



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Special Agenda - Final City Council

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Monday, June 22, 2015

7:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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### Call to Order

*Mayor Pantelides*

### Invocation

*Alderman Budge*

### Pledge of Allegiance

*Mayor Pantelides*

### Roll Call

*City Clerk Watkins-Eldridge*

### Approval of Agenda

### Ceremonial Items

#### [ID-313-15](#)

**City Council Citation - Jennifer Jennings, Dept. of Recreation & Parks  
Guest at the White House**

*Attachments:*

[Jennifer Jennings Citation.doc](#)

#### [ID-327-15](#)

**Annapolis Green Co-founders - Lynne Forsman and Elvia Thompson  
“Keep Annapolis Beautiful”**

*Attachments:*

[Lynne Forsman Citation.doc](#)

[Elvia Thompson Citation.doc](#)

#### [ID-315-15](#)

**City Council Proclamation - 50th Anniversary of  
The Annapolis National Historic Landmark District.**

*Attachments:*

[ID315-15 Proclamation.doc](#)

### Petitions, Reports and Communications

#### **A. Reports by Committee**

#### **B. Comments by the General Public**

**Appointments**[AP-13-15](#)**The Appointment of Charles A. Hurley to the Human Relations Commission****Attachments:**[Board and Commissions Appointment Letter and Application](#)**Legislative History**

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-14-15](#)**The Appointment of Matthew O'Neill to the Human Relation Commission****Attachments:**[Appointment Letter/ Resume/ B&C Application](#)**Legislative History**

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-15-15](#)**The Appointment of Scott MacMullan to the Human Relations Commission****Attachments:**[Appointment Letter and Resume](#)**Legislative History**

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-16-15](#)**The Reappointment of Patience Schenck to the Human Relations Commission****Attachments:**[Appointment Letter/ Resume](#)**Legislative History**

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-17-15](#)**The Reappointment of Wanda Mitchell to the Human Relations Commission****Attachments:**[Appointment Letter/ Resume](#)**Legislative History**

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-18-15](#)**The Reappointment of Rosemary Katchmar to the Human Relations Commission****Attachments:**[Appointment Letter/ Resume](#)**Legislative History**

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-19-15](#)**The Reappointment of Helen Leitch to the Human Relations Commission****Attachments:**[Appointment Letter/ Resume](#)

Legislative History

6/9/15 Rules & City Government recommend favorably  
Committee

[AP-20-15](#)**The Reappointment of Willie Sampson to the Port Warden Board**Attachments:[Appointment Letter/Resume](#)Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-21-15](#)**The Reappointment of Lawrence W. Littig to the Port Warden Board**Attachments:[Appointment Letter/ Resume](#)Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-22-15](#)**The Reappointment of Randall W. Adams to the Port Warden Board**Attachments:[Appointment Letter/ Resume](#)Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-23-15](#)**The Reappointment of Gene E. Godley to the Port Warden Board**Attachments:[Appointment Letter/ Biography](#)Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-24-15](#)**The Reappointment of Kurt W. Riegel to the Annapolis Environmental Commission**Attachments:[Appointment Letter/ Biography](#)Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-25-15](#)**The Reappointment of Diane R. Butler to the Annapolis Environmental Commission**Attachments:[Appointment Letter/ Resume](#)Legislative History

6/18/15 Environmental Matters recommend favorably  
Committee

[AP-26-15](#)**The Reappointment of Theodore C. Weber to the Annapolis Environmental Commission**

Attachments:      [Appointment Letter/ Resume](#)

Legislative History

6/18/15      Environmental Matters      recommend favorably  
Committee

[AP-27-15](#)      **The Reappointment of Anne Palumbo to the Arts in Public Places Commission**

Attachments:      [Appointment Letter/ Resume](#)

Legislative History

6/9/15      Rules & City Government      recommend favorably  
Committee

[AP-28-15](#)      **The Reappointment of Pamela Bukowski to the Education Commission**

Attachments:      [Appointment Letter/ Biography](#)

