

# City of Annapolis

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Standing Committee Meeting Minutes - Final**

**Friday, March 15, 2024**

**2:00 PM**

**Regular Meeting**

**Mayor John T. Chambers, Jr.**

**City Council Chambers**

**Rules & City Government Committee**

Call To Order

Alderman Finlayson called the Special Meeting to order at 2:30 pm.

Roll Call

**Present:** 3 - Alderman Finlayson, Alderman Arnett and Alderman Schandelmeier

Approval of Agenda (any changes to the agenda should be made here)

Alderman Schandelmeier moved to approve the Special Meeting Agenda.  
Seconded. CARRIED on voice vote.

### **Business and Miscellaneous**

#### **Approval of Minutes**

[RCG 2.2.24](#) Regular Meeting Minutes

**Attachments:** [RCG 2.2.24](#)

Alderman Arnett moved to approve RCG 2.2.24. Seconded. CARRIED on voice vote.

#### **Election of Chairman Pursuant to City Code Section 2.16.120**

Alderman Arnett moved to confirm Alderman Finlayson as chair of Rules an City Government Committee. Seconded. CARRIED on voice vote.

### **Legislation**

[O-32-23](#) **Short-term Rental Licenses and Regulations** - For the purpose of clarifying and limiting local eligibility requirements for a short-term rental operator's license; providing definitions; making technical corrections; and generally relating to a rental operator's license.

**Sponsors:** Savidge, Arnett, O'Neill and Tierney

**Attachments:** [O-32-23 First Reader](#)  
[O-32-23 Legislative Summary](#)  
[O-32-23 Staff Report - updated \(2/2/24\)](#)  
[O-32-23 Fiscal Impact Note](#)  
[O-32-23 Amendment 1 - O'Neill](#)  
[O-32-23 Amendment 2 - O'Neill](#)  
[O-32-23 Amendment 3 - Arnett](#)  
[O-32-23 Amendment 4 - Finlayson \(Rules Committee\)](#)  
[O-32-23 Amendment 5 - Tierney](#)  
[O-32-23 Signed \(b&w\)](#)  
[O-32-23 Signed \(color\)](#)

**Alderman Savidge, Assistant City Attorney Leonard and Assistant City Manager were present to answer questions from the committee.**

**Amendment #1 (O'Neill) - Rules Committee requested Alder O'Neill work with the Office of Law to provide definitions that already refer to "nuisance" and "violations" in our code.**

**Alderman Arnett moved to Recommend Unfavorably. Seconded. CARRIED on voice vote.**

**Amendment #2 (O'Neill)- Alderman Arnett moved to Recommend Favorably. Seconded. CARRIED on voice vote.**

**Amendment #3 (Savidge) - Alderman Arnett moved to Recommend Favorably. Seconded. CARRIED on voice vote.**

**Amendment #4 (Savidge) - No action taken. Seconded. CARRIED on voice vote.**

**Amendment #5 (Finlayson/RCG Committee) -**

**1) (removes original change #1 in Savidge Amendment #3). Seconded. CARRIED on voice vote.**

**2) On page 4, strike lines 31 through 33 and in line 31 insert: "**

**i. No short-term rental operator's license shall be approved or issued unless it is in accordance with the rules of any applicable condominium, homeowners, community or other similar association having authority over the use of the premises.**

**ii. If consent is required by such rules, it shall be provided to the Director in the manner required by the bylaws of such association. " -- Requires proof that an association has approved of the STR if such a condition is required. Seconded. CARRIED on voice vote.**

3) On page 6, in line 12, strike "commercial" and replace with "principal". -- changes requirements for property managers. Seconded. CARRIED on voice vote.

4) On page 7, in line 19, after "safety" insert ", as determined by the City Manager or their designee,". (Lets the City Manager decide who enforces these provisions) Seconded. CARRIED on voice vote.  
Alderman Arnett moved to Recommend Favorably. Seconded. CARRIED on voice vote.

