



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Special Agenda - Final City Council

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Tuesday, March 26, 2019

7:00 PM

Mayor John T. Chambers, Jr.  
City Council Chambers

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Call to Order

*Mayor Buckley*

Invocation

*Mayor Buckley*

Pledge of Allegiance

*Mayor Buckley*

Roll Call

*City Clerk Watkins-Eldridge*

Approval of Agenda

### **Ceremonial Items**

City Council Citation - Marine Art Gallery - 40th Anniversary

### **Petitions, Reports and Communications**

**A. Reports by Committee**

**B. Comments by the General Public**

**C. Update from the Mayor**

**D. Required Administrative Submittals - City Manager**

[ID-5-19](#)

**City Manager Budget Revision less than or equal to \$25,000.**

*Attachments:*

[CM GT-11-19.pdf](#)

## Consent Calendar

### Appointments

#### [AP-61-18](#)

#### **The Appointment of Nadine Chien to the Board of Appeals**

Attachments:

[Application & Resume](#)

Legislative History

3/12/19 Rules & City Government Committee recommend favorably

#### [AP-67-18](#)

#### **The Re-Appointment of Jennifer Beard to the Civil Service Board**

Attachments:

[Resume](#)

Legislative History

3/12/19 Rules & City Government Committee recommend favorably

#### [AP-70-18](#)

#### **The Re-Appointment of Matthew S. Evans III to the Building Board of Appeals**

Attachments:

[Resume](#)

Legislative History

3/14/19 Economic Matters Committee recommend favorably

### First Readers

#### [O-9-19](#)

#### **Definition of Family - For the purpose of removing the definition of “Family” from the City of Annapolis Zoning Code.**

Sponsors:

Rodriguez, Buckley and Savidge

Attachments:

[O-9-19 Zoning Code - Definition of Family Ordinance.docx](#)

[O-9-19 Staff Report and Fiscal Impact.pdf](#)

#### [O-10-19](#)

#### **Maryland Public Information Act - For the purpose of adopting City of Annapolis procedures for the processing of requests made pursuant to the Maryland Public Information Act; establishing definitions; providing notice of disclosure requirements; establishing an appeal process; allowing fees to be charged; allowing fee waivers; and generally related to adopting procedures for processing Public Information Act requests.**

Sponsors:

Buckley

Attachments:

[O-10-19 Public Information Act Ordinance.docx](#)

[O-10-19 Staff Report and Fiscal Impact.pdf](#)

[R-13-19](#)

**Filing of Grant Application with the Maryland Transit Administration - For the purpose of authorizing the filing of an application with the Maryland Transit Administration of the Maryland Department of Transportation for a Sections 5303, 5304, 5307, 5309, 5310, 5311, 5316, and/or 5317 grant(s) under the Federal Transit Act for a total amount of \$3,039,471 (consisting of \$1,915,980 for fixed route transit operations; \$241,002 for ADA complementary paratransit services; \$410,801 capital grant for transit vehicle maintenance; \$462,510 capital assistance for replacement of two (2) transit buses and \$9,178 for break/training room furniture).**

**Sponsors:** Buckley

**Attachments:** [R-13-19 MTA Annual Grant Application.docx](#)  
[R-13-19 Staff Report and Fiscal Impact.pdf](#)

**Second Readers**[CA-1-19](#)

**Acting Mayor Designation - For the purpose of amending the procedure for designating an Acting Mayor.**

**Sponsors:** Henson

**Attachments:** [CA-1-19 Acting Mayor Procedures.docx](#)  
[CA-1-19 Staff Report and Fiscal Impact.doc](#)

**Legislative History**

2/11/19	City Council	adopt on first reader
2/11/19	City Council	refer to the Rules & City Government Committee
3/11/19	City Council	declare the public hearing closed
3/12/19	Rules & City Government Committee	recommend favorably

[O-3-19](#)

**Sidewalk Snow and Ice Removal - Fine - For the purpose of making technical corrections to the Code of the City of Annapolis concerning the fine for a failure to remove snow and ice from a sidewalk.**

**Sponsors:** Tierney

**Attachments:** [O-3-19 Snow and Ice Removal - Fine.docx](#)  
[O-3-19 Staff Report and Fiscal Impact.pdf](#)

**Legislative History**

1/28/19	City Council	adopt on first reader
1/28/19	City Council	refer to the Environmental Matters Committee
1/28/19	City Council	refer to the Transportation Committee
2/11/19	City Council	declare the public hearing closed
2/27/19	Environmental Matters Committee	recommend favorably
3/14/19	Transportation Committee	recommend favorably

3/14/19            Transportation Committee            consider

[O-7-19](#)

**Special parking permit for transport, shuttles and contractors - Application Procedure - For the purpose of amending the deadline for submission of a special parking permit application for transport, shuttles and contractors.**

**Sponsors:**            Buckley and Tierney

**Attachments:**        [O-7-19 Special Parking Permit - Notice Ordinance.docx](#)

[O-7-19 Staff Report and Fiscal Impact.pdf](#)

**Legislative History**

2/11/19	City Council	adopt on first reader
2/11/19	City Council	refer to the Public Safety Committee
2/11/19	City Council	refer to the Transportation Committee
2/25/19	City Council	declare the public hearing closed
3/4/19	Public Safety Committee	recommend favorably
3/14/19	Transportation Committee	recommend favorably