Legislative History

6/16/15      Housing and Human Welfare /      recommend favorably  
Housing and Community  
Development

[AP-29-15](#)      **The Reappointment of Tricia Irvin to the Education Commission**

Attachments:      [Appointment Letter/ Resume](#)

Legislative History

6/16/15      Housing and Human Welfare /      recommend favorably  
Housing and Community  
Development

[AP-30-15](#)      **The Reappointment of Enid Collison- Lee to the Education Commission**

Attachments:      [Appointment Letter/ Biograhv](#)

Legislative History

6/16/15      Housing and Human Welfare /      recommend favorably  
Housing and Community  
Development

[AP-31-15](#)      **The Reappointment of Jeffrey Macris to the Education Commission**

Attachments:      [Appointment Letter/ Bio](#)

Legislative History

6/16/15      Housing and Human Welfare /      recommend favorably  
Housing and Community  
Development

[AP-32-15](#)      **The Reappointment of Janet Norman to the Education Commission**

Attachments:      [Appointment Letter/ Resume](#)

Legislative History

6/16/15	Housing and Human Welfare / Housing and Community Development	recommend favorably
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## **Public Hearings**

### **R-33-14**

**Vehicular Access to and Internal Roadways within Certain Property adjacent to Aris T. Allen Boulevard - For the purpose of empowering the City of Annapolis to consider, and to potentially allow, vehicular access between Aris T. Allen Boulevard/Maryland 665 and certain adjacent property within the City limits as well as private roadways within said adjacent property.**

**Sponsors:**

Pindell Charles and Finlayson

**Attachments:**

[R-33-14](#)

[Associated Historical Legislation R-23-04](#)

[Associated Historical Legislation R-13-02](#)

[R-33-14 Map.pdf](#)

[R-33-14 Transportation Board Opposition.pdf](#)

[R-33-14 PC Findings.pdf](#)

[R-33-14 Fiscal Impact.pdf](#)

*Traffic Study - Engineer's Verbal Report*

**Legislative History**

10/13/14	City Council	adopted on first reader
3/23/15	City Council	postpone
5/18/15	City Council	postpone

### **ID-279-15**

**9 St. Mary's Street - The sale or lease of City-owned property.**

**Attachments:**

[ID-279-15 Notice of Public Hearing.docx](#)

### **O-26-15**

**Water and Sewer Rates and Stormwater Fees - For the purpose of increasing the metered use water and sewer rates, and Stormwater fees in the City of Annapolis.**

**Sponsors:**

Arnett

**Attachments:**

[O-26-15 Water Sewer Rates and Stormwater Fees.docx](#)

[O-26-15 Fiscal Impact.pdf](#)

**Legislative History**

6/9/15	City Council	adopted on first reader
6/9/15	City Council	refer to the Environmental Matters Committee
6/9/15	City Council	refer to the Economic Matters Committee
6/9/15	City Council	refer to the Finance Committee

O-28-15

**Lease of Truxton Park to Kayak Annapolis, LLC - For the purpose of approving the lease of certain City-owned property at Truxton Park to authorize the operation of a kayak water touring business; and matters generally relating to said lease.**

Sponsors:

Pantelides

Attachments:[O-28-15 Kayak Lease.docx](#)[O-28-15 Staff Report.docx](#)[O-28-15 Fiscal Impact.pdf](#)Legislative History

6/8/15	City Council	adopted on first reader
6/8/15	City Council	refer to the Economic Matters Committee
6/8/15	City Council	refer to the Environmental Matters Committee
6/8/15	City Council	refer to the Finance Committee

O-29-15

**Sewer Service - For the purpose of increasing the sewer service user rates of the City of Annapolis.**

Sponsors:

Pfeiffer, Budge, Arnett and Littmann

Attachments:[O-29-15 Sewer Rates.docx](#)[O-29-15 Fiscal Impact.pdf](#)Legislative History

6/9/15	City Council	adopted on first reader
6/9/15	City Council	refer to the Environmental Matters Committee
6/9/15	City Council	refer to the Finance Committee

