

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Regular Meeting Agenda - Final

Monday, May 8, 2023

6:00 PM

Regular Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

City Council

Call to Order

Mayor Buckley

Pledge of Allegiance

Mayor Buckley

Roll Call

City Clerk Watkins-Eldridge

BUSINESS & MISCELLANEOUS

[ID-97-23](#)

PROPOSED CLOSED SESSION - Pursuant to the Annotated Code of Maryland, General Provisions, Section, 3-305 (b) (7). Discussion Topic: Annapolis United program.

Invocation

Alderwoman Finlayson

Approval of Agenda

Ceremonial Items

[ID-98-23](#)

Welcome to Visiting U.S. Naval Academy Midshipmen

PETITIONS, REPORTS & COMMUNICATIONS

A. Update from the Mayor

B. Reports by Committee

[ID-95-23](#)

Finance Committee Recommendations pursuant to City Code Sec. 6.16.030

C. Comments by the General Public

A person speaking before the City Council with a petition, report or communication shall be limited to not more than three minutes.

CONSENT CALENDAR

A. Approval of Journal of Proceedings

[CCM 4.10.23](#) Regular Meeting Minutes

Attachments: [DRAFT -Regular Meeting Minutes 4.10.2023](#)

[CCM 4.24.23](#) Special Meeting Minutes

Attachments: [DRAFT- Special Meeting Minutes 4.24.23](#)

B. Supplemental Appropriations Under \$50,000

[SA-27-23](#) Grant- APD -State of Maryland - Governor's Community Grant Program Fund -This supplemental allocation appropriates \$28,600 from the State of Maryland for "The Other Side of the Curb - Photography/Writing Program". The grant was not included in the FY2023 budget. No match is required.

Attachments: [SA-27-23](#)

Legislative History

4/25/23 Finance Committee recommend favorably

[SA-28-23](#) General - Fire - Various Checks from Outside Agencies: This supplemental allocation appropriates \$6,468 to the Fire Department allowing the department to spend miscellaneous revenue received during the fiscal year. The revenue reimbursed the Fire Department for CPR/First Aid/AED Training to various outside organizations.

Attachments: [SA-28-23](#)

Legislative History

4/25/23 Finance Committee recommend favorably

End of Consent Calendar

BUSINESS & MISCELLANEOUS

Supplemental Appropriations \$50,000 & More

[SA-29-23](#) Grant Fund - Planning and Zoning - HACA Sub Grant - This supplemental allocation appropriates \$100,000 from a HACA sub grant. HACA is required to make certain improvements on the CNI eligible properties as "Early Action Initiatives" and HACA has asked the City to provide these improvements.

Attachments: [SA-29-23](#)

Legislative History

5/4/23 Finance Committee recommend favorably

PUBLIC HEARINGS CONTINUED

[O-14-23](#)

Annual Budget and Appropriation and Property Tax Levy - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2024, the Capital Budget for the fiscal year ending June 30, 2024, the Capital Improvement Program for the fiscal years ending June 30, 2025, June 30, 2026, June 30, 2027, June 30, 2028, and June 30, 2029; appropriating funds for all expenditures for the fiscal year beginning July 1, 2023, and ending June 30, 2024; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2023, and ending June 30, 2024; and fixing the rate of the City property tax for the taxable year.

Attachments:[O-14-23 FY 2024 Annual Budget](#)[O-14-23 Appendices to FY 2024 City Budget](#)[O-14-23 Fiscal Impact Note & Staff Report.doc](#)[FY 2024 Proposed Operating Budget Support](#)[FY 2024 Proposed Capital Budget & Improvement Programs](#)[Financial Advisory Commission's FY24 Budget Report](#)Legislative History

4/10/23	City Council	adopt on first reader
4/10/23	City Council	refer to the Finance Committee
4/10/23	City Council	refer to the Financial Advisory Commission
4/10/23	City Council	refer to the Planning Commission
4/24/23	City Council	declare the public hearing left open

PUBLIC HEARINGS[O-17-23](#)

Administration - Requiring the City Manager to Provide Staffing Impact Statements on Pending Legislation - For the purpose of requiring staffing reports on charter amendments, ordinances, and resolutions that include the impact of the legislation on staffing levels and duties; changing when staff reports regarding legislation must be submitted to the Council; making clarifying changes to the impacted subsections; and generally related to City Council procedure.

