



City of Annapolis

160 Duke Of Gloucester
Street
Annapolis, MD 21401

Standing Committee Agenda - Final Finance Committee

Wednesday, September 18, 2019

10:30 AM

Mayor John T. Chambers, Jr.
City Council Chambers

1. Call To Order
2. Roll Call
3. Approval of Agenda (any changes to the agenda should be made here)
4. Business before Committee

a. Approval of Minutes

[FC09.04.19](#) Approval of Minutes for the Regular Meeting

Attachments: [FC09.04.19](#)

b. Supplemental Appropriations

[SA-9-20](#) Fire Department
Revenue: Federal Operating Grant Revenue - FEMA - Assistance to
Firefighters Grant (\$114,361.00) Expenditure: FEMA - Assistance to
Firefighters Grant - Capital Outlay (\$114,361.00)

Attachments: [SA-9-20](#)

c. Budget Revision Requests

[FT-2-20](#) OEP & P&Z
Transfer From: Planning and Zoning Programs & Activities (\$29,850.00)
Transfer To: Office of Environmental Policy Telephone (2,350.00), Office of
Environmental Policy Programs & Activities (27,180.00), Office of
Environmental Policy R&M Vehicles (320.00)

Attachments: [FT-2-20](#)

5. Legislation before Committee

[CA-6-19](#)

Department of the Environment - For the purpose of establishing a department known as the Department of the Environment; and generally relating to the Department of the Environment.

Attachments:

[CA-6-19 Department of the Environment First Reader.docx](#)

[CA-6-19 Staff Report and Fiscal Impact Note.pdf](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Rules & City Government Committee
6/3/19	City Council	declare the public hearing closed

No one from the public spoke in favor of or in opposition to the charter amendment.

[O-18-19](#)

Department of the Environment - For the purpose of creating a Department of the Environment, dissolving the Office of Environmental Policy; transferring regulatory authority for Forest Conservation from the Department of Planning and Zoning to the Department of the Environment; consolidating environmental compliance, and inspection responsibilities, under the Department of the Environment; transferring the stormwater management program to the Department of the Environment; assigning the liaison for the Annapolis Conservancy Board to the Department of the Environment; assigning consideration of Title 19 matters to the Environmental Matters Committee; making technical corrections; and generally relating to the Department of the Environment.

Attachments:

[O-18-19 Department of the Environment Ordinance First Reader.docx](#)

[O-18-19 Staff Report and Fiscal Impact Note.pdf](#)

[O-18-19 Staff Report to PC.pdf](#)

[O-18-19 PC Findings and Recommendation.pdf](#)

Legislative History

4/8/19	City Council	adopt on first reader
4/8/19	City Council	refer to the Planning Commission
4/8/19	City Council	refer to the Economic Matters Committee
4/8/19	City Council	refer to the Environmental Matters Committee
4/8/19	City Council	refer to the Finance Committee
4/8/19	City Council	refer to the Housing and Human Welfare
4/8/19	City Council	refer to the Rules & City Government Committee
4/8/19	City Council	refer to the Transportation Committee

- 4/29/19 City Council declare the public hearing closed
Speakers:
Patrick Flaherty, 105 Victor Parkway, Annapolis, Maryland 21401.
Amy Clemments, 17 Southgate Avenue, Annapolis, Maryland 21401.
Kurt Reigel, 307 A Monterey Avenue, Avenue, Annapolis, Maryland 21401.
Bevin Buchheister, 5 Wagner Street, Annapolis, Maryland 21401.
- No one else from the public spoke in favor of or in opposition to the ordinance.
- 9/9/19 City Council declare the public hearing closed
Speakers:
Bevin Buchheister, 5 Wagner Street, Annapolis, Maryland 21401 representing the Environmental Commission.
Wil Small, 702 Severn Avenue, Annapolis, Maryland 21401.
Rick Kissel, (address on tape)
Patrick Flairty, 105 Victor Parkway, Annapolis, Maryland 21401.
Ellen O. Moyer, 1015 Forst Hills Avenue, Annapolis, Maryland 21403.
Elva Thompson (address under Petitions)
Diane Butler, (get Address)
(Lady - Tape) 312 Severn Avenue, Annapolis, Maryland 21403.
Paul Murphy, 105 Northwest Street, Annapolis, Maryland 21403.
- No one else from the public spoke in favor of or in opposition to the ordinance.
- 9/9/19 City Council presented