**Business and Miscellaneous**ID-298-15

**JP Towing & Recovery T/A JP Towing Service, LLC**

Attachments:[Renewal Application - JP Towing Service, LLC.pdf](#)[LTR to Clerk, City Manager, Office Law.pdf](#)[LTR- To Chief Pristoop from LT. Brian Antal.pdf](#)[LTR- Sent to Applicant from City Attorney.pdf](#)[Return Renewal Application.pdf](#)[District 02 - Subdivision.pdf](#)[ID-298-15 Hudson St 44 Tax Map excerpt 2005 with annotations.jpg](#)[ID-298-15 Revised Application.pdf](#)Legislative History

6/8/15	City Council	postpone
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[R-34-14](#)**2014 West Annapolis Sector Study - For the purpose of adopting the West Annapolis Sector Study as an addendum to the 2009 Annapolis Comprehensive Plan.****Sponsors:**

Paone

**Attachments:**[R-34-14 West Annapolis Sector Study.docx](#)[West Annapolis Sector Study](#)[R-34-14 Request for Postponement to Oct 12.pdf](#)*Proposed Motion to Postpone to 10/12/15***Legislative History**

10/27/14 City Council adopted on first reader

4/13/15 City Council postpone

[ID-279-15](#)**9 St. Mary's Street - The sale or lease of City-owned property.****Attachments:**[ID-279-15 Notice of Public Hearing.docx](#)*Proposed Motion for Further Action*[GT-19-15](#)**Eastport Traffic Study - From Contingency to Traffic Impact- Planning & Zoning****Attachments:**[GT-19-15 Eastport Traffic Study](#)**Legislative History**

6/2/15 Finance Committee recommend favorably

[GT-21-15](#)**Public Works- Transfer from Contingency to Snow & Ice****Attachments:**[GT-21-15.pdf](#)**Legislative History**

6/16/15 Finance Committee recommend favorably

[GT-22-15](#)**Public Works- Dam Rehabilitation Transfer****Attachments:**[GT-22-15.pdf](#)**Legislative History**

6/16/15 Finance Committee recommend favorably

[GT-23-15](#)**Finance Department- Non- Profit Capital Grant Transfer****Attachments:**[GT-23-15.pdf](#)**Legislative History**

6/16/15 Finance Committee recommend favorably

[GT-24-15](#)**Mayor's Office- Annapolis Renewable Energy Park Consultation Transfer****Attachments:**[GT-24-15.pdf](#)**Legislative History**

6/16/15 Finance Committee recommend favorably

[GT-25-15](#) **Finance Department Transfer**

Attachments: [GT-25-15.pdf](#)

Legislative History

6/16/15 Finance Committee recommend favorably

[GT-26-15](#) **Public Works- Fleet Salary Increase- Standardized Classifications (FY2016 Transfer)**

Attachments: [GT-26-15.pdf](#)

Legislative History

6/16/15 Finance Committee recommend favorably

[GT-27-15](#) **Transportation- Fleet Salary Maintenance Increase (FY2016 Transfer)**

Attachments: [GT-27-15.pdf](#)

Legislative History

6/16/15 Finance Committee recommend favorably

[GT-28-15](#) **Public Works- Employee Conversion (FY2016 Transfer)**

Attachments: [GT-28-15.pdf](#)

Legislative History

6/16/15 Finance Committee recommend favorably

## **Legislative Action**

### **A. Second Readers**

[O-37-14](#) **Lease of City Property to Chesapeake Children's Museum - For the purpose of approving a lease between the City of Annapolis and the Chesapeake Children's Museum for a portion of the City-owned building located at 25 Silopanna Road, Annapolis, Maryland; and all other matters related to said lease with the Chesapeake Children's Museum.**