Alderman Arnett moved to Recommend O-32-23 Favorably as Amended. Seconded. CARRIED on voice vote.

[O-3-24](#)

**City Council Nominations to Boards, Commissions, and Committees** - For the purpose of the members of the City Council to nominate members to boards, commissions, and committees if the position has been vacant, or expired and filled temporarily for more than six months; and generally related to City Council duties.

**Sponsors:** Savidge and Arnett

**Attachments:** [O-3-24 First Reader](#)  
[O-3-24 Legislative Summary](#)  
[O-3-24 Fiscal Impact Note](#)  
[O-3-24 Staff Report](#)  
[O-3-24 - Amendment 1 - Savidge](#)  
[O-3-24 - Amendment 2 - Savidge](#)

Alderman Savidge requested the Office of Law review this for further consideration before the committee votes.

Alderman Arnett moved to postpone O-3-24. Seconded. CARRIED on voice vote.

[R-4-24](#)      **2024 City of Annapolis Comprehensive Plan** - For the purpose of adopting a new comprehensive plan for the City of Annapolis.

**Sponsors:** Buckley

**Attachments:** [R-4-24 First Reader](#)

[R-4-24 AMENDMENT 1 - Text Changes to the Annapolis Ahead Report \(4.26.24\)](#)

[R-4-24 AMENDMENT 2 - Changes to Goals and Performance Measures \(4.26.24\)](#)

[R-4-24 Amendment Summary Chart - \(4.26.24\)](#)

[R-4-24 Staff Report](#)

[R-4-24 Fiscal Impact Note](#)

[2024 Annapolis Comprehensive Plan - DRAFT \(12.29.23\)](#)

[2024 Annapolis Comprehensive Plan - ACTION PLAN DRAFT \(12.29.23\)](#)

[R-4-24 Planning Commission Memo on "Comprehensive Plan 2040"](#)

[R-4-24 Planning Commission "Comprehensive Plan 2040" Resolution Final Draft](#)

[R-4-24 Planning Commission "Comprehensive Plan 2040" Resolution - Signed](#)

[R-4-24 City Council Memo - DRAFT Proposed Changes to Annapolis Ahead 3.22.24](#)

[R-4-24 City Council Work Session DRAFT Schedule 3.28.24](#)

[R-4-24 City Council work session 3.28.24](#)

[R-4-24 Ward Profiles Draft 5.1.24](#)

[R-4-24 Comp Plan - ACTION PLAN DRAFT 5.24.24 - City Council Updates](#)

[R-4-24 Comp Plan - FULL DRAFT 5.24.24 - City Council Update](#)

[R-32-09 - 2010 Comprehensive Plan.doc](#)

[R-32-09 - 2010 Full Comprehensive Plan \(10 Chapters\)](#)

**Rules committee requested the Comprehensive Planning staff and Planning Commission present the changes they are working on.**

**Rules Committee requested their colleagues present their questions and issues to the Comprehensive Plan 2024 to the work session on 3/28/24.**

**Alderwoman Finlayson moved to no action taken R-4-24. Seconded. CARRIED on voice vote.**

Adjournment

**Upon motion duly made, seconded and adopted, the Special Meeting was adjourned at 4:58 pm.**

**Kalyn Jackson  
City Council Associate**

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Kalyn Jackson at 410.263.7030, by MD Relay (711), or by email at [kajackson@annapolis.gov](mailto:kajackson@annapolis.gov) at least five days prior to the meeting date to request assistance. We encourage citizens to attend and participate in City Council Meetings.*

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*The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL>, and on Facebook by selecting: <http://www.facebook.com/CityofAnnapolis> and on Youtube by selecting: <http://www.youtube.com/CityofAnnapolis> during the meetings. If you miss the live meeting, recordings are available for viewing on <http://www.facebook.com/CityofAnnapolis> and <http://www.youtube.com/CityofAnnapolis>.*