[O-26-19](#)

Rental Unit and Short-Term Residential Rental Licenses - For the purpose of mitigating significant dislocation of neighborly residential blocks; supporting the City's experience, visitor and tourist-based local economy by leveraging the sharing economy; ensuring applicable tax collection and remittances; encouraging fair competition; updating and amending the regulation of residential rental properties generally; creating operating license requirements governing the short-term rental of residential dwellings and dwelling units above nonresidential uses; defining certain terms; allowing a delayed effective date for current licensees; and matters generally relating thereto.

Attachments:

[O-26-19 Short-Term Rental Legislation First Reader.docx](#)

[O-26-19 Fiscal Impact Note.pdf](#)

[O-26-19 Staff Report to Mayor.pdf](#)

[O-26-19 Amendments 1-8 Arnett, Finlayson, Savidge.docx](#)

[O-26-19 Amendments 9-10 Gay.docx](#)

Legislative History

6/10/19	City Council	adopt on first reader
6/10/19	City Council	refer to the Economic Matters Committee
6/10/19	City Council	refer to the Finance Committee
6/10/19	City Council	refer to the Public Safety Committee
6/10/19	City Council	refer to the Rules & City Government Committee
6/10/19	City Council	refer to the Housing and Human Welfare

- 6/17/19 City Council declare the public hearing closed
- Speakers:
- Tracey Tischer, 504 Riverview Court, Annapolis, Maryland 21401.
Lu Catta, 316 Burnside Street, Annapolis, Maryland 21401.
Jason Brand, 4 Church Circle, Annapolis, Maryland 21401.
Michelle Cordle, 4 Church Circle, Annapolis, Maryland 21401
Monique Ligthart, 3290 Green Ash Road, Davidsonville, Maryland 21035.
Deborah Fressica, 160 and 185 Green Street, Annapolis, Maryland 21401.
Manon Schladen, 303 Washington Street, Annapolis, Maryland 21403.
Paul Fore, 921 Boucher Avenue, Annapolis, Maryland 21403.
Megan Moore, 86 Charles Street, Annapolis, Maryland 21401.
Sean Seavers, 89 Charles Street, Annapolis, Maryland 21401.
Judy Jones, 10 Fleet Street, Annapolis, Maryland 21401.
Jacky Sweetac, 26 South Street, Annapolis, Maryland 21401.
Elizabeth Clair Conger, 6 Pinkney Street, Annapolis, Maryland 21401.
Dan Kirshner, 16 Thompson Street, Annapolis, Maryland 21401.
Mortie Etshel, 26 Randall Street, Annapolis, Maryland 21401.
C. Christopher Ledoux, 215 Severn Avenue, Annapolis, Maryland 21403.
- No one else from the public spoke in favor of or in opposition to the ordinance.
- 7/1/19 Public Safety Committee return without recommendation
- Remove referral and from the agenda

7/3/19

Finance Committee

Continue

Megan Moore, 86 Charles Street, Annapolis, MD 21401 was present and addressed the committee.

Julian Donnelly, 165 King George Street, Annapolis, MD 21401 was present and addressed the committee.

Jackie Sweetak, 26 South Street, Annapolis, MD 21401 was present and addressed the committee.

Jason Brand, 1521 Ritchie Hwy, Suite 300, was present and addressed the committee.

Bruce Beriano, on behalf of Expedia, was present and addressed the committee.

Marty Kessell, was present and addressed the committee.

Lu Cotta was present and addressed the committee.

7/9/19

Rules & City Government Committee Recommend Favorably-Amendment

Planning and Zoning Acting Director Nash

Amendment #1

Page 2, Line 23, after "PREMISES" strike "UPON CONVICTION"

Amendment #2

Page 3, line 10, strike "UNIT" and substitute "UNITS"

Page 3, line 12, strike "UNIT" and substitute "UNITS"

Amendment #3

Page 4, line 33, strike the text beginning with "NO RENTAL OPERATING...."

