- X – Indicates present at meeting
- * - Indicates meeting cancelled
- **and shading indicates no meeting scheduled

Goals: To continue to hear and decide appeals of orders, decisions, or determinations made by the building official relative to the application and interpretation of the City Code, in a manner that is fair to both the Appellant and the City.

Respectfully submitted:

Carl Corse, Chair



City of Annapolis

Office of liaison department
Address of liaison department
Annapolis, MD 21401

TO: Regina C. Watkins-Eldridge, MMC
City Clerk

FROM: Roberto Veloso, Esq.
Chair, Civil Service Board

CC: Jennifer Beard, Samuel Callahan, Jr., Alvin Collins, Hilary Raftovich, Tricia Hopkins, Demetria Creek

RE: Annual Report 2020– Civil Service Board

DATE: January 4, 2021

Duties: To review and make recommendations to the City council regarding the classification and pay plan of the City, to adopt certain rules governing the Civil Service, to hear certain personnel appeals, and to review requests for promotions and for merit pay increases.

Membership: Jennifer Beard, Samuel Callahan, Jr., Alvin Collins, Roberto Veloso

Vacancies: 1

Activities:

- January 13, 2020
Meeting to review of Civil Service Job Descriptions resulting from consultant study
Board Members Present: Jennifer Beard, Alvin Collins., Roberto Veloso
- January 27, 2020
Meeting to review of Civil Service Job Descriptions resulting from consultant study
Board Members Present: Jennifer Beard, Alvin Collins., Roberto Veloso
- March 2, 2020
Meeting to review of Civil Service Job Descriptions resulting from consultant study
Board Members Present: Samuel Callahan, Jr., Alvin Collins., Roberto Veloso
- October 30, 2020
Virtual Pre-Hearing Conference No. 1 Re: Howard Johnson, Jr. Appeal
Board Members Present: Jennifer Beard, Samuel Callahan, Jr., Roberto Veloso
- November 13, 2020
Virtual Pre-Hearing Conference No. 2 Re: Howard Johnson, Jr. Appeal
Board Members Present: Jennifer Beard, Samuel Callahan, Jr., Roberto Veloso
- December 14, 2020
Virtual Hearing Re: Howard Johnson, Jr. Appeal
Board Members Present: Jennifer Beard, Samuel Callahan, Jr., Roberto Veloso



City of Annapolis
 Office of liaison department
 Address of liaison department
 Annapolis, MD 21401

January 28, 2021

TO: Regina C. Watkins-Eldridge, MMC
 City Clerk

FROM: Wayne Taylor
 Chair

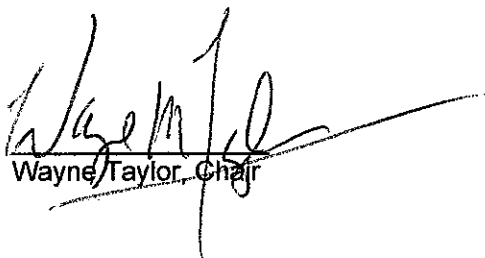
RE: Annual Report 2020– Commission on Aging

Duties: The Commission shall be concerned with the problems of the aging. The Commission shall study those areas affecting the aged which are financial, social, educational and organizational and their situation with regard to employment, housing, health services, transportation, nutrition, recreational facilities and activities and discrimination because of age. It shall have other and further duties and powers as may from time to time be conferred upon it. The Commission shall make recommendations, from time to time, to the City Council, after determining specific problems which need solutions; determining the source of these problems and collecting information about solutions of the problems; educating the public (and individuals or organizations who are the source of particular problems) concerning their relations to the problems and their relation to the solutions.

Attendance:

Members	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Wayne Taylor, Chair	✓	NoMtg	NoMtg	NoMtg		✓	NoMtg	Exc	✓	NoMtg	NoMtg	NoMtg
Bruce Morgenstern	✓	NoMtg	NoMtg	NoMtg	Exc	✓	NoMtg	✓	✓	NoMtg	NoMtg	NoMtg
Deborah Heller- Proctor	✓	NoMtg	NoMtg	NoMtg	✓	✓	NoMtg	✓	Exc	NoMtg	NoMtg	NoMtg
Mary Harris	✓	NoMtg	NoMtg	NoMtg	Exc	✓	NoMtg	Exc	Exc	NoMtg	NoMtg	NoMtg
Judith Branham	✓	NoMtg	NoMtg	NoMtg	✓	✓	NoMtg	Exc	Exc	NoMtg	NoMtg	NoMtg
Mary Cleave	✓	NoMtg	NoMtg	NoMtg	-	✓	NoMtg	✓	✓	NoMtg	NoMtg	NoMtg

Activities: The Commission on Aging was very limited this year due to the pandemic. Early in the year the board met to discuss input in tot the comprehensive plan. The recommendations were drafted and submitted to Planning and Zoning. After an extended break due to the inability to meet the board met virtually and the subsequent meetings focused on concerns of seniors relating to the pandemic.


 Wayne Taylor, Chair

Brianna Griffin, Ward 1 (Secretary)	X	X	X	X	X	X	X	X	X	-
Kayla Golder, Ward 4	-	X	X	X	-	X	X	-	-	-
Olga Cortez, Ward 5	-	-	-	-	-	-	-	-	-	
Vacant, Ward 6										
Laura Booth, Ward 7	X	X	X	X	X	X	X	X	X	X
Jess Pachler, Ward 8	X	X	X	X	X	X	X	X	X	X
Odessa Ellis, At Large A	X	X	X	X	X	X	X	X	X	X
Pam Bukowski, At Large B	Ms. Pam Bukowski was reinstated to the commission in December 2020.									X
Janet Norman, At Large C	X	-	X	X	X	X	X	X	X	X
Kenneth Starkes, At Large D	X	-	-	X	-	X	-	X	X	X
Ald. Sheila Finlayson	X	-	-	X	-	X	X	X	X	X

X Present

- Absent

*No meetings were held in April, July, or November

January

The January meeting was held on Monday, January 6 at Georgetown East Elementary School. The meeting began with an overview of the school by Principal Dillard and also included a discussion of issues affecting the Ward 7 cluster. This discussion was led by Commissioner Laura Booth and Chair Jeff Macris. Issues discussed included PTA inequities at various schools within the cluster, lack of magnet programs at some cluster schools and transportation.

February

The February meeting was held on Monday, February 3 at Hillsmere Elementary School. The meeting began with an overview of the school by Principal Terry. There was public testimony from multiple individuals about the transportation issues within the cluster, including the walking radius for elementary and middle school, specifically affecting students living in Eastport. The commission passed three resolutions related to transportation and displacement of families from Newtowne 20.

March

The March meeting was held on Monday, March 2 at Annapolis High School. The meeting began with an overview of the school by Principal Gelinis and continued with a discussion of issues affecting Wards 4 and 5 led by Chair Jeff Macris. Commissioner Jess Pachler also shared an update from the transportation subcommittee.

May

After a hiatus during the month of April due to the COVID-19 pandemic, the commission held its first virtual monthly meeting on Monday, May 4. Bob Mosier and Jolyn Davis from AACPS provided a thorough update about technology and food distribution in the county, connectivity, and the Spring 2020 grading policy. Commissioners then shared student and teacher perspective information and discussed equity and food distribution. The commission passed a recommendation related to the number of delegate votes per school in the student BoE member election.

June

The June meeting was held virtually on Monday, June 22. The commission discussed technology and connectivity issues and the Board decision to reduce funding for transportation improvements. The commission passed a resolution to recommend against this funding shift. The commission also discussed the role of School Resource Officers in the cluster.

August

The August meeting was held virtually on Monday, August 3. The commission discussed a variety of topics including technology and connectivity issues, grading, and racial injustice. There was a presentation from the Nonprofit Collaborative and an update from the transportation subcommittee. The commission passed a resolution urging the school system to fill the seven transportation positions as funded for 2020-2021. Alderwoman Finlayson shared updates and led a discussion on the summer panel series, "Where do we go from here?".

September

The September meeting was held virtually on Wednesday, September 16. Bob Mosier and Jolyn Davis from AACPS provided an update and Alderwoman Finlayson led a discussion on strategic initiatives for the commission to focus on this school year.

October

The October meeting was held virtually on Wednesday, October 28. There was a discussion around the AACPS school reopening plan and another discussion around refining the commission's strategic initiatives identified at the previous meeting. The commission passed a motion to commend BoE student member Drake Smith for and another resolution to urge AACPS to continue with virtual learning through the end of the first semester of the 2020-21 school year.

December

The December meeting was held virtually on Tuesday, December 8. The commission welcomed newly elected Board representative, Dr. Joanna Tobin and discussed her concerns and priorities. There was also an update from the CAC representative, Martin Egna. The commission revisited the subcommittees and assigned a chairperson to each. The commission passed a resolution to recommend that the Board consider student transportation needs and the walking radius.

The Annapolis Education Commission will continue to refine its priorities in 2021. Discussion will continue around ongoing issues such as transportation, career and technical education, support for Black males and ELL students and families, equity and the achievement gap, classroom support services, remote and hybrid learning and school reopening, and general advocacy for cluster schools. The commission appreciates the opportunity to advocate on behalf of all Annapolis students, families, teachers, and administrators, and looks forward to continuing this work in 2021.

 1/10/2021

Jeff Macris, Chair



City of Annapolis
Office of Environmental Policy
 145 Gorman Street
 Annapolis, MD 21401

March 2, 2021

TO: Regina C. Watkins-Eldridge, MMC
 City Clerk

FROM: Bevin Ann Buchheister Esq., Chair, Annapolis Environmental Commission

RE: Annual Report 2020 – Annapolis Environmental Commission

Duties:

1. The Commission shall be concerned with the protection and improvement of and the noise in the City and environs, and the recycling or the reuse of solid wastes. The environmental quality of the City and environs. It shall study the pollution of the land, air and waters.
2. The Commission shall make recommendations, to the City Council and others, as outlined in Section 2.48.330(H), determining the source of these problems, collecting information about solutions to these problems, educating the public (and individuals or organizations who are the source of particular problems) concerning their relations to the problems and their relation to the solutions.
3. The Commission shall review and comment in a timely manner to the Mayor and City Council on all matters submitted to it.
4. The Commission shall prepare an annual report of its activities and its recommendations for the next year.
4. The Commission shall make recommendations to, consult with and prepare reports for the Director of Planning and Zoning and other departments as appropriate as requested by the City Manager.
6. The Commission shall have other and further duties and powers as may be conferred upon it.

Attendance: (please note if any member begins or ends their term during the calendar year)

Members	Jan	Feb	Mar	Apr	Ma y	Jun	Jul	Jul Spe cial	Aug	Sep	Oct	Nov	Dec
Chair, Bevin Buchheister	✓	✓	✓	NoMtg	✓	✓	✓	✓	NoMtg	✓	✓	NoMtg	✓
Michael Giblin, Vice Chair Jan-August	✓	✓	✓	NoMtg	✓	✓	✓	✓	Resigned				
Kate Bohanan, Vice Chair September-December	✓	✓	-	NoMtg	✓	✓	✓	-	NoMtg	✓	-	NoMtg	✓
Paul Murphy	✓	✓	✓	NoMtg	✓	-	-	-	NoMtg	✓	✓	NoMtg	✓
Bill O'Leary	✓	✓	✓	NoMtg	✓	✓	✓	✓	NoMtg	✓	✓	NoMtg	✓
Anne Stephenson	-	✓	✓	NoMtg	✓	✓	✓	✓	NoMtg	✓	✓	NoMtg	✓
Randy Rowel	✓	-	✓	NoMtg	-	-	✓	✓	NoMtg	✓	✓	NoMtg	✓
John Turgeon	✓	✓	-	NoMtg	-	Term ended							

2020 Activities:

- Participated in the Waterways Cabinet
- Participated in the climate resiliency work group
- Hosted an Environmental Summit to identify city-wide environmental priorities to inform the comprehensive planning process
- Invited Annapolis Conservancy Board member to attend a meeting and discuss opportunities for collaboration
- Reviewed proposed conservation easement language for the Providence Point project

2020 Policy Positions:

- Submitted comments to the Planning Commission recommending the protection of tree canopy at the Kiddie Academy development project
- Provided input on draft legislation banning the use of plastic bags
- Recommended that the city clarify the public access at Waterways Park
- Recommended the creation of a Deputy City Manager for Resiliency and Sustainability
- Expressed opposition to the Board of Appeals granting a special exception to a homeowner to increase impervious surface in the critical area
- Provided environmental recommendations for the new Department of Public Works building
- Recommended that the city not use Watershed Restoration Funds for gray infrastructure at Truxton Park
- Recommended preserving public access at the newly developed South Annapolis Yacht Center
- Submitted comments to the Planning Commission recommending that the Eastport Shopping Center project treat more stormwater on site

ETHICS COMMISSION
 c/o CITY OF ANNAPOLIS OFFICE OF LAW
 160 DUKE OF GLOUCESTER STREET
 ANNAPOLIS, MARYLAND 21401

CITY LIAISON:
 D. Michael Lyles, City Attorney

Telephone (410) 263-7954
 Facsimile (410) 268-3916

**Annual Report
 for
 Calendar Year 2020**

January 11, 2021

The Ethics Commission enforces financial disclosure requirements, conducts information programs and disseminates ethical requirements, investigates conflict of interest violations, issues advisory opinions, and maintains certain reports and statements.

