

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Standing Committee Meeting Agenda - Final

Monday, September 9, 2024

7:00 PM

Regular Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

City Council

Call To Order

Mayor Buckley

Invocation

Alderman Savidge

Pledge of Allegiance

Mayor Buckley

Oath of Office - Ward 1 Alderman Harry Huntley

Mayor Buckley

Roll Call

City Clerk Watkins-Eldridge

Approval of Agenda

Citations

[ID-127-24](#) Gone Fishing Award in honor of Lt. Della

Attachments: [ID-127-24 Gone Fishing Award in honor of Lt. Della](#)

[ID-128-24](#) Rotary Club and Sheehy Lexus

Attachments: [ID-128-24 Sheehy Lexus Citation](#)
[ID-128-24 Rotary Club Citation](#)

[ID-136-24](#) Bill Eubanks for his timely service to the Mayor and City of Annapolis

Attachments: [ID-136-24 Bill Eubanks Citation](#)

PETITIONS, REPORTS & COMMUNICATIONS

Update from Mayor

Mayor Buckley

Reports by Committees

Comments by the General Public

A person speaking before the City Council with a petition, report, or communication shall be limited to not more than three minutes.

CONSENT CALENDAR**Approval of Journal Proceedings**

- [CCM 7.8.24](#) Regular Meeting Minutes
Attachments: [DRAFT - Regular Meeting Minutes 7.8.24](#)
- [CCM 7.22.24](#) Special Meeting Minutes
Attachments: [DRAFT - Special Meeting Minutes 7.22.24](#)

Appointments

- [AP-6-24](#) Re-Appointment - Ms. Barbara Torreon - Arts in Public Places
Attachments: [AP-6-24](#)
- [AP-7-24](#) Re-Appointment - Ms. Leona Tartasky - Civil Service Board
Attachments: [AP-7-24](#)
- [AP-8-24](#) Re-Appointment - Mr. David Bliden - Ethics Commission
Attachments: [AP-8-24](#)
- [AP-9-24](#) Re-Appointment - Mr. Christian Zazzali - Board of Appeals
Attachments: [AP-9-24](#)
- [AP-10-24](#) Appointment - Mr. Patrick Hogan - Ethics Commission
Attachments: [AP-10-24](#)
- [AP-11-24](#) Re-Appointment - Ms. Chrissa Rich - Arts in Public Places
Attachments: [A-11-24](#)

End of Consent Calendar**BUSINESS & MISCELLANEOUS****Action Item**

- [ID-125-24](#) 2025 City Council Meeting Dates (Election Year)
Attachments: [FINAL - 2025 City Council Meeting DATES 7.1.24](#)

Discussion Issue[ID-138-24](#)

Standing Committee Membership after the New Alderperson's Swearing-in

Attachments:[Standing Committee List - September 2024](#)**PUBLIC HEARINGS****Ordinances**[O-6-24](#)

City-wide Prohibition on New Drive-through Windows - For the purpose of prohibiting new drive-through window facilities that allow people to remain in vehicles while receiving products or services; eliminating City Code references to drive-through windows and facilities; and generally related to drive-through facilities in Annapolis.

Sponsors:

Savidge, Schandelmeier and Buckley

Attachments:[O-6-24 First Reader](#)[O-6-24 Legislative Summary](#)[O-6-24 Fiscal Impact Note](#)[O-6-24 Staff Report](#)[O-6-24 Staff Report to Planning Commission with Attachments](#)[O-6-24 Equity Report](#)[O-6-24 Drive thru prohibition - sponsor position paper](#)[O-6-24 Planning Commission Findings](#)[O-12-24](#)

Maritime Industry Economic Development Fund - For the purpose of establishing a Maritime Industry Economic Development Fund is to promote, stabilize, and protect the maritime industry in the City of Annapolis; and generally dealing with maritime development in the City.

Sponsors:

Buckley

Attachments:[O-12-24 First Reader](#)[O-12-24 Legislative Summary](#)[O-12-24 Staff Report](#)[O-12-24 Fiscal Impact Note](#)[O-12-24 Maritime Advisory Board Referral Action Report](#)[O-12-24 Economic Development Office Report to the Planning Commission](#)[O-12-24 Planning & Zoning Dept. Presentation to Planning Commission 7.18.24](#)[O-12-24 Planning Commission Findings.docx](#)[O-12-24 Planning Commission Recommendations](#)

LEGISLATIVE ACTION**FIRST READERS****Ordinances****[O-16-24](#)**

Special Residential Parking Districts - Permit Renewals - For the purpose of changing when Special Residential Parking District permits need to be renewed; and generally related to parking district fee criteria.

Sponsors: O'Neill

Attachments: [O-16-24 First Reader](#)
[O-16-24 Legislative Summary](#)
[O-16-24 Staff Report](#)
[O-16-24 Fiscal Impact Note](#)

[O-17-24](#)

Elections - Definitions - For the purpose of updating the definitions in Title 4, Elections.

Sponsors: Buckley

Attachments: [O-17-24 First Reader](#)
[O-17-24 Legislative Summary](#)
[O-17-24 Fiscal Impact Note](#)
[O-17-24 Staff Report](#)

[O-18-24](#)

Elections - Mail-in Voting - For the purpose of replacing the entire Annapolis City Code chapter on absentee voting with state-required mail-in voting standards set in the Election Law Article of the Maryland Code; and generally related to mail-in voting.

Sponsors: Buckley

Attachments: [O-18-24 First Reader](#)
[O-18-24 Legislative Summary](#)
[O-18-24 Fiscal Impact Note](#)
[O-18-24 Staff Report](#)

O-19-24

Elections - Ballot Questions - For the purpose of updating the procedures for ballot questions that may be requested for the 2025 election and beyond.

