



# City of Annapolis

160 Duke Of Gloucester  
Street  
Annapolis, MD 21401

## Regular Agenda - Final City Council

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Monday, June 10, 2019

10:00 AM

Mayor John T. Chambers, Jr.  
City Council Chambers

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Call to Order

*Mayor Buckley*

Invocation

*Alderman Arnett*

Pledge of Allegiance

*Mayor Buckley*

Roll Call

*City Clerk Watkins-Eldridge*

Approval of Agenda

### **Petitions, Reports and Communications**

**A. Update from the Mayor**

**B. Reports by Committee**

**C. Comments by the General Public**

### **Consent Calendar**

#### **First Readers**

[O-26-19](#)

**Rental Unit and Short-Term Residential Rental Licenses - For the purpose of mitigating significant dislocation of neighborly residential blocks; supporting the City's experience, visitor and tourist-based local economy by leveraging the sharing economy; ensuring applicable tax collection and remittances; encouraging fair competition; updating and amending the regulation of residential rental properties generally; creating operating license requirements governing the short-term rental of residential dwellings and dwelling units above nonresidential uses; defining certain terms; allowing a delayed effective date for current licensees; and matters**

generally relating thereto.

*Sponsors:* Arnett and Finlayson

*Attachments:* [O-26-19 Short-Term Rental Legislation First Reader.docx](#)

[R-28-19](#)

**Larkin Street Commemoration - For the purpose of commemorating Larkin Street; allocating funds for a commemorative sign; and generally related to commemorating Larkin Street.**

*Sponsors:* Tierney, Buckley, Savidge, Rodriguez and Pindell Charles

*Attachments:* [R-28-19 Larkin Street Commemoration First Reader.docx](#)

[R-29-19](#)

**Equal Protection Task Force - African American Residents - For the purpose of approving a one year extension of time for the temporary advisory Task Force commissioned to provide the Mayor and City Council with a public forum for studying and preparing reports about the issues of African-American residents of the City of Annapolis to complete its mission.**

*Sponsors:* Pindell Charles, Savidge, Buckley and Tierney

*Attachments:* [R-29-19 Equal Protection Task Force African-American Extension Resolution.docx](#)

## Second Readers

[R-26-19](#)

**Rental Operating Licenses and Inspections of Housing Authority of the City of Annapolis Properties - For the purpose of requiring rental operating licenses and inspections of Housing Authority of the City of Annapolis properties.**

*Sponsors:* Rodriguez, Finlayson, Tierney, Savidge and Pindell Charles

*Attachments:* [R-26-19 Rental Operating Licenses and Inspections of HACA Properties First Reader.docx](#)  
[R-26-19 Amendments Rodriguez.docx](#)

## Business and Miscellaneous

[GT-10-19](#)

**OEM/Fire**

**Transfer From: FY17 State Homeland Security Project Training and Education (\$6,780.00); FY17 State Homeland Security Project Emergency Radio (\$1,806.00); FY17 State Homeland Security Project Planner Salaries (\$17,510.00) Transfer To: FY17 State Homeland Security Project Outreach Supplies (\$995.00); FY17 State Homeland Security Project EOC Equipment (\$6,079.00); FY17 State Homeland Security Project Law Enforcement Supplies (\$19,023.00)**

*Attachments:* [GT-10-19](#)

[SA-57-19](#)

**Recreation and Parks - Youth Triathlon**

**Revenue: General Fund Gifts and Donations (\$405.00) Expenditure: Outdoor Recreation - Youth Triathlon Supplies (\$405.00)**

**Attachments:**      [SA-57-19](#)

[SA-58-19](#)      **Recreation and Parks - Youth Triathlon**  
**Revenue: General Fund Gifts and Donations (\$220.00) Expenditure:**  
**Outdoor Recreation - Youth Supplies (\$220.00)**

**Attachments:**      [SA-58-19](#)

[SA-59-19](#)      **Recreation and Parks - Stanton Center**  
**Revenue: General Fund Gifts and Donations (\$102.13) Expenditure:**  
**Stanton Center Supplies (\$102.13)**

**Attachments:**      [SA-59-19](#)

[SA-60-19](#)      **OEM/FIRE/FY18 State Homeland Security Program/Project**  
**Revenue: Grant Revenue - FY18 State Homeland Security**  
**Program/Project (\$12,000.00) Expenditure: Contract Services - FY18 State**  
**Homeland Security Program/Project (\$1,200.00); Equipment - FY18 State**  
**Homeland Security Program/Project (\$10,800.00)**