This annual report to the City Council is provided in accordance with City Code 2.04.080. The Ethics Commission is comprised of the following five members:

- James E. Dolezal, Chairman
- Kevin A. Chase, Vice Chairman
- David S. Bliden
- Vincent Moulden
- Pegeen Townsend

On February 11, 2020, Jim Dolezal and Kevin Chase were elected Chairman and Vice Chairman of the Commission. Because of pandemic restrictions the Commission has only met twice this calendar year, the second via a Zoom teleconference meeting when, in compliance with the Open Meetings Act, a Confidential closed session was required to review an allegation of a possible Ethics Code violation. Other Commission actions were processed and coordinated via email exchanges because of the simplicity of the request or the lack of a specific need to meet.

Meeting dates and attendance are shown below:

Date	Dolezal	Chase	Bliden	Moulden	Townsend
2/11/2020	X	X	X	X	X
11/4/2020	X	X	X	X	

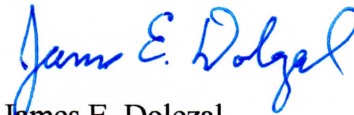
The last change to the Ethics Law, City Code 2.08, was made on July 9, 2019, with the passage of Ordinance 13-19 which clarified the functions of the Office of Law. In compliance with State Law, the required 2020 Local Government Ethics Law Annual Certification was filed with the State Ethics Commission on September 15th. The Ethics Guide for Employees and Officials was

updated on October 19th in coordination with the Human Resources Manager, Patricia Hopkins. In addition, ethics training was provided to the City Council on December 17th.

Six requests for advisory opinions regarding ethics code interpretation were received and responded to, five informal responses were provided to simple or urgent requests, and one allegation of a possible ethics violation was reviewed and dismissed. A required function of the Commission was to obtain and review submitted Calendar Year 2019 Financial Disclosure Statements. Most recently, 2020 Financial Disclosure forms were prepared for distribution to City officials and employees in January. In support of the 2020 disclosures, the Commission will post a listing of 2020 Financial Institutions and Businesses Doing Business with Annapolis on the City's web page. The Commission is appreciative of the excellent support provided by the Office of Law throughout the year.

This report has been reviewed and concurred with by the members of the Commission.

Respectively submitted,



James E. Dolezal
Chairman

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cc: Michael Lyles, City Attorney
Kerry Berger, Assistant City Attorney



Chartered 1708

City of Annapolis

Office of Finance finance@annapolis.gov
 160 Duke of Gloucester Street
 Annapolis, MD 21401
 410-263-7952

January 14, 2021

TO: Regina C. Watkins-Eldridge, MMC
 City Clerk

FROM: Frederick C. Sussman, Esquire
 Chair

RE: Annual Report 2020 – Financial Advisory Commission (FAC)

Duties: The Financial Advisory Commission (FAC) is composed of seven members with demonstrated knowledge of public finance, appointed by the Mayor and confirmed by a majority vote of the City Council. Each member serves a term of four years, commensurate with the term of the Mayor and City Council, or until the member’s successor is confirmed. The purpose of the FAC is to advise the Mayor and the Aldermen/Alderwomen on financial issues at a high level.

These issues may include, but are not limited to, the review of collective bargaining agreements prior to execution and annual reports on the amount of public debt the City may incur without jeopardizing its bond rating.

There is one vacancy on the Financial Advisory Commission.

Attendance:

		Calendar Year 2020													
	Member	Jan	Feb	Mar	Apr	Special Meeting May 5	May 14	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<i>Chair</i>	Frederick C. Sussman	*	*	No Meeting	No Meeting	*	*	*	*	No Meeting	*	No Meeting	*	*	
<i>Vice Chair</i>	Bob Burdon	*	*			*	*	A	*		*		*	*	
	Frank Brown	*	A			*	A	A	A		*		*	A	A
	James A. Cardillo	*	*			*	*	*	*		*		*	*	*
	Faye Currie	*	*			*	*	*	A		*		*	*	*
	Edward Meehan	*	*			*	*	*	*		*		*	*	*

Key:

* Attended

A Absent

Activities: See attachment.

Respectfully,

Frederick C. Sussman

Frederick C. Sussman, Esquire
Chair, Financial Advisory Commission

ATTACHMENT
Calendar Year 2020 Annual Report – Financial Advisory Commission (FAC) – Activities

<u>Meeting Date</u>	<u>Attendees</u>	<u>Absentees</u>	<u>Discussion Points / Meeting Purpose</u>	<u>Votes/Outcomes</u>
January 13, 2020 2 p.m. 160 Duke of Gloucester St., City Hall 2 nd Floor Conference Room	Chair Frederick C. Sussman, Vice Chair Bob Burdon, Frank Brown, James A. Cardillo, Faye Currie, Edward J. Meehan, Ward Eight Alderman Ross H. Arnett III, City Manager Teresa Sutherland, Finance Director Jodee Dickinson, Joanne Throwe (University of Maryland), Dan Nees (University of Maryland), and Senior Accountant Katie Connolly	None	<ul style="list-style-type: none"> ● Audit Committee Report ● FAC Annual Report – CY 2019 ● Finance Department Report <ul style="list-style-type: none"> ○ Bonds ○ Budget ○ CAFR ● Financial Forecasting Practices Subcommittee ● Resiliency Presentation (University of Maryland) 	<ul style="list-style-type: none"> ● Approved CY 2019 FAC Annual Report
February 13, 2020 7:30 a.m. 273 Hilltop Ln, Pip Moyer Recreation Center	Chair Frederick C. Sussman, Vice Chair Bob Burdon, James A. Cardillo, Faye Currie, Edward J. Meehan, Ward Eight Alderman Ross H. Arnett III, City Manager David Jarrell, Finance Director Jodee Dickinson, and Senior Accountant Katie Connolly	Frank Brown	<ul style="list-style-type: none"> ● Audit Committee Report ● Finance Department Report <ul style="list-style-type: none"> ○ Budget ○ CAFR ● Financial Forecasting Practices Subcommittee ● Resiliency Legislation 	<ul style="list-style-type: none"> ● Accepted FAC Subcommittee Report on “Adopting a Spending Affordability Function”
Special Meeting May 5, 2020 8:00 a.m. Google Meet Videoconference	Chair Frederick C. Sussman, Vice Chair Bob Burdon, James A. Cardillo, Faye Currie, Edward J. Meehan, Ward Eight Alderman Ross H. Arnett III, Ward Four Alderwoman Sheila M. Finlayson, City Manager David Jarrell, Finance Director Jodee Dickinson, Constituent Services Officer & Ombudsman Hilary Raftovich, and Accountant Kim Ellen Maronski	Frank Brown	<ul style="list-style-type: none"> ● Budget <ul style="list-style-type: none"> ○ Fees and Fines Ordinances ○ FY2021 Capital and Operating Budget 	<ul style="list-style-type: none"> ● None

<p>May 14, 2020 8:00 a.m. Google Meet Videoconference</p>	<p>Chair Frederick C. Sussman, Vice Chair Bob Burdon, James A. Cardillo, Faye Currie, Edward J. Meehan, Ward Eight Alderman Ross H. Arnett III, City Manager David Jarrell, Finance Director Jodee Dickinson, City Attorney D. Michael Lyles, Constituent Services Officer & Ombudsman Hilary Raftovich, Senior Accountant Katie Connolly, and Accountant Kim Ellen Maronski</p>	<p>Frank Brown</p>	<ul style="list-style-type: none"> ● Budget <ul style="list-style-type: none"> ○ Fees and Fines Ordinances ○ FY2021 Capital and Operating Budget ● Finance Department Report <ul style="list-style-type: none"> ○ Covid-19 Pandemic ○ Hillman Garage RFP 	<ul style="list-style-type: none"> ● Concurred with Finance Committee Position on Fees ● Concurred with Finance Committee Position on Fines ● Concurred with Finance Committee Position on Capital Budget ● Concurred with Finance Committee Position on Operating Budget ● Approved Motion to Draft Report from the FAC Endorsing Finance Committee Positions per Above
<p>June 11, 2020 8:00 a.m. Zoom Videoconference</p>	<p>Chair Frederick C. Sussman, James A. Cardillo, Faye Currie, Edward J. Meehan, Ward Eight Alderman Ross H. Arnett III, City Manager David Jarrell, Finance Director Jodee Dickinson, City Attorney D. Michael Lyles, Technical Coordinator Ryan Haglar, and Accountant Kim Ellen Maronski</p>	<p>Vice Chair Bob Burdon and Frank Brown</p>	<ul style="list-style-type: none"> ● Audit Committee Report ● Finance Department Report <ul style="list-style-type: none"> ○ Budget ○ CARES Act Expenditures ○ Covid-19 Pandemic ○ Short-Term Debt ● Commercial and Industrial Property 	<ul style="list-style-type: none"> ● None
<p>July 9, 2020 8:00 a.m. Zoom Videoconference</p>	<p>Chair Frederick C. Sussman, Vice Chair Bob Burdon, James A. Cardillo, Edward J. Meehan, Ward Eight Alderman Ross H. Arnett III, City Manager David Jarrell, Finance Director Jodee Dickinson, Constituent Services Officer & Ombudsman Hilary Raftovich, Senior Accountant Katie Connolly, and Accountant Kim Ellen Maronski</p>	<p>Faye Currie and Frank Brown</p>	<ul style="list-style-type: none"> ● Audit Committee Report ● Finance Department Report <ul style="list-style-type: none"> ○ Bond Authorization Ordinance ○ CARES Act Expenditures ● Resiliency Legislation 	<ul style="list-style-type: none"> ● None

<p>September 10, 2020 8:00 a.m. Zoom Videoconference</p>	<p>Chair Frederick C. Sussman, Vice Chair Bob Burdon, Frank Brown, James A. Cardillo, Faye Currie, Edward J. Meehan, Ward Eight Alderman Ross H. Arnett III, City Manager David Jarrell, Finance Director Jodee Dickinson, Constituent Services Officer & Ombudsman Hilary Raftovich, and Accountant Kim Ellen Maronski</p>	<p>None</p>	<ul style="list-style-type: none"> ● Audit Committee Report ● Finance Department Report <ul style="list-style-type: none"> ○ Collateralized Equipment Purchases ○ FY 2021 General Fund Revenue Projections ● FY 2021 Bond Authorization Ordinance ● Resiliency Legislation ● Spending Affordability 	<p>Approved Motion for FAC to Recommend to City Council the Approval of the FY 2021 Bond Authorization Ordinance</p>
<p>November 12, 2020 8:00 a.m. Zoom Videoconference</p>	<p>Chair Frederick C. Sussman, Vice Chair Bob Burdon, James A. Cardillo, Faye Currie, Edward J. Meehan, Ward Eight Alderman Ross H. Arnett III, City Manager David Jarrell, Finance Director Jodee Dickinson, City Attorney D. Michael Lyles, Constituent Services Officer & Ombudsman Hilary Raftovich, Senior Accountant Katie Connolly, and Accountant Kim Ellen Maronski</p>	<p>Frank Brown</p>	<ul style="list-style-type: none"> ● Audit Committee Report ● Finance Department Report <ul style="list-style-type: none"> ○ Annual Audit ○ eTrakit System Replacement ○ FY 2022 Revenue and Expense Projections ○ JPMorgan Chase \$12.6 million Line of Credit ● Resiliency Legislation 	<ul style="list-style-type: none"> ● None
<p>December 10, 2020 8:00 a.m. Zoom Videoconference</p>	<p>Chair Frederick C. Sussman, Vice Chair Bob Burdon, James A. Cardillo, Faye Currie, Edward J. Meehan, Ward Eight Alderman Ross H. Arnett III, City Manager David Jarrell, Finance Director Jodee Dickinson, City Attorney D. Michael Lyles, Constituent Services Officer & Ombudsman Hilary Raftovich, Senior Accountant Katie Connolly, and Accountant Kim Ellen Maronski</p>	<p>Frank Brown</p>	<ul style="list-style-type: none"> ● Audit Committee Report ● FAC Election of Officers for CY 2021 ● FAC CY 2021 Monthly Meeting Calendar ● FAC Spending Affordability Subcommittee ● Finance Department Report <ul style="list-style-type: none"> ○ Annual Audit ○ FY 2021 Revenue Projections – General Fund ● Resiliency Legislation 	<ul style="list-style-type: none"> ● Approved 2021 FAC Monthly Meeting Calendar ● Reelected FAC Chair Sussman and Vice Chair Burdon



ANNAPOLIS HERITAGE COMMISSION ANNUAL REPORT FOR 2020

CITY CODE SECTION 2.48.360

DUTIES

The Commission shall advise on and facilitate the development of programs and activities that increase public awareness, appreciation and preservation of the cultural heritage of the City of Annapolis. The Commission shall have discretion to develop programs and projects in partnership with the Historic Preservation Commission and other heritage-related agencies and organizations that keeps the cultural heritage alive in our memory as a part of what has shaped us as a people, nation, and culture. This can include commemorative events, publications, monuments, markers, awards and other educational activities. The Commission shall consider as a primary component of program and project development the educational value and public benefit associated with the Commission's proposed activities.

