

# **City of Annapolis**

*160 Duke Of Gloucester Street  
Annapolis, MD 21401*



## **Regular Meeting Agenda - Final**

**Monday, April 8, 2024**

**7:00 PM**

**Regular Meeting**

**Mayor John T. Chambers, Jr.  
City Council Chambers**

**City Council**

**Call To Order**

*Mayor Buckley*

**Invocation**

*Alderman Savidge*

**Pledge of Allegiance**

*Mayor Buckley*

**Roll Call**

*City Clerk Watkins-Eldridge*

**State of the City Address**

*Mayor Buckley*

**Approval of Agenda**

**PETITIONS, REPORTS & COMMUNICATIONS**

**Reports by Committees**

**Comments by the General Public**

*A person speaking before the City Council with a petition, report, or communication shall be limited to not more than three minutes.*

**CONSENT CALENDAR**

**Approval of Journal Proceedings**

[CCM 3.11.24](#) Regular Meeting Minutes

*Attachments:* [DRAFT- Regular Meeting Minutes 3.11.24](#)

[CCM 3.26.24](#) Special Meeting Minutes

*Attachments:* [DRAFT - Special Meeting Minutes 3.26.24](#)

**End of Consent Calendar**

**PUBLIC HEARINGS**

**Ordinances**

[O-33-23](#)

**Expiration of Special Exceptions to City Zoning Requirements** - For the purpose of making the deadline for builders to utilize their special exception to City zoning requirements from one year to two years; making the issuance of a grading or building permit as the point when the special exception is "established"; adds requirements on when special exceptions expire; and generally related to the expiration of special exceptions.

**Attachments:**[O-33-23 - First Reader](#)[O-33-23 Legislative Summary](#)[O-33-23 Staff Report](#)[O-27-23 Fiscal Impact Note](#)[O-33-23 Capital Gazette Affidavit](#)**LEGISLATIVE ACTION****FIRST READERS****Charter Amendment**[CA-1-24](#)

**Department of Central Services** - For the purpose of reconstituting the Department of Central Services in the City Charter; moving public purchasing duties from the Finance Department to the Department of Central Services, and moving facilities management, fleet operations, and fleet replacement duties from the Department of Public Works to the Department of Central Services; and generally related to Department of Central Services responsibilities.

**Attachments:**[CA-1-24 First Reader](#)[CA-1-24 & O-8-24 Legislative Summary](#)[CA-1-24 & O-8-24 Fiscal Note](#)**Ordinances**

[O-7-24](#)

**Annual Budget and Appropriation and Property Tax Levy** - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2025, the Capital Budget for the fiscal year ending June 30, 2025, the Capital Improvement Program for the fiscal years ending June 30, 2026, June 30, 2027, June 30, 2028, June 30, 2029, and June 30, 2030; appropriating funds for all expenditures for the fiscal year beginning July 1, 2024, and ending June 30, 2025; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2024, and ending June 30, 2025; and fixing the rate of the City property tax for the taxable year.

Attachments:

[O-7-24 First Reader](#)  
[0-7-24 FY25 Budget - Appendix A](#)  
[0-7-24 FY25 Budget - Appendix B](#)  
[0-7-24 FY25 Budget - Appendix C](#)  
[0-7-24 FY25 Budget - Appendix D](#)  
[0-7-24 FY25 Budget - Appendix E](#)  
[O-7-24 Fiscal Impact Note & Staff Report](#)

[O-8-24](#)

**Department of Central Services** - For the purpose of reconstituting the Department of Central Services in the City Charter; moving public purchasing duties from the Finance Department to the Department of Central Services, and moving facilities management, fleet operations, and fleet replacement duties from the Department of Public Works to the Department of Central Services; and generally related to Department of Central Services responsibilities.

Attachments:

[O-8-24 First Reader](#)  
[CA-1-24 & O-8-24 Legislative Summary](#)  
[CA-1-24 & O-8-24 Fiscal Note](#)

## Resolutions

[R-12-24](#)

**Designating an Honorary Street Name to Commemorate Alpha Phi Alpha Fraternity** - To commemorate Alpha Phi Alpha Fraternity, Inc., and its work in the City of Annapolis by the honorary designation of Franklin Street from Church Circle to Cathedral Street as "Alpha Phi Alpha Way."

Attachments:

[R-12-24 First Reader](#)  
[R-12-24 Staff Report](#)  
[R-12-24 Fiscal Impact Note](#)

[R-15-24](#)

**FY 2025 Annual Fees Schedule** - For the purpose of specifying fees that will be charged for the use of City services for Fiscal Year 2025; and providing an effective date.

**Attachments:**

[R-15-24 First Reader](#)  
[R-15-24 Fiscal Impact Note & Staff Report](#)  
[R-15-24 FY 2025 Fees Schedule \(proposed\)](#)

[R-16-24](#)

**FY 2025 Annual Fines Schedule** - For the purpose of specifying fines that will be charged for Fiscal Year 2025 and providing an effective date.

**Attachments:**

[R-16-24 First Reader](#)  
[R-16-24 FY 2025 Fines Schedule \(proposed\)](#)  
[R-16-24 Fiscal Impact Note & Staff Report](#)

[R-17-24](#)

**FY 2025 Position Classifications and Pay Plan** - For the purpose of approving the Fiscal Year 2025 annual position classifications and pay plan; and specifying an effective date.

**Attachments:**

[R-17-24 First Reader](#)  
[R-17-24 Fiscal Impact Note and Staff Report](#)  
[R-17-24 FY 2025 Position Classification \(proposed\)](#)  
[R-17-24 FY 2025 Pay Plan \(proposed\)](#)

## SECOND READERS

### Ordinances

[O-32-23](#)

**Short-term Rental Licenses and Regulations** - For the purpose of clarifying and limiting local eligibility requirements for a short-term rental operator's license; providing definitions; making technical corrections; and generally relating to a rental operator's license.

**Attachments:**

[O-32-23 First Reader](#)  
[O-32-23 Legislative Summary](#)  
[O-32-23 Staff Report - updated \(2/2/24\)](#)  
[O-32-23 Fiscal Impact Note](#)  
[O-32-23 Amendment 1 - O'Neill](#)  
[O-32-23 Amendment 2 - O'Neill](#)  
[O-32-23 Amendment 3 - Arnett](#)  
[O-32-23 Amendment 4 - Finlayson \(Rules Committee\)](#)  
[O-32-23 Amendment 5 - Tierney](#)

## ADJOURNMENT

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings.*

*If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*

*All City Council Meetings, Work Sessions and Standing Committee Meetings are broadcast on City of Annapolis TV on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers as well as Facebook Live and YouTube Live, including virtual meetings during the State of Emergency for COVID-19.*

*The calendar can be found here: <https://www.annapolis.gov/calendar.aspx>  
CID=23,24,14,46,42,47,40,51,44,50,27,36,31,26,33,49*

*Next, at the appointed time, go to these web links for viewing the meetings live:*

*<http://www.youtube.com/CityofAnnapolis>*

*<http://www.facebook.com/CityofAnnapolis>*

*The live stream is available about 10 minutes prior to the start of the meeting (there is a countdown clock that says the meeting is starting in...) The completed meetings are then archived on the same platforms (above) as well as on the website through the Legistar portal here:*

*[https://annapolismd.legistar.com/DepartmentDetail.aspx?  
ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody](https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody)*