Sponsors: Pantelides and Budge

Attachments: [O-37-14 CCM.docx](#)  
[O-37-14 ChesapeakeChildrensMuseum Lease Agmt.pdf](#)  
[O-37-14 Staff Report.docx](#)  
[O-37-14 Fiscal Impact Note.pdf](#)  
[O-37-14 EconMattersCmte\\_AMENDED\\_CCMuseumLease2015-05-22.doc](#)

Legislative History

11/24/14 City Council adopted on first reader



12/8/14	City Council	declared the public hearing closed
12/9/14	Rules & City Government Committee	postpone
12/15/14	Economic Matters Committee	postpone
1/8/15	Economic Matters Committee	postpone
1/8/15	Finance Committee	postpone
4/20/15	Economic Matters Committee	postpone
5/21/15	Economic Matters Committee	postpone
6/2/15	Finance Committee	recommend favorably
6/9/15	Rules & City Government Committee	recommend favorably
6/15/15	Economic Matters Committee	recommend favorably

[O-20-15](#)

**Fair Housing in the City of Annapolis - For the purpose of adding gender identity to the protected classes set forth in Chapter 11.32 of the Code of the City of Annapolis.**

**Sponsors:**

Arnett

**Attachments:**[O-20-15 Fair Housing.docx](#)[O-20-15 Staff Report.docx](#)[O-20-15 Fiscal Impact.pdf](#)**Legislative History**

4/27/15	City Council	adopted on first reader
4/27/15	City Council	refer to the Housing and Human Welfare / Housing and Community Development
6/16/15	Housing and Human Welfare / Housing and Community Development	recommend favorably

[O-21-15](#)

**Nonstandard Vehicles Definition - For the purpose of amending the definition of Nonstandard Vehicles to include all such vehicles including pedicabs and for-hire Segways.**

**Sponsors:**

Budge

**Attachments:**[O-21-15 Nonstandard Vehicles.docx](#)[O-21-15 Staff Report.docx](#)[O-21-15 Fiscal Impact.pdf](#)**Legislative History**

4/27/15	City Council	adopted on first reader
4/27/15	City Council	refer to the Transportation Board
4/27/15	City Council	refer to the Transportation Committee
4/27/15	City Council	refer to the Public Safety Committee
5/18/15	Public Safety Committee	recommend favorably

6/16/15	Transportation Committee	recommend favorably
6/19/15	Transportation Board	recommend favorably

O-22-15

**Lease of 145 Gorman Street - Amended and Restated Agreement of Lease between KDBA, LLC and the City of Annapolis for the use of non-city-owned property by the City of Annapolis.**

Sponsors:

Pantelides

Attachments:[O-22-15 Ordinance.docx](#)[O-22-15 KDBA-Exhibits.docx](#)[O-22-15 KDBA-2006 Lease-145Gorman.pdf](#)[O-22-15 Summary.doc](#)[O-22-15 KDBA-LeaseExtOptnLtr.pdf](#)[O-22-15 KDBALeaseOptnSummary.docx](#)[O-22-15 Staff Report.docx](#)[O-22-15 Fiscal Impact.pdf](#)Legislative History

5/11/15	City Council	adopted on first reader
5/11/15	City Council	refer to the Economic Matters Committee
5/11/15	City Council	refer to the Finance Committee
5/29/15	Economic Matters Committee	recommend favorably
6/2/15	Finance Committee	recommend favorably
6/8/15	City Council	postpone

O-25-15

**Environmental Commission - For the purpose of establishing a quorum of the Environmental Commission.**

Sponsors:

Littmann

Attachments:[O-25-15 Environmental Cmmn Quorum.docx](#)[O-25-15 Staff Report.docx](#)[O-25-15 Fiscal Impact.pdf](#)[AEC Amendment](#)Legislative History

5/11/15	City Council	adopted on first reader
5/11/15	City Council	refer to the Economic Matters Committee
5/11/15	City Council	refer to the Rules & City Government Committee
6/9/15	Rules & City Government Committee	recommend favorably
6/18/15	Environmental Matters Committee	postpone