MEETINGS

At the Call of the Chair.

MEMBERSHIP CRITERIA AND STATUS

Membership Criteria

The Commission consists of seven residents and up to five at large members who have a demonstrated knowledge and interest in the history and culture of Annapolis. Four of the twelve positions may include, by way of example, representatives from Historic Annapolis Foundation, Maryland State Archives, Four Rivers Heritage Area of Annapolis, London Town, and South County and the Annapolis History Consortium. The members shall be appointed by the Mayor subject to confirmation by the Council.

Membership Status

Chairman Mack resigned after the January 8, 2020, meeting and Vice Chairman Robert Worden is currently serving as Acting Chair of the Commission. Karen Theimer Brown and David Haight attended meetings as guests in 2020 prior to their official swearing-in as members. As of December 2020 there are currently five vacancies on the Commission. Roberta Laynor, Chief of Historic Preservation, served as the staff representative for the 2020 meetings. Shari Phippen, Administrative Assistant, performed administrative functions for the Commission.

Membership Status

<u>COMMISSIONER</u>	<u>APPOINTED</u>	<u>REAPPOINTED</u>	<u>EXPIRES</u>
Theodore Mack, Chairman	11/28/2011	02/08/2016	06/30/2019
Robert L. Worden, Vice Chair 1/8; Acting Chair to end of 2020	10/13/2011	09/26/2016	06/30/2019
Alma H. Cropper	10/31/2011	02/08/2016	06/30/2019
Marcie Taylor-Thoma	10/26/2015	06/30/2019	09/30/2022
Karen Theimer Brown	01/27/20		06/30/2023
David Haight	09/14/20		06/30/2023
Samuel Biddle	09/14/20		06/30/2023

Membership Attendance

<u>2020</u>	<u>Jan. 8</u>	<u>March 4</u>	<u>Sept. 2</u>	<u>Nov. 4</u>
Theodore Mack, Chairman	X	Chairman Mack resigned.		
Robert Worden, Vice Chair 1/8; Acting Chair to end of 2020	X	X	X	X
Alma Cropper		X	X	X
Marcie Taylor-Thoma	X	X	X	X
Karen Theimer Brown			X	X
David Haight				X

X = Attended

MEETING TOPICS

January 8, 2020

Legislation on Resolution R-51-19 – Commemorative Marker honoring former City of Annapolis Police Chief Joseph S. Johnson.

Brumidi Statue plaque text.

St. Clair Wright & Moyer/Zastrow plaques.

Removal of the W3R Marker near Spa Creek bridge.

March 4, 2020

Renaming of Betsy Ct./Brook Ct. in Newtowne Development to Newtowne Circle.

29 Hudson Street - Civil War archaeological significance.

City Dock Interpretative Panels – Gabrielle Roffe/Chesapeake Bay Conservancy and NPS.

Legislation on Resolution R-51-19 Honoring Police Chief Joseph S. Johnson.

September 2, 2020

Newman & Compromise Streets – Guardians of the First Amendment Memorial signage.

Interpretive Plan for City Dock and surrounding areas.

November 4, 2020

Upcoming Eastport Project

Veterans Memorial and Landscape reconstruction, corner of Severn Ave and 6th Street.

Projects on November HPC Public Hearing docket with opportunity for comment by the Heritage Commission:

Suffragette Centennial Celebration Panorama, 14 State Circle side of 196 Main Street.

Applicant – Dylan Behler representing Senator Sarah Elfreth

Equal Justice Under Law Mural, 156 South Street.

Applicant – Jeff Huntington representing Future History Now

W3R Eastport Marker

2020 Annual Report

MEETING ITEMS OF NOTE

COVID-19 Pandemic

The onset of the COVID-19 (Corona virus) pandemic in February led to a Maryland stay-at-home order lasting from the end of March through May. The virus persisted through 2020, ending in a surge at the end of the year from Thanksgiving through the Christmas season. Vaccines were developed during the year resulting in vaccinations beginning in December to health care workers and nursing home patients. Considered essential City employees, most Planning & Zoning staff worked a combination of hours at home and in the office. Work at home was enhanced by the Information Technology Department Office (MIT) providing cell phones and Workspace applications for communication as well as iPads to those attending virtual meetings. Heritage Commission meetings were canceled for May and July, but resumed virtually for September and November using the Zoom platform on the City's YouTube channel.

City Dock Interpretive Panels

Gabrielle Rolfe of the Chesapeake Conservancy and Jonathan Doherty of the National Park Service, Chesapeake worked in partnership with the City of Annapolis Department of Public Works and Karen Theimer Brown and Jean Russo of Historic Annapolis to replace the existing interpretive panels in Susan Campbell Park in July of 2020. Members of the Heritage Commission also made several edits. Multiple deteriorating signs were replaced with two new triangular panels containing three sides each. The subject titles are Find Your Chesapeake, A National Treasure, Recreational Waterfront, Where Water and Land Meet, Strategic Location, and Working Harbor. Each panel can be read as a stand-alone storyline related to City Dock as Gateway to the Chesapeake.



Guardians of the First Amendment Memorial

The community of Annapolis is establishing a memorial in Newman Park to honor the five slain members of the Capital Gazette newspaper whose office was the target of a mass shooting in June of 2018. Those slain included Gerald Fischman, Rob Hiaassen, John McNamara, Rebecca Smith, and Wendy Winters. The memorial is designed by landscape architects Moody Graham to encourage visitors to contemplate the importance of a free press in our society and the feeling of loss when that freedom is threatened. The Heritage Commission reviewed the proposed text of the signage and approved it with two minor edits. The memorial is proposed for dedication in June of 2021.



Report prepared 1/05/21
Roberta G. Laynor
Shari Pippen

Robert L. Worden, Acting Chairman
Annapolis Heritage Commission



HISTORIC PRESERVATION COMMISSION ANNUAL REPORT FOR 2020

CITY CODE SECTION 21.08.060

DUTIES per City Code 21.08.060(E)

- The Historic Preservation Commission shall hold no fewer than one regular meeting monthly to discharge its duties.
- Consistent with the City's policies and procedures, employees may be assigned to the Commission, and such services and facilities made available as are deemed necessary or appropriate for the proper performance of its duties.
- The Historic Preservation Commission shall annually file a report with the City Council summarizing the Commission's discharge of its responsibilities.
- The Historic Preservation Commission shall decide applications for Certificates of Approval pursuant to the provisions of [Chapter 21.56](#).
- The Historic Preservation Commission may accept and use gifts in the exercise of its functions, subject to any applicable City policies or procedures regarding acceptance or use of gifts by public officials.
- The Historic Preservation Commission may direct studies, reports, and surveys to identify historically, culturally, archaeologically, or architecturally significant landmarks, sites, structures, and districts that exemplify the cultural, social, economic, political, or architectural history of the City, State or Nation.
- The Historic Preservation Commission may adopt and utilize in its review of applications rehabilitation and new construction design guidelines and criteria for designated landmarks, sites, structures, and districts which are consistent with the U.S. Secretary of the Interior's standards for rehabilitation. Guidelines may include design characteristics intended to meet the needs of particular types of landmarks, sites, structures, and districts, and may identify categories of changes that, because they are minimal in nature, do not affect historic, cultural, archaeological, or architectural significance, and do not require review by the Commission.
- To adopt sidewalk café furniture guidelines for use by operating establishments located in the historic district, which hold permits issued pursuant to [Chapter 7.42](#) of the Annapolis City Code. In adopting any such guidelines, the Historic Preservation Commission shall consider the requirements of [Section 7.42.020\(F\)](#) of the Annapolis City Code.
- Consistent with the City's Charter, ordinances, resolutions, local public law, policies, and procedures covering the acquisition of easements, to accept historic preservation easements, when deemed appropriate by the Commission, on designated landmarks, structures, or sites and on sites or structures located in, or adjacent to, a designated district, landmark, site, or structure.
- To undertake any other action or activity necessary or appropriate to the implementation of its powers and duties or the implementation of the purpose of this Zoning Code.

MEETINGS per Rules of Procedure 3.3, 3.4, and 5.1

Public Hearings are held on the second Tuesday of the month at 7 pm. Administrative Meetings are held on the fourth Thursday of the month at 7 pm. No Public Hearings or Administrative Meetings take place in August. No Administrative Meetings take place in November or December. The minutes of all meetings are recorded, filed and available in the Planning & Zoning Department as well as on the City’s website.

MEETING NOTES FOR 2020

The Commission held a “Special Hearing” on September 27, 2020, to hear an application for the Sands House at 130 Prince George Street as an accommodation to Historic Annapolis.
The March 26, 2020, Administrative meeting was cancelled by the Mayor due to COVID19.
The April 23, 2020, Administrative meeting was cancelled by Chairman Leahy due to COVID19.
The May 28, 2020, Administrative meeting was cancelled due to no agenda items.
The July 23, 2020, Administrative meeting was used as an Ethics Training class.

MEMBERSHIP CRITERIA AND STATUS per City Code 21.08.060(B)

At least two members of the Commission shall possess professional or academic training in one or more of the above-listed fields in accordance with the minimum professional requirements of the United States Department of the Interior for certifying local governments under 36. C.F.R. Part 61.
The criteria for Commission membership under the category of demonstrated special interest may be satisfied either by formal training in one or more of the fields listed in Subsection (B) of this section or active membership in a preservation-related organization. The requirement for membership under the category of specific knowledge may be satisfied by formal post-secondary education, employment or practical experience in one or more of the above-listed fields. The requirement for Commission membership under the category of professional or academic training may be satisfied by, at a minimum, two years' experience as a professional or a bachelor's degree in one or more of the above-listed fields.

Membership Status

COMMISSIONER	APPOINTED	REAPPOINTED	EXPIRES
Patricia Zeno	11/26/2007	9/28/17	7/31/20*
Timothy Leahy, Chair	10/13/2008	1/20/20	7/31/23
Kim Finch	9/28/2007	10/22/18	7/31/21
Roberta “Bobbi” Collins, Vice Chair	9/25/2017	9/14/20	9/14/23
Wilford Scott	7/23/18		9/23/21
William W. Williams, RA	9/23/19		9/23/22
VACANT			

Membership Changes and Vacancies

*Commissioner Patricia Zeno resigned as of 7/15/20.

There are currently two vacancies on the Commission.

Membership Attendance

2020	Jan 14&23	Feb 11&27	March 10	April 14	May 12	June 9&25	July 14	Sep 8&24	Oct 13&22	Nov 10	Dec 8
Patricia Zeno	2	0	1	1	1	1	1	Commissioner Zeno Resigned.			
Tim Leahy	2	2	1	1	1	2	1	2	2	1	1
Kim Finch	1	2	1	0	1	2	1	1	2	1	0
Bobbi Collins	2	2	1	1	1	2	1	2	2	1	1
Wilford Scott	1	2	1	1	1	1	1	2	2	1	1
William Williams	0	1	1	1	1	2	1	2	1	1	1

Staff Participation

Roberta Laynor, Chief of Historic Preservation, served as the staff representative for the 2020 meetings. Shari Phippen, Administrative Assistant performed administrative functions for the Commission.

NOTABLE ACTIVITIES

Application Statistics

Public Hearing Applications

The Commission succeeded in approving 100% of Public Hearing applications reviewed as follows:

Applications reviewed at Public Hearing: 29

Applications approved on Consent Docket: 15

Applications approved after deliberation by Commission: 14

Applications continued to the next Public Hearing: 1 (130 P.G. Street)

Applications withdrawn by applicant from consideration: 3

Applications denied: 0.

Administrative Approval Applications

With the authority of the Commission, staff received 223 Administration Applications and Revisions, then reviewed and approved 218 (98%) of those applications. Two of the applications were denied, two cancelled and one withdrawn. A total of 24 revisions were received, reviewed and a COA issued in 2020 for past applications in 2016, 2017, 2018, 2019, and 2020.

Anticipated Project Costs

Administrative Approvals: \$2,385,143.20

Public Hearing Approvals: \$8,187,000.98

Highest cost application: Flood Mitigation project: \$6,400,000.00

Lowest cost application: \$0 for the boat parking kiosk.

COVID-19 Pandemic

The onset of the COVID-19 (Corona virus) pandemic in February led to a Maryland stay-at-home order lasting from the end of March through May. The virus persisted through 2020, ending in a surge at the end of the year from Thanksgiving through the Christmas season. Vaccines were developed during the year resulting in vaccinations beginning in December to health care workers and nursing home patients. Considered essential City employees, most Planning & Zoning staff worked a combination of hours at home and in the office. Work at home was enhanced by the Information Technology Department Office (MIT) providing cell phones and Workspace applications for communication as well as iPads to those attending virtual meetings. MIT provided assistance as host using the platform Zoom for meetings that were also available for public viewing on the City's YouTube Channel. Shari Pippen, Administrative Assistant, undertook the detailed and time-sensitive task of emailing applications to MIT for upload to the Historic Preservation web, providing links and then receiving and uploading public comments to the Commission Google Drive, and distributing separate Zoom invitations to staff and applicants. Historic Preservation Commission Public Hearings continued uninterrupted, but Administrative meetings were cancelled for March and April due to issues related to the pandemic.

