

City of Annapolis

*160 Duke Of Gloucester Street
Annapolis, MD 21401*



Special Meeting Agenda - Final

Monday, March 24, 2025

7:00 PM

Special Meeting

**Mayor John T. Chambers, Jr.
City Council Chambers**

City Council

Call To Order

Mayor Buckley

Invocation

Aldерwoman O'Neill

Pledge of Allegiance

Mayor Buckley

Roll Call

City Clerk Watkins-Eldridge

Approval of Agenda

Ceremonial Items

[ID-30-25](#) Citation: Charting Careers

Attachments: [Citation - Charting Careers Mentoring Program](#)

[ID-42-25](#) Proclamation: Recognize Anne Arundel County Public Library ahead of National Library Week, April 6-12, 2025

[ID-52-25](#) Citation: Miriam Stanicic

Attachments: [Citation - Miriam Stanicic](#)

PETITIONS, REPORTS & COMMUNICATIONS

Update from Mayor

Mayor Buckley

Reports by Committees

Comments by the General Public

A person speaking before the City Council with a petition, report, or communication shall be limited to not more than three minutes.

CONSENT CALENDAR**Supplemental Appropriations Under \$50,000**

[SA-28-25](#) Grant - OEM - US Department of Homeland Security Initiative (UASI)

Attachments:

[SA-28-25](#)

Legislative History

3/19/25 Finance Committee recommend favorably

Appointments

[AP-4-25](#) Appointment - Ms. Tara Wells - Education Commission

Attachments:

[AP-4-25](#)

Legislative History

3/17/25 Housing and Human Welfare Committee recommend favorably

[AP-5-25](#) Appointment - Mr. Peter Vail - Financial Advisory Commission

Attachments:

[AP-5-25](#)

Legislative History

3/19/25 Finance Committee recommend favorably

[AP-6-25](#) Appointment - Mr. Joe Rubino - Financial Advisory Commission

Attachments:

[AP-6-25](#)

Legislative History

3/19/25 Finance Committee recommend favorably

End of Consent Calendar

LEGISLATIVE ACTION**FIRST READERS****Ordinances****O-3-25**

Clarification of Parking and Impounding Violation Citations - For the purpose of clarifying that parking citations are not limited to paper notices placed on vehicles; copyediting and reforming the section to current legislative writing standards; and generally dealing with failure to pay parking fines.

Sponsors:

Buckley

Attachments:[O-3-25 First Reader](#)[O-3-25 Legislative Summary](#)[O-3-25 Staffing Impact Report](#)[O-3-25 Staff Report](#)[O-3-25 Fiscal Impact Note](#)**O-4-25****City Citation Process and Appeals to the Building Board of Appeals**

For the purpose of clarifying the City's citation process; explaining the Building Board of Appeals review process; updating Building Board of Appeals procedures for filing and reviewing appeals; adding Building Board of Appeals duties to the Title 2; and general Building Board of Appeals responsibilities.

Sponsors:

Buckley

Attachments:[O-4-25 First Reader](#)[O-4-25 Legislative Summary](#)[O-4-25 Staffing Impact Report](#)[O-4-25 Staff Report](#)[O-4-25 Fiscal Impact Note](#)

[O-11-25](#)**Arts in Public Places Commission Update and Revisions**

For the purpose of moving the Arts in Public Places Commission from Title 6, the revenue and finance Title of the City Code, to Title 2, Chapter 2.48 dealing with boards, commissions, and committees; placing oversight of the Arts in Places Commission under the Planning and Zoning Director instead of the Recreation and Parks Director; and generally dealing with the Arts in Public Places Commission duties and responsibilities.

Attachments:[O-11-25 First Reader](#)[O-11-25 Legislative Summary](#)[O-11-25 Staffing Impact Report](#)[O-11-25 Staff Report](#)[O-11-25 Fiscal Impact Note](#)**Resolutions**[R-14-25](#)**Submission of Grant Application to the Maryland Transit Administration**

For the purpose of authorizing the filing of an application with the Maryland Transit Administration of the Maryland Department of Transportation for Section 5303, 5304, 5307, 5309, 5310, 5311, 5316 and/or 5317 grant(s) under the Federal Transit Act for a total amount of \$4,462,240.

Attachments:[R-14-25 First Reader](#)[R-14-25 Staffing Impact Report](#)[R-14-25 Staff Report](#)[R-14-25 Fiscal Impact Note](#)[R-15-25](#)

Friendship City Relationship with Frankston, Australia - For the purpose of authorizing a friendship city relationship between Annapolis, Maryland and Frankston, in the State of Victoria, Australia.

Attachments:[R-15-25 First Reader](#)[R-15-25 Staffing Impact Report](#)[R-15-25 Staff Report](#)[R-15-25 Fiscal Impact Note](#)

[R-16-25](#)**Director of Central Services--Matthew H. Flinner**

For the purpose of expressly confirming the appointment of Matthew Flinner as Director of Central Services; and consenting to compensate the Director of Central Services.