Attachments:[O-17-23 First Reader](#)[O-17-23 Legislative Summary](#)[O-17-23 Fiscal Impact Note](#)Legislative History

4/24/23	City Council	adopt on first reader
4/24/23	City Council	refer to the Rules & City Government Committee

[R-21-23](#)

FY 2024 Fees Schedule - For the purpose of specifying fees that will be charged for the use of City services for Fiscal Year 2024; and providing an effective date.

Sponsors: Mayor Buckley

Attachments: [R-21-23 First Reader](#)
[R-21-23 FY24 Fees Schedule](#)
[R-21-23 Fiscal Impact Note & Staff Report](#)

Legislative History

4/10/23	City Council	adopt on first reader
4/10/23	City Council	refer to the Finance Committee
4/10/23	City Council	refer to the Financial Advisory Commission
5/3/23	Finance Committee	recommend favorably

[R-22-23](#)

FY 2024 Fines Schedule - For the purpose of specifying fines that will be charged for Fiscal Year 2024; and providing an effective date.

Attachments: [R-22-23 First Reader](#)
[R-22-23 FY24 Fines Schedule](#)
[R-22-23 Fiscal Impact Note & Staff Report](#)
[R-22-23 Amendment 1 - O'Neill](#)

Legislative History

4/10/23	City Council	adopt on first reader
4/10/23	City Council	refer to the Finance Committee
4/10/23	City Council	refer to the Financial Advisory Commission
5/3/23	Finance Committee	recommend favorably

[R-23-23](#)

FY 2024 Position Classifications and Pay Plan - For the purpose of approving the Fiscal Year 2024 annual position classifications and pay plan; and specifying an effective date.

Attachments: [R-23-23 First Reader](#)
[FY 2024 City of Annapolis Pay Scale](#)
[FY 2024 City of Annapolis Jobs & Classifications](#)
[R-23-23 Fiscal Impact Note](#)

Legislative History

4/10/23	City Council	adopt on first reader
4/10/23	City Council	refer to the Finance Committee
4/10/23	City Council	refer to the Financial Advisory Commission
5/3/23	Finance Committee	recommend favorably

LEGISLATIVE ACTION

A. First Readers

1. Charter Amendment

[CA-2-23](#)

Management Information Technology office name change - For the purpose of changing the name of the City of Annapolis “Management Information Technology” (MIT) office to “Office of Integrated Technology Solutions” (OITS); and generally related to the City Manager’s duties.

Sponsors:

Mayor Buckley

Attachments:

[CA-2-23 First Reader](#)

[CA-2-23 Legislative Summary](#)

[CA-2-23 Fiscal Impact Note](#)

Part 1 of 2. Part 2 is O-18-23.

2. Ordinances

[O-18-23](#)

Management Information Technology office name change - For the purpose of changing the name of the City of Annapolis “Management Information Technology” (MIT) office to “Office of Integrated Technology Solutions” (OITS); and generally related to the Management Information Technology office.

Sponsors:

Mayor Buckley

Attachments:

[O-18-23 First Reader](#)

[O-18-23 - Legislative Summary](#)

[O-18-23 Fiscal Impact Note](#)

Part 2 of 2. Part 1 is CA-2-23.

[O-19-23](#)

Property tax credits for 9-1-1 Specialists and Public Safety Officers - For the purpose of granting property tax credits and property tax relief allowed by Maryland state law for the City of Annapolis 9-1-1 specialists and public safety officers in the Annapolis Fire Department and Police Department; and generally related to city tax credits.

Sponsors:

Gay, Alderwoman Tierney and Mayor Buckley

Attachments:

[O-19-23 First Reader](#)

[O-19-23 Legislative Summary](#)

O-20-23

Chesapeake Nautical Cruises, LLC, Lease - For the purpose of authorizing a City of Annapolis pilot lease with Chesapeake Nautical Cruises, LLC, for docking space at City Dock; and generally related to City Dock boat slips and boardwalk.

Sponsors: Alderman Schandelmeier

Attachments: [O-20-23 First Reader](#)
[O-20-23 Legislative Summary](#)
[2023 Chesapeake Nautical Cruises LLC Lease](#)
[Chesapeake Nautical Cruises Lease - Attachment A](#)

Resolution(s)R-28-23

Reclassifying the Deputy Director of Emergency Management - For the purpose of approving the reclassification of the Deputy Director of Emergency Management to a Grade 18; and specifying an effective date.

Sponsors: Alderwoman Pindell Charles, Finlayson, Savidge and Gay

Attachments: [R-28-22 First Reader](#)

Adjournment

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.

We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.