

City of Annapolis
Supplemental Allocation from Surplus Funds

Fund: General Fund
 Department: Finance

Control Number: SA-10-20
 Date: 9/27/2019

Source of Surplus Funds: Grant awarded from LGIT

Account Name	Allocation of Appropriation for
Revenue:	
General Fund-Miscellaneous Revenue	\$ 2,969
Expenditure:	
Finance-Supplies and Other	\$ 2,969

Explanation:
 This supplemental allocation appropriates \$2,969 from the Local Government Insurance Trust as a grant and was not included in the FY2020 budget. The grant will be used for Corey Bradley, Risk Management Administrator in the Finance Department to attend PRIMA Institute 2019. There is no match; however, the Finance Department will have to cover meals and incidental expenses and has sufficient funds in its training budget to cover these costs.

Approved by:

J. Robinson 10/1/19
 Finance Director Date

 Department Director Date

Approved by:

City Manager T. [Signature]
 Mayor [Signature]
 Finance Committee _____
 City Council _____

Date 10/1/19
 Date 10/8/19
 Date _____
 Date _____

CM: City Manager approved transfers of appropriations of \$25,000 or less from one line item to another within a fund. CM's do not increase the total budget or the budget for any fund.
 FT: Fund Transfers of appropriations greater than \$25,000 from one line item to another within a fund. These are also used for fund transfers from the contingency account, bond proceeds, or from one fund to another, regardless of the amount. FT's do not increase the total budget.
 SA: Supplemental Allocations from revenue not anticipated in the budget or in excess of that anticipated in the budget. SA's increase the total budget.