



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Standing Committee Agenda - Final Rules & City Government Committee

---

Tuesday, September 8, 2015

4:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

---

1. Call To Order
2. Business before Committee

### a. Approval of Minutes

[RCG072215](#) Approval of Minutes for the Regular Meeting

Attachments: [RCG072215.pdf](#)

### b. Appointments and reappointments to Committees

[AP-34-15](#) The Appointment of George N. Matthews to the Planning Commission

Attachments: [Appointment Letter/ Resume](#)

3. Legislation before Committee

R-17-15

**Personnel Rules and Regulations** - For the purpose of approving updated and modified Rules and Regulations of the Personnel System.

Attachments:

[R-17-15 Resolution.docx](#)  
[R-17-15 Personnel Rules and Regs.pdf](#)  
[R-17-15 List of Appendices.docx](#)  
[R-17-15 Staff Report.docx](#)  
[R-17-15 Appendix-A Transit Drug Alcohol Policy.docx](#)  
[R-17-15 Appendix-B FMCSA Drug and Alcohol Testing Policy.docx](#)  
[R-17-15 Appendix-C Non DOT Drug and Alcohol Testing Policy.docx](#)  
[R-17-15 Appendix-D Drug Alcohol Policy Assignment by Classification.xls](#)  
[R-17-15 Appendix-E Employee Benefits Center.pdf](#)  
[R-17-15 Appendix-F Employee Recognition and Reward Program.docx](#)  
[R-17-15 Appendix-G Employment Non-Discrimination Policy.docx](#)  
[R-17-15 Appendix-H Equal Employment Opportunity.pdf](#)  
[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Ee's Serious Hlth](#)  
[R-17-15 Appendix-I FMLA - Certification of Health Care Provider for Family Member'](#)  
[R-17-15 Appendix-I FMLA - Designation Notice.pdf](#)  
[R-17-15 Appendix-I FMLA -Employee Rights & Repsonsibilities.pdf](#)  
[R-17-15 Appendix-J Fact Sheet The Health Insurance Portability and Accountability Ac](#)  
[R-17-15 Appendix-K MIT - Electronic Mail Policy.docx](#)  
[R-17-15 Appendix-L MIT - Electronic Use Policy.docx](#)  
[R-17-15 Appendix-M MIT - Social Media Policy.docx](#)  
[R-17-15 Appendix-N MIT - Software and Data Code of Ethics.docx](#)  
[R-17-15 Appendix-O Notice to Employees Regarding Rules and Regulations.docx](#)  
[R-17-15 Appendix-P Safety Manual.docx](#)  
[R-17-15 Appendix-Q WC BROCHURE \(2012-10-23\).xls](#)  
[R-17-15 Appendix-R Workplace Violence Policy.docx](#)  
[Strikeout Version Rules and Regulations1992.doc](#)  
[Appendix-A.Transit Drug Alcohol Policy \(Amended\).doc](#)  
[Appendix-M.MIT - Social Media Policy\(Amended\).doc](#)

R-21-15

**Amending 2015 Dates of First Sundays Festivals** - For the purpose of amending the dates on which the First Sundays Festivals are authorized to sell merchandise in the Historic District by adding the first Sunday in November and removing the first Sunday in December of year 2015.

Attachments:

[R-21-15 Amending First Sundays Dates.docx](#)

[R-22-15](#)

**Street Rights-of-Way at the Enclave at Spa** - For the purpose of privatizing the street rights-of-way in the Enclave at Spa residential planned development in accordance with Section 20.20.01.A of the Code of the City of Annapolis.

Attachments:

[R-22-15 Enclave at Spa.doc](#)

[R-22-15 Attachment A Site Plan.pdf](#)

[R-22-15 Staff Report.docx](#)

[O-35-15](#)

**CITY OF ANNAPOLIS POLICE AND FIRE RETIREMENT PLAN** - For the purpose of adopting the City of Annapolis Police and Fire Retirement Plan Amendment and Restatement, effective July 1, 2015.

Attachments:

[O-35-15 Police Fire Retirement Plan Ord.docx](#)

[O-35-15 Police and Fire Retirement Plan.docx](#)

[O-35-15 Staff Report.pdf](#)

[O-35-15 Fiscal Impact.doc](#)

#### 4. Adjournment

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Cyndi Gaines at 410.260.3438, by MD Relay (711), or by email at [cgaines@annapolis.gov](mailto:cgaines@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*