[O-8-19](#)

**Grow Annapolis, Inc. Lease Agreement - For the purpose of approving the lease for certain City-owned property located at the corner of Jefferson Street and Brashears Street, Annapolis, Maryland 21403, between Grow Annapolis, Inc. and the City of Annapolis; and matters generally relating to said lease.**

**Sponsors:**            Buckley, Finlayson, Savidge and Arnett

**Attachments:**        [O-8-19 Grow Annapolis Lease Ordinance.pdf](#)

[O-8-19 Exhibit A EastportCommGarden Diagram 2019-02-04.pdf](#)

[O-8-19 Staff Report and Fiscal Impact.pdf](#)

**Legislative History**

2/25/19	City Council	adopt on first reader
3/11/19	City Council	declare the public hearing closed
3/11/19	City Council	refer to the Finance Committee
3/20/19	Finance Committee	recommend favorably

[R-12-19](#)

**Civil Service Positions and Classifications - Risk Management Administrator - For the purpose of abolishing the Risk Analyst position and classification from the FY 2019 civil service positions and classifications; and creating the Risk Management Administrator position and classification.**

**Sponsors:**            Buckley

**Attachments:**        [R-12-19 Civil Service Positions and Classifications - Risk Management Administrator F](#)

[R-12-19 CSB Minutes 1-31-19 signed.pdf](#)

[R-12-19 Staff Report and Fiscal Impact.pdf](#)

[R-14-18 SIGNED.pdf](#)

Legislative History

3/11/19 City Council adopt on first reader

**End of Consent Calendar****Public Hearings**O-4-19

**Special Residential Parking Districts - Parking Permits - For the purpose of transferring the residential parking permit program to the Department of Transportation; clarifying the eligibility requirements for resident, nonresident and temporary parking permits; and specifying the restrictions on parking permits issued under the residential parking permit program.**

Sponsors: Tierney

Attachments: [O-4-19 Temporary Parking Permits Ordinance.docx](#)  
[O-4-19 Staff Report and Fiscal Impact.pdf](#)  
[O-4-19 Comparison Residential Parking Programs.pdf](#)  
[O-4-19 Groy Comments.pdf](#)  
[O-4-19 Tierney Proposed Amendment.docx](#)

Legislative History

3/11/19 City Council adopt on first reader  
 3/11/19 City Council refer to the Public Safety Committee  
 3/11/19 City Council refer to the Transportation Committee

**Legislative Action***Proposed Motion to Withdraw R-45-18*R-45-18

**2018 Forest Drive/Eastport Sector Study - For the purpose of adopting the Forest Drive/Eastport Sector Study as an addendum to the 2009 Annapolis Comprehensive Plan.**

Sponsors: Buckley

Attachments: [R-45-18 Forest Drive\\_Eastport Sector Study Resolution.docx](#)  
[R-45-18 Forest Drive Eastport Sector Study Draft Plan 8-31-18.pdf](#)  
[R-45-18 Staff Report and Fiscal Impact.pdf](#)  
[R-45-18 Staff Report to PC.pdf](#)  
[R-45-18 PC Findings.pdf](#)  
[City Council Worksession Forest Drive and Eastport Sector Study.pdf](#)  
[Handout for CC committees](#)  
[R-45-18 Baywoods Petition.pdf](#)  
[Transportation Pages from Forest Drive Eastport Sector Study Draft Plan](#)  
[Environment Pages from Forest Drive Eastport Sector Study Draft Plan](#)

Legislative History

9/24/18	City Council	adopt on first reader
9/24/18	City Council	refer to the Planning Commission
9/24/18	City Council	refer to the Rules & City Government Committee
1/28/19	City Council	declare the public hearing left open
1/28/19	City Council	refer to the Environmental Matters Committee
1/28/19	City Council	refer to the Transportation Committee
1/28/19	City Council	refer to the Public Safety Committee
1/28/19	City Council	refer to the Housing and Human Welfare
1/28/19	City Council	refer to the Rules & City Government Committee
2/11/19	City Council	declare the public hearing closed
2/19/19	Housing and Human Welfare	postpone
3/4/19	Public Safety Committee	postpone
3/12/19	Rules & City Government Committee	Continue
3/19/19	Housing and Human Welfare	adopt as amended
3/20/19	Environmental Matters Committee	Continue

**Second Readers**[O-47-18](#)**Special Events - For the purpose of amending the definition of “City Sponsored Event.”**Sponsors:

Henson and Tierney

Attachments:[O-47-18 City Sponsored Event Definition.docx](#)[O-47-18 Staff Report and Fiscal Impact.pdf](#)[O-47-18 Amendment No. 1 Savidge, Tierney, Arnett.docx](#)Legislative History

12/10/18	City Council	adopt on first reader
12/10/18	City Council	refer to the Environmental Matters Committee
12/10/18	City Council	refer to the Transportation Committee
1/14/19	City Council	declare the public hearing closed
1/16/19	Environmental Matters Committee	postpone
2/27/19	Environmental Matters Committee	recommend with amendments
2/27/19	Environmental Matters Committee	amendment(s) approved
3/14/19	Transportation Committee	recommend favorably

Adjournment

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*