Commission Training

Commissioners completed a two-hour virtual course, Ethics and Defensive Decision Making for Historic Preservation Commissions (HPC102), offered by Fred Strachura of the Maryland Association of Historic District Commissions (MAHDC) on Thursday, July 23, 2020. The course took place in lieu of a regular Administrative meeting.

Historic Preservation Tax Credits

Thirty-three new applications were approved for \$99,490.27 in tax credits in 2020 for FY21 real estate taxes (limited to each applicant's tax liability in any given year). Unfortunately, with current and carry-over tax credits combined, the program reached its cap of \$150,000 for the fourth year in a row, forcing two of the 2020 qualified credits to carry over to a future tax year.

Rules of Procedure

The HPC Chair drafted revisions and updates to the Rules of Procedure which were then discussed and edited in a committee consisting of the Chair, the Assistant City Attorney, and the Chief of Historic Preservation. The Rules of Procedure were last updated in 2014. The updated Rules were approved at the October 22 HPC Administrative Meeting.

Applications of Note

After six pre applications, Phase I of the City's flood mitigation project designed to resolve nuisance tidal flooding in the City Dock area was approved at the September 8 Public Hearing. The Guardians of the First Amendment Memorial project to honor the 5 staff members murdered June 28, 2018 at the Capital Gazette newspaper office was also approved at this meeting.

The project to convert the Fawcett's building at 110 Compromise Street to a seafood restaurant by the Maryland-based Phillips Seafood chain was approved at the January 14 Public Hearing with a revision to add 6 pivoting and 7 overhead doors, a code-required exterior stair, lighting, awnings, and furnishings. Unfortunately the pandemic temporarily delayed the construction fit-out for that project.

Two works of public art were approved: a mural to honor Supreme Court Justices Thurgood Marshall and Ruth Bader Ginsberg at 156 South Street by Future History Now and a panoramic photograph honoring women's voting rights and the 19th Amendment at 25 State Circle (rear of 196 Main Street) sponsored by Senator Sarah Elfreth. Both projects were first heard as pre applications at the September 24 Administrative Meeting and then given final approval on the Consent Docket at the November 10 Public Hearing. Text for both was reviewed and approved by the Heritage Commission.

A living shoreline was proposed by St. Mary's and heard as a pre application at both the July 14 and December 8 Public Hearings. The proposal was considered not feasible as the design does not comply with the Historic District Zoning Ordinance (Code 21.56), the Secretary of the Interior's Standards, or the Historic District Design Manual Guidelines.

Historic Preservation Division Highlights

Maynard Burgess House Rehabilitation and Adaptive Use Project

With a generous grant from the Maryland Historical Trust's African American Heritage Preservation Grant Program, staff is working with the Department of Public Works to renovate the Maynard-Burgess House for adaptive office and exhibit use. The proposed project was approved at the HPC June 9 Public Hearing. The goal of the project is to create a useful code-compliant City office space on the first floor while preserving the upper levels intact. The house presents a unique opportunity to display examples of the material culture of two African-American families in Annapolis as well as preserve unrestored living spaces on the second floor and attic levels. The building framing and fabric as artifacts tell the story of the ability--and sometimes necessity--of innovatively recycling architectural and decorative materials for new purposes. Leaving some areas of the building unrestored provides the opportunity to study this amazing architectural window into 143 continuous years of African-American life in Annapolis.

Archaeological Artifacts: Applied Archaeology & History Associates, the Division's consultant, worked with the University of Maryland, Anne Arundel County Cultural Resources Division, City Historic Preservation Division and Department of Public Works staff to inventory and organize 1171 boxes of artifacts stored in poor conditions. Planning & Zoning funding was used to remove 192 boxes, then consolidate, curate, re-bag, re-box, and donate 99 boxes to the state's Maryland Archaeological Conservation (MAC) lab. In addition, 79 boxes were accepted by Anne Arundel County. This work enabled staff to eliminate one of the storage units, saving the City nearly \$3500/year in storage fees. An additional 712 boxes remain to be transferred and await funding to complete the process. A funding request was made under the City's enhancement category, but all enhancement funding was denied for FY2021 due to the COVID-19 pandemic.

Architectural Artifacts: As part of the Maynard-Burgess House rehabilitation project, staff enlisted City consulting architect Michael Dowling to inventory 247 artifacts stored in a haphazard fashion in the building. The artifacts include framing, siding, floor boards, stair risers, roof sheathing, window components, trim, doors, and mantels. The artifacts will be stored during the project and ultimately a selected sampling will be incorporated into an exhibit on the first floor of the building. Just like the faunal remains studied in the early 1990s, these artifacts will assist in better understanding the lives of the Maynard and Burgess families.

Technical Assistance

A large portion of staff time is spent providing technical assistance to property owners, contractors, potential buyers, and realtors in best practices for meeting the Guidelines in the Historic District. The trend for the neediest and most time consuming of applicants are those who have hired help unfamiliar with standard restoration practices requiring a fair amount of education in technique and materials that usually includes a combination of site visits, phone calls, and emails by our Assistant Chief John Tower. Undertakings typically requiring assistance include masonry repointing, removing serviceable historic roofs, and resolving drainage issues. Our Administrative Assistant guides nearly every applicant with great patience toward a complete state of paperwork for review. The reliance on Staff's experience is becoming greater as contractors are hired who have little or no preservation or Historic District experience.

Report prepared 1/12/21
Roberta G. Laynor
Shari Pippen

Timothy P. Leahy, Chair
Historic Preservation Commission



City of Annapolis
 Department of Planning and Zoning
 145 Gorman Street
 Annapolis, MD 21401

12/15/2020

TO: Regina Eldridge Watkins

FROM: Theresa C. Wellman

RE: Annual Report 2020 – Housing and Community Development Committee/Affordable Housing and Community Equity Development Commission as of November 2020.

Duties: To plan and implement housing and community development projects, exercise all of the powers and functions of redevelopment and urban renewal, to manage and improve the housing stock, and to coordinate federal, state, and private resources toward development activities in the City and other duties as assigned.

Attendance:

Members	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ald. DaJuan Gay Chair	✓	absent	NoMtg	NoMtg	✓	✓	✓	NoMtg	✓	✓	-	NoMtg
Ald. Marc Rodriguez Chair	absent	absent	NoMtg	NoMtg	absent	absent	absent	NoMtg	-	-	-	NoMtg
Ald. Eleanor Tierney	✓	✓	NoMtg	NoMtg	✓	✓		NoMtg	✓	✓	✓	NoMtg
Jacqueline Wells	✓	✓	NoMtg	NoMtg	absent	absent	absent	NoMtg	absent	absent	absent	NoMtg
Teri Bond	✓	✓	NoMtg	NoMtg	✓	✓		NoMtg	✓	✓	✓	NoMtg
Nancy Libson	✓	✓	NoMtg	NoMtg	✓	✓		NoMtg	✓	✓	✓	NoMtg
Toni Pratt			NoMtg	NoMtg	absent	absent	absent	NoMtg	absent		-	NoMtg
Brooks Schandelmeier	-	-	NoMtg	NoMtg	-	-	-	NoMtg	-	✓		NoMtg

Introduction:

Many activities of the Housing and Community Development Committee (HCDC) were undertaken during the COVID – 19 pandemic. Consequently most meetings (except January and February) and communications were accomplished through email, virtual meetings and conference calls. In November the City Council renamed the committee, the Affordable Housing and Community Equity Development Commission and changed the membership from three Aldermen and four residents to all residents. The duties of the committee also changed. The new duties of the Affordable Housing and Community Equity Development Commission is to review and provide comments as necessary on the housing and community development projects initiated by the City, study and advise the City Council on strategies to improve the housing stock in the City, and recommend policy initiatives and changes in law and regulation to accomplish the objectives of the City Council in affirmatively furthering fair housing.

COMMUNITY DEVELOPMENT ACTIVITIES

Community Development Block Grant

The HCDC reviewed and made recommendations to the City Council on three CDBG plans this year and one annual report to HUD. Those plans included the Five Year (2021 – 2024) Housing and Community Development Consolidated CDBG Plan (Con Plan), the FY 2021 CDBG Action Plan (AP), the CDBG COVID 19 amendment to the FY 2020 AP. Because City of Annapolis is an entitlement community under the U.S. Department of Housing and Urban Development's (HUD's) Community Development Block Grant (CDBG) Program, it is required to submit these plans to receive an annual allocation of approximately \$250,000 in CDBG funds. The City also received \$156,651 in CDBG COVID 19 funding. All funds were distributed to local organizations that serve low and moderate income persons.

*Five Year Consolidated Housing and Community Development Plan 2021- 2025
Annual Action Plan FY 21*

The City of Annapolis developed and submitted to HUD its Con Plan and FY 2021 AP to HUD. The Con Plan is a five-year planning document which: 1) identifies housing needs and problems; 2) analyzes market conditions and resources; 3) sets priorities and adopts strategies; 4) allocates resources; and, 5) contains an annual action plan. The AP identifies the amount of CDBG funds the City expects to use, the activities that the City will fund, and the goals the City set for the number and type of households the City expects to assist. The HCDC participated in the development of both plans which they then recommended to the City Council for appropriation in the budget in June 2020.

As a part of that process, the HCDC held three public hearings on the CDBG program. The purpose of the first hearing was to hear descriptions of the projects submitted from organizations that serve the city's low and moderate-income populations. The second hearing addressed the five year plan and the action plan, which outlined how the City intended to spend its CDBG funds and the third hearing was held to solicit ideas on housing and community development needs for the FY 2022 action plan.

FY 2020 AP COVID Amendment

In addition to its annual \$250,000 CDBG allocation, the City received \$156,651 in CARES Act CDBG COVID 19 funding. These funds were to be used for COVID-19 related activities that prevent, protect or addressed problems that were the result of the virus. The committee reviewed and recommended six projects for appropriation into the FY 21 budget.

Consolidated Annual Performance and Evaluation Report

The committee reviewed and approved the annual Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is a U.S. Department of Housing and Urban Development (HUD) mandated report for all communities receiving CDBG funding. The CAPER reports the City of Annapolis success in meeting the housing and community development goals and objectives contained in the Con Plan and the FY 2020 AP.

FAIR HOUSING

In addition, as an entitlement community under HUD's CDBG program, the city must "affirmatively further fair housing." To "affirmatively further fair housing," each entitlement community must conduct an Analysis of Impediments to Fair Housing Choice (AI) which identifies any impediments to fair housing and develop strategies to overcome the impediments. The City participated with the Baltimore Regional Council to develop a regional AI which included Baltimore City, Baltimore, Anne Arundel, Howard, and Harford counties, City of Annapolis and all the jurisdictions' housing authorities. The Committee reviewed the plan and recommended it for adoption by the City Council.

MISCELLANEOUS

The Executive Director of HACA presented information on the upcoming redevelopment of Newtowne 20. The renovation is to include the demolition and re-building of the complex. She also provided a summary of soft funding sources for Newtowne 20, and explained the RAD Program (Rental Assistance Demonstration Program).

Mr. Maneval, former DHCD CDA Director, gave a presentation on the Overview of the Low Income Housing Tax Credit Program (LIHTC) which was created in 1986 as part of the Federal Tax Reform and creates an incentive for private investment in affordable rental homes for working families, seniors, veterans, persons with disabilities and the formerly homeless.

The Chair of the HCDC shared the progress of the Affordable Housing Task Force.

2020 ANNUAL REPORT

Annapolis Human Relations Commission

These are highlights of the activities of the Annapolis Human Relations Commission in 2020 and consistent with its mission to eliminate discrimination and promote equal opportunity:

Goals and Strategies for Comprehensive Plan

Commissioners adopted five recommended goals for the 2020 Comprehensive Plan of Annapolis: 1) Employ public transportation as a way to manage traffic congestion, reduce car dependency, support lower income residents, support senior citizens, and connect more fully to regional public transit systems such as MTA and DC Metro; 2) Support and empower public housing residents and improve public housing properties; 3) Take steps to address the lack of housing affordability which has hindered the ability of low- and moderate income households to purchase or rent a home in Annapolis; 4) Deal with the symptoms and causes of social divisions and tensions that exist among communities; and 5) Take steps to make Annapolis a “hate free city”. Each of these goals was accompanied by a series of proposed strategies. The Commission’s recommended goals and strategies were shared with Sally Nash, director of the Office of Planning and Zoning.

Impediments to Fair Housing

The Baltimore Metropolitan Council released its *Final Report: 2020 Analysis of Impediments to Fair Housing Choice in the Baltimore Region*. The Analysis is designed as a planning process for local governments and public housing agencies to identify barriers to fair housing. The City of Annapolis and the Housing Authority of the City were among the entities included in this joint effort. Each jurisdiction was asked to develop and implement a Fair Housing Action Plan. The Annapolis Human Relations Commission was charged with working with the Department of Human Resources and the Community Development Division to accomplish the following goals by June 30, 2024: 1) Devise a Fair Housing Handbook which will serve as a comprehensive, easy-to-read guide with information about laws, fair lending practices, and a list of contacts for information and filing complaints; 2) Distribute the Handbook widely including through agencies that serve low income residents and “protected classes”; and 3) Create a fair housing “speakers bureau” to conduct outreach to organizations serving these individuals. The Commission also is in the process of working with Theresa Wellman of the Department of Planning and Zoning to update its English and Spanish language fair housing brochures to reflect the adoption of a fair housing ordinance by Anne Arundel County and to obtain funding for the printing of the new brochures.

