



**City of Annapolis**  
**Department of Public Works**

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**MEMORANDUM**

DATE: November 13, 2014

TO: Regina Watkins-Eldrige  
City Clerk

VIA: David A. Jarrell, P.E. *DAS*  
Director of Public Works

FROM: Marcia Patrick, P.E. *Map*  
Assistant Director of Public Works

RE: Samaras Annexation Comments

With respect to the Water and Sewer Service components, the Samaras Property annexation can move forward contingent on obtaining the Anne Arundel County MOU revision referenced below. Additionally, the following changes/comments must be acknowledged (revised and resubmitted for the record) and incorporated in future submittals and permit applications:

- General – The Concept Development Plan attached as Exhibit “J” has not been reviewed, nor does the above statement related to allowance for the annexation to move forward relative to water and sewer mean that the City approves this concept plan.
- Page 6 – Existing or Proposed Public Facilities or Services:
  - The second sentence of the paragraph must be revised to clarify the petitioner’s intent to connect sewer at Bay Village Drive. Note: The forcemain in Bay Ridge Avenue is the County’s. There is no City sewer in Bay Ridge Avenue in front of the proposed annexation. There does appear to be a private sewer crossing Bay Ridge Ave. west of the proposed annexation. The petitioner must also generally indicate where and how (easements needed?, method of construction?, etc.) they would connect to City sewer if the County does not approve the Bay Village Drive sewer connection.
  - Acknowledgement must be made that it will be the petitioner’s responsibility to get agreement from the County for approval of connection to the Bay Village Drive sewer per the City/County Memorandum of Understanding, Reciprocal Use of Sewer Collection Systems dated the 15<sup>th</sup> day of October, 2010 (MOU), paragraph 4(a). The MOU requires that any connections to the sewer be approved by the County, Director of Public Works and Chief Administrative Officer.

- Page 10 – Sewerage Service:
  - This paragraph needs to be revised to reflect that the 30-inch forcemain is the County's and cannot be connected to, and connection to the 8-inch sewer on the adjacent Parcel 160 is subject to the petitioner obtaining a MOU revision from the County.
- Exhibit J – Concept Development Plan
  - The plan has not been reviewed relative to getting a Certificate of Adequate Public Facilities or for detail design of water and sewer service. This review will be done as part of the subsequent site design review process.

With respect to the Roadway components of the Samaras Annexation, the following changes/comments must be acknowledged (revised and resubmitted for the record) and incorporated in future submittals and permit applications:

- 1) Although any improvements within the right of way or abutting Bay Ridge Road are subject to County approval, the hiker/biker path constructed or to be constructed on the Bay Village Site should be continued through your frontage and either a fee simple right of way widening or easement along Bay Ridge Road should be created to contain this feature. The responsibility for the maintenance of this hiker/biker path shall be the adjacent property owner.
- 2) The location, alignment and lane configuration of the extension of Georgetown Road (which shall be Georgetown Road South) should be set after and in consultation with County to determine how they intend to phase the traffic signal to operate for both sides of Georgetown Road. Any costs associated with this improvement will be borne by the applicant.
- 3) A pedestrian phase will be added to the signal at Georgetown and Bay Ridge Road, cross Bay Ridge Road, and be subject to approval by the County. All costs associated with the signal improvement will be borne by the applicant.
- 4) The alignment, roadway section and right of way width of the internal roadway (which shall be Bay Village Drive) parallel to Bay Ridge Road shall, be compatible with the roadway in Bay Village. The entire pavement section through and including the sidewalk shall be with the City-owned right of way. The street shall have the heavy duty pavement section contained within the City's Standard Specification and Details or heavier. Special pavement treatments shall not be permitted. The pavement and sidewalk widths will be determined at a later date. Bay Village Drive shall extend continuously, as a City-owned roadway from property line to property line.
- 5) The road rights of way for Georgetown Road Bay South and Bay Village Drive shall be deeded to the City of Annapolis after 100% completion at the time of the release of the maintenance bond.

- 6) Currently, the right of way within the Bay Village subdivision has not completed nor has it been conveyed to the City of Annapolis; however, it appears that water, sanitary sewer and storm drain do exist within the right of way and the roadway has been graded to the top of sub-base. In order to complete connections to these utilities or the roadway, the applicant must obtain written permission from the owner of Bay Village.
- 7) All existing entrances on Bay Ridge Road shall be abandoned and closed with apron removed, full height curbing installed and sidewalk/hiker biker improvements installed as well as any other improvements required by the County.