Amendment 4

Page 6, line 8, after the period and before "UPON" insert "UPON RECEIPT OF A COMPLAINT UNDER THIS SECTION OR".

Amendment #5

Page 6, line 23, after "SECTION" strike "UPON CONVICTION SHALL BE" and substitute "IS".

Amendment #6

Page 7, line 33, after "DIRECTOR IS" strike "UPON CONVICTION".

Amendment #7

Page 7, line 37, after "OWNER" strike "UPON CONVICTION"

Amendment #8

Page 8, line 15, after "OWNING" strike "OR RENTING".

Amendment #9

p. 9 line 24, add "S" to "DWELLING UNIT" and change "is" to "are"

Amendment #11

Page 4, line 25, after "REGISTRY," insert "IF APPLICABLE TO THE PREMISES"

Page 9, line 26, strike "THREE MONTHS" and substitute "INIETY DAYS".

Page 9, line 46, after "AND" and before "LAWS," insert "APPLICABLE".

Jackie Sweetak, 26 South Street

Julian Donnelly, 165 PG

Chris Ledeaux,

Mary Perdy, 739 Mills Way

Megan Moore,

Jason Brand,

7/9/19 Rules & City Government Committee Continue

7/17/19 Finance Committee Continue

City Manager Sutherland was present and answered questions from the committee.

Vick Pascoe, 308 Chester Avenue, Annapolis, MD 21403, was present and addressed the committee.

Chris Ledoux, 215 Severn Avenue, Annapolis, MD 21403, was present and addressed the committee.

9/4/19 Finance Committee Continue

Speakers:

Trisha Moore

Julian Donnelly

Bruce Berriano

Susan Markalese, 113 Conduit Street

Chris Buchiser, 5 Wagner Street

Monique Likehart

[R-31-19](#)

Rental Unit and Short Term Residential Rental Licenses - Fines - For the purpose of updating the fines schedule concerning rental unit and short term residential rental licenses.

Attachments: [R-31-19 Short term rentals - Fines First Reader.docx](#)
[R-31-19 Staff Report.pdf](#)
[R-31-19 Fiscal Impact Note.pdf](#)

Legislative History

6/10/19	City Council	adopt on first reader
6/10/19	City Council	refer to the Economic Matters Committee
6/10/19	City Council	refer to the Finance Committee
6/10/19	City Council	refer to the Public Safety Committee
6/10/19	City Council	refer to the Rules & City Government Committee
6/10/19	City Council	refer to the Housing and Human Welfare
9/4/19	Finance Committee	Continue

[R-32-19](#)

Maryland Public Information Act - Fees - For the purpose of adding fees to the Fiscal Year 2020 Fees Schedule concerning requests for information made pursuant to the Maryland Public Information Act.

Attachments: [R-32-19 Public Information Act - Fees Resolution.docx](#)
[R-32-19 Staff Report.pdf](#)
[R-32-19 Fiscal Impact Note.pdf](#)

Legislative History

7/8/19	City Council	adopt on first reader
7/8/19	City Council	refer to the Finance Committee
7/17/19	Finance Committee	recommend favorably

City Manager Sutherland, Finance Director Dickinson, and Acting City Attorney Berger were present and answered questions from the committee.

Chris Ledoux, 215 Severn Avenue, Annapolis, MD 21403, was present and addressed the committee.

[O-29-19](#)

Purchasing and Procurement - For the purpose of establishing and enacting purchasing and procurement laws for the City of Annapolis.

Attachments:

[O-29-19 Purchasing and Procurement First Reader.docx](#)

[O-29-19 Staff Report.pdf](#)

[O-29-19 Fiscal Impact Note.pdf](#)

Legislative History

7/22/19	City Council	adopt on first reader
7/22/19	City Council	refer to the Finance Committee
9/9/19	City Council	declare the public hearing closed

No one from the public spoke in favor of or in opposition to the ordinance.