Task Forces on Annapolis Police Issues

Commissioners Chuck Hurley and Jay Williams serve on a working group coordinated by the Office of Human Resources to enhance current recruitment procedures of the Annapolis Police Department with the objective of screening prospective officers and keeping individuals with

bigoted views off of the Annapolis police force. Both Commissioners also are members of a task force coordinated by the Mayor's Office to propose to the Mayor and City Council a framework for a Citizen Advisory Board that will help to govern the relations between the Annapolis police and residents, especially those from minority communities. Both of these projects are expected to be accomplished in 2021.

Maryland Police Reform

Commissioners adopted the following position: "The Annapolis Human Relations Commission supports all five components in their entirety of the Maryland Campaign for Police Reform as proposed by the ACLU of Maryland and can be named among its co-sponsors. The Commission supports the repeal of the Law Enforcement Officers Bill of Rights to improve accountability and transparency, and to build trust in our state's policing agencies and the communities they serve. The Commission is proud to support the many brave law enforcement officers who provide dedicated service to the citizens of Maryland".

Hate Crimes and Bias Incidents in Anne Arundel County

Four Commissioners attended the Hate Crimes/Bias Incidents Forum sponsored by the Anne Arundel County Executive. As a follow-up to this event, Commissioners embraced a proposal to hold a joint public hearing by the City and County Human Relations Commissions on hate crimes and incidents in County Council District 6 (which encompasses Annapolis). The County Commission reported that it would like the City Commission to take the lead with respect to planning and implementing the public hearing(s), but that some of their Commissioners would participate. The initiative is on hold due to the pandemic but will go forward once it is safe to do so.

Responding to Systemic Racism

Commissioners held a discussion about how the Human Relations Commission can help to dismantle elements of systemic racism as it exists in the City. While there was agreement that it will take decades to rid society of all of the vestiges of systemic racism, we cannot wait that long to end police violence, to counter the activities of hate groups, to overcome educational disparities in education and educational achievement, and to eliminate any structures that contribute to voter suppression. These areas will command the greatest attention from the Human Relations Commission in terms its response to systemic racism.

Complaint

The Commission dealt with a single complaint. A parent alleged that her fifth grade son who identified as being gay had experienced bullying at a public school in the City and that no action had been taken by the staff. The Commission chair, implementing a motion made by the Commission in this case, forwarded the complaint along with a detailed explanation, to the County Superintendent of Schools and each member of the County Board of Education. Superintendent George Arlotto responded by saying that he had asked the Deputy Superintendent

and Executive Director of Equity to review the concern, adding that “we will certainly reach out to [the complainant] and her son with follow-up and support”.

Presentations

Dr. Sally Nash, director of the Department of Planning and Zoning, discussed plans for the update of the City’s Comprehensive Plan. She said that her department was eager to learn the perspective of members of the City’s boards and commissions regarding the content of the Plan with emphasis on strategies as well as lofty goals.

Marco K. Merrick, education and outreach associate for the Maryland Commission on Civil Rights, discussed the resources, services, information and training support available from the Commission to agencies and individuals in the state. He said that it seeks to provide information on issues affecting equal access and opportunity in housing, employment, public accommodations and state contracts.

Joseph Spielberger, public policy counsel, for the ACLU of Maryland, outlined the major components of his organization’s Campaign for Police Reform. The legislative package contains five proposals: repeal of the Law Enforcement Officers Bill of Rights, restoration of control of Baltimore City Police Department to City residents, transparency of investigations into alleged police misconduct, statutory limits on the use of force by law enforcement officers, and removal of law enforcement officers from schools.

Dan Pontius, housing policy coordinator for the Baltimore Metropolitan Council, discussed the primary findings and regional action plan of the *Final Report: 2020 Analysis of Impediments to Fair Housing Choice in the Baltimore Region*. Theresa Wellman, community development chief for the City of Annapolis Department of Planning and Zoning, spoke about the City of Annapolis fair housing action plan and implications for the Human Relations Commission.

Television Program

The Commission had to suspend the tapings of *Annapolis Mosaics*, its half-hour show on City of Annapolis Television, in order to comply with the “physical distancing” requirements made necessary by the pandemic. The program, which spotlights people in the community who are involved in activities designed to promote good human relations, will be resumed when it is safe to do so. But we managed get in three shows before the shutdown. The guests:

- Joel Dunn, president and CEO of the Chesapeake Conservancy, and Wendy O’Sullivan of the Chesapeake Bay office of the National Park Service
- Irving Gather, a board member of the Ann Arundell County Historical Society
- Sgt. Amy Miguez, public information officer and LGBTQ liaison of the Annapolis Police Department

Other Activities

The Commission presented its 2020 Dr. Martin Luther King Jr. Award to the Rev. Stephen Tillett, pastor of Asbury United Methodist Church in Arnold and the former president of the Anne Arundel County chapter of the NAACP. The Commission also presented awards virtually to graduating seniors at the annual programs of Annapolis and St. Mary's High Schools. *The Capital* published an op-ed by Commission Chair Michael Keller opposing the militarization of the police and the 1033 program in which the Defense Department provides equipment to local police departments.

Issue Requiring Mention

The Human Relations Commission has five vacancies—one-third of its entire membership. The Mayor needs to fill these positions to avoid hindering the work of the Commission.

2020 Meeting Attendance Record of Commissioners

	February	March	May	June	September	October	November
Keller	X	X	X	X	X	X	X
Knight	X	X	X	X		X	
Leitch	X	X	X	X	X	X	X
Sims	X	X	X	X	X	X	E
Katchmar	E	E	X	X	X	X	X
Scott	E	Resigned					
Graham	X		X				X
Smith	X	X	X	X	X	X	X
Hurley	X	X	X	X	X	X	X
Williams	X	X	X	X	X	X	X
Cervellon	E	Resigned					
Browning	X	X	X	X	X	X	E

Key: X- Attended, E- Excused absence



MARITIME ADVISORY BOARD
THE CITY OF ANNAPOLIS

MUNICIPAL BUILDING
ANNAPOLIS, MARYLAND 21401
(410) 263-7940

January 20, 2021

Regina C. Watkins-Eldridge, MMC, City Clerk
City of Annapolis
160 Duke of Gloucester Street
Annapolis, Maryland 21401

Re: 2020 Annual Statement

Dear Ms. Watkins-Eldridge:

The Maritime Advisory Board (MAB) was created in 1988 “[t]o provide input and assistance to appropriate city officials, boards and commissions based upon positions and viewpoints espoused by the maritime industry and trade.” The Board’s duties include:

Provide expert and informed analysis, based upon marine industry and trade positions and viewpoints, of the facts relating to the marine industry and pleasure boating in the City on relevant matters pending before the City Council, or any city agency, board or commission, including the advantages and disadvantages of any particular action;

Make such recommendations to any decision-making body, agency, board, commission or official of the City on matters relating to the marine industry and pleasure boating in the City as the council deems appropriate;

The full text of the City Code pertaining to the MAB is set forth at Section 2.28.230 *et seq.*

The MAB has established the following goals and objectives to be met during the 2021 calendar year:

- Continue to provide input, assistance, analysis and recommendations on relevant matters pending before the City Council and any city agency, board or commission.
- Continue to make recommendations on matters relating to the marine industry and pleasure boating in the City as the City Council deems appropriate.

- Consistent with the to-be adopted “Annapolis Comprehensive Plan”, encourage the City to commence implementation of the recommendations of that Plan as will relate to the maritime industry.
- Continue monitoring of the “no-discharge zone” proposal for the City of Annapolis and Anne Arundel County.
- Seek the expansion of community boating opportunities available to City residents.
- Work with City staff to finalize updates to City harbor lines.
- Work with City staff regarding the report and recommendations of the Urban Land Institute for City Dock and the subsequent recommendations of the City Dock Action Committee.

The MAB has established the following goals and objectives proposed to be met during each of the next four ensuing fiscal years:

- Commence, continue and expand implementation of the recommendations of the 2020 “Annapolis Comprehensive Plan”
- Work with City staff on the implementation of the recommendations of the City Dock Action Committee.
- Continue periodic review of current maritime zoning, rules and regulations, and make recommendations to the appropriate agency and City Council to ensure the fair utilization of and safety on City waterways.
- Continue to encourage the attraction of national and international yachting events to the City including proactive approach with local yacht clubs on timing and coordination of upcoming events and the City’s role in those events.
- Establish and promote the City as a “one-stop shopping” community for maritime products and services.
- Implement long-term management of the City waterways.

Inasmuch as the MAB is an advisory Board, and the amount and subject matter of the input and advice to a particular “decision-making body, agency, board, commission or official” varies from year-to-year, the annual performance standard of necessity is whether the MAB has satisfactorily provided such input, assistance, analysis and recommendations on matters relating to the marine industry and pleasure boating in the City. In addition, the onset of the

COVID-19 pandemic severely altered manner in which monthly meetings were conducted and new and old business addressed. To that end in 2020 the MAB has:

- Incorporated transition team recommendations into the Comprehensive Plan recommendations and provided recommendations to the Department of Planning and Zoning regarding the Comprehensive Plan.
- Reviewed and made final recommendation on Ordinance O-35-19 (seafood sales in WMC).
- Reviewed and made recommendations on Ordinance O-15-20 (WMM zoning changes)
- Provided recommendations for the formation of the Maritime Industry Task Force for review of the WM zoning and related economic matters affecting the maritime industry and public access to the water.
- Continued to review status of the creation of a “no-discharge” zone for the City of Annapolis and Anne Arundel County, and to make recommendations in connection therewith.
- Continued monitoring of the statewide abandoned boat legislation.
- Provided on-going interface with the Anne Arundel County Maritime Industry Advisory Board.
- Continued to review status of the City Dock Action Committee as it affects the water side of City Dock and the maritime industry.
- Provided input for the City response to the COVID-19 pandemic as it affected City Dock and the maritime industry.
- Review the lack of access ladders at City Dock and made recommendations related thereto.
- Reviewed the upgrade proposals for certain street-end parks as a result of Federal funding.
- Reviewed revisions to the Charter Dock policy and application.

The MAB has fully complied with and adhered to the performance standards established for the preceding year.

A matrix of attendance is attached hereto.

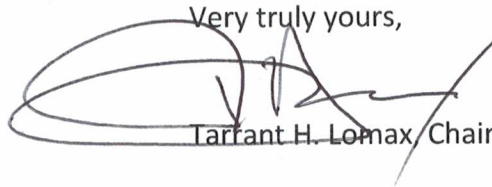
In closing, the MAB notes that it is incumbent upon the Council, and each city official, board and commission considering a matter relating to the marine industry and pleasure boating in the City to bring that matter to the attention of the MAB. The Council and each

January 20, 2021

such city official, board and commission should be reminded to bring such matters to the attention of the MAB.

If you, the Mayor, staff, or members of the Council have any questions, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read "Tarrant H. Lomax". The signature is stylized with a large loop at the beginning and a long horizontal stroke extending to the right.

Tarrant H. Lomax, Chair

cc: MAB Members
Dr. Sally Nash, Acting Director, Department of Planning & Zoning
Stephen Rice, Economic Development Manager

**MARITIME ADVISORY BOARD
2020 Attendance Report**

<u>Members (Expiration of Term)</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
Tarrant Lomax* (06/2021)	X	X	NOTE 1	NOTE 1	X	X	X	NOTE 2	X	X	X	X
Scott Allan** (06/2021)	X	X			X	X	EX		X	X	X	X
Rick Franke (06/2021)	X	X			X	X	X		X	EX	X	X
Debbie Gosselin (06/2021)	X	X			X	X	X		X	X	X	X
Bill Woodward (06/2021)	EX	X			X	EX	X		X	X	X	X
Peter Trogdon (06/21)	X	EX			X	EX	EX		X	X	X	EX
Frieda Wildey (06/22)	X	X			X	X	X		X	X	X	X
Vacant												
Andy Fegley (Ward 1 - 12/2021)	EX	X			X	X	X		X	X	X	X
Duncan Hood (Ward 7 - 12/2021)	X	X			X	X	X		X	X	X	X
Mike Tomasini (Ward 8 - 12/2021)	X	EX			EX	X	X		X	X	X	EX
* Chair	X - Attended			NOTE 1:								
** Vice Chair	EX - Excused			NOTE 2:								
R - Resigned												

THERE WERE NO MARCH OR APRIL MEETINGS DUE TO COVID-19 RESTRICTIONS. SUBSEQUENT MEETINGS WERE HELD VIRTUALLY.

THERE WAS NO AUGUST MEETING.

City of Annapolis
Planning Commission
Department of Planning & Zoning
145 Gorman Street, 3rd Floor
Annapolis, MD 21401-2535

410-263-7961 • Fax 410-263-1129 • www.annapolis.gov
Deaf, hard of hearing or speech disability - use MD Relay or 711

December 17, 2020

TO: Regina C. Watkins-Eldridge, MMC, City Clerk

FROM: Planning Commission

RE: Annual Report 2020

The Planning Commission of the City of Annapolis is a volunteer group of citizens selected by the Mayor with the approval of the City Council. There are seven members on a full Planning Commission, serving from different areas of the City.