**B. First Readers****[O-30-15](#)**

**Exempt Service - Positions Included - For the purpose of including the positions of Attorney 1 and Attorney 2 to the Exempt Service set forth in Chapter 3.08 of the Code of the City of Annapolis; and all other matters generally relating to positions included in the exempt service.**

**Sponsors:**

Pantelides

**Attachments:**[O-30-15 Attorney 1and2.docx](#)[O-30-15 Attorney1and2 Job Description.docx](#)[O-30-15 Staff Report.docx](#)**[R-15-15](#)**

**Exempt Service - Job Description - For the purpose of approving the updated Job Description for the City Attorney position.**

**Sponsors:**

Pantelides

**Attachments:**[R-15-15 CityAttorney.docx](#)[R-15-15 CityAttorney Job Description 2015.docx](#)[R-15-15 Staff Report.docx](#)**[O-31-15](#)**

**Title 3 HUMAN RESOURCES - For the purpose of rewriting and revising certain sections of Title 3, Human Resources; to simplify and reorganize that Title for ease of use, to clarify processes, to remove obsolete language, to include substantive changes; and matters generally relating to Title 3.**

**Sponsors:**

Pantelides

**Attachments:**[O-31-15 Title 3.docx](#)[O-31-15 Staff Report.docx](#)**[O-32-15](#)**

**Annapolis Renewable Energy Park - For the purpose of approving the land lease agreement of certain City-owned property containing the closed City of Annapolis Landfill for the construction and operation of a solar photovoltaic (PV) electricity generating facility to be located at those portions of the closed City of Annapolis Landfill; and matters generally relating to said lease**

**Sponsors:**

Pantelides

**Attachments:**[O-32-15 AREP OrdinanceandLease.docx](#)[O-32-15 AREP LeaseSynopsis.docx](#)**[R-17-15](#)**

**Personnel Rules and Regulations - For the purpose of approving updated and modified Rules and Regulations of the Personnel System.**

**Sponsors:**

Pantelides

Attachments:

[R-17-15 Resolution.docx](#)  
[R-17-15 Personnel Rules and Regs.docx](#)  
[R-17-15 List of Appendices.docx](#)  
[R-17-15 Staff Report.docx](#)  
[R-17-15 Appendix-A Transit Drug Alcohol Policy.docx](#)  
[R-17-15 Appendix-B FMCSA Drug and Alcohol Testing Policy.docx](#)  
[R-17-15 Appendix-C Non DOT Drug and Alcohol Testing Policy.docx](#)  
[R-17-15 Appendix-D Drug Alcohol Policy Assignment by Classification.xls](#)  
[R-17-15 Appendix-E Employee Benefits Center.pdf](#)  
[R-17-15 Appendix-F Employee Recognition and Reward Program.docx](#)  
[R-17-15 Appendix-G Employment Non-Discrimination Policy.docx](#)  
[R-17-15 Appendix-H Equal Employment Opportunity.pdf](#)  
[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Ee's Serious Hlth](#)  
[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Family Member'](#)  
[R-17-15 Appendix-I FMLA - Designation Notice.pdf](#)  
[R-17-15 Appendix-I FMLA -Employee Rights & Repsonsibilities.pdf](#)  
[R-17-15 Appendix-J Fact Sheet The Health Insurance Portability and Accountability Ac](#)  
[R-17-15 Appendix-K MIT - Electronic Mail Policy.docx](#)  
[R-17-15 Appendix-L MIT - Electronic Use Policy.docx](#)  
[R-17-15 Appendix-M MIT - Social Media Policy.docx](#)  
[R-17-15 Appendix-N MIT - Software and Data Code of Ethics.docx](#)  
[R-17-15 Appendix-O Notice to Employees Regarding Rules and Regulations.docx](#)  
[R-17-15 Appendix-P Safety Manual.docx](#)  
[R-17-15 Appendix-Q WC BROCHURE \(2012-10-23\).xls](#)  
[R-17-15 Appendix-R Workplace Violence Policy.docx](#)

## Adjournment

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*