**Attachments:**      [SA-60-19](#)

## End of Consent Calendar

## Legislative Action

### Second Readers

[CA-2-19](#)      **City Manager - Powers and Duties - For the purpose of removing the**  
**Office of Environmental Policy from the supervision of the City Manager;**  
**and placing supervision of the Human Resources Office under the City**  
**Manager.**

**Sponsors:**      Buckley

**Attachments:**      [CA-2-19 Office of Environmental Policy Charter Amendment First Reader.docx](#)

[CA-2-19 Staff Report and Fiscal Impact Note.pdf](#)

[CA-2-19 Acting City Attorney Opinion on Recommended Amendments.pdf](#)

[CA-2-19 Amendments 1 Savidge.docx](#)

[CA-2-19 Amendment 3 Arnett, Paone, Finlayson.docx](#)

[CA-2-19 Amendments 4-5 Finalyson, Savidge, Arnett.docx](#)

[CA-2-19 Amendments 6-7 Savidge, Arnett.docx](#)

[CA-3-19](#)      **Office of Law - For the purpose of establishing an Office of Law.**

**Sponsors:**      Buckley and Finlayson

**Attachments:**      [CA-3-19 Office of Law First Reader.docx](#)

[CA-3-19 Staff Report and Fiscal Impact Note.pdf](#)

[CA-4-19](#)            **Economic Development Program - For the purpose of removing administration of the economic development program from the Planning and Zoning Department.**

**Sponsors:**            Buckley

**Attachments:**        [CA-4-19 Economic Development Program First Reader.docx](#)  
[CA-4-19 Staff Report and Fiscal Impact Note.pdf](#)

[CA-5-19](#)            **The Office of Emergency Management Department - For the purpose of establishing a department known as the Office of Emergency Management.**

**Sponsors:**            Buckley, Finlayson, Tierney, Pindell Charles and Rodriguez

**Attachments:**        [CA-5-19 Office of Emergency Management Department First Reader.docx](#)  
[CA-5-19 Staff Report and Fiscal Impact Note.pdf](#)

[O-12-19](#)            **Departmental Reorganization - For the purpose of requiring the Environmental Policy Advisor to provide certain advice relating to environmental policies and initiatives in lieu of the Office of Environmental Policy; creating the position of Environmental Policy Advisor in the exempt service; establishing the duties and responsibilities of the position; creating the position of Director of Emergency Management in the exempt service; establishing certain exempt service pay grades; and reassigning responsibility for floodplain management to the Department of Planning and Zoning.**

**Sponsors:**            Buckley

**Attachments:**        [O-12-19 Departmental Reorganization First Reader.docx](#)  
[O-12-19 Staff Report and Fiscal Impact Note.pdf](#)  
[O-12-19 Amendment 9-21 Savidge 6,7,19.docx](#)

[O-13-19](#)            **Office of Law - For the purpose of clarifying the functions of the Office of Law; clarifying the functions of the City Clerk; making technical corrections; and making stylistic changes.**

**Sponsors:**            Buckley and Finlayson

**Attachments:**        [O-13-19 Office of Law Ordinance First Reader.docx](#)  
[O-13-19 Staff Report and Fiscal Impact Note.pdf](#)

[O-14-19](#)            **Economic Development Division - For the purpose of relocating the Economic Development Division from the Department of Planning and Zoning to the Office of the Mayor; and generally related to Economic Development.**

**Sponsors:**            Buckley

**Attachments:**        [O-14-19 Economic Development Division First Reader.docx](#)  
[O-14-19 Staff Report and Fiscal Impact Note.pdf](#)

[O-15-19](#)

**The Office of Emergency Management - For the purpose of making technical and other corrections to the Office of Emergency Management section of the City Code; clarifying the role of the Harbormaster during a public emergency, making certain stylistic changes; and generally related to emergency management.**

***Sponsors:*** Buckley, Finlayson and Tierney

***Attachments:*** [O-15-19 Office of Emergency Management First Reader.docx](#)  
[O-15-19 Staff Report and Fiscal Impact Note.pdf](#)

[O-16-19](#)

**Human Resources - Exempt Service - For the purpose of reclassifying certain positions in the Exempt Service; and making stylistic changes.**