The criteria for membership include the following:

- Must be a resident of the City of Annapolis
- Must attend monthly meetings and other assemblage as needed
- Must have a demonstrated interest with regard to planning policy, land use matters and procedures of the City

In February 2020, Ben Sale was elected as chair of the Planning Commission and Bob Waldman was elected as vice-chair.

Under section 21.08.030 of the City Cde, the Planning Commission is charged with the following duties:

1. Review all proposed amendments to this Zoning Code and Zoning Map and to report to the City Council its findings and recommendations in the manner prescribed in this Zoning Code, Chapter 21.32 and Chapter 21.34.

2. Receive the Planning and Zoning Director's recommendations related to the effectiveness of this Zoning Code and report its conclusions and recommendations to the City Council not less frequently than once a year.
3. Hear and decide applications on planned developments pursuant to the provisions of Zoning Code Chapter 21.24
4. Execute all powers conferred to Planning Commissions under the Land Use Article of the Annotated Code of Maryland as may be amended from time to time.
5. On referral by the Director of Planning and Zoning of a major site design the Planning Commission shall hold a public hearing and make recommendations. Under section 21.22.060, the Planning Commission makes decisions on both preliminary and final major site designs.
6. On referral by the Director of Planning and Zoning on structures greater than three thousand two hundred fifty square feet in R2-NC zoning districts the Planning Commission shall hold a public hearing and make recommendations. Under section 21.40.060, the planning Commission reviews and approves these types of applications.
7. The Planning Commission shall provide written findings for every decision under this title. The application shall be approved only if the majority of the members of the Planning Commission find that all of the necessary review criteria have been met.
8. For applications under [Section 21.08.030\(E\)3.](#) of this title, the Planning Commission shall grant or deny applications based on whether they satisfy all the standards imposed by [Section 21.24.090.](#) The Commission may consider each standard individually but shall only vote on the application as a whole.

The minutes of all meetings are recorded, filed and available in the Planning and Zoning Department as well as online. There are no minutes for work sessions.

During 2020, the Commission reviewed the following legislation and prepared written recommendations and comments, which were forwarded to the City Council:

- O-28 -19 Tattoo Parlors - For the purpose of including the use Tattoo Parlor to the Tables of Permitted Uses for certain zoning districts. **RECOMMENDED DENIAL**
- O-40-19 Capital Budget and Capital Improvement Program - Maintenance Facilities – For the purpose of amending the Capital Budget and Capital Improvement Program by modifying the project description for the Maintenance Facilities capital project. **RECOMMENDED APPROVAL**
- O-39-19: Accessory Dwelling Units - For the purpose of allowing accessory dwelling units in all zoning districts that allow single-family detached dwellings; establishing use requirements for accessory dwelling units; adding certain definitions; making stylistic changes; and generally related to accessory dwelling units. **UNABLE TO RECOMMEND APPROVAL IN ITS CURRENT FORM NOTING THAT THERE WAS A PRODUCTIVE DISCUSSION WITH THE SPONSORS AND COMMUNITY AS TO WHAT SIGNIFICANT FEATURES THAT NEED TO BE INCORPORATED INTO THE ORDINANCE**

- O-6-20 Planned Developments – Public Housing Bulk Standards – For the purpose of allowing a height adjustment for certain eligible public housing development **RECOMMENDED APPROVAL with the substitution of the word “shall” with the word “may”**.
- O-16-20 Annual Budget and Appropriations and Property Tax Levy - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30,2021, the Capital Improvements Program for the fiscal years ending June 30,2022, June 30, 2023, June 30,2024, June 30,2025, and June 30,2026; appropriating funds for all expenditures for the fiscal year beginning July 1, 2020, and ending June 30, 2021; levying and imposing property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2020, and ending June 30, 2021; and fixing the rate of the City property tax for the taxable year. The Planning Commission will be reviewing the Capital Improvement Program **RECOMMENDED APPROVAL with the following comments/questions/suggestions: The City should consider funding the repairs to the parking garages out of the Off-street Parking fund; The City continues it work on upgrading its adequate public facilities requirements; Under the Traffic Signal Rehabilitation (50018) project, the City should consider installation of a smart traffic signal system throughout the Eastport/Forest Drive corridor to coordinate with the County system specifically on Forest Drive; The City should ensure that in the out years a 20% City match should be notated in order to apply for State and Federal grants for the West East Expressway (WEE)and other bike connections and also need specifics on the WEE project for better planning; The City as it relates to Street Reconstruction, should focus on surface water treatment when possible instead of heavily engineered solutions; and The City Public Works need to look at the assessment of street reconstruction in a more holistic approach.**
- **O-18-20 Institutions for the Care of the Aged** - For the purpose of adding Institutions for the Care of the Aged as a permitted use in the PM2 Professional Mixed Office Park district; and establishing bulk regulations subject to specific standards for Institutions for the Care of the Aged. **RECOMMENDED APPROVAL**
- **2. O-10-20 Written Notification Requirement** - FOR the purpose of increasing the distance for sending written notification to abutting property owners for Planned Developments, Major Subdivisions, and Major Site Design applications **RECOMMENDED APPROVAL** **The Commission requested clarification of the word abutting and in response, Ben Henry, Counsel to the Commission provided a memorandum which the Commission voted to share as part of their findings to the City Council. to change the word “abutting” to “nearby” in section 21.10.020b of the legislation.**
- **ZTA2020-004: O-19-19 - Adequate Public Facilities - Auto transportation facilities** - For the purpose of clarifying the circumstances that would require a traffic impact analysis for a proposed project; clarifying the standards to be used to determine adequacy; and generally relating to the adequacy of auto transportation facilities **RECOMMENDED APPROVAL** subject to the following: all of the language from the ordinance will be placed in the guidelines. Additional edits to the ordinance language would be incorporated into the final document with the objectives to make it very clear when traffic studies and under what conditions are required.

The legislation will also make developer's responsible for mitigating any damage to traffic movements that are caused by their applications. It also provides that the Department of Planning and Zoning will draft a set of standards to clarify what traffic movement means and when changes are significant enough to require mitigation, as well as to simplify the code and set into motion a regulatory framework which is both clear and flexible. Such draft standards will be reviewed by the Planning Commission for comment before adoption by Planning and Zoning.

- **ZTA2020-005: O-29-20 - Small Cell Systems - For the purpose of establishing requirements for small cell systems; adding small cell systems as a use subject to standards in all zoning districts; creating certain definitions; and generally relating to small cell systems. and Resolution 41-20 - Small Cell Systems Fees and Resolution 42-20 - Small Cell System Fine RECOMMENDED APPROVAL** of O-29-20 with modifications to Section 21.64.565 – Standard for Uses which could be clarified, simplified to be consistent with the traffic study legislation so requires some rewording .and R-41-20 and R-42-20 and to defer to the Planning and Zoning Director and staff to determine the appropriate fees and fines.

Projects reviewed included:

- **PD2020-001: Residential Planned Development and Preliminary Record Plat by Penrose, LLC (Applicant) and the Housing Authority of the City of Annapolis (owner) to consider the redevelopment of Newtowne 20.** Specifically, to replace 78 affordable housing units with an equal number of new units and a new community building. The property is located at the intersection of Newtowne Drive with Brooke Court and Betsy Court. The Commission The PC asked the applicant and his team questions regarding the various aspects of the project and requested that the applicant consider moving the four car parking spaces to provide additional open space for community or recreational opportunities. **APPROVAL GRANTED** subject to the conditions in the staff report and an additional condition that reads “Developer shall work with the Department of Planning and Zoning and the Office of Environmental Policy to use its best efforts to secure grant funding to increase the treatment of stormwater to meet the City’s 75% goal rather than the 50% State minimum standards if such grant funding will be available by the time the grading permit is issued or at such time so as to not delay construction.”

- **SDP2019-002: Site Design Plan Review application by 106 Annapolis Street LLC and 108 Annapolis Street LLC, property owners, for the proposed redevelopment of the subject property** with a new 12,098 sf two-story mixed use building containing approximately 4,465 sf of commercial space on the first level, and four(4) residential dwelling units occupying the second level, as well as required off-street parking under and behind the building with driveway access from Segelken Lane, on property located at 106-108 Annapolis Street. Mr. Pline requested staff to research what the plans are for paving the alley and Chair Sale asked about the budget impacts. The following written public comments were received during the public comment period. **APPROVAL GRANTED** subject to adding a condition that reads “The grading of Segelken Lane is to be completed after construction is finished and before the final occupancy permit is issued and Public Works must approve its condition before the final occupancy permit is issued.

- **PD2018-002: Planned Development and Preliminary Record Plat, by JBJ Management Company, Inc., to consider modification of the Park Place Planned Development** to add a four-story, 134 room hotel, on property located at Taylor Avenue, Tax Map 51C, Grid 15, Parcel 53/Expansion Area #9. **APPROVAL GRANTED** subject to changing the wording for Condition #25 to read “final room count is subject to a change not to exceed 15% provided that there is no change to the site design including the impervious areas as approved.

- **SDP2020-001 – Major Site Design Plan Review application by 101 Annapolis MRE, LLC and 103 Annapolis MRE, LLC, property owners, for the proposed redevelopment of the subject property** with a new 8,101 gsf two-story mixed use building containing approximately 3,734 sf of commercial space on the first floor, and four(4) residential rental units above, as well as required off-street parking with vehicular access from Giddings Avenue, on property located at 101-103 Annapolis Street.

A Work Session was held on the **Newtowne 20 Planned Development multi-family residential Planned Development** several months prior to its public hearing in order to provide input to the applicants from the Commission.

The Planning Commission was provided updates and held discussions on the following comprehensive planning efforts under way in the City:

- **Draft Climate Resilience Action Strategy – Part of 2020 Comp Plan:** In March 2020, Dr. Nash updated the Commission on the status of the work of the Resiliency Workgroup explaining that the draft goals were the result of a partnership with the University of Maryland Center for Global Sustainability. She explained that the workgroup comprised of City Staff, representatives from the PC, Annapolis Environmental Commission, and Annapolis Conservancy Board. The focus of the workgroup was climate change and identifying City assets that could be impacted by climate change factors. As result of this effort, the workgroup developed some draft goals, strategies and performance measures to protect these assets that she distributed to the PC for review and discussion at an upcoming meeting. She concluded that these goals will eventually be incorporated into the Comprehensive Plan so this will be an ongoing effort.

- **2020 Comprehensive Plan Update:** In March 2020, Dr. Nash updated the Commission on the progress of the Comprehensive Plan Update noting that a Nitty Gritty Committee was established (a Steering Committee that meets biweekly to organize and prioritize PC 2/6/20 Page 2 all the goals that have been developed and received) and the first meeting is scheduled for February 13, 2020. The composition of this Committee will be based on those who are interested in serving at this point. She noted that a Form-Based Code meeting is scheduled for February 18, 2020 and a follow up meeting of the Chairs of the City Boards and Commission is

scheduled for February 20, 2020 to determine how they are progressing with their goals, strategies and performance measures. Lastly, there will be an April 30, 2020 meeting to present all the goals that have been developed and collected at that point. Mr. Herald suggested that Dr. Nash invite the Naval Academy into the process.

- **City Dock Action Plan Presentation:** Mr. Clark, President of Historic Annapolis, clarified that the Committee is excited to share the “conceptual plan for the transformation of City Dock.” He briefly discussed Historic Annapolis’ role along with a large group of community volunteers in the planning effort of the development of the plan and noted that the plan has received wide community support. He concluded that there has been a collective design for spaces that reinforces access to the water, history, resilience landscape and engaging downtown. He thanked all for what they do for the historic district. Mayor Buckley thanked Historic Annapolis and the other participants who participated in the plan’s process. He noted that the City Dock Action Committee (CDAC) consisted of a 100 volunteers from the community in support of the plan development. He briefly discussed the process and the benefits of this plan proposal. Ms. Fogarty explained that CDAC will share with the PC some of the details that went into the plan development of City Dock to include the diagram as well as the recommendations of all the subcommittee PC 3/5/20 Page 2 groups. She discussed the work that was put into the plan and the aspect of partnerships during the process. Each member of the various subcommittees to include Design and Placemaking, Community Character Benefits, Parking, Bike and Pedestrian, Financial Tools, Resiliency, Maritime, Thriving Local Businesses, Burtis House, and Programming that participated in the development of the City Dock Action Plan spoke on their respective section of the plan process and recommendations. Ms. Fogarty concluded by asking the PC to endorse the plan’s direction and encouraged questions from the PC. She added that the City Dock Action Plan will be included as part of the Comprehensive Plan when it moves forward. Mr. Waldman moved to endorse and embrace the City Dock Action Plan with the exception of the traffic circle. Mr. Pline seconded the motion .

- In October, the Commission received an update from Dr. Nash on the status of the Comprehensive Plan and notified the Commission that the City received a Bikeways grant. Chair Sale explained that the City has established a Maritime Task Force to review the maritime zoning. Dr. Nash was asked to distribute to the Commission the summary of the Council meeting and the composition of the Task Force.