[O-32-19](#)**Issuance of General Obligation Bonds and Bond Anticipation Notes -**

For the purpose of authorizing and empowering the City of Annapolis (the “City”) to issue and sell, upon its full faith and credit, (i) one or more series of its general obligation bonds in the aggregate principal amount not to exceed \$17,375,072 (the “Bonds”), pursuant to Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and Article VII, Section 11 of the Charter of the City of Annapolis, as amended (the “Charter”), (ii) one or more series of its general obligation bond anticipation notes in anticipation of the issuance of the Bonds in the maximum aggregate principal amount equal to the maximum aggregate principal amount of the Bonds (the “Notes”), pursuant to Sections 19-211 through 19-221, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended and the Charter and (iii) one or more series of its general obligation bonds to refund specified bonds previously issued by the City in the aggregate principal amount not to exceed 120% of the principal amount of bonds to be refunded (the “Refunding Bonds”), pursuant to Section 19-207 and Sections 19-301 through 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as amended, and the Charter; providing that the Bonds, Notes and Refunding Bonds shall be issued and sold for the public purpose of financing and refinancing certain capital projects of the City as provided in this Ordinance; prescribing the form and tenor of the Bonds, Notes and Refunding Bonds; providing for the method of sale of the Bonds, Notes and Refunding Bonds and other matters relating to the issuance and sale thereof; providing for the disbursement of the proceeds of the Bonds, Notes and Refunding Bonds; covenanting to levy and collect all taxes necessary to provide for the payment of the principal of and interest on the Bonds, Notes and Refunding Bonds; and generally providing for and determining various matters relating to the issuance, sale and delivery of the Bonds, Notes and Refunding Bonds.

Attachments:[O-32-19 Issuance of Bonds Ordinance First Reader.docx](#)[O-32-19 Exhibit I.pdf](#)[O-32-19 Exhibit II.pdf](#)[O-32-19 Staff Report.pdf](#)[O-32-19 Fiscal Impact Note.pdf](#)**Legislative History**

7/31/19	City Council	adopt on first reader
7/31/19	City Council	refer to the Finance Committee
9/9/19	City Council	declare the public hearing closed

No one from the public spoke in favor of or in opposition to the ordinance.

[O-33-19](#)

Modification of use of unexpended proceeds of certain of the general obligation bonds of the City of Annapolis - For the purpose of modifying the use of unexpended proceeds of the City's Public Improvements and Refunding Bonds, 2012 Series, the City's Public Improvements Bonds, 2013 Series, the City's Public Improvements Bonds, 2015 Series A, and the City's Public Improvements Bonds, 2016 Series A (Tax-Exempt).

Attachments:

[O-33-19 Modification of Use of Unexpended Bond Proceeds Ordinance First Reader.doc](#)

[O-33-19 Staff Report.pdf](#)

[O-33-19 Fiscal Impact Note.pdf](#)

Legislative History

7/31/19	City Council	adopt on first reader
7/31/19	City Council	refer to the Finance Committee
9/9/19	City Council	declare the public hearing closed
		No one from the public spoke in favor of or in opposition to the ordinance.

[R-36-19](#)

Critical Area Overlay Fees - For the purpose of amending the Fiscal Year 2020 Fees Schedule for fee-in-lieu of planting in accordance with Sections 17.09.070 and 21.54.105 of the Code of the City of Annapolis.

Attachments:

[R-36-19 Critical Area Overlay Fees First Reader.docx](#)

Legislative History

7/22/19	City Council	adopt on first reader
7/22/19	City Council	refer to the Finance Committee
7/22/19	City Council	refer to the Rules & City Government Committee
7/31/19	City Council	refer to the Environmental Matters Committee
9/4/19	Finance Committee	Continue

6. General Discussion

[ID-507-19](#)

Update from the Finance Department

Legislative History

6/5/19	Finance Committee	amendment(s) approved
6/5/19	Finance Committee	amendment(s) approved

7. Adjournment

Anyone needing reasonable accommodation to be able to participate in a public meeting held by the City of Annapolis should contact Teekia Green at 410.263.7942, by MD Relay (711), or by email at tlgreen@annapolis.gov at least five days prior to the meeting date to request assistance.

We encourage citizens to attend and participate in City Council Meetings. If you are unable to attend, the meetings can be viewed live on Channel 99/100 for all Comcast subscribers and on Channel 34 for Verizon customers. The meeting can also be viewed on computer and mobile devices by going to <http://bit.ly/1gCd4pL> during the meetings.