Sponsors: Buckley

Attachments: [O-19-24 First Reader](#)
[O-19-24 Legislative Summary](#)
[O-19-24 Fiscal Impact Note](#)
[O-19-24 Staff Report](#)

O-20-24

Elections - Surplus Funds and Reporting Deadlines - For the purpose of updating candidate reporting deadline requirements and penalties for municipal elections; moving fees from the City Code to the annual Fees Schedule; and generally related to failure to file required campaign and election reports.

Sponsors: Buckley

Attachments: [O-20-24 First Reader](#)
[O-20-24 Legislative Summary](#)
[O-20-24 Fiscal Impact Note](#)
[O-20-24 Staff Report](#)

O-21-24

Taxicab Driver License Criteria - For the purpose of updating the criteria for a City taxicab driver license; requiring a Class C driver's license from the State instead of a Class D license; requiring a driver-for-hire tag from the State; limiting the size of a taxicab vehicle; and generally dealing with taxicab driver qualifications.

Sponsors: Buckley

Attachments: [O-21-24 First Reader](#)
[O-21-24 Legislative Summary](#)
[O-21-24 Staff Report](#)
[O-21-24 Fiscal Impact Note](#)

[O-25-24](#)

Special Residential Parking Districts - Technical Corrections - For the purpose of making technical corrections to parking rules on King George Street and St. John Street, Special Residential Parking District Numbers 2, 3, and 4; removing Calvert Street and St. John's Street from parking District 4; removing North Acton Place and South Acton Place from District 3 and placing those streets in District 2; placing a portion of Shaw Street in District 2; and generally related to City of Annapolis parking.

Sponsors: Buckley

Attachments: [O-25-24 First Reader](#)
[O-25-24 Legislative Summary](#)
[O-25-24 Staff Report](#)
[O-25-24 Fiscal Impact Note](#)

[O-26-24](#)

City of Annapolis Purchasing and Procurement - For the purpose of updating the procurement chapter of the City Code; increasing micro purchase and small procurement limits; clarifying language; copyediting and format changes; and generally dealing with Title 6 purchasing and procurement rules.

Sponsors: Buckley

Attachments: [O-26-24 First Reader](#)
[O-26-24 Legislative Summary](#)
[O-26-24 Staff Report](#)
[O-26-24 Fiscal Impact Note](#)

Resolutions

[R-42-24](#)

Establishment of Salaries Review Commission - For the purpose of establishing a Salaries Review Commission to make recommendations to the City Council on the pay and compensation for the Mayor, City Council, and City Manager to be effective for the four years beginning December 1, 2025; and matters generally relating to said pay and compensation.

Sponsors: Buckley

Attachments: [R-42-24 First Reader](#)
[R-42-24 Fiscal Impact Note](#)
[R-42-24 Staff Report](#)

[R-43-24](#) **Fees Schedule Updated for Title 4 - Elections** - For the purpose of establishing fees required by the adoption of ordinances updating Title 4 - Elections.

Sponsors: Buckley

Attachments: [R-43-24 First Reader](#)
[R-43-24 Staff Report](#)
[R-43-24 Fiscal Impact Note](#)

[R-44-24](#) **Fund Authorization for Housing Authority of the City of Annapolis (HACA)** - For the purpose of rehabilitation funding for the Housing Authority of the City of Annapolis by repurposing \$500,000 in the Fiscal Year 2025 City budget.

Sponsors: Buckley

Attachments: [R-44-24 First Reader](#)
[R-44-24 Staff Report](#)
[R-44-24 Fiscal Impact Note](#)

[R-45-24](#) **Procurement Fees Related to § 6.08.330** - For the purpose of adding fees related to purchasing and procurement chapter of Title 6 into the annual Fees Schedule.

Sponsors: Buckley

Attachments: [R-45-24 First Reader](#)
[R-45-24 Staff Report](#)
[R-45-24 Fiscal Impact Note](#)

SECOND READER

[R-14-24](#) **City of Annapolis Plastic Bag Reduction Act Fines** - For the purpose of establishing fines required by the adoption of Ordinance 5-24, Health and Safety - City of Annapolis Plastic Bag Reduction Act.

Sponsors: Savidge

Attachments: [R-14-24 First Reader](#)
[O-5-24 & R-14-24 Staff Report](#)
[O-5-24 & R-14-24 Fiscal Impact Note](#)
[O-5-24 & R-14-24 Plastic Bag Ban Memorandum](#)

ADJOURNMENT

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.

We encourage citizens to attend and participate in City Council Meetings.

If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.

All City Council Meetings, Work Sessions and Standing Committee Meetings are broadcast on City of Annapolis TV on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers as well as Facebook Live and YouTube Live, including virtual meetings during the State of Emergency for COVID-19.

*The calendar can be found here: <https://www.annapolis.gov/calendar.aspx>
CID=23,24,14,46,42,47,40,51,44,50,27,36,31,26,33,49*

Next, at the appointed time, go to these web links for viewing the meetings live:

<http://www.youtube.com/CityofAnnapolis>

<http://www.facebook.com/CityofAnnapolis>

The live stream is available about 10 minutes prior to the start of the meeting (there is a countdown clock that says the meeting is starting in...) The completed meetings are then archived on the same platforms (above) as well as on the website through the Legistar portal here:

*[https://annapolismd.legistar.com/DepartmentDetail.aspx?](https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody)
[ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody](https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody)*