- In November, Dr. Nash reported that the Comprehensive Plan processes are going well and new information has been posted online. The Maritime Task Force is starting up with the first meeting scheduled for November 20, 2020. Ms. Butler asked if members had been appointed and Dr. Nash was unsure but noted that Mr. Waldman will serve as an ex-officio member on the Task Force. She will be starting up the Recreation APF Workgroup soon after she receives the map of needs.

The Commission also reviewed the **2019 Annual Section 1-207 1-208 Report to the Maryland Department of Planning:** Report on how many residential permits/commercial buildings/subdivisions that the City has approved and any changes to the zoning code and zoning maps in 2019. The Commission voted to recommend

approval of the report.

The Commission held sixteen meetings in 2020. Beginning in May 2020, because of the pandemic, the Planning Commission meeting format was changed to a virtual format with remote access for the public to participate. As a result of this public hearings are held open for an additional meeting to allow the public to submit testimony. In December 2020, The Commission began allowing audio only public testimony as part of th virtual meeting format.

Attendance at meetings in 2020 was as follows:

	1/2	2/6	3/5	5/7	6/4	6/24	7/2	7/22
Ben Sale, Chair	X	X	X	X	X	X	X	X
Bob Waldman, Vice chair	X	X	X	X	X	X	X	X
David Iams		X	X	X	X		X	X
Alex Pline	X	X	X	X	X	X	X	X
Diane Butler	X	X	X	X	X		X	X
Bill Herald*		X	X	X				
George Matthews*				X				

	8/26	9/3	9/23	10/15	11/5	11/19	1/3	12/17
Ben Sale, Chair	X		X	X	X	X	X	X
Bob Waldman, Vice chair	X	X	X	X	X	X	X	X
David Iams		X	X	X	X		X	X
Alex Pline	X	X	X	X	X	X	X	X

Diane Butler	X	X	X	X	X		X	X
Bill Herald*								
George Matthews*								

* Term ended
X – PRESENT

Sally Nash for

Benjamin N. Sale, Chair

Robert H. Waldman, Vice-chair

David Iams, Member

Alex Pline, Member

Diane Butler, Member



City of Annapolis

Office of Finance

160 Duke of Gloucester Street
Annapolis, MD 21401

January 7, 2021

TO: Regina C. Watkins-Eldridge, MMC
City Clerk

FROM: Joseph Semo
Chair

RE: Annual Report 2020 – Police & Fire Retirement Plan Commission

Duties: The Police & Fire Retirement Commission is composed of the City Manager, Finance Director, Human Resources Manager, Chair of Finance Committee, representative of Police and Fire Departments, a local banking representative appointed by the Mayor, and a representative jointly designated by certified bargaining units for Police and Fire. Each member has a term of three years or until a successor is appointed. The purpose of the Police & Fire Retirement Commission is to review the funding of the retirement plan and the reports of the consulting actuary with respect to the long-term funding adequacy of the retirement plan, and to oversee the investments made for the retirement plan. The Commission issues reports to the City Council upon request and with respect to such matters as it deems appropriate.

Attendance:

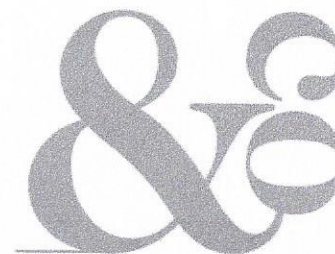
Members	Jan (29)	Feb	Mar	Apr (8)	May (28)	Jun	Jul (30)	Aug	Sep	Oct (6)	Nov	Dec (3)
Joseph Semo, Chair	✓			✓	✓		✓			✓		✓
Ross Arnett, Alderman	✓			-	✓		✓			✓		✓
Douglas Remaley, Fire Chief	-			-	-		-			-		-
Jodee Dickinson, Finance Director	✓			✓	✓		✓			✓		✓
Patricia Hopkins, Human Resource Manager	✓			✓	✓		✓			✓		✓
Mary Kathleen Sulick ¹	-			✓	✓		✓			-		✓
John Wardell II	✓			✓	✓		-			✓		✓
David Jarrell, City Manager	✓			✓	✓		✓			✓		✓
Paul Herman, Police Department	✓			✓	✓		✓			✓		✓

¹Expired; remains in session until a successor is appointed.

Activities: During 2020, the Police & Fire Plan Commission held meetings every other month to discuss the performance of the Police & Fire Retirement Plan Investment fund and Asset Managers. See attached report from AndCo Consulting. In addition, other areas of interest included the following: a review of the City's Pension Valuation; continued discussions of the City contributions to the Pension Fund; a review of the Plan's asset allocation.


Joseph Semo, Chair

Clients first.



City of Annapolis Police and Fire Retirement Plan Financial Highlights: Fiscal Year Ending June 30, 2020

Strategy and Allocation:

The City of Annapolis Police and Fire Retirement Plan (the “Plan”) is expected to provide retirees with benefits as detailed in the Plan’s controlling documents. Accordingly, the Plan’s investment portfolio is managed with a long-term, growth-oriented structure and is evaluated by its effectiveness in achieving the following objectives: (1) generating a long-term investment return that meets the Plan’s actuarial interest rate assumption while protecting the Plan from the impact of inflation; and (2) achieving such investment returns with acceptable levels of risk and illiquidity.

To achieve the Plan’s investment objectives, the Plan has adopted an asset allocation structure that embraces a combination of traditional, publicly held equity and fixed income investments as well as private investments – some of which hedge typical market risk while others seek to capitalize on unique investment opportunities. This asset allocation structure has evolved since 2011 when the first private and opportunistic investment commitment was made to capitalize on dislocations that stemmed from the 2008 financial crisis.

Returns since early 2009 have been strong. However, current interest rates are at historic low levels and many in the investment industry believe that capital market returns over the next 10 to 15 years will be less than their long-term historic averages. As such, the Commission will continue to focus on a combination of traditional and alternative investments to build the most productive portfolio possible.

The Retirement Plan’s asset allocation structure as of June 30, 2020, was as follows:

Asset Class	Actual as of 6/30/2020	Policy Target	Policy Range
Domestic Equities	37.10%	36.00%	26% - 46%
Global/International Equities	16.50%	15.00%	10% - 20%
Fixed Income	14.80%	15.00%	10% - 20%
Global Tactical Asset Allocation	8.70%	9.00%	6% - 12%
Real Estate	6.00%	6.00%	4% - 8%
Alternatives*	16.00%	17.00%	12% - 22%
Cash	0.90%	2.00%	0% - 4%
Total	100.00%	100.00%	

*Hedge funds, private market and opportunistic investment strategies.

Investment Market Performance:

The Retirement Plan entered the midpoint of its fiscal year in solid shape with a fiscal year-to-date return in excess of 5% at the end of December 2019. In February and March 2020, all of the Plan’s gains were erased as the global investment markets experienced significant losses as the COVID-19 pandemic took hold, causing the sharpest and deepest short-term economic

contraction in modern history. From February 19th until March 23rd, the global equity markets lost between 30 and 40% of their value. The investment grade US fixed income market provided the most protection with a loss of less than 1%, while high yield bonds experienced losses more than 20% over the same period as reflected in the table below.

Equity Market Losses: February 19 - March 23, 2020			
Large Cap (S&P 500)	-33.8%	Intl Developed (MSCI EAFE)	-32.7%
Mid Cap (S&P 400)	-41.8%	Intl Emerging (MSCI EM)	-31.2%
Small Cap (Russell 2000)	-40.7%		
Fixed Income Market Losses: February 19 - March 23, 2020			
Investment Grade (BB US Agg)	-0.9%	High Yield (BB US Corp HY)	-20.8%

Very quickly, the US government as well as governments around the world stepped in to provide needed stimulus to both individuals and businesses. In addition, strict lockdown and social distancing measures were taken to assist in curbing the spread of the virus which resulted in a “flattening of the curve” in many parts of the world. As a result of such measures, the investment markets responded favorably to the notion that the global economy would eventually recover. Subsequently, U.S. and international equities as well as high yield bonds posted double digit gains while the investment grade U.S. fixed income returned 5% from March 23rd till June 30th as reflected in the table below.

Equity Market Gains: March 23 - June 30, 2020			
Large Cap (S&P 500)	39.3%	Intl Developed (MSCI EAFE)	32.7%
Mid Cap (S&P 400)	47.1%	Intl Emerging (MSCI EM)	32.3%
Small Cap (Russell 2000)	44.4%		
Fixed Income Market Gains: March 23 - June 30, 2020			
Investment Grade (BB US Agg)	5.0%	High Yield (BB US Corp HY)	19.9%

Plan Performance:

Despite the significant snap back in performance during the 4th quarter of the Plan’s fiscal year, the Plan ended the fiscal year with a gain of 0.61% and market value of \$173.3 million vs. \$175.6 as of June 30, 2019. For the ten-year period as of June 30, 2020, the Plan returned 7.4%.

A summary of the Plan’s annualized and fiscal year performance for periods ending June 30 is as follows:

Annualized Returns as of June 30, 2020								
	1 YR	2 YR	3 YR	4 YR	5 YR	7 YR	10 YR	15 YR
Total Plan	0.61	2.97	4.32	6.09	4.94	6.26	7.40	5.64
Policy Benchmark	4.71	5.68	6.52	7.35	6.07	6.79	7.69	5.95

Fiscal Years Ending										
	6/30/20	6/30/19	6/30/18	6/30/17	6/30/16	6/30/15	6/30/14	6/30/13	6/30/12	6/30/11
Total Plan	0.61	5.39	7.08	11.59	0.43	4.20	15.36	11.00	0.79	19.29
Policy Benchmark	4.71	6.66	8.21	9.88	1.12	3.08	14.45	9.20	2.13	18.69



City of Annapolis

Board of Port Wardens
Department of Planning and Zoning
145 Gorman Street, 3rd Fl
Annapolis, MD 21401-2529

410-260-2200 • Fax 410-263-1129 • TDD use MD Relay or 711 • www.annapolis.gov

December 18, 2020

To: Regina C. Watkins-Eldridge, MMC, City Clerk
From: Gene Godley, Chair
Re: Annual Report 2020 – Board of Port Wardens

The authority of the Board of Port Wardens is established by City Code, Title 15, Harbors and Waterfront Areas. Under Section 15.16.020: “The Port Wardens shall regulate the placement, erection and construction of structures and other barriers within or on the waters of the City, including but not limited to, the issuing of licenses to create or build wharves or piers and the issuing of permits for mooring piles, floating wharves, buoys or anchors. The Port Wardens shall regulate the materials and construction and make certain that the placement, erection, or construction of structures or other barriers in City waters do not render navigation too close and confined and are undertaken in a manner and of materials as to be sufficiently substantial and lasting. The Port Wardens also shall make certain that the proposed structure or barrier will not increase materially water pollution or erosion, or materially impair marine life, wildlife or conservation, or have a material impact upon increasing boat congestion.”

The Board of Port Wardens of the City of Annapolis is a volunteer group of citizens selected by the Mayor with approval of the City Council. There are five members for a full Board of Port Wardens, each serving for a term of three years. However, the Port Wardens operated from January 2019 through October 2020 with just four active members and one vacant position on the Board. As of November 2020, all five Board positions are now filled and active.

Regular public meetings are held on the fourth Tuesday of each month, exclusive of December, and special meetings are held as needed. Applications for marine construction are reviewed by staff for regulatory compliance and placed on a hearing agenda for the Board’s review. During 2020, the Board of Port Wardens conducted public hearings regarding 19 applications as follows:

- PORT2020-001: 719 Chester Avenue, *Back Creek* – Approved
- PORT2020-002: 198 Acton Road, *Spa Creek* – Approved
- PORT2020-003: 517 Horn Point Drive, *Severn River* – Approved
- PORT2020-004: 95 Spa Drive, *Spa Creek* – Approved
- PORT2020-006: 218 Norwood Road, *Severn River* – Approved
- PORT2020-007: 940 Creek Drive, *Spa Creek* – Approved
- PORT2020-008: 18 Spa View Circle, *Spa Creek* – Approved
- PORT2020-009: 9 Shipwright Street, *Spa Creek* – Approved
- PORT2020-011: 5 Franklin Street, *Spa Creek* – Approved

- PORT2020-012: 129 Lafayette Avenue, *Spa Creek* – Approved
- PORT2020-013: 519 Chester Avenue, *Back Creek* – Approved
- PORT2020-014: 80 Compromise Street, *Spa Creek* – Approved
- PORT2020-015: 513 Horn Point Drive, *Severn River* – Approved
- PORT2020-016: Newman Street at Market Slip, *Spa Creek* – Approved
- PORT2020-017: 331 First Street, *Severn River* – Approved
- PORT2020-018: 11 Southgate Avenue, *Spa Creek* – Denied
- PORT2020-022: 35 & 103A Eastern Avenue, *Back Creek* – Approved
- PORT2020-023: 954 Creek Drive, *Spa Creek* – Pending
- PORT2020-024: 7416 Edgewood Road, *Back Creek* – Approved

Attendance at hearings in 2020 was as follows:

Members	JAN	FEB	MAR	APR	MAY **	JUN **	JUL **	AUG **	SEPT **	OCT **	NOV **	DEC ***	DEC
Gene Edwin Godley, Chair	No Mtg	✓	*	No Mtg	✓	✓	✓	✓	✓	✓	✓	✓	No Mtg
Willie Sampson, Vice Chair	No Mtg	✓	*	No Mtg	✓	✓	✓	✓	✓	✓	✓		No Mtg
John R. Butler	No Mtg	✓	*	No Mtg	✓	✓	✓	✓	✓	✓	✓	✓	No Mtg
Scott Anderson	No Mtg	✓	*	No Mtg	✓	✓			✓	✓	✓	✓	No Mtg
Robert Shapiro	No Mtg		*	No Mtg							✓	✓	No Mtg

- ✓ - Member Present
- Blank - Member Absent
- Shaded - Position Vacant
- No Mtg - No Regular Meeting Scheduled
- * - Meeting Cancelled due to COVID-19
- ** - Virtual Public Hearing
- *** - SPECIAL Virtual Public Hearing



Gene Godley, Chair



City of Annapolis
Department of Human Resources
160 Duke of Gloucester Street
Annapolis, MD 21401

January 7, 2020

TO: Regina C. Watkins-Eldridge, MMC
City Clerk

FROM: Adam G. Cohen
Chair

RE: Annual Report 2020 – Public Safety Disability Retirement Board

Duties: The Public Safety Disability Retirement board shall conduct a hearing on the record to review and decide all appeals from Police and Fire Department Service Connected Disability Retirement Pension decisions made by the Human Resources Director. Appeals from decisions of the Public Safety Disability Retirement Board may be made to the Circuit Court for Anne Arundel County pursuant to Maryland Rules, Title 7, Chapter 200 or its Successors.

Attendance:

Members	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Adam G. Cohen, Chair	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg
Lt. Tina Pitner	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg	NoMtg

Activities: None

FOR THE BOARD:

Adam G. Cohen
Chairperson

**Annapolis Transportation Board (ATB)
ANNUAL REPORT FOR 2020**

The ATB was reconstituted this year after a period of inactivity. Operations were affected strongly by Covid-19 but we were able to operate remarkably well via Zoom with the support of city staff although we regret there was minimal interaction with the public.

Notable accomplishments are detailed below and include a listing of interests and strengths of the individual board members, and a provisional listing of priority working areas that the board intended to pursue. TA paragraph discussing the highlights of the year. Included among them were:

- A recommendation that members of the Anne Arundel legislature delegation join the legislature's Transportation Caucus, subsequently acted upon by Delegate Dana Jones and Senator Sarah Elfreth. Special projects, accomplishments, etc.
- A recommendation that the city adopt the National Association of City Transportation Officials Blueprint for Autonomous Urbanism, subsequently acted upon by city council.
- Indicated support for ordinance O-31-20 clarifying use of sidewalks by non-motorized wheeled vehicles, together with recommended language providing for broader community input regarding potential prohibited zones. The ordinance was passed the city council.
- Recommended that the city council pass a resolution putting the city on record as favoring a change in state law presently prohibiting the riding of bicycles on sidewalks unless allowed by localities, reversing that default to allowing the riding of bicycles on sidewalks unless prohibited by localities. That resolution is pending.
- Sponsored presentations to the board on equity in public transportation, alternative vehicles in public transportation, electric vehicles, the nonprofit Bike AAA organization, and coordinating with the Anne Arundel County Transportation Board.

Membership of the board is as indicated in the table below. All members were newly appointed to the board this year, and there were two departures. There is one At Large vacancy, which might usefully be filled by persons who are either experienced businesspersons with financial skills and/or transportation professionals.

2020	Jan	Feb	Mar*	Apr	May	Jun	Jul	Aug*	Sep	Oct	Nov	Dec*
Kurt Riegel, Chairman	XX	X		X	X	X	X		X	X	X	
Beth Dolezal, Vice Chair	XX	X		X	X	X	X		X	X	X	
Tom Rekus	XX	X		X	X	X	X		X	XXX		
Charles Brooks											XX	
Carol Kelly	XX	X		X	X	X	X		X	X	X	
Cara Fleck Plewinski	XX	X		X	X	X	X			X	X	
David DiQuinzio	XX			X	X	X	X		X	X		
Elvia Thompson										XX	X	
Zoe Johnson		XX		X	X	X	X		X	X	X	
Vince Harriman												
Jessica Charles-Allen												
Lauren Hunter	XX	XXX										
Brian Kelm	XXX											

- XX Indicates first attendance as a new member
- X Indicates present at meeting
- XXX Indicates last attendance before ending board membership
- Blank Indicates nonattendance
- * Indicates meeting cancelled

January

Organizational meeting of the newly reconstituted ATB. Members plus Kurt Riegel, Beth Dolezal, Tom Rekus, Lauren Hunter, Cara Plewinski, David DiQuinzio, Carol Kelly and Brian Kelm. Constituent Services Officer Hilary Raftovich, Deputy Director Kwaku Agyemang-Duah, USNA Community Planning Liaison Zoe Johnson.

February

Samuel Jordan from the Baltimore Transit Equity Coalition presented a talk on Equity and Regionalism in Transportation, covering his Baltimore experience as it is relevant to Annapolis, historical and racial factors that have distorted public transit, the desirability of a true Regional Transportation Authority with powers to raise and spend revenues, and other information.

The members introduced their priorities and recommendations that the ATB work on:

- Policy regarding interactions among parking, replacement of Hillman, city dock, and transit
- Policy regarding zero-fare transit
- Examination of parking policy and implementation.
- Connect regional transportation, DC Metro and Baltimore Light Rail, to Annapolis
- Analyze current bus routes as to efficiency, quality, and cost
- Recommendations regarding bicycle transportation and pedestrian transportation.
- Policy to improve local systems by reducing ride times and increasing awareness and demand
- How to improve public outreach, awareness, and input from Annapolis residents and officials?
- Recommendations pertaining to Naval Academy for traffic flow, biking & pedestrian safety, parking.

March

No meeting, cancelled because of Covid-19 pandemic.

April

Visitors included Mayor Gavin Buckley, Brian Cahalan, Rick Gordon (Transportation Director), Kwaku Agyemang-Duah (Deputy Director), Hilary Raftovich, Elvia Thompson, and Charles Brooks.

Mayor Gavin Buckley and Brian Cahalan gave an illustrated presentation on the West East Express (WEE), discussing status, schedule, and problems to be solved for implementation. Legislation O-7-20 *Designated Loading Zones* was discussed briefly, the Board agreeing to follow its development and to make comment as appropriate and helpful to the city's deliberations. Director Rick Gordon and Deputy Director Kwaku Agyemang-Duah discussed both the legislation referred to above, and activities of the Transportation Department over the past few months and provided written monthly reports.

May

Attending with members were Charles Brooks, City Staff Kwaku Agyemang-Duah (Deputy Director Department of Transportation), Ashley Leonard, (Office of Law. Public participants/viewers included Jessica Charles-Allen (Rideshare Coordinator, Anne Arundel County). Board Member Carol Kelly provided commentary on her personal experiences using Annapolis Transit. Legislation O-7-20 *Designated Loading Zones* was discussed briefly with no

Board action/comment proposed. The Board next discussed its general priorities for recommendations/actions by the Board. Mr. DiQuinzio also suggested that the Board have the City Council prepare City Council resolutions recommending our local state legislative representatives join the legislature's Transit Caucus, and that the City adopt the National Association of City Transportation Officials Blueprint for Autonomous Urbanism.

June

Chairman Riegel has been nominated by Councilwoman Rodvien for reappointment to the Bay Bridge Reconstruction Advisory Group. He views it as an opportunity to advocate constructive changes in bridge management to improve transportation diversity and resilience, for example innovations like surge toll pricing. He has been appointed to the Anne Arundel County Bicycle Commission which includes former ATB members Alex Pline and Arjan van Andel.

Carol Kelly expressed that she would be interested in participating on the County Transportation Board. Legislation O-7-20 *Designated Loading Zones* was discussed briefly, no action required by the Board. Chairman Riegel provided input to the city supporting O-20-20 to establish the position of Deputy City Manager for Resilience and Sustainability.

Mr. DiQuinzo drafted language for three proposed resolutions, presented them to Board. It acted to recommend Transit Caucus and NACTO resolutions to the City.

Ms. Plewinski noted that the Pace bike share service was ending and led discussion on possible replacement service might fill the void.

Deputy Director Kwaku Agyemang-Duah highlighted the continued enhanced cleaning of City transit and social distancing of riders. Ms. Johnson reported the status of the Academy Bridge bike trail extension involving City, County, State and Federal officials.

Mr. Rekus led discussion on the City's discretionary interpretation of the municipal parking code 12.32.090.A.3 and Residential Parking permits. Code 12.32.120 displaying permits, and will continue work for the next meeting

July

Attending with board members were Kwaku Agyemang-Duah (Deputy Director Department of Transportation), Ashley Leonard, (Office of Law) and Alderwoman Elly Tierney. Public participants/viewers included Charles Brooks, Elvia Thompson and Craig Harrison.

The Chair noted that the confirmations to the ATB for Mr. Brooks and Ms. Thompson are still pending. Alderwoman Tierney noted that appointments to various boards have paused for a variety of reasons.

Ms. Thompson discussed her advocacy for Electric Vehicles (EV), EV charging, the locations of chargers, pricing and parking in EV spots by non EVs.

Craig Harrison briefed the ATB on EV transportation in Annapolis, specifically his small fleet of five EVs providing tours around the City.

Kurt Riegel informed the group that he been appointed to Anne Arundel County Bicycle Advisory Commission. He has also been appointed to the Chesapeake Bay Bridge Reconstruction Advisory Group where he wants to be an advocate for surge pricing. Zoe Johnson discussed Naval Academy work with the City of Annapolis on grant funding for resiliency, like traffic signal upgrades.

City ordinance O-7-20, designated loading zones, was not enacted. Tthe City will address this subject administratively under current law.. O-28-20, Parking Permit Display is moving forward. O-14-20, parking spaces for EVs passed.

Dave DiQuinzio reported that State Legislator Dana Jones who join the Maryland Transit Caucus as recommended by the ATB. The Board voted to move recommendations on Blueprint for Autonomous Urbanism forward.

August (no meeting)

September

Alderwoman Elly Tierney attended in addition to ATB members, together with Charles Brooks, Elvia Thompson, John Korin, Arjan van Andel (Anne Arundel County Transportation Commission)

John Korin, President, Bicycle Advocates for Annapolis & Anne Arundel County Incorporated (Bike AAA) provided an extensive briefing on the mission, goals, and various advocacy and outreach programs of BikeAAA. In partnership with Anne Arundel County and the City of Annapolis those jurisdictions have earned the prestigious Bronze Bike-Friendly Community designation from the League of American Bicyclists.

ATB Chairman Kurt Riegel led a discussion on Legislation: City: O-31-20: Standards for the use of non-motorized wheeled vehicles on sidewalks and the default setting in state law that bicycles are forbidden on sidewalks unless permitted by local jurisdictions. ATB shall consider recommend reversing that default.

Council Resolution R-54-20, "Blueprint for Autonomous Urbanism" developed by the National Association of City Transportation Officials, was sponsored by Alderwoman Tierney in response to the ATB recommendation.

Both District 30A Delegate Dana Jones and District 30 Senator Sara Elfreth have joined the Transportation Caucus of the Legislature, also in response to the ATB recommendation.

The ATB forwarded its recommendations on "Residential Parking Privileges" to the city, and the Office of Law reviewed and commented and generally supported that recommendation.

October

In addition to ATB member, Alderwoman Elly Tierney; City Staff Kwaku Agyemang-Duah (Deputy Director Department of Transportation), Ashley Leonard, (Office of Law) attended. Public participants/viewers: Charles Brooks, Elvia Thompson, John Korin (Bicycle Advocates for Annapolis & Anne Arundel County Incorporated), Arjan van Andel (Anne Arundel County Transportation Commission)

John Korin, President, Bicycle Advocates for Annapolis & Anne Arundel County Incorporated (Bike AAA) provided an extensive briefing on the mission, goals, and various advocacy and outreach programs of BikeAAA. Partnering with Anne Arundel County and the City of Annapolis, those jurisdictions have earned the prestigious Bronze Bike-Friendly Community designation from the League of American Bicyclists.

Discussion continued on O-31-20: Standards for the use of non-motorized wheeled vehicles on sidewalks, and . State: § 21-1103

Resolution R-54-20 recognizing the "Blueprint for Autonomous Urbanism" developed by the National Association of City Transportation Officials is making its way through the City Council's legislative process. District 30A Delegate Dana Jones and District 30 Senator Sara Elfreth will be joining the State's Transportation Caucus as recommended by ATB.

The ATB provided the Annapolis City Council with its recommendations on "Residential Parking Privileges." The Office of Law has reviewed and supports those recommendations.

Zoe Johnson provided an update on the proposed Academy Bridge bike trail extension, noting

that the City of Annapolis has received Federal funding

November

In addition to members, Alderwoman Elly Tierney, Kwaku Agyemang-Duah attended. Elvia Thompson presented a PowerPoint overview of electric vehicles and related issues. The ATB finalized work on Non-motorized wheeled vehicles on sidewalks, recommending that City Ordinance O-31-20 be passed with an amendment for consultation with commissions and others.

December (no meeting)

In 2021, the ATB is expected to concentrate more strongly on transit options and improvements, better regional coordination, financial underpinnings, and changes that might support fare-free transit.

Kurt Riegel
Chairman