Sponsors: Buckley

Attachments: [R-16-25 First Reader](#)

[R-16-25 Matthew Flinner Confirmation Memo](#)

[R-16-25 Matthew Flinner resume and cover letter](#)

[R-16-25 Staffing Impact Report](#)

[R-16-25 Staff Report](#)

[R-16-25 Fiscal Impact Note](#)

SECOND READERS**Resolutions**[R-38-24](#)**Condemnation and Possession of Real Property at 245 West Street**

- For the purpose of authorizing the condemnation and possession of real property at 245 West Street in the City of Annapolis; removing a severe public health and safety hazard related to a blighted and vacant lot; and working toward construction of affordable housing on the same blighted and vacant lot.

Sponsors: Buckley, Savidge, Gay and Huntley

Attachments: [R-38-24 First Reader](#)

[R-38-24 Fiscal Impact Note](#)

[R-38-24 Staff Report](#)

[R-38-24 Amendment 1 - Savidge](#)

[R-38-24 Amendment 2 - Gay \(Housing Cmte.\)](#)

Legislative History

7/22/24	City Council	adopt on first reader
7/22/24	City Council	amend
7/22/24	City Council	adopt on first reader
7/22/24	City Council	refer to Annapolis Education Commission to the Housing and Human Welfare Committee
7/22/24	City Council	Cosponsor added
9/16/24	Housing and Human Welfare Committee	recommend favorably
10/14/24	City Council	postpone
10/14/24	City Council	postpone indefinitely
1/13/25	City Council	postpone

1/13/25	City Council	refer to Annapolis Education Commission to the Housing and Human Welfare Committee
1/13/25	City Council	free form
2/12/25	Housing and Human Welfare Committee	Recommend Favorably-Amendment

[R-53-24](#)

FY 2025 Changes to Executive Pay Ranges - For the purpose of updating the Fiscal Year 2025 annual position classifications and grades; and specifying an effective date.

Sponsors:

Buckley

Attachments:[R-53-24 First Reader](#)[R-53-24 Staffing Impact Report](#)[R-53-24 Staff Report revised](#)[R-53-24 Fiscal Impact Note](#)[R-53-24 Summary of supplementary data for E scale](#)[R-53-24 Amendment 1 - Arnett](#)Legislative History

11/12/24	City Council	adopt on first reader
11/12/24	City Council	refer to Annapolis Education Commission to the Civil Service Board
11/12/24	City Council	refer to Annapolis Education Commission to the Rules & City Government Committee
11/12/24	City Council	refer to Annapolis Education Commission to the Finance Committee
12/6/24	Rules & City Government Committee	postpone
12/6/24	Rules & City Government Committee	free form
12/6/24	Rules & City Government Committee	free form
12/11/24	Finance Committee	postpone
12/18/24	Finance Committee	postpone
1/3/25	Rules & City Government Committee	postpone
1/8/25	Finance Committee	postpone
1/22/25	Finance Committee	postpone
2/7/25	Rules & City Government Committee	recommend unfavorably
2/19/25	Finance Committee	recommend favorably
2/24/25	City Council	postpone

[R-54-24](#)

FY 2025 Changes in the Position Classifications and Pay Plan - For the purpose of updating the Fiscal Year 2025 annual position classifications and grades; and specifying an effective date.

Sponsors:

Buckley

Attachments:[R-54-24 First Reader](#)[R-54-24 Staffing Impact Report & Staff Report with table](#)[R-54-24 Fiscal Impact Note](#)[R-54-24 Amendment 1 - Savidge](#)[R-54-24 Amendment 2 - Huntley](#)[R-54-24 Amendment 3 - Savidge](#)[R-54-24 Amendment 4 - Buckley](#)[R-54-24 Amendment 5 - O'Neill](#)[R-54-24 Amendment 6 - O'Neill](#)[R-54-24 Amendment 7 - Finlayson \(Rules Cmte.\)](#)[R-54-24 Amendment 8 - Schandelmeier](#)**Legislative History**

11/12/24	City Council	adopt on first reader
11/12/24	City Council	refer to Annapolis Education Commission to the Environmental Matters Committee
11/12/24	City Council	refer to Annapolis Education Commission to the Finance Committee
11/12/24	City Council	refer to Annapolis Education Commission to the Rules & City Government Committee
11/12/24	City Council	refer to Annapolis Education Commission to the Civil Service Board
12/6/24	Rules & City Government Committee	postpone
12/11/24	Finance Committee	postpone
12/18/24	Finance Committee	recommend favorably
1/3/25	Rules & City Government Committee	postpone
1/9/25	Environmental Matters Committee	postpone
2/7/25	Rules & City Government Committee	postpone
2/19/25	Environmental Matters Committee	Recommend Favorably-Amendment
2/24/25	City Council	postpone
3/7/25	Rules & City Government Committee	Recommend Favorably-Amendment

[R-8-25](#)**Mayor, Alderperson, and City Manager Compensation.**

For the purpose of reviewing and accepting the 2025 Salary Review Commission report dated February 4, 2025, which provides recommendations for adjusting the City Council and City Manager salaries for the 2025-2029 term.