***Sponsors:*** Buckley and Finlayson

***Attachments:*** [O-16-19 Exempt Service Reclassifications First Reader.docx](#)  
[O-16-19 Staff Report and Fiscal Impact Note.pdf](#)  
[O-16-19 Amendments 3-6 Arnett Finlayson 6,7,19.docx](#)

[R-14-19](#)

**City of Annapolis Police and Fire Retirement Plan - 2019 Amendment and Restatement - For the purpose of amending and restating the Police and Fire Retirement Plan; and matters generally relating to the Plan.**

***Attachments:*** [R-14-19 Police and Fire Retirement Plan 2019 Resolution First Reader.docx](#)  
[R-14-19 Proposed Amended Police and Fire Retirement Plan CLEAN.docx](#)  
[R-14-19 Redlined Proposed Amended Police and Fire Plan Document First Reader.docx](#)  
[R-14-19 Staff Report and Fiscal Impact Note.pdf](#)

[R-15-19](#)

**Position Classifications and Pay Plan - For the purpose of approving the FY 2020 position classification and pay plan effective July 1, 2019.**

***Sponsors:*** Buckley

***Attachments:*** [R-15-19 Position Classifications and Pay Plan Resolution First Reader.docx](#)  
[R-15-19 FY2020 Position Classifications First Reader.pdf](#)  
[R-15-19 FY2020 Annual Pay Scale First Reader.pdf](#)  
[R-15-19 Revised Staff Report and Fiscal Impact Note 5719](#)

[R-16-19](#)

**FY 2020 Fees Schedule Effective July 1, 2019 - For the purpose of specifying fees that will be charged for the use of City services for FY 2019.**

***Sponsors:*** Buckley

**Attachments:** [R-16-19 FY2020 Fees Schedule Resolution First Reader.docx](#)  
[R-16-19 FY2020 Fees Schedule First Reader.docx](#)  
[R-16-19 Staff Report and Fiscal Impact Note.pdf](#)  
[R-16-19 Stantec Stormwater Rate Study Report FY19 - July 20, 2018.pdf](#)  
[R-16-19 Stantec Refuse Fee Rate Study - 2019.pdf](#)  
[R-16-19 Redlined FY2020 Fees Schedule for Finance Committee and City Council.pdf](#)  
[R-16-19 Amendment No 1 Buckley.pdf](#)

**R-17-19**

**FY 2020 Fines Schedule Effective July 1, 2019 - For the purpose of specifying fines that will be charged for FY 2020.**

**Sponsors:** Buckley

**Attachments:** [R-17-19 FY2020 Fines Schedule Resolution First Reader.docx](#)  
[R-17-19 FY2020 Fines Schedule First Reader.docx](#)  
[R-17-19 Staff Report and Fiscal Impact Note.pdf](#)  
[R-17-19 Redlined FY2020 Redlined Fines Schedule.pdf](#)  
[R-17-19 Amendment No 1 Buckley.pdf](#)

**O-17-19**

**Annual Budget and Appropriation Ordinance and Property Tax Levy - For the purpose of adopting the City Budget, comprising the Annual Operating Budget for the fiscal year ending June 30, 2020, the Capital Budget for the fiscal year ending June 30, 2020, the Capital Improvement Program for the fiscal years ending June 30, 2021, June 30, 2022, June 30, 2023, June 30, 2024, and June 30, 2025; appropriating funds for all expenditures for the fiscal year beginning July 1, 2019, and ending June 30, 2020; levying and imposing a property tax for the use of the City of Annapolis for the taxable year beginning July 1, 2019 and ending June 30, 2020; and fixing the rate of the City property tax for the taxable year.**

**Sponsors:** Buckley

**Attachments:** [O-17-19 City Budget Ordinance First Reader.docx](#)  
[O-17-19 APPENDICES A & B to Budget Ordinance.xlsx](#)  
[O-17-19 Staff Report and Fiscal Impact Note.pdf](#)  
[O-17-19 PC Recommendation.pdf](#)  
[O-17-19 FAC Findings and Recommendations.pdf](#)  
[FINANCE COMMITTEE REPORT TO THE MAYOR'S FY2020 BUDGET](#)  
[O-17-19 Operating Budget Amendments.pdf](#)  
[O-17-19 Capital Budget and CIP Amendments.pdf](#)

Adjournment

*Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Regina Watkins-Eldridge at 410.263.7942, by MD Relay (711), or by email at [cityclerk@annapolis.gov](mailto:cityclerk@annapolis.gov) at least five days prior to the meeting date to request assistance.*

*We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.*