Sponsors: Buckley

Attachments:

[R-8-25 First Reader](#)

[R-8-25 2025 Salary Review Commission Report to Council](#)

[R-8-25 Staffing Impact Report](#)

[R-8-25 Staff Report](#)

[R-8-25 Fiscal Impact Note](#)

[Meeting Minutes - February 4 2025 Commission Mtg FINAL](#)

[Meeting Minutes - February 3 2025 Commission Mtg FINAL](#)

[Meeting Minutes - January 21, 2025 Commission Mtg FINAL](#)

[Meeting Minutes - January 24, 2025 Commission Mtg. FINAL](#)

[Meeting Minutes - January 28 2025 Commission Mtg. FINAL](#)

[Meeting Minutes - January 31 2025 Commission Mtg. FINAL](#)

Legislative History

2/24/25	City Council	adopt on first reader
2/24/25	City Council	Public Hearing Held
2/24/25	City Council	free form
3/10/25	City Council	declare the public hearing closed

[R-9-25](#)**Annapolis City Council Support for Maryland House Bill****226/Senate Bill 569 (2025)**

For the purpose of showing the support of the Annapolis City Council for Maryland House Bill 226 and Senate Bill 569 (2025) - Anne Arundel County - Public Schools - School Schedule Options authorizing the Anne Arundel County Board of Education to eliminate early dismissal days if Anne Arundel County Public Schools (AACPS) has met the State requirement for annual school hours.

Sponsors: Pindell Charles

Attachments:

[R-9-25 First Reader](#)

[R-9-25 Staffing Impact Report](#)

[R-9-25 Staff Report](#)

[R-9-25 Fiscal Impact Note](#)

Legislative History

2/24/25	City Council	adopt on first reader
2/24/25	City Council	refer to Annapolis Education Commission

Ordinances

[O-23-24](#)

Parking and Towing Regulations - For the purpose of eliminating the requirement that towing companies be within one mile of the City; allowing City contractors to oversee towing; and generally updating parking and towing regulations in Titles 7 and 12.

Sponsors: Schandelmeier, Pindell Charles and Huntley

Attachments: [O-23-24 First Reader](#)
[O-23-24 Legislative Summary](#)
[O-23-24 Staffing Impact Report](#)
[O-23-24 Staff Report revised](#)
[O-23-24 Fiscal Impact Note](#)

Legislative History

10/14/24	City Council	adopt on first reader
10/14/24	City Council	refer to Annapolis Education Commission to the Transportation Committee
10/14/24	City Council	refer to Annapolis Education Commission to the Economic Matters Committee
10/28/24	City Council	declare the public hearing closed
12/11/24	Transportation Committee	recommend favorably
2/19/25	Economic Matters Committee	recommend favorably
2/24/25	City Council	postpone

[O-34-24](#)

FY 2025 Changes in Exempt Service Job Classifications - For the purpose of updating the classification grades for City employees in exempt service positions; and generally related to City employee salaries for exempt service positions.

Sponsors: Buckley

Attachments: [O-34-24 First Reader](#)
[O-34-24 Fiscal Impact Note](#)
[O-34-24 Staffing Impact Report](#)
[O-34-24 Staff Report revised](#)
[O-34-24 Amendment 1 - Finlayson \(Rules & City Government Committee\)](#)
[O-34-24 Amendment 2 - Finlayson](#)
[O-34-24 Amendment 3 - Savidge](#)

Legislative History

11/12/24	City Council	adopt on first reader
11/12/24	City Council	refer to Annapolis Education Commission to the Rules & City Government Committee
12/6/24	Rules & City Government Committee	recommend favorably

12/6/24	Rules & City Government Committee	Recommend Favorably-Amendment
2/24/25	City Council	postpone

ADJOURNMENT

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at cityclerk@annapolis.gov at least five days prior to the meeting date to request assistance.

We encourage citizens to attend and participate in City Council Meetings.

If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.

All City Council Meetings, Work Sessions and Standing Committee Meetings are broadcast on City of Annapolis TV on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers as well as Facebook Live and YouTube Live, including virtual meetings during the State of Emergency for COVID-19.

*The calendar can be found here: <https://www.annapolis.gov/calendar.aspx>
CID=23,24,14,46,42,47,40,51,44,50,27,36,31,26,33,49*

Next, at the appointed time, go to these web links for viewing the meetings live:

<http://www.youtube.com/CityofAnnapolis>

<http://www.facebook.com/CityofAnnapolis>

The live stream is available about 10 minutes prior to the start of the meeting (there is a countdown clock that says the meeting is starting in...) The completed meetings are then archived on the same platforms (above) as well as on the website through the Legistar portal here:

*[https://annapolismd.legistar.com/DepartmentDetail.aspx?](https://annapolismd.legistar.com/DepartmentDetail.aspx?ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody)
ID=23680&GUID=8CC9DA25-D92A-491F-984C-946DCA0F51DE